



# **The EGEE Project TERENA NA2 Dissemination**

**All Activity Meeting  
13-14 Jan 2004**

**Licia Florio, John Dyer**

**TERENA**

**<http://www.terena.nl>**



# TERENA Personnel

- John Dyer - Management
- Licia Florio – Technical
- Jeroen Houben – Webmaster
- Dick Visser – Sys Admin
- ERO being hired - PR



# TERENA EGEE Deliverables

## First 3 months

### DNA2.1 M1 (TERENA) Production of Project Information Presentation

- John Dyer will deliver by Day 1

### DNA2.2.1-2 M1 (TERENA) External customer facing web site, mailing lists and web based tools

- TERENA ITS will deliver by Day 1  
Personnel: Jeroen Houben, Dick Visser

### DNA2.4.1-3 M3 (TERENA) Dissemination Plan

- TERENA will deliver by end Month 3  
Contributors will be:  
John Dyer, Licia Florio, ERO



# Other activities

- NA2 Federation coordination
- Conference coordination
- NA2 Internal website pages
- Coordination with NA3, NA4



# Achievements to date

- Conference 1 with local organisers in Ireland – Programme stable
  - [egee-conf1@terena.nl](mailto:egee-conf1@terena.nl)
- Interim Website
  - [public.eu-egee.org](http://public.eu-egee.org)
- Federation coordination for NA2
  - [egee-na2@terena.nl](mailto:egee-na2@terena.nl)

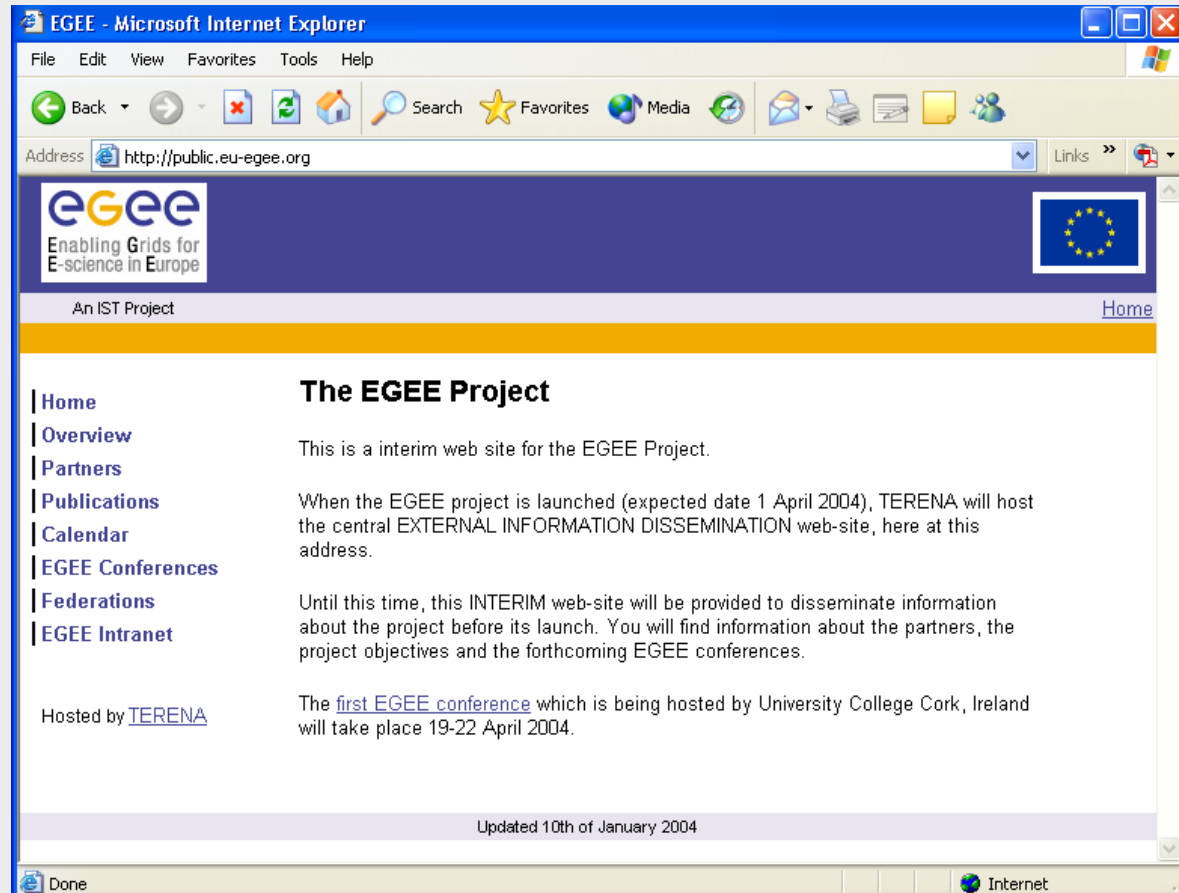


# TERENA Tasks for Jan/Feb

- Draft Execution Plan
- Website development
  - Design, increase content
- Federation NA2 get-together ★
- Confirmation of conf-2 location
  - (3<sup>rd</sup> week Nov 2004 - contact with Kors) ★
- Identification of site and dates for 2005
  - March/April 2005 – Greece ★
  - November 2005 – United Kingdom ★
- Internal website pages
- Coordination with NA3, NA4 ★



