

Board Paper

HEPTech Communications Officer

#HEPTech/BP/ 2021-12/02

Date: 3rd December 2021

Name: Martina Bauer
Institution: GSI
Email: m.bauer@gsi.de

Name: Valentina Venturi
Institution: HEPtech
Email: valentina.venturi@cern.ch

BOARD PAPER

Reference Number: HEPtech/BP/2021-12/02

Agenda Item: Board Meeting, December 03, 2021

Author: Martina Bauer/Valentina Venturi

Draft Resolution:

Request for re-employment of Ms. Valentina Venturi as a “HEPTech Communications Officer” as part of the HEPtech Coordination Team.

Proposal:

Allocation of a lump sum of 14 400 Euro for the “HEPTech Communications Officer” as part of the HEPtech Coordination Team.

Rational for the proposal

Communication is a vital part of the network. It helps the members inform each other of the nodes’ activities and capabilities, reach out possible industrial partners and raise the network’ profile in the HEP community. The work has been undertaken successfully for the last year by Valentina Venturi.

In 2021, Ms Venturi has further sharpened the new Communications strategy of the Network and contributed to organize a new series of events about entrepreneurship for the HEP Community, so called HEPTrepreneurs series. Five events took place online, with an average presence of 35 members from the HEPtech network.

She produced 2 issues of the HEPtech Newsletter and promoted HEPtech’s and member’s events.

Over the last year Ms Venturi provided regular updates for the HEPtech web-site and coordinated with the host IFIN-HH.

Ms. Venturi participated to the only possible live event Tech Connect in Malmo where she could enlarge the HEPtech Communications network, organised a workshop in collaboration with ENRIITC partner and meet members from other institutions and networks for Technology and Knowledge Transfer.

The positive performance of her duties and enabling her to complete projects started this year is the reason for retaining Ms Venturi as HEPtech's Communications Officer for the period until 2022.

Also, at the same time, we ask the Board to support another official tender for the HEPtech Communications Officer position in mid-2022, as was done in 2020.

Conditions:

25% of Full Time Equivalent

Attached to the Coordination Team

Time period - one year (prolongation possible)

Starting – 01.01.2022

Signing of Board Paper

Tobias Engert

Martina Bauer

Chair

Author