



CS3 2022

Introducing ONLYOFFICE Forms

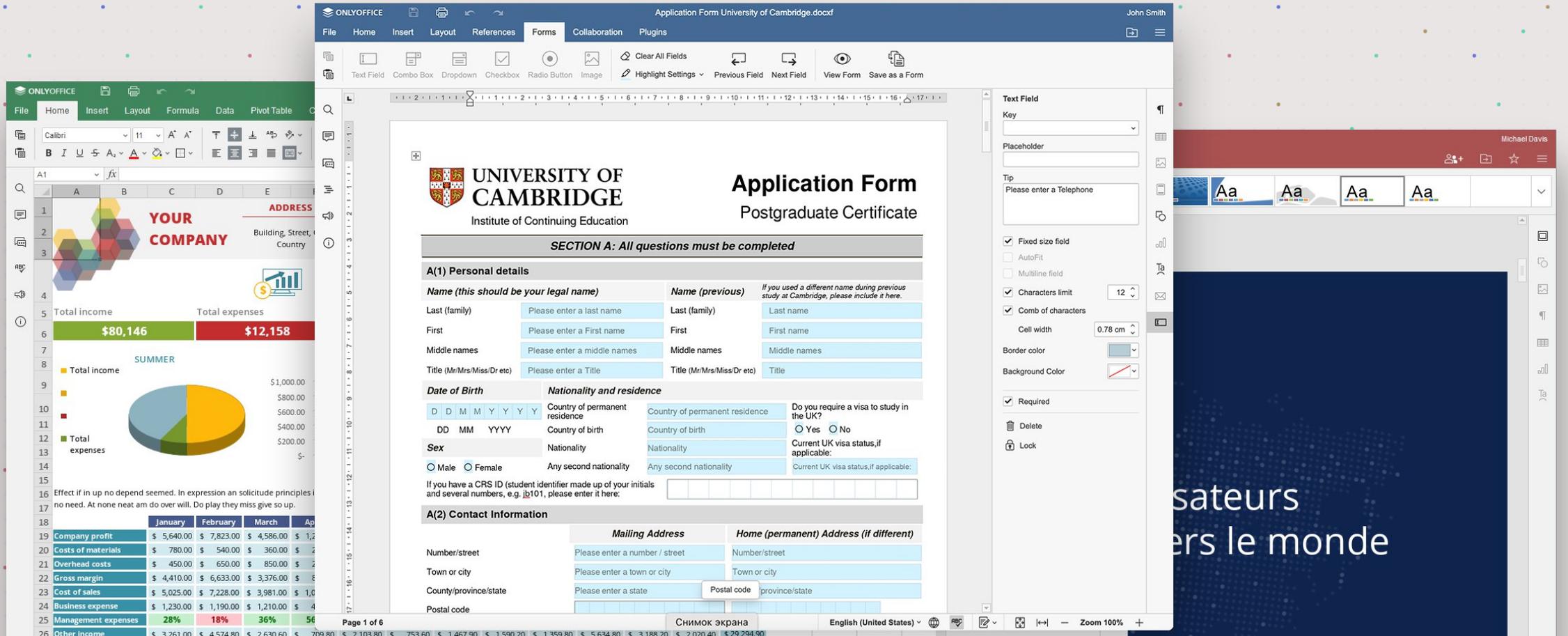
as a part of ONLYOFFICE Docs for paperwork automation

Speaker:

Galina Goduhina, Sales Director

ONLYOFFICE Docs

Editors for text documents, spreadsheets, presentations, and **fillable forms**



The screenshot displays the ONLYOFFICE web interface with three overlapping windows:

- Spreadsheet Window (Left):** Shows a financial report for 'YOUR COMPANY' with a 3D pie chart for 'SUMMER' expenses. The chart compares 'Total income' (green) and 'Total expenses' (red). Below the chart is a table of monthly financial data.
- Form Window (Center):** Displays an 'Application Form' for the University of Cambridge Postgraduate Certificate. It includes sections for personal details (name, date of birth, sex, nationality) and contact information (mailing and home addresses). The form is filled with placeholder text.
- Presentation Window (Right):** Shows a slide with the text 'sateurs' and 'ers le monde' on a dark blue background.

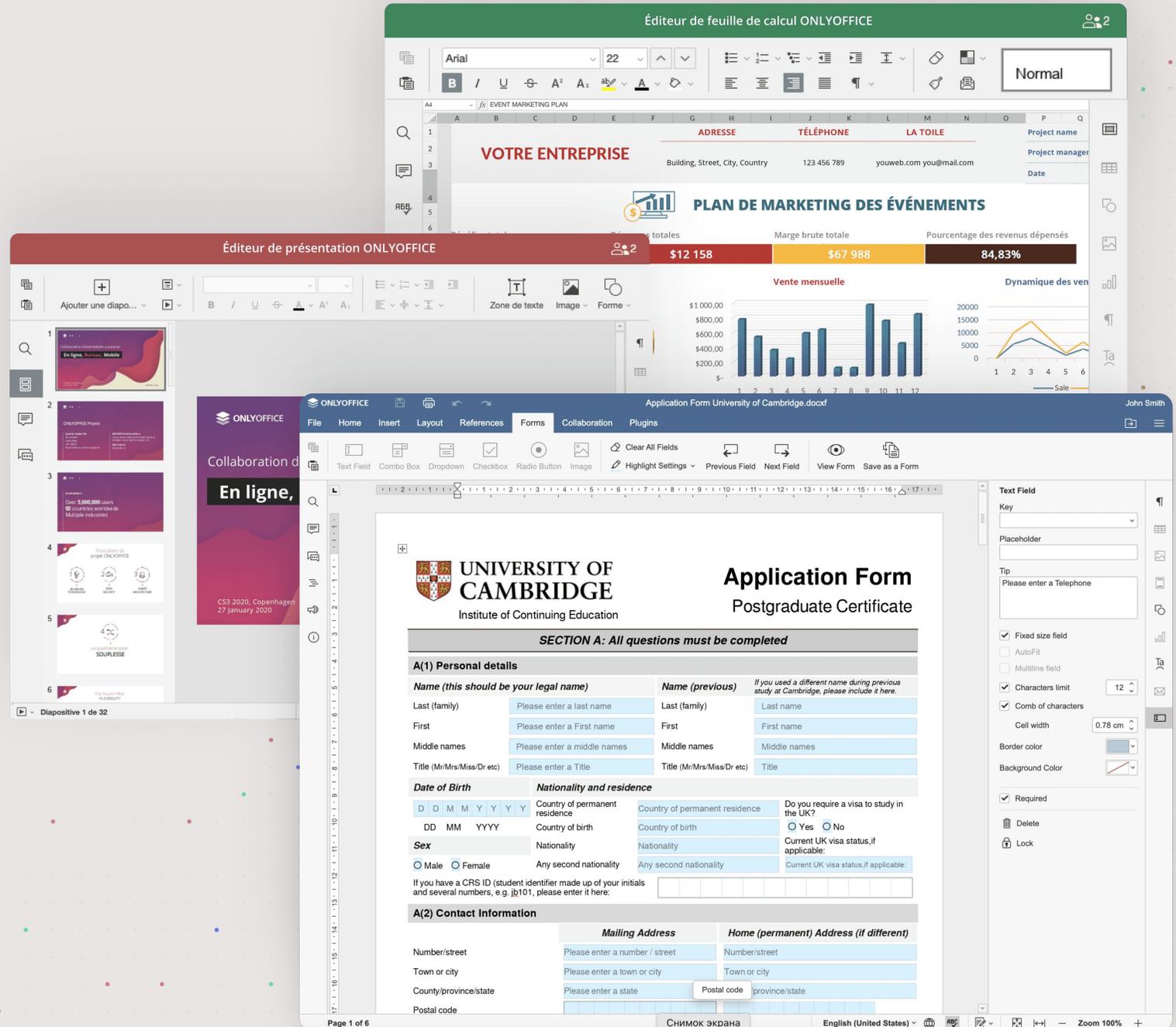
The ONLYOFFICE interface includes a top navigation bar with menus like File, Home, Insert, Layout, References, Forms, Collaboration, and Plugins. A right-hand sidebar provides configuration options for form fields, such as 'Fixed size field', 'AutoFit', 'Multiline field', 'Characters limit', 'Comb of characters', 'Cell width', 'Border color', 'Background Color', 'Required', 'Delete', and 'Lock'.

	January	February	March	April
Company profit	\$ 5,640.00	\$ 7,823.00	\$ 4,586.00	\$ 1,230.00
Costs of materials	\$ 780.00	\$ 540.00	\$ 360.00	\$ 210.00
Overhead costs	\$ 450.00	\$ 650.00	\$ 850.00	\$ 210.00
Gross margin	\$ 4,410.00	\$ 6,633.00	\$ 3,376.00	\$ 810.00
Cost of sales	\$ 5,025.00	\$ 7,228.00	\$ 3,981.00	\$ 1,020.00
Business expense	\$ 1,230.00	\$ 1,190.00	\$ 1,210.00	\$ 450.00
Management expenses	28%	18%	36%	56%
Other income	\$ 3,261.00	\$ 4,574.80	\$ 2,630.60	\$ 709.80

What is ONLYOFFICE Docs

Overview

- ◆ Web, desktop, mobile
- ◆ Core format: **OOXML**
- ◆ **Node.js / JavaScript SDK**
- ◆ Integrated in more than **30 well-known platforms**
- ◆ **Available** as DEB, RPM, Docker, Snap, ApptImage, UCS, AMI, Kubernetes, etc.
- ◆ License: **AGPL v.3**
- ◆ Latest update: **18/01/2022**



The image displays three overlapping windows of the ONLYOFFICE suite:

- Top Window (ONLYOFFICE Spreadsheet):** Shows a spreadsheet titled "Éditeur de feuille de calcul ONLYOFFICE". The main content is a business plan for "VOTRE ENTREPRISE" with fields for "ADRESSE", "TÉLÉPHONE", and "LA TOILE". Below this is a "PLAN DE MARKETING DES ÉVÉNEMENTS" section with a bar chart for "Vente mensuelle" and a line chart for "Dynamique des ventes".
- Middle Window (ONLYOFFICE Presentation):** Shows a presentation slide titled "En ligne, Collaboration". The slide content includes "CS3 2020, Copenhagen 27 January 2020" and "The South-Sea PLENIARY".
- Bottom Window (ONLYOFFICE Form Editor):** Shows an "Application Form University of Cambridge.docx". The form is for a "Postgraduate Certificate" and includes sections for "A(1) Personal details" and "A(2) Contact Information". The form fields include name, date of birth, nationality, sex, and mailing address.

