



ACEOLE Training

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ACEOLE kick-off meeting
CERN
2 October 2008





Overview

- Marie Curie Actions as a support for training
- Career Development Plans (CDP) for each ESR/ER
- Activity logs
- Procedure for travel
- Conferences & workshops
- Participation in ACEOLE management
- Summary of actions





Marie Curie Actions as a support for training

- Marie Curie Actions
 - direct relation to the European Commission's strategic research priorities
 - a boost for researchers' career prospects
 - a catalyst to form longer-term collaborations amongst the partners;
- ITNs at CERN
 - making facilities available to a new generation of researchers
 - non-CERN Member State nationals included



Career Development Plans (CDP) for each ESR/ER

- Must be established within 4 weeks by supervisors with the ESR/ER who is at the host organization for at least 6 months → sign original, send to Seamus + put copy on SharePoint site
- The CDP identifies scientific objectives, training needs (technical and complementary skills)
- The CDP is the basis for writing the periodic activity reports
- Researchers must play an active role in shaping their own training programme and professional development



Activity logs

- Researchers should write an activity log :
 - a useful tool for work and following training and conference attendance
 - use the SharePoint site (see Robert's presentation)
- Researchers should review it regularly (monthly?) with the supervisor – don't wait a year!



Procedures for travel

- Researcher & supervisor travel :
 - request permission by e-mail to WPL
 - attach e-mail approval to EDH document
- WPL :
 - request permission by e-mail to Robert
 - attach e-mail approval to EDH document
- Associated partner travel :
 - request permission by e-mail to WPL
- Keep all receipts, proof of travel (boarding cards!), etc.



Conferences & workshops

- Training allowance for researchers : 600 €/month
- Location of training events :
 - WPL gives e-mail permission for events in European Union
 - Project Officer permission if outside European Union (Seamus)
- Encourage your researchers to attend events
 - for their good
 - for the good of the network
- Money not used is money lost!



Participation in ACEOLE management

- Researchers are welcome to contribute ideas on how the network is managed :
 - be involved in the management of the network
 - additional complementary on-the-job training
 - periodic meetings involving the researchers





Summary of actions

- Work Package Leaders :
 - updated deliverables following this meeting
 - monitor the deliverables for your WP
 - meet your researchers and supervisors
- Supervisors :
 - provide Career Development Plan within 4 weeks of researcher's contract start
- Researchers :
 - activity logs