# Interim External Website



<http://public.eu-egee.org/>



# Website Issues

- Need feedback from EDG website ★
- Professional Designer preparing concepts Jan 2004
- Style of Federation Websites ★
- Which collaborative tools ★





# EGEE Conf-1 Mon, Tues

First EGEE Conference, UCC, Cork Ireland

Ver 20030107

Sun 18 April  
19:00-21:00 Opening Drinks Reception  
DeVeere Building

Mon 19 Apr

| Time        | SA1                       | SA2  | JRA1 | JRA2 | JRA3 | JRA4 | NA2 | NA3 | NA4    | NA5 | OTHERS |
|-------------|---------------------------|------|------|------|------|------|-----|-----|--------|-----|--------|
| 09:00-10:30 | OPENING PLENARY Session 1 |      |      |      |      |      |     |     |        |     |        |
| 10:30-11:00 | COFFEE                    |      |      |      |      |      |     |     |        |     |        |
| 11:00-12:30 | OPENING PLENARY Session 2 |      |      |      |      |      |     |     |        |     |        |
| 12:30-14:00 | LUNCH                     |      |      |      |      |      |     |     |        |     |        |
| 14:00-15:30 | 50                        | 3-10 | 50   | 4    | <13  |      |     | 50  | 3 * 15 |     |        |
| 15:30-16:00 | COFFEE                    |      |      |      |      |      |     |     |        |     |        |
| 16:00-17:30 | 50                        | 3-10 | 50   | 4    | <13  |      |     | 50  | 3 * 15 |     |        |
| 19:30-20:30 | Public Lecture by Fab     |      |      |      |      |      |     |     |        |     |        |

Tue 20 Apr

| Time        | SA1   | SA2 | JRA1 | JRA2  | JRA3 | JRA4 | NA2                         | NA3 | NA4 | NA5 | OTHERS  |
|-------------|---|-----|------|-------|------|------|-----------------------------|-----|-----|-----|---------|
| 09:00-10:30 | 50  |     | 50   | QAM 4 | <13  | 5-15 |                             | 50  |     |     | FED ADM |
| 10:30-11:00 | COFFEE  |     |      |       |      |      |                             |     |     |     |         |
| 11:00-12:30 |   |     |      |       |      |      | JOINT NA2 / NA3             |     |     |     |         |
| 12:30-14:00 | LUNCH   |     |      |       |      |      |                             |     |     |     |         |
| 14:00-15:30 | Joint SA and JRA meetings QAG about 15 people |     |      |       |      |      | JOINT NA2 / NA3 / NA4 / NA5 |     |     |     | EAB 8   |
| 15:30-16:00 | COFFEE  |     |      |       |      |      |                             |     |     |     |         |
| 16:00-17:30 |   |     |      |       |      |      |                             |     |     |     | CB 100  |
| 19:30-20:30 | CONFERENCE BANQUET                            |     |      |       |      |      |                             |     |     |     |         |



# EGEE Conf-1 Wed, Thurs

Wed 21 Apr

09:00-10:30 **INDUSTRY FORUM**

10:30-11:00 and

11:00-12:30 **EU SESSIONS (including a Coffee Break)**

12:30-14:00 **LUNCH**

14:00-15:30 **Presentations by Other Projects (allow 8 slots)**

15:30-16:00

16:00-17:30

19:30-20:30 **Informal PEB dinner**

Thu 22 Apr

09:00-10:30 **Closing Plenary**

10:30-11:00 Activity Report from each atctivitye

11:00-12:30 11 activities \* 20 mins each = 4 hours

12:30-14:00 **LUNCH**

14:00-15:30

15:30-16:30 Concluding Remarks from EAB and EGEE MANAGEMENT TEAM

**END OF CONFERENCE**

18:30-20:30 **PMB**



# PCO - agreed task list (Conference Partners)

- (a) support for all parallel events
- (b) on-line registration, including hotels
- (c) onsite registration
- (d) 2 on-site staff per 100 delegates
- (e) do a registration pack
  - [bag + programme + badge + tourism]
- (f) handle interaction with hotels
- (g) handle finance, credit cards, etc
- (h) help with on-site signage
- (j) do accounting per conference



# Conference-1 Tasks

- Organisers Conference Calls
- Open Registration
- Announce to our audience
- Further Sponsors