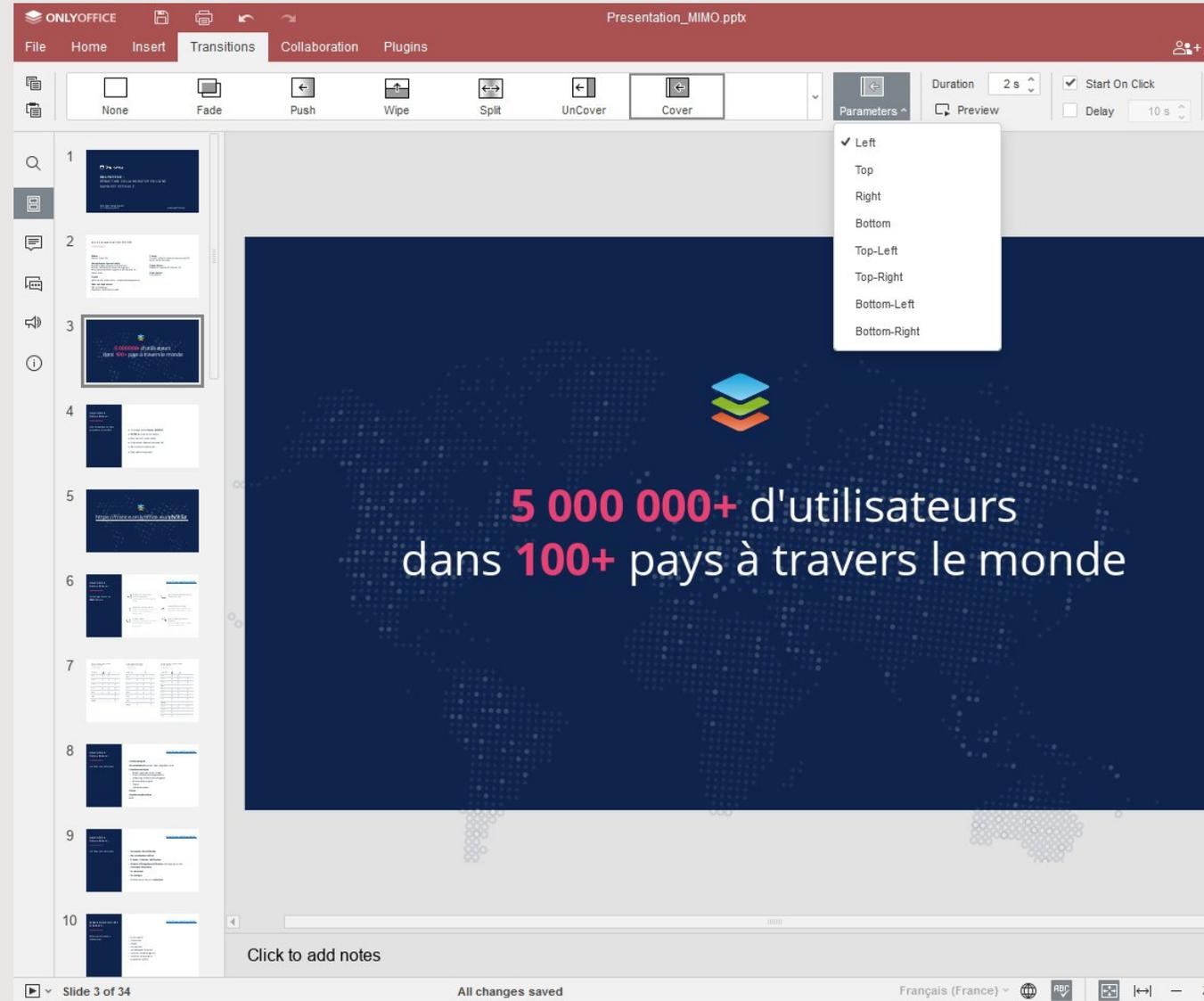
ONLYOFFICE Docs 7.0: What's new

Editing and formatting tools

- ◆ Query tables
- ◆ Data import for Mail Merge from local files and URLs
- ◆ Hyperlink autocorrection
- ◆ Support for animations and new Transitions tab

Features released in open-source

- ◆ Document comparison
- ◆ Inserting Content Controls
- ◆ Sheet Views

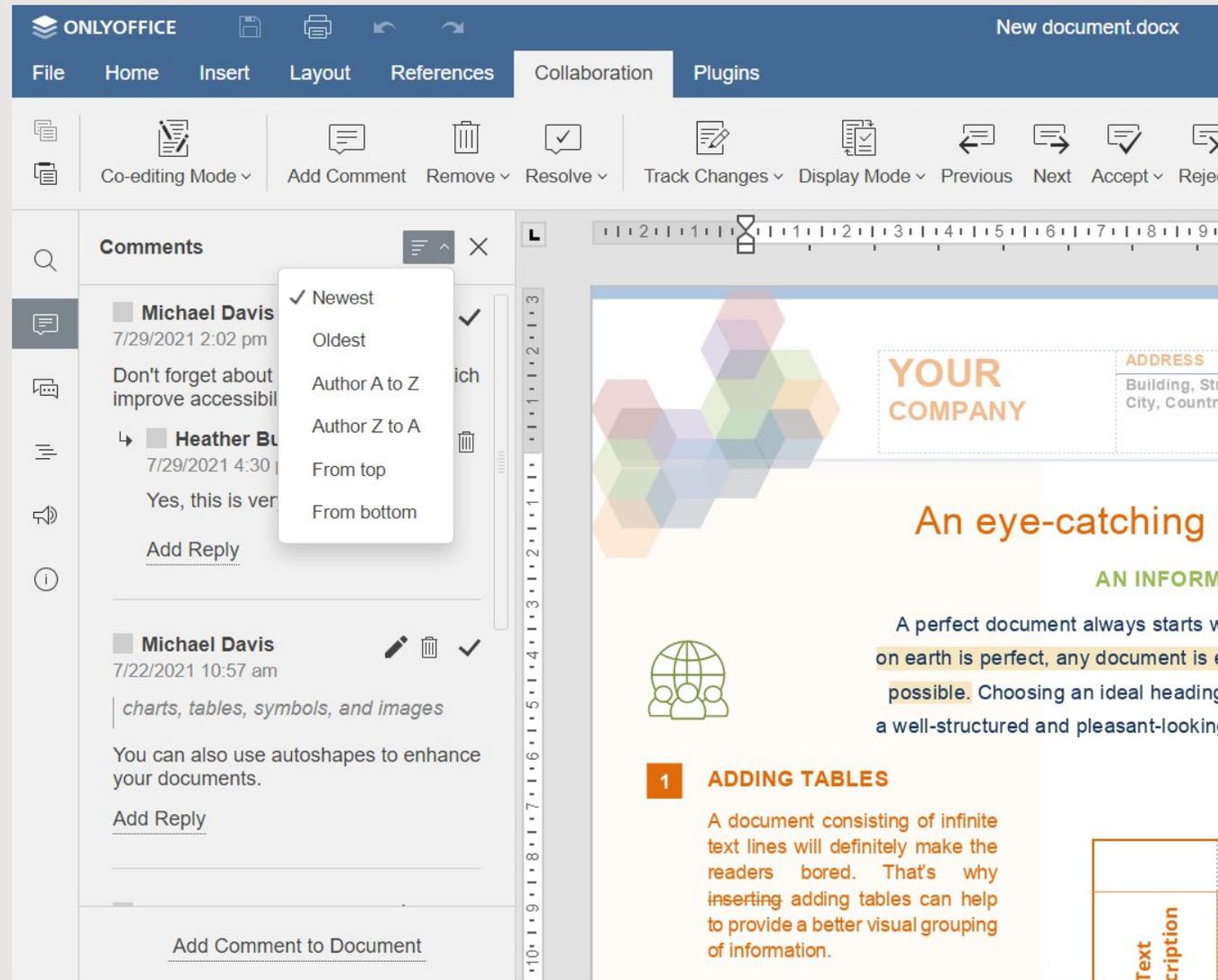


The screenshot displays the ONLYOFFICE presentation software interface. The main slide features a dark blue background with a world map and the text: "5 000 000+ d'utilisateurs dans 100+ pays à travers le monde". The interface includes a menu bar (File, Home, Insert, Transitions, Collaboration, Plugins), a ribbon with transition options (None, Fade, Push, Wipe, Split, UnCover, Cover), and a slide navigation pane on the left. A context menu is open over the slide, showing options for alignment: Left (checked), Top, Right, Bottom, Top-Left, Top-Right, Bottom-Left, and Bottom-Right. The status bar at the bottom indicates "Slide 3 of 34", "All changes saved", and the language "Français (France)".

