

NOTE: please fill-in all blue with the required information

ADDENDUM {IDENTIFIER}

The European Organization for Nuclear Research (“CERN”), an Intergovernmental Organization having its seat at Geneva, Switzerland, and

{Name of Participant} (“XXX”)

Hereinafter each individually referred to as a “Party” and collectively as the “Parties”.

SCENARIO 1: For scientific contributors (retain applicable phrase only):

This Addendum defines a contribution by XXX as a Participant under Article 6 of the Memorandum of Understanding for the FCC Study (FCC-GOV-CC-0004, EDMS 1390795).

SCENARIO 2: For Third Parties (retain applicable phrase only):

This Addendum defines a contribution by XXX under Article 3 of the R&D Agreement for the FCC Study {R&D Identifier and date of separate R&D agreement concluded with Third Party}

XXX Address:

Address

Suppliers Code: YYYY, Address code: YYYY, Budget code: YYYY

SCOPE OF WORK

Under the terms of this Addendum, the Parties shall collaborate on ... (the “Project”).

{General description of the Project}

DURATION

This Addendum shall enter into force on ZZZ and remain in force for as long as required to give effect to its provisions.

It is understood that it shall also cover any Project-related tasks executed by the Parties prior to its entry into force.

PROJECT CONTACTS

Except as provided otherwise in applicable internal rules and regulations, the following contacts may, on behalf of CERN as the Host Organization respectively and XXX, update the contents of this Addendum by issuing a revised Addendum that cancels and replaces any previous version.

CERN Project Contact: {FIRST NAME} {LAST NAME} {e-mail} {phone}

XXX Project Contact: {FIRST NAME} {LAST NAME} {e-mail} {phone}

NOTE: Identifiers have the form {3-letter institute letter code}-{work unit code}-{running number within work unit}.

Work Units	
Identifier	Title
AAA-BB-n	{Title}
AAA-BB-m	{Title}

NOTE: Identifiers have the form {3-letter institute letter code}-{work unit code}-{running number within work unit}.{running number of deliverable}

Deliverables	
Identifier	Title
AAA-BB-n.x	{Title}
AAA-BB-m.y	{Title}

DETAILED WORK DESCRIPTION

Note: The following table is repeated for each individual Work Unit constituting the Project (i.e. each deliverable, identifier, title, description and planned delivery date).

WORK UNIT	
{Identifier}	{Title of work unit}
Reference:	{Associated FCC Work Breakdown Structure items}
Objectives:	{Description of objectives}
CERN Work Unit Contact:	{First Name, Last Name, e-mail, phone}
XXX Work Unit Contact:	{First Name, Last Name, e-mail, phone}

WORK UNIT DELIVERABLE	
{Identifier}/{Type} ¹	{Name of deliverable}
XXX's deliverable:	{Detailed description of deliverable for which XXX is responsible, which can either be a document, a service or a product in terms of hardware or software}
Required delivery date:	{Date and time by which deliverable shall be provided to CERN for acceptance}
CERN's support (if any is required)	{Detailed description of support to be provided by CERN, if any, in respect of XXX's deliverable}
Required support date:	{Date and time by which CERN's support shall be provided to XXX for acceptance}
Acceptance:	{First Name(s) and Last Name(s) of person(s) in charge of carrying out the acceptance procedure for XXX's deliverable}

REPORTING

For each Work Unit Deliverable, the XXX Work Unit Contact shall twice per calendar year (no later than each of 1st February and 1st September) provide the CERN Work Unit Contact with a brief report containing the following information:

- **Deliverable:** name and identifier;

¹ Type is one of: Document, Service, Hardware, Software, Data

- **Status description:** short report on work achieved, work still to be done, 'showstoppers', possible technical and project related risks, reasons for non-acceptance or cancellation;
- **Envisaged delivery date**

A copy of the periodic reports shall be sent by e-mail to fcc.office@cern.ch.

RESOURCES

The following table lists all resources (personnel, equipment, material, infrastructure, travel, subsistence and services) required for XXX's deliverables and CERN's support (if any):

	Resources Provided	From Date	To Date
Provided by XXX (total value XXX kCHF):			
Personnel	{Number and expertise of personnel assigned to a Work Unit from date until date} (the "XXX Experts" - <i>to removed for R&D Agreement Addenda</i>) XX kCHF		
Equipment, material and infrastructure	{Equipment, material and infrastructure supplied from date to date} XX kCHF		
Travel, subsistence and services	{Travel, subsistence and services supplied from date to date} XX kCHF		
Provided by CERN (total value XXX kCHF):			
Personnel	{Number and expertise of personnel assigned to a Work Unit from date until date} XX kCHF		
Equipment, material and infrastructure	{Equipment, material and infrastructure supplied from date to date} XX kCHF		
Travel, subsistence and services	{Travel, subsistence and services supplied from date to date} XX kCHF		

XXX EXPERTS (*to be removed for R&D Agreement Addenda*)

Subject to approval by FCC management, XXX Experts involved in the Project may visit CERN for limited-duration stays insofar as required for the Project. Where an XXX Expert is appointed as associated member of CERN's personnel, XXX shall be responsible for their social insurance, which shall include cover for occupational illness and accidents for the XXX Expert, and for health insurance cover adequate in Switzerland and France. XXX shall ensure that the XXX Expert has adequate financial means to support him or herself.

PAYMENT MODALITIES:

The total cost of the Project is XYZ kCHF.

As a contribution to the Project , CERN shall make a lump-sum payment of **XX,XYZ** CHF, to be paid in accordance with the payment schedule below. No other payments are due by CERN under this Addendum.

Required delivery date	Amount	Description
1 May 2020	Xx kCHF	Acceptance of Work Unit Deliverable xx
31 October 2020	Xx kCHF	Acceptance of Work Unit Deliverable xx
31 January 2021	Xx kCHF	Acceptance of Work Unit Deliverable xx

Payments shall be made by CERN within 30 days upon receipt of a correct invoice.

Invoices shall be sent to:

CERN – FAP Department
Accounts Payable
CH-1211 Geneva 23

**For the European Organization for
Nuclear Research (CERN) as the Host
Organization**

For “XXX”

Michael Benedikt
FCC Study Leader

{First Name, Last Name}
{Function}

Date: _____

Date: _____