



Meeting Minutes

Subject: FGSOC

Date & Time: 29th April 2016 - 10:30

Attendees:

Present: B. Chadaj (replacing E. Thomas); J. Gulley; D. Jaillet.

Excused/Absent: J. Donche; G. Fetchenhauer; G. Sekhniaidze; A. Tauro; E. Thomas; H. Wilkens.

Agenda

1. Reminder of Mission and Scope of FGSOC
2. Request for information on gases used (chemical inventory)
3. Status of renovation of gas barracks and exhaust lines
4. AOB

DISCUSSION

Presentations

The presentations are available at the links below:

1. [Reminder of Mission and Scope of FGSOC](#)
2. [Request for information on gases used \(chemical inventory\)](#).

This information forms part of the hazard identification process for each department, which was one of the DG's HSE Objectives in 2013. The information is needed for risk prevention and emergency services (Fire Brigade) and has been requested from the Environmental Section of HSE for Ozone Depleting Substances (ODS) and gases with high Global Warning Potentials (GWPs).

- i. Each FGSO is requested, for the end of October 2016, to complete the standard form for recording chemical inventories: **Safety Form SF-C-1-0-2 - Chemical inventory en**, to include information on gases stored at buildings under the responsibility of their department or Large Experiment. **Action: each FGSO.**
 - ii. Use one form for each building.
 - iii. Gases 'stored' at delivery points/"points de gaz" associated with gas barracks should be included.
 - iv. The *maximum expected* number of gas bottles should be recorded in the inventory.
3. [Status of renovation of gas barracks and exhaust lines](#)
 - i. D. Jaillet mentioned that the exhaust of certain gases inside buildings (e.g. carbon dioxide) could create dangerously high concentrations. J. Gulley said that in case of doubt in a



particular case, a measurement of the concentration could be organized, using a portable detector.

- ii. It was decided that a Hazardous Area Classification (ATEX Zoning) should be requested from Apave for one of the gas barracks (e.g. building 909). J. Gulley will organise.
- iii. D. Jaillet asked whether there is a requirement to store environmentally hazardous gases separate from flammable gases. J. Gulley will check this point.

4. AOB

- i. It was reminded that all FGSOs or deputy FGSOs should have been appointed by the Department Head in writing. This is apparently not the case for those present at the meeting. The length of appointment should be stipulated and the FGSO must have successfully completed the required Safety training (i.e. Habilitation ATEX Niveau 2 / Explosive Atmosphere level 2" Course code 077910. Ref: Chapter 2 and 3 of GSI-SO-6 - Specialised Safety Officer (SSO) [en fr](#)).

TRACEABILITY

Reference No.: -

EDMS No.: 1688427

Prepared by: J. Gulley, HSE/SEE

Date: 29.04.2016

Verified by: Participants

Date: 11.05.2016

Approved by: S. La Mendola, HSE/SEE

Date: 20.05.2016

Distribution List: FGSOs present, excused, and invited; Department Heads of the FGSOs; the Head of the HSE Unit (S. Baird); the HSE Unit Group Leaders (E. Cennini, G. Deroma, V. Fassnacht, D. Forkel-Wirth); the Chair of the DSOC (T. Otto).