ONLYOFFICE Docs 7.0: What's new

Seamless collaboration

- ◆ Jitsi plugin for making audio and video calls
- ◆ Collaborators' cursor display and Version History in spreadsheets
- ◆ Comment sorting
- ◆ Two display options for Track Changes: balloons or tooltips

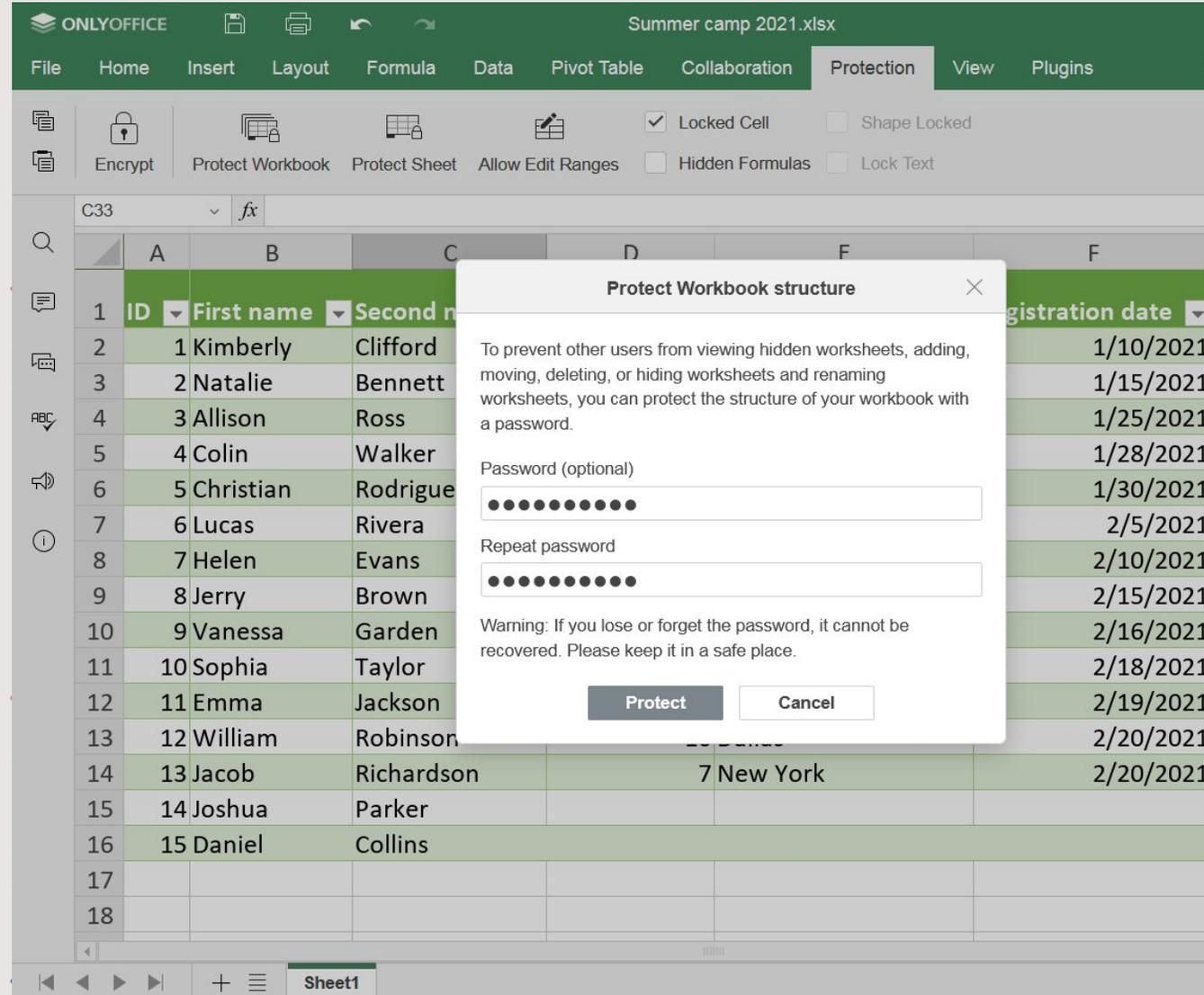


The screenshot displays the ONLYOFFICE Docs 7.0 interface. The top ribbon includes tabs for File, Home, Insert, Layout, References, Collaboration, and Plugins. The Collaboration tab is active, showing options like Co-editing Mode, Add Comment, Remove, Resolve, Track Changes, Display Mode, Previous, Next, Accept, and Reject. A Comments panel on the left shows a list of comments with a sorting dropdown menu open, offering options: Newest (selected), Oldest, Author A to Z, Author Z to A, From top, and From bottom. The main document area shows a document titled 'New document.docx' with a header section containing 'YOUR COMPANY' and 'ADDRESS' fields, and a main body with the heading 'An eye-catching' and a sub-heading 'AN INFORM'. A sidebar on the right contains a section titled '1 ADDING TABLES' with a text description: 'A document consisting of infinite text lines will definitely make the readers bored. That's why inserting adding tables can help to provide a better visual grouping of information.'

ONLYOFFICE Docs 7.0: What's new

Security

- ◆ Password protection for
 - ▶ workbooks
 - ▶ separate sheets
- ◆ Bug fixes
- ◆ Bounty program on HackerOne



The screenshot shows the ONLYOFFICE spreadsheet interface with the 'Protection' tab selected in the ribbon. The 'Protect Workbook structure' dialog box is open, displaying the following text:

Protect Workbook structure

To prevent other users from viewing hidden worksheets, adding, moving, deleting, or hiding worksheets and renaming worksheets, you can protect the structure of your workbook with a password.

Password (optional)

Repeat password

Warning: If you lose or forget the password, it cannot be recovered. Please keep it in a safe place.

Buttons: **Protect** and **Cancel**

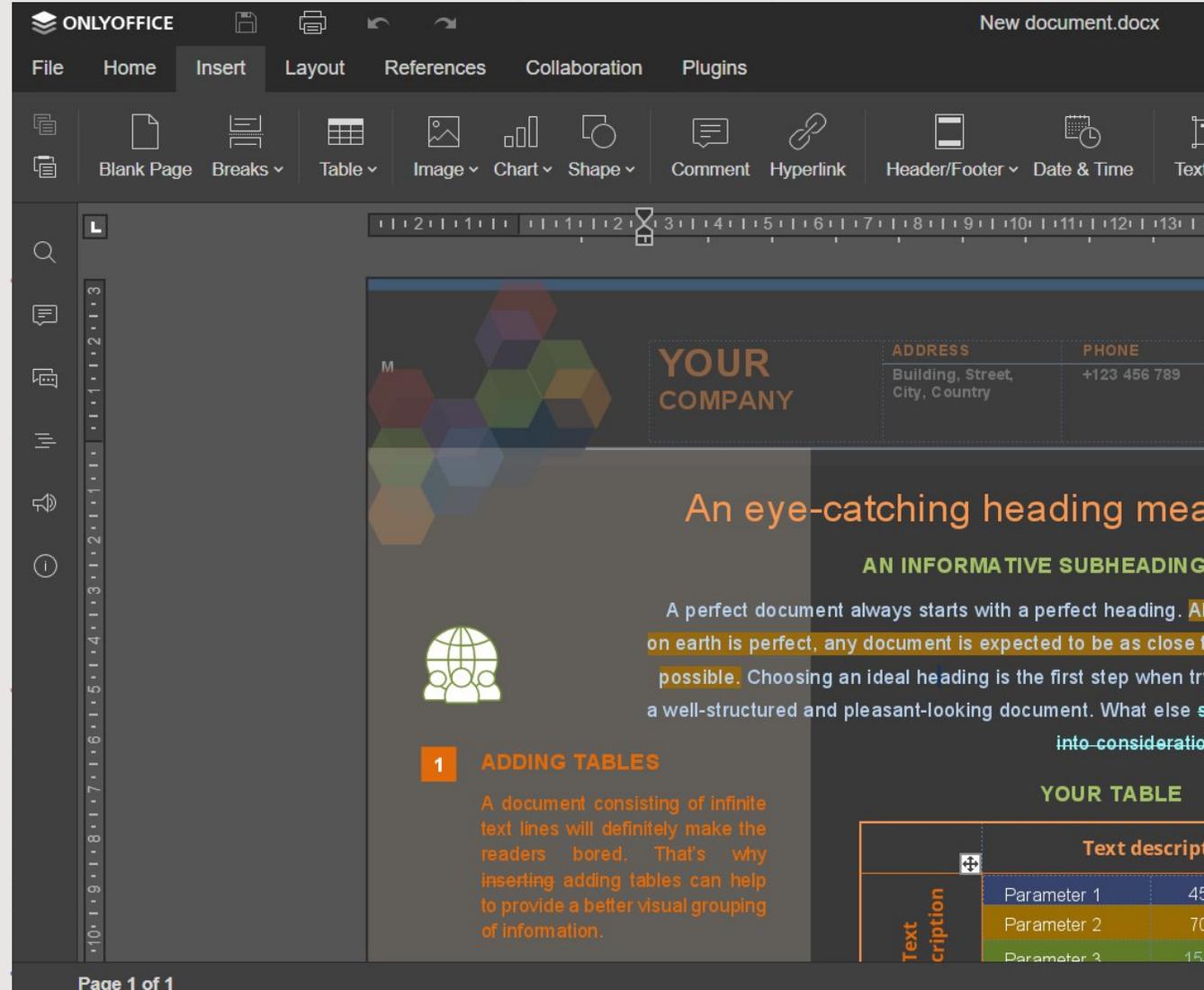
The background spreadsheet shows a table with columns: ID, First name, Second name, and Registration date. The data is as follows:

ID	First name	Second name	Registration date
1	Kimberly	Clifford	1/10/2021
2	Natalie	Bennett	1/15/2021
3	Allison	Ross	1/25/2021
4	Colin	Walker	1/28/2021
5	Christian	Rodrigue	1/30/2021
6	Lucas	Rivera	2/5/2021
7	Helen	Evans	2/10/2021
8	Jerry	Brown	2/15/2021
9	Vanessa	Garden	2/16/2021
10	Sophia	Taylor	2/18/2021
11	Emma	Jackson	2/19/2021
12	William	Robinson	2/20/2021
13	Jacob	Richardson	2/20/2021
14	Joshua	Parker	
15	Daniel	Collins	

ONLYOFFICE Docs 7.0: What's new

Usability and accessibility

- ◆ Dark canvas
- ◆ New keyboard shortcuts
- ◆ Up to 500% scaling



The screenshot displays the ONLYOFFICE Docs 7.0 interface in a dark theme. The top menu bar includes 'ONLYOFFICE', 'File', 'Home', 'Insert', 'Layout', 'References', 'Collaboration', and 'Plugins'. The 'Insert' menu is open, showing options like 'Blank Page', 'Breaks', 'Table', 'Image', 'Chart', 'Shape', 'Comment', 'Hyperlink', 'Header/Footer', 'Date & Time', and 'Text'. The main document area shows a dark canvas with a document layout. The layout includes a header section with 'YOUR COMPANY', 'ADDRESS', and 'PHONE' fields. Below the header is a large heading 'An eye-catching heading me...' and a subheading 'AN INFORMATIVE SUBHEADING'. The main body of the document contains a paragraph of text: 'A perfect document always starts with a perfect heading. Al... on earth is perfect, any document is expected to be as close t... possible. Choosing an ideal heading is the first step when tr... a well-structured and pleasant-looking document. What else s... into consideration...'. Below the text is a section titled '1 ADDING TABLES' with a subheading 'YOUR TABLE'. The table has three columns: 'Text description', 'Parameter 1', and 'Parameter 2'. The table content is as follows:

Text description	Parameter 1	Parameter 2
	Parameter 1	45
	Parameter 2	70
	Parameter 3	15

The bottom of the screen shows 'Page 1 of 1'.

