

Details and guidelines for the ZOOM meetings of the ECFA Detector R&D Symposia

Because of the large number of people already registered, the first symposium will need to be run in webinar mode. The speakers will be set as “panelists” and all other participants will have the role of “attendees”.



Role - Panelist: Speakers and session chairs can share screen and video to present their slides.



Role – Attendee: Attendees should place questions for the panelists in the “Q&A window” and they can also “chat” with the other attendees.



Recording: The meeting will be recorded.



Questions or comments: Use the “Q&A window” to raise and comment on questions. Please raise your hand to speak (as by default participants are muted).



Polls: Everybody is invited to vote in the pop-up window when a poll is run.



Reactions: Use “reactions” to give your opinion without interrupting the meeting. It will be displayed for 5 seconds.