

Minutes of the meeting

Present: Veronica, Lisa, Thomas and Chiara

End of the meeting at 9.40

1. Status of financial manager opening: we have 4 candidatures; the INFN central administration is currently composing the committee. Desired timeline is the interviews/test in May/June and setting up of the person in place in September 2024.
2. Next task for WP3 → dissect all documents we have collected for the various RIs to start building up the deliverable for the handbook of construction and running.
 - Procurement → Thomas and Lisa
 - In-kind → Attilio and Veronica
 - Financial Rules → Chiara
 - Draft of the global document → Chiara

Try to come up with a skeleton of document for the Barcelona meeting in June.

3. Chiara will contact WP2 (Miriam) to have some news and to align interests
4. We need to connect with the settling of the project office in WP5 and get in touch for the software testing concerning financial expenses.