

27th Meeting
24 June 2021

HEPTech/BM/2021-06

Summary Record

The twenty-seventh meeting of the HEPTech Board was held remotely, on June 24th 2021.

List of participants

	Name	Institution	Present	Proxy	Right of vote
1	ANDERSEN Jimmy	ESS (Sweden)	Yes		Yes
2	BAIN, Elizabeth	STFC (UK)	Yes		Yes
3	BARONE, Michele	Demokritos (Greece)	Yes		Yes
6	BRENNAN Liam	STFC (UK)	Yes		No
4	BAUER, Martina	GSI (Germany)	Yes		Yes
5	BONA, Maurizio	CERN (CH)	Yes		Yes
6	LANZA, Agostino	INFN (Italy)	Yes		Yes
7	BERECKZEI David	ELI-ALPS, (Hungary)	Yes		Yes
8	GARCIA-TABARES Luis	CIEMAT (Spain)	Yes		Yes
9	Zamfir Daniela	IFIN-HH	Yes		Yes
10	Evangelos Gazis	NTUA (Greece)	No	Christina Kontogoulidou (NTUA)	Yes
11	LEVAI Peter	Wigner (Hungary)	Yes	Prof. Andras Telcs (Wigner)	Yes
13	Bojil Dobrev	Sofia University	No	Tobias Engert (GSI)	Yes
14	Ales Hala	ELI Beamlines	No	David Bereczki (ELI-ALPS)	Yes
15	Valentina Venturi	HEPTech	Yes		No

The meeting was called to order at 09.35 a.m. (CET) with the following agenda:

1. **Quorum and proxies**
2. **Approval of the Agenda**
3. **Approval of the last Board Meeting minutes**
4. **Report: Finances and Expenses**
5. **Communication activities**
6. **Information: event and meetings**

7. **Board papers: working with EEN**
8. **Discussion topic: Passive membership**

SUMMARY

1. Quorum and proxies

The following members were absent:

LIP (Portugal), University of the Aegean (Greece), University of Kosice (Slovakia).

M. Bauer declared that the quorum of two thirds of the members had thus been reached.

2. Approval of the Agenda

The agenda was approved

3. Approval of the last Board Meeting minutes

The December Board Meeting minutes were approved

4. Report: Finances and Expenses

M. Bauer presented the current network situation and gave an overview about the network's offer to their members.

J. Andersen asked to prepare a service letter for distribution and communication purposes of the network offer.

The HEPTEch Board took note and approved the report by M. Bauer: the pandemic made the network save some money due to the lack of physical events replaced by online ones.

The 2020 balance was 28'964 EUR, the 2021 expected balance at the end of the year, considering all reduced contributions from members institutions and expenses (Communication, Meetings/Workshops and Communication Material) is estimated to be 40'300 EUR.

Raising question about how to make good use of the exceeding amount of money.

E. Bains suggests to use the money for supporting some inventors in their KT institutions for prototyping or commercialising.

M. Bauer suggests to take care because HEPTEch is not a legal entity.

J. Anderson confirms that other networks also didn't spend money and did not have a big impact due to the pandemic, but the money will be used to organise big impactful events at the end of the pandemic, like the Facility Days/Tech Connect Europe.

M. Bona suggests to explore other fields.

A. Telcs gives example of UK and Hungarian institutes organising best practices on showcases for inspiring scientists.

After other comments and suggestion it is decided to organise a sub group of 4-5 people to decide how to proceed by volunteering base.

E. Bain, M. Barone, J. Anderson, V. Venturi, C. Kontogoulidou, D. Bereckzei, A. Telcs volunteer for meeting and discuss this before the summer break.

5. Communication activities

V. Venturi presents the communication activities done till June 2021.

Before proceeding V. Venturi explains that due to the fact she is new in the role, she has started her mandate by interviewing 9 Institutes representatives to learn more about their activities, their needs and wishes from HEPTEch. The outcome was that there is a big variety of needs and way HEPTEch can help the institutes due to their fundamental differences. A general feeling was that HEPTEch could offer more of those appreciated activities like the Best Practice. Considering that online conference have no cost, it was suggested to start a new series of events to offer more to members, called HEPTrepreneurs.

Showed then the work done on the website , with some changes and the addition of a new page dedicated to the new series of events, the work done on LinkedIn explaining also to members how to make it more efficient, on Facebook and via emails by listing all events advertised, also from ENRIITCH, from Demokritos news and newsletters, and EU events.

6. Information: event and meetings

M. Bauer shows the event and meetings advertised in 2021.

Wigner advertised their aim to organize the next AIME'21 in Budapest, next November - similarly to the previous one, when it was a HEPTECH event. Their focus is IT, Prof. Telcs told some details, when it comes to discussion. Wigner will contact M. Bauer and HEPTECH organizing team at the end of August, beginning of September, to make the proper steps as AIME event.

HEPTrepreneurs series is presented in more details: the scope is to inspire, teach and do networking on the entrepreneurship topic.

The first episodes were successful with around 35 participants and high score for satisfaction. The Networking part of the events was not attended by almost half of the participants but very appreciated by who attended.

Some statistics on the series showed that only 25% of HEPTEch institutes participate. Discussion started on the way HEPTEch's events are advertised because it seems there is poor communication inside the institutes towards a potential public.

Discussion on recording the event: the event were normally not recorded but after a few requests it was decided that in the future events only the presentation will be recorded.

KT officers should be informed about HEPTEch activities.

EEN and ENRIITCH events are presented. Small discussion of the organization of ENRIITCH Your Coffee events and feedback from people, who had attended.

EEN AI conference in 2022, maybe HEPTEch could participate as speaker from different disciplines. STFC, GSI and Wigner have expressed their interest.

7. Board papers: working with EEN

M. Bauer: overview on EEN network and how the relationship with HEPTEch works. Raising question about the role of HEPTEch towards EEN in the future as M. Bona, the main connection with EEN, is leaving for retirement.

HEPTEch should be seen as an important network in the eyes of the EU and some metrics should be done on benefits to the institutes by being part of the network.

HEPTech Board agrees to continue with EEN and o discuss the best way to collaborate with them.

100% of participants votes to keep having a collaboration with EEN and proceed with M. Bona discussing about HEPTech intention to have relationship with EEN at the incoming board meeting.

8. Discussion topic: Passive membership

M. Bauer: discussion about the failure to pay the membership. A long discussion raised and Terms of References should be ore clear to the Institutes.

9. AOB

There was no AOB.

The meeting rose at 12.00 h (CET)