



For the Speakers

- Check who is your session convener in the Indico timetable
- As a speaker you will share the slides directly from your computer
 - Use the native Zoom client (not the web one)
 - Don't forget to un-share when done
 - Send mail to cernbox-admins@cern.ch if you have special needs
 - Upload all material in advance to the Indico page
 - **Time will be strictly kept for presentation and questions**
 - There is no automatic time tracking, conveners will call you if you're dragging too much
 - **Use the Zoom chat only for Zoom related issues (micro not working, etc ...)**
 - **You can answer questions in this document offline:**
 - <https://codimd.web.cern.ch/5Qwd0nzgRSmQBtoW5rOqnQ>