ONLYOFFICE Docs 7.0: What's new

Support for document formats

- ◆ Improved **OOXML** support
- ◆ Introducing two new formats: **DOCXF** and **OFORM**
- ◆ Exporting fillable forms to **PDF**
- ◆ Saving presentation slides as **PNG** and **JPG** images

ONLYOFFICE Application for a Schengen Visa eng_doc-linux (1) (1).docxf

File Home Insert Layout References Forms Collaboration Plugins

Text Field Combo Box Dropdown Checkbox Radio Button Image Clear All Fields Highlight Settings Previous Field Next Field View Form Save as a Form

Application for a Schengen Visa

This application form is free

Family members of EU, EEA and Swiss citizens do not fill in fields 21, 22, 30, 31 and 32 (marked with a *) Fields 1-3 are filled in in accordance with the data of the identity document for international travel.

1. Surname (-s) (family name (-s)) Surname		For embassy / consulate use only Date of application: X X X X - X X - X X
2. Surname (-s) at birth (earlier family name (-s)) Surname at birth		
3. First names (given names) First names		
4. Date of birth (year-month-day) X X X X - X X - X X	5. ID-number (optional) X X X X - X X - X X X X	Documents are handled by: Documents are handled by:
6. Place and country of birth Place and country of birth		
7. Current nationality (-ies) Current nationality	8. Original nationality (nationality at birth) Original nationality	
9. Sex <input type="radio"/> Male <input type="radio"/> Female	10. Marital status <input type="radio"/> Single <input type="radio"/> Married <input type="radio"/> Separated <input type="radio"/> Divorced	

Additional documents:
 Valid passport
 Financial resources
 Invitation
 Vehicle
 Health Insurance
 Other:

Visa:

OFORMs. Why

 ONLYOFFICE FORMs are Online FORMs

ONLYOFFICE Application Form University of Cambridge.docxf John Smith

File Home Insert Layout References **Forms** Collaboration Plugins

Text Field Combo Box Dropdown Checkbox Radio Button Previous Field Next Field View Form Save as a Form

Add fields and create a fillable OFORM document

Got it

 UNIVERSITY OF CAMBRIDGE
Institute of Continuing Education

Application Form

Postgraduate Certificate

SECTION A: All questions must be completed

A(1) Personal details

Name (this should be your legal name)		Name (previous) <small>If you used a different name during previous study at Cambridge, please include it here.</small>	
Last (family)	Please enter a last name	Last (family)	Last name
First	Please enter a First name	First	First name

Text Field

Key

Placeholder

Tip

Please enter a Telephone

Fixed size field

AutoFit

Multiline field

Characters limit 12

Comb of characters

Cell width 0.78 cm

OFORMs



Office
Content
Controls

+



Adobe
Forms

+



Online

+



Open-source
code

=

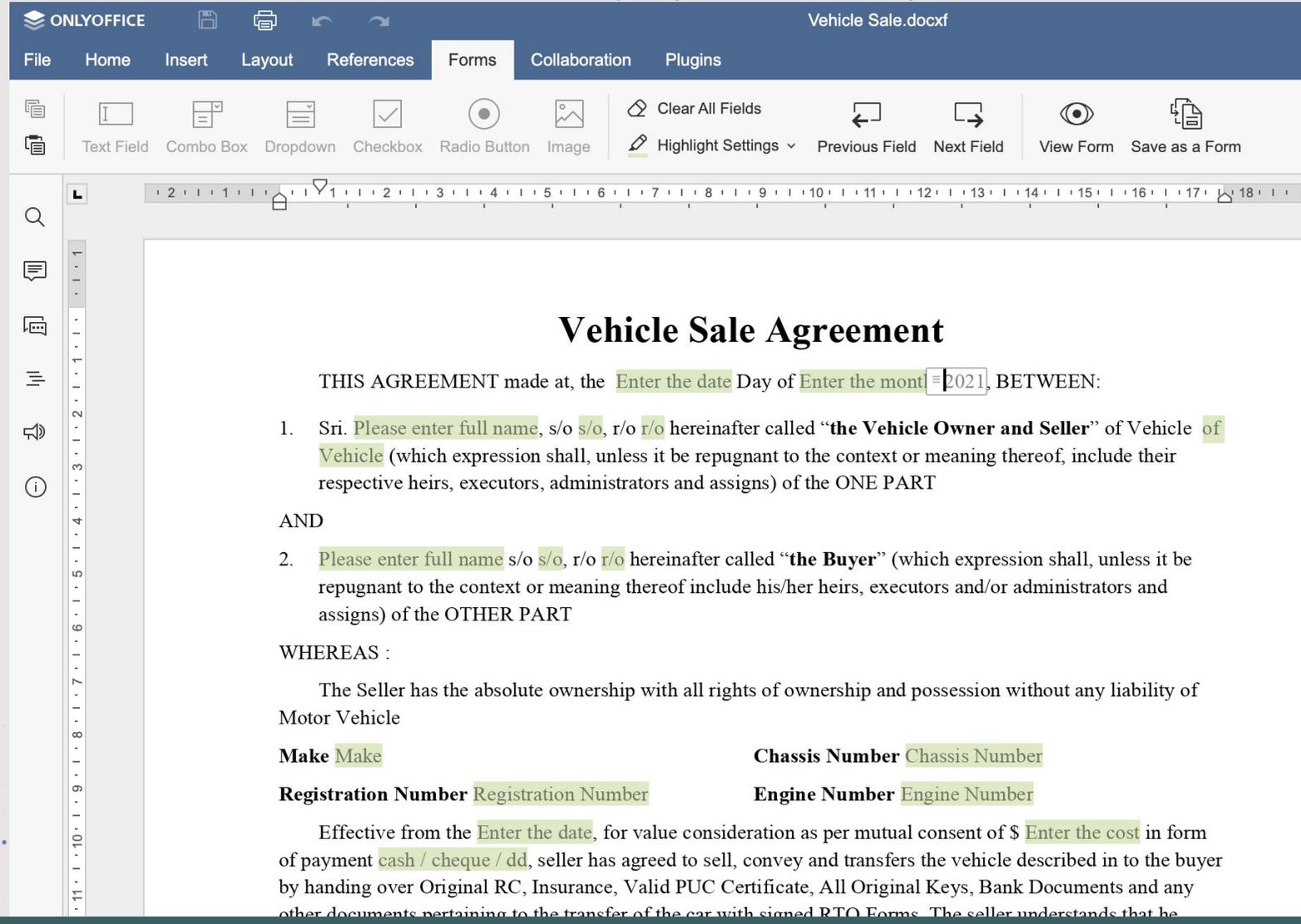


OFORMs

OFORMs. Why

Possible scenarios

- ◆ Sales agreement
 - ◆ NDA (Non-Disclosure Agreement)
 - ◆ SLA (Service Level Agreement)
 - ◆ Contributor License Agreement
 - ◆ Job proposal
 - ◆ Last Will and Testament
 - ◆ Website development contract
- and more...



ONLYOFFICE Vehicle Sale.docxf

File Home Insert Layout References Forms Collaboration Plugins

Text Field Combo Box Dropdown Checkbox Radio Button Image Clear All Fields Previous Field Next Field View Form Save as a Form

Vehicle Sale Agreement

THIS AGREEMENT made at, the **Enter the date** Day of **Enter the month** **2021**, BETWEEN:

1. Sri. **Please enter full name**, s/o **s/o**, r/o **r/o** hereinafter called “**the Vehicle Owner and Seller**” of Vehicle **of Vehicle** (which expression shall, unless it be repugnant to the context or meaning thereof, include their respective heirs, executors, administrators and assigns) of the ONE PART

AND

2. **Please enter full name** s/o **s/o**, r/o **r/o** hereinafter called “**the Buyer**” (which expression shall, unless it be repugnant to the context or meaning thereof include his/her heirs, executors and/or administrators and assigns) of the OTHER PART

WHEREAS :

The Seller has the absolute ownership with all rights of ownership and possession without any liability of Motor Vehicle

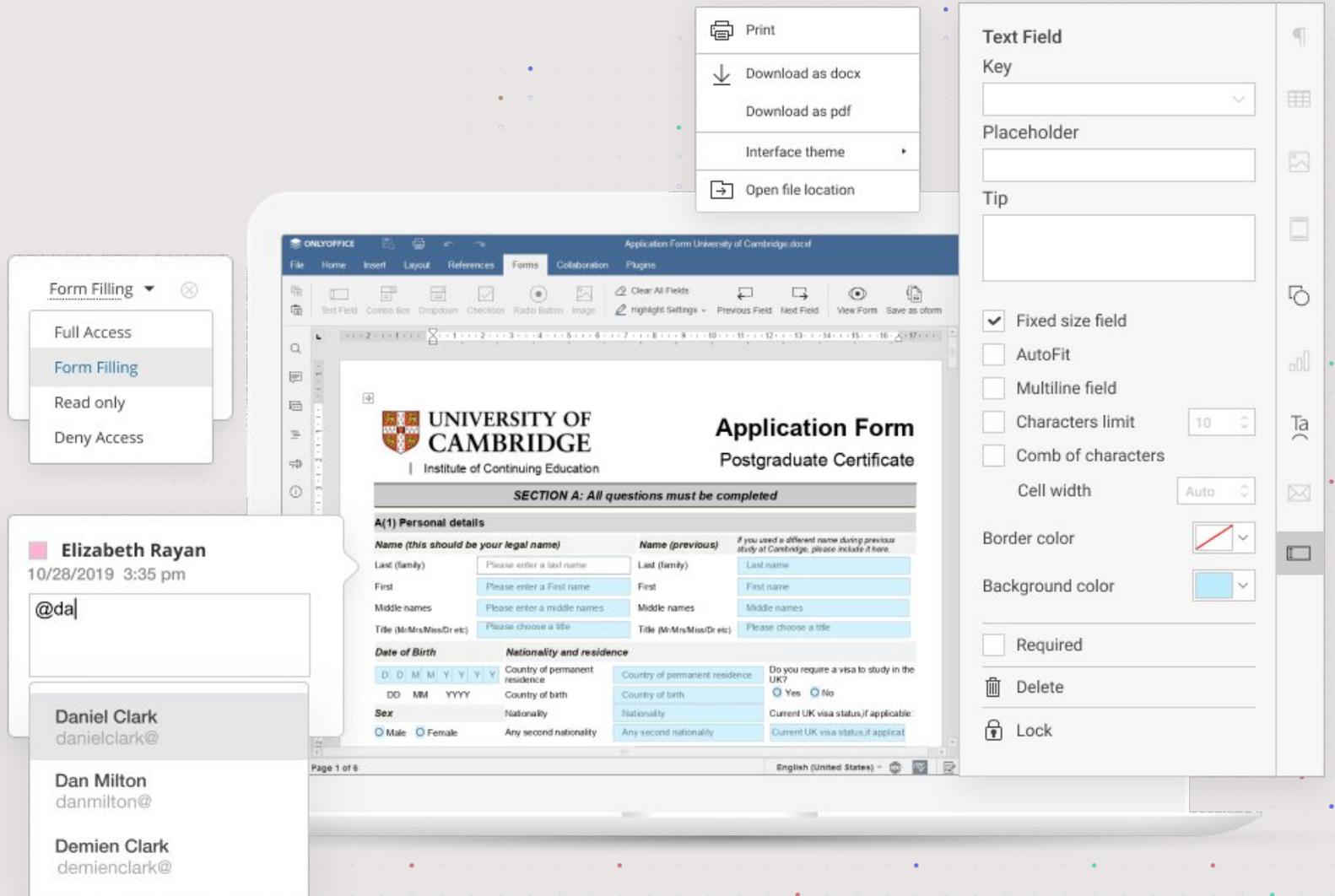
Make **Make** **Chassis Number** **Chassis Number**

Registration Number **Registration Number** **Engine Number** **Engine Number**

Effective from the **Enter the date**, for value consideration as per mutual consent of \$ **Enter the cost** in form of payment **cash / cheque / dd**, seller has agreed to sell, convey and transfers the vehicle described in to the buyer by handing over Original RC, Insurance, Valid PUC Certificate, All Original Keys, Bank Documents and any other documents pertaining to the transfer of the car with signed RTO Forms. The seller understands that he

OFORMs. Main functionality

- ◆ Various form fields
- ◆ Extended field properties
- ◆ Real-time collaboration
- ◆ Sharing and online filling in
- ◆ Exporting to PDF



The screenshot displays the ONLYOFFICE OFORMs interface. The main window shows a form titled "Application Form University of Cambridge Postgraduate Certificate". The form is divided into sections, with "SECTION A: All questions must be completed" and "A(1) Personal details" visible. The form fields include "Name (this should be your legal name)", "Name (previous)", "Date of Birth", and "Nationality and residence".

On the left side, there is a "Form Filling" sidebar with a dropdown menu showing options: "Full Access", "Form Filling" (selected), "Read only", and "Deny Access". Below this, there are three user cards representing collaborators:

- Elizabeth Rayan**
10/28/2019 3:35 pm
@da|
- Daniel Clark**
danielclark@
- Dan Milton**
danmilton@
- Demien Clark**
demienclark@

On the right side, there is a "Text Field" properties panel with various settings:

- Key: [Dropdown]
- Placeholder: [Text input]
- Tip: [Text input]
- Fixed size field
- AutoFit
- Multiline field
- Characters limit: [Input: 10]
- Comb of characters
- Cell width: [Input: Auto]
- Border color: [Color picker]
- Background color: [Color picker]
- Required
- Delete
- Lock

At the top right, there is a menu with options: "Print", "Download as docx", "Download as pdf", "Interface theme", and "Open file location".

OFORMs. Form fields

- ◆ Text area

Forms

Text Field Combo Box Dropdown Checkbox Radio Button Image

Personal details

Last name

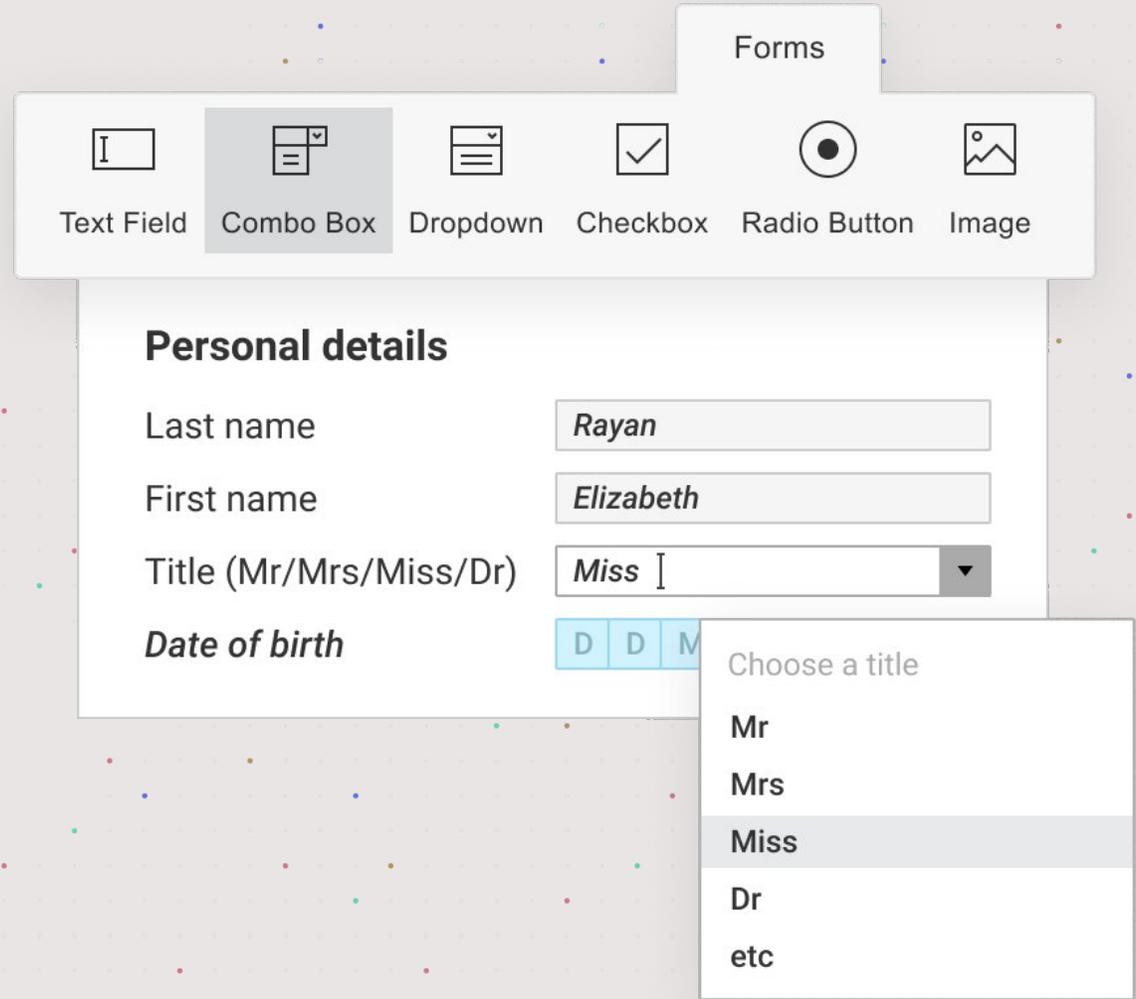
First name

Title (Mr/Mrs/Miss/Dr)

Date of birth

OFORMs. Form fields

- ◆ Text area
- ◆ Combo box



The screenshot displays the ONLYOFFICE OFORMs interface. At the top, a 'Forms' toolbar contains six icons: Text Field, Combo Box (highlighted), Dropdown, Checkbox, Radio Button, and Image. Below the toolbar is a form titled 'Personal details' with the following fields:

- Last name:
- First name:
- Title (Mr/Mrs/Miss/Dr): (dropdown menu open)
- Date of birth:

The dropdown menu for the Title field is open, showing the following options:

- Choose a title
- Mr
- Mrs
- Miss (highlighted)
- Dr
- etc

OFORMs. Form fields

- ◆ Text area
- ◆ Combo box
- ◆ Drop-down list

Forms

Text Field Combo Box **Dropdown** Checkbox Radio Button Image

Personal details

First name

Title (Mr/Mrs/Miss/Dr)

Date of birth

Country of birth

Choose a country

- Canada
- United States
- Australia
- Germany
- France

OFORMs. Form fields

- ◆ Text area
- ◆ Combo box
- ◆ Drop-down list
- ◆ Check box

Forms

Text Field Combo Box Dropdown **Checkbox** Radio Button Image

I confirm that I am:

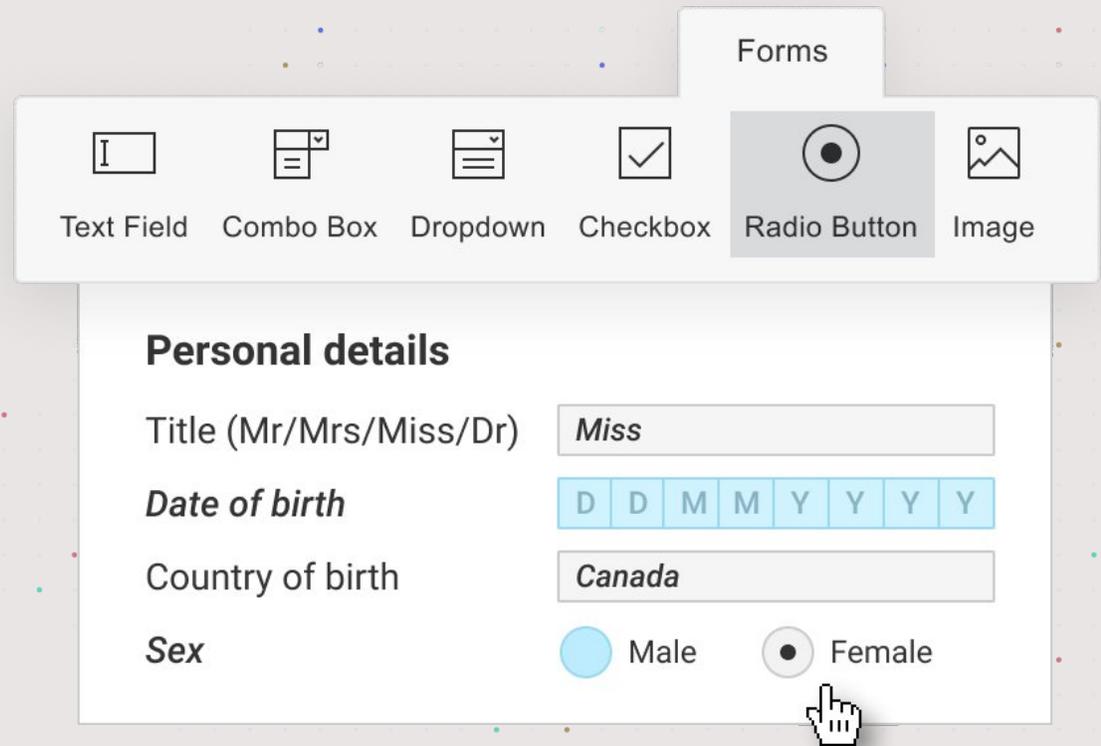
Teaching in primary care Yes

Teaching in secondary care Yes 

Teaching in tertiary care Yes

OFORMs. Form fields

- ◆ Text area
- ◆ Combo box
- ◆ Drop-down list
- ◆ Check box
- ◆ Radio button

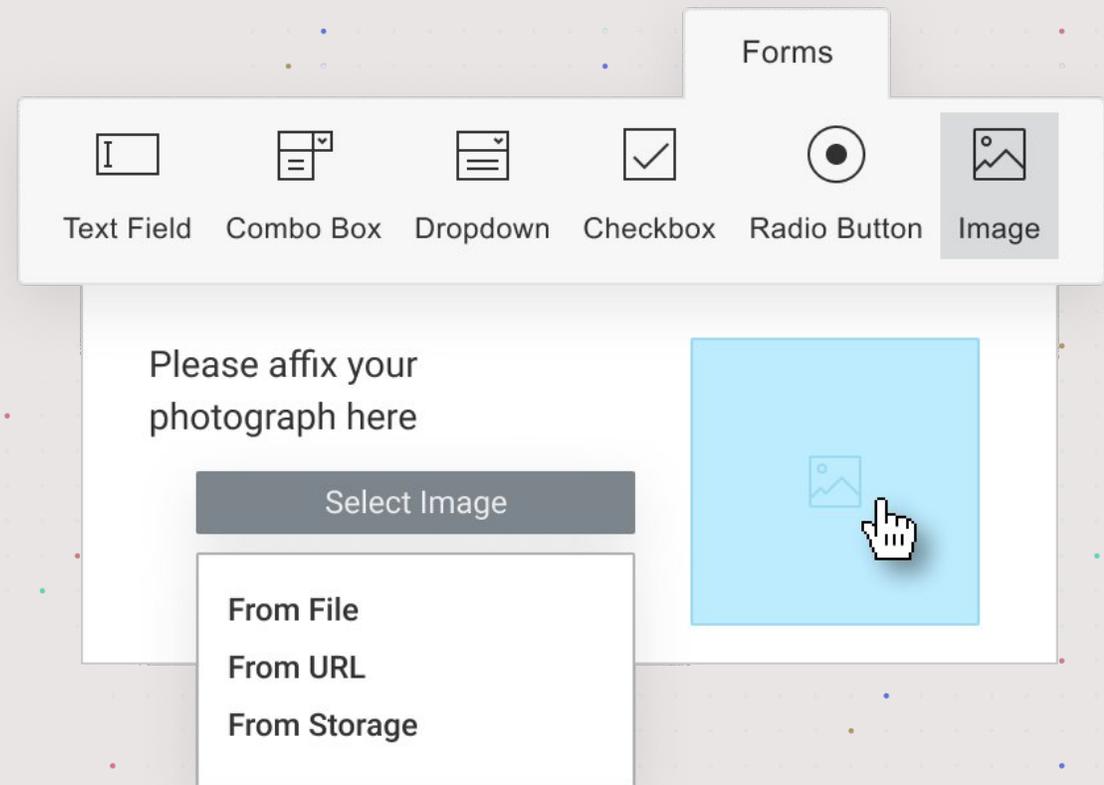


The screenshot displays the ONLYOFFICE OFORMs interface. At the top, a 'Forms' menu is open, showing various form field options: Text Field, Combo Box, Dropdown, Checkbox, Radio Button (highlighted), and Image. Below the menu, a 'Personal details' form is shown. The form contains the following fields:

- Title (Mr/Mrs/Miss/Dr)**: A text input field containing 'Miss'.
- Date of birth**: A date picker with a grid of buttons for Day (D), Month (M), and Year (Y).
- Country of birth**: A text input field containing 'Canada'.
- Sex**: Two radio buttons, 'Male' and 'Female'. The 'Female' radio button is selected, and a mouse cursor is hovering over it.

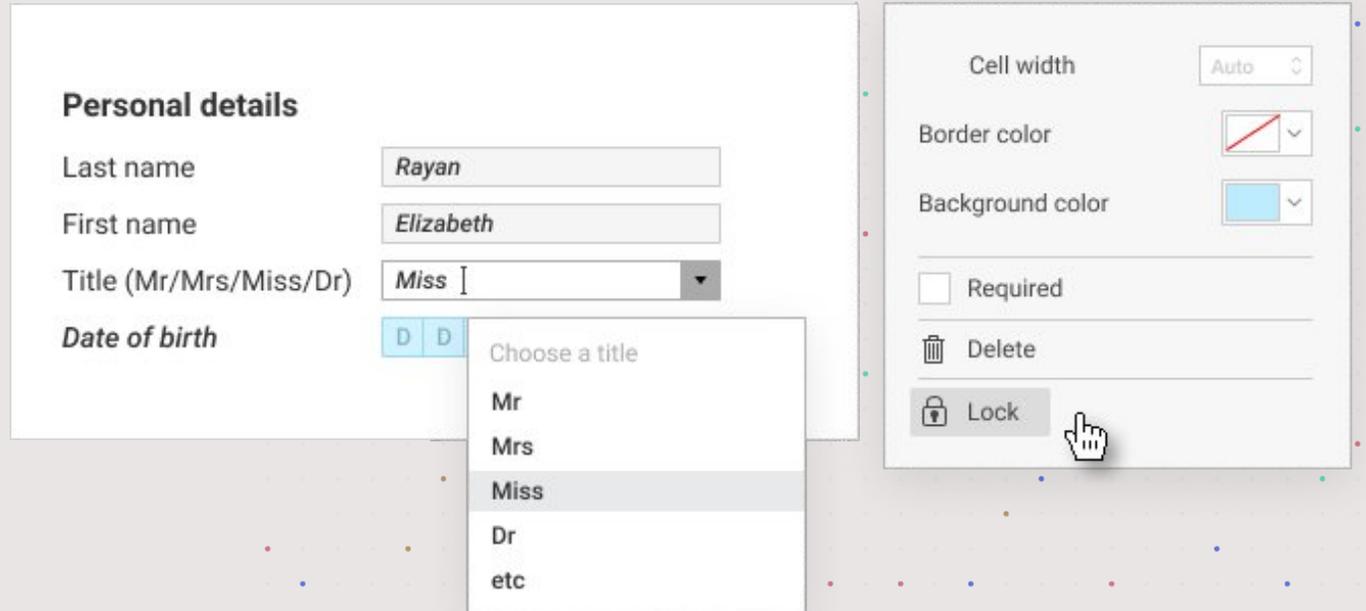
OFORMs. **Form fields**

- ◆ Text area
- ◆ Combo box
- ◆ Drop-down list
- ◆ Check box
- ◆ Radio button
- ◆ Image



OFORMs. **Extended field properties**

- ◆ Adjusting border/background colors
- ◆ Changing highlighting colors
- ◆ Moving and rotating form fields
- ◆ Adding tips and placeholders
- ◆ Adjusting the field position
- ◆ Marking a form field as required
- ◆ Grouping fields to fill out simultaneously
- ◆ Locking any form field



The screenshot displays a form titled "Personal details" with the following fields:

- Last name:
- First name:
- Title (Mr/Mrs/Miss/Dr):
- Date of birth:

A dropdown menu is open for the Title field, showing options: "Choose a title", "Mr", "Mrs", "Miss", "Dr", and "etc".

On the right, a properties panel is visible with the following settings:

- Cell width: Auto
- Border color:
- Background color:
- Required:
- Delete:
- Lock: (being clicked by a mouse cursor)

OFORMs. Text field properties

- ◆ Allowing multiline entry
- ◆ Specifying characters limit
- ◆ Automatically resizing fields to fit the text
- ◆ Applying the comb of characters

Personal details

Last name	<input type="text" value="Rayan"/>
First name	<input type="text" value="Elizabeth"/>
Title (Mr/Mrs/Miss/Dr)	<input type="text" value="Choose a title"/>
<i>Date of birth</i>	<input type="text" value="DDMMYYYY"/>

Text Field

Key

Placeholder

Tip

Fixed size field

AutoFit

Multiline field

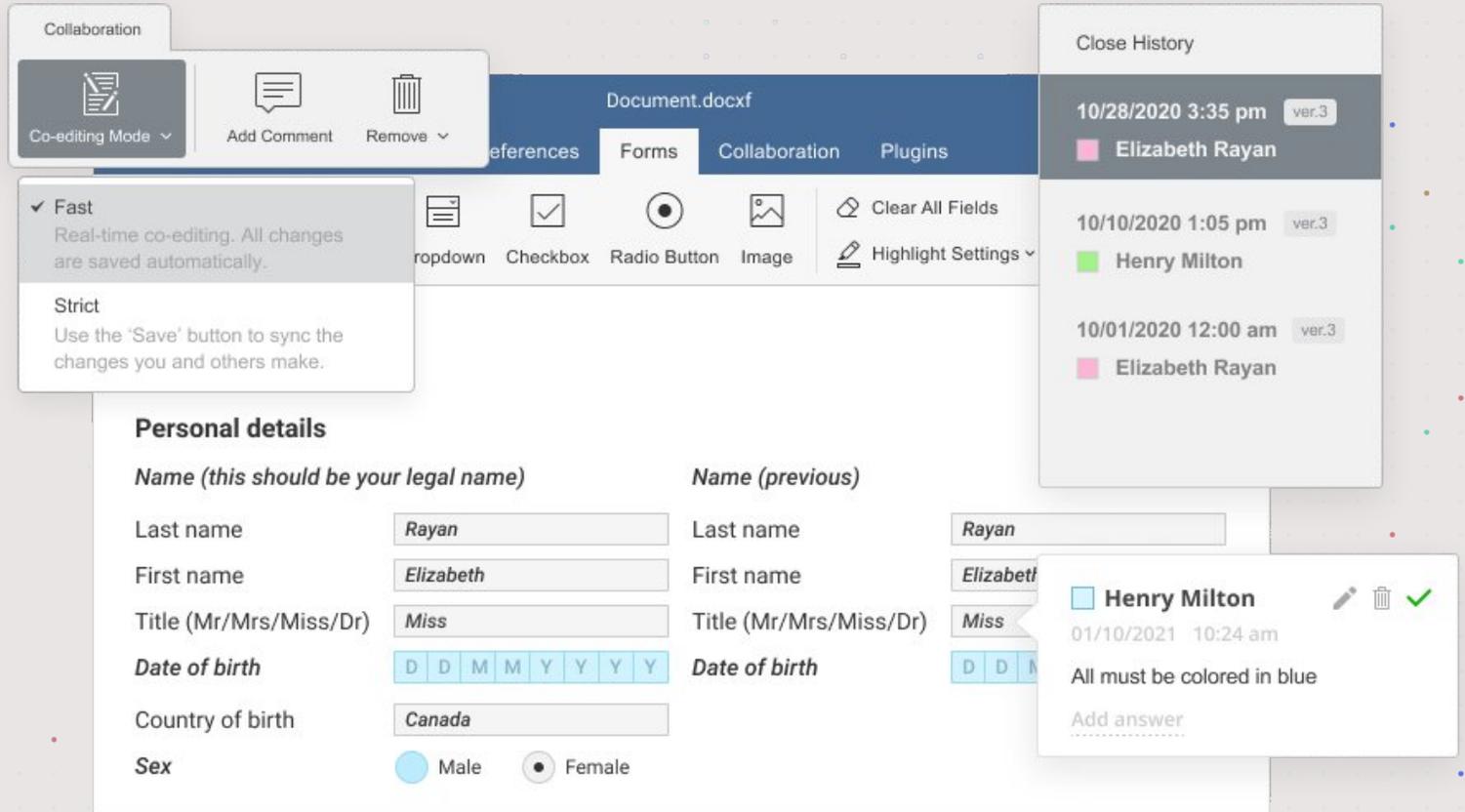
Characters limit

Comb of characters

Cell width

OFORMs. Real-time collaboration

- ◆ Two co-editing modes
- ◆ Commenting & mentions
- ◆ Reviewing & version history
- ◆ Chat, Telegram & Jitsi



The screenshot displays the ONLYOFFICE OFORMs interface with several collaboration features highlighted:

- Collaboration Panel:** Includes options for "Co-editing Mode", "Add Comment", and "Remove".
- Co-editing Modes:** A dropdown menu shows two modes: "Fast" (checked) with the description "Real-time co-editing. All changes are saved automatically." and "Strict" with the description "Use the 'Save' button to sync the changes you and others make."
- Form Fields:** Includes a "Dropdown" menu and a "Form" toolbar with "Checkbox", "Radio Button", and "Image" options. A "Clear All Fields" and "Highlight Settings" option is also visible.
- Close History Panel:** Shows a list of document versions with timestamps and user names: "10/28/2020 3:35 pm ver.3" by Elizabeth Rayan, "10/10/2020 1:05 pm ver.3" by Henry Milton, and "10/01/2020 12:00 am ver.3" by Elizabeth Rayan.
- Personal details Form:** A form titled "Personal details" with two columns: "Name (this should be your legal name)" and "Name (previous)". Fields include Last name (Rayan), First name (Elizabeth), Title (Miss), Date of birth (DDMMYYYY), and Country of birth (Canada). Sex is selected as Male.
- Comment:** A comment by Henry Milton is shown: "All must be colored in blue" with a timestamp of "01/10/2021 10:24 am" and an "Add answer" link.

OFORMs. Sharing and filling in

Sharing Settings for Form ✕

off External link access Share via the link or embed

+ Add Users 👁️ ▼ + Add Groups 👁️ ▼ 🔗

Elizabeth Rayan Owner

Heather Butler Form Filling ▼ ✕

Close

- Full Access
- Form Filling**
- Read only
- Deny Access

OFORMs. Exporting to PDF

The screenshot displays the ONLYOFFICE application interface. At the top, the title bar shows 'Application Form University of Cambridge.docx' and the user name 'John Smith'. The 'File' menu is open, with 'Download as...' selected. Below the menu, a grid of export format options is shown:

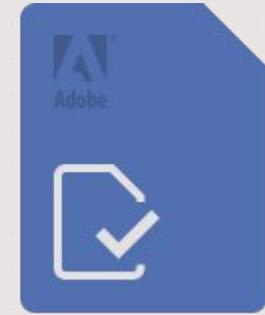
OFORMS vs Adobe Forms

- ◆ Online, desktop, mobile
- ◆ Free & open source
- ◆ Formatting text & inserting different objects
- ◆ Adjusting field size & position

- ◆ Real-time collaboration
- ◆ Signing field groups & entire form
- ◆ Customizing recipient roles
- ◆ Encrypting data fields & entire form



VS



OFORMs vs MS Office Content Controls

- ◆ Online, desktop, mobile
- ◆ Free & open source
- ◆ Flexible field properties
- ◆ Real-time collaboration

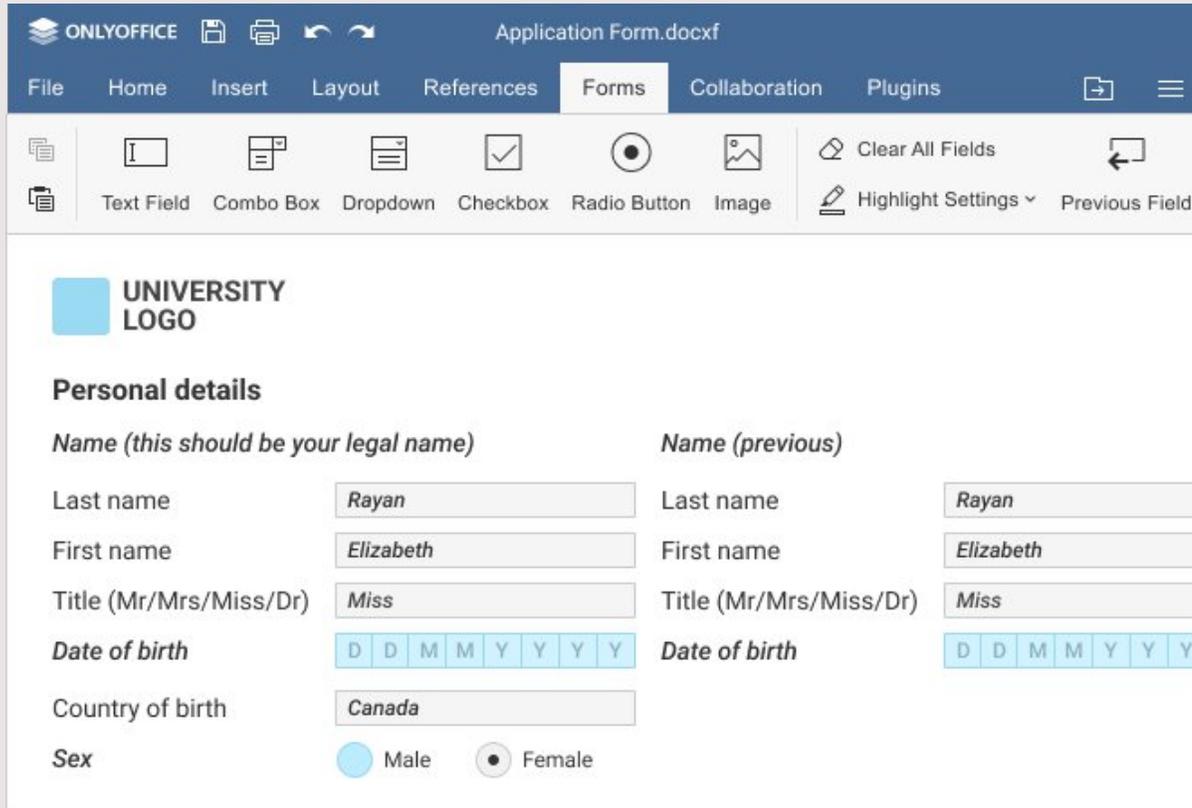
- ◆ Signing field groups & entire form
- ◆ Enabling recipient roles
- ◆ Encrypting data fields & entire form



VS



OFORMS vs Google Forms



ONLYOFFICE Application Form.docxf

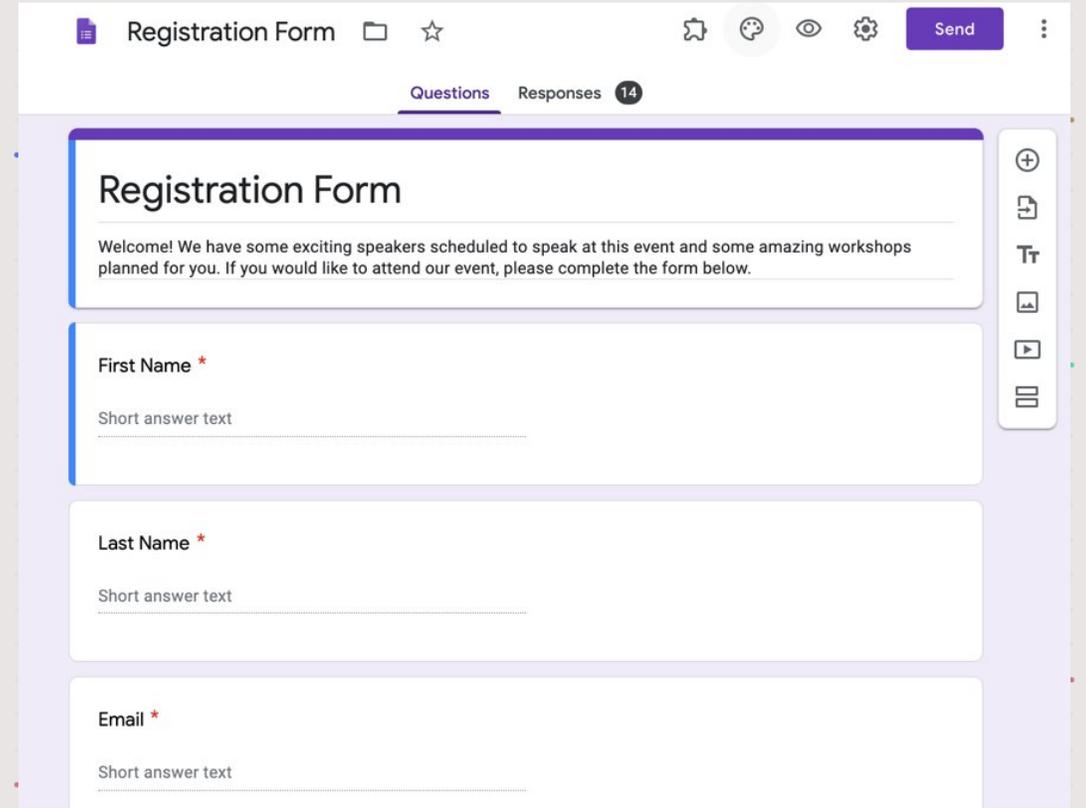
File Home Insert Layout References **Forms** Collaboration Plugins

Text Field Combo Box Dropdown Checkbox Radio Button Image Clear All Fields Highlight Settings Previous Field

UNIVERSITY LOGO

Personal details

Name (this should be your legal name)		Name (previous)	
Last name	<input type="text" value="Rayan"/>	Last name	<input type="text" value="Rayan"/>
First name	<input type="text" value="Elizabeth"/>	First name	<input type="text" value="Elizabeth"/>
Title (Mr/Mrs/Miss/Dr)	<input type="text" value="Miss"/>	Title (Mr/Mrs/Miss/Dr)	<input type="text" value="Miss"/>
Date of birth	<input type="text" value="D D M M Y Y Y Y"/>	Date of birth	<input type="text" value="D D M M Y Y Y Y"/>
Country of birth	<input type="text" value="Canada"/>		
Sex	<input checked="" type="radio"/> Male <input type="radio"/> Female		



Registration Form

Questions Responses 14 Send

Registration Form

Welcome! We have some exciting speakers scheduled to speak at this event and some amazing workshops planned for you. If you would like to attend our event, please complete the form below.

First Name *

Short answer text

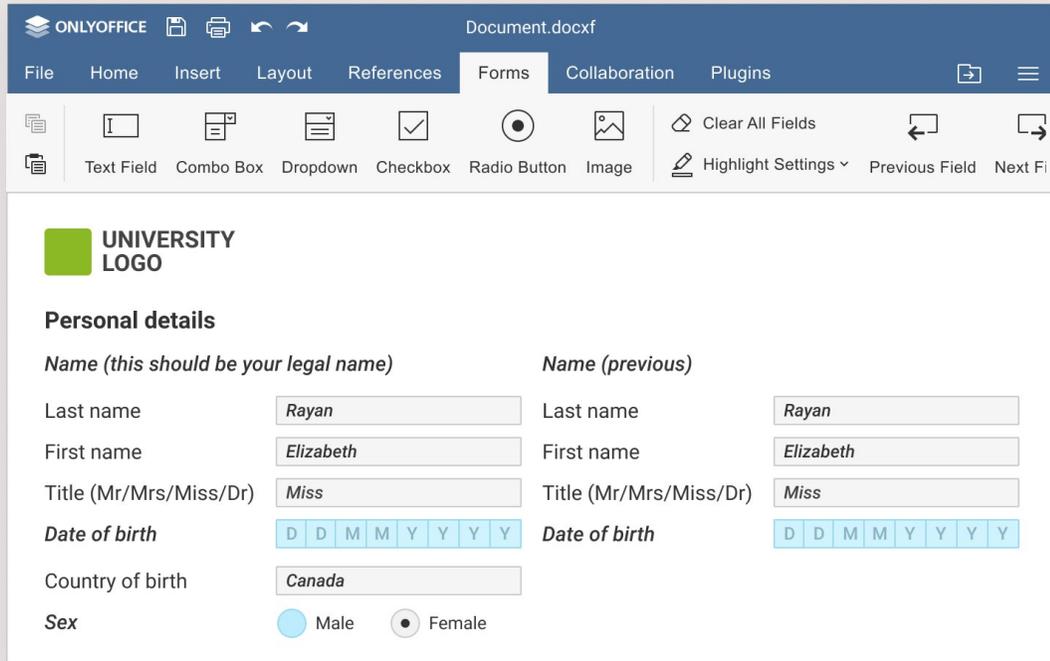
Last Name *

Short answer text

Email *

Short answer text

ONLYOFFICE Forms: **docxf** vs **oform**



ONLYOFFICE Document.docxf

File Home Insert Layout References **Forms** Collaboration Plugins

Text Field Combo Box Dropdown Checkbox Radio Button Image Clear All Fields Highlight Settings Previous Field Next Field

UNIVERSITY LOGO

Personal details

Name (this should be your legal name) *Name (previous)*

Last name: Last name:

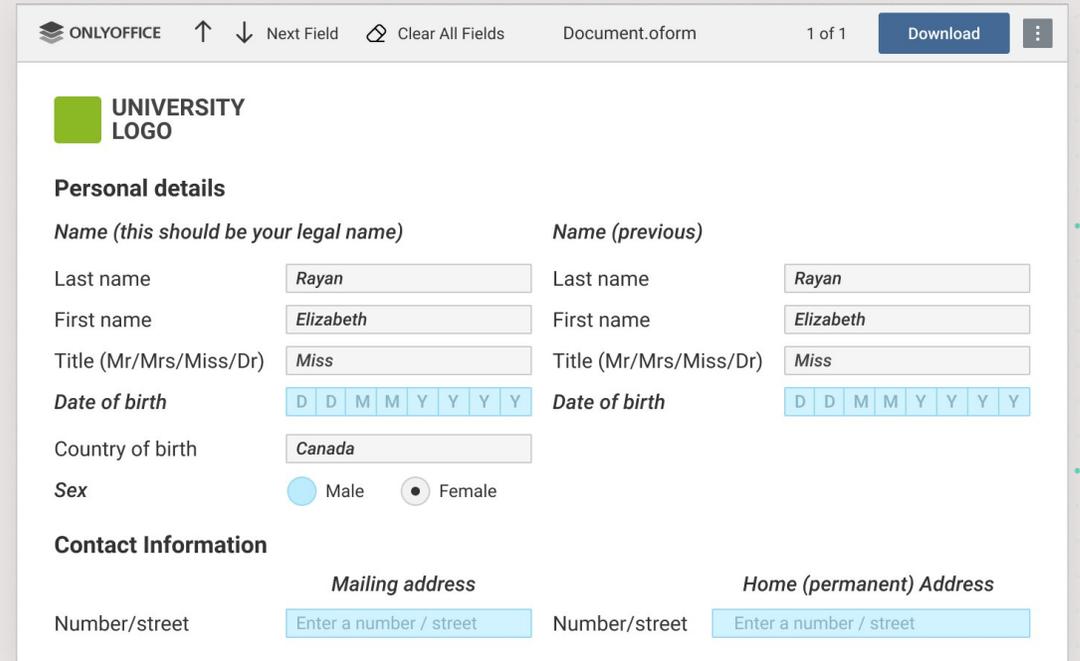
First name: First name:

Title (Mr/Mrs/Miss/Dr): Title (Mr/Mrs/Miss/Dr):

Date of birth: Date of birth:

Country of birth:

Sex: Male Female



ONLYOFFICE Document.oform 1 of 1 Download

Next Field Clear All Fields

UNIVERSITY LOGO

Personal details

Name (this should be your legal name) *Name (previous)*

Last name: Last name:

First name: First name:

Title (Mr/Mrs/Miss/Dr): Title (Mr/Mrs/Miss/Dr):

Date of birth: Date of birth:

Country of birth:

Sex: Male Female

Contact Information

Mailing address *Home (permanent) Address*

Number/street: Number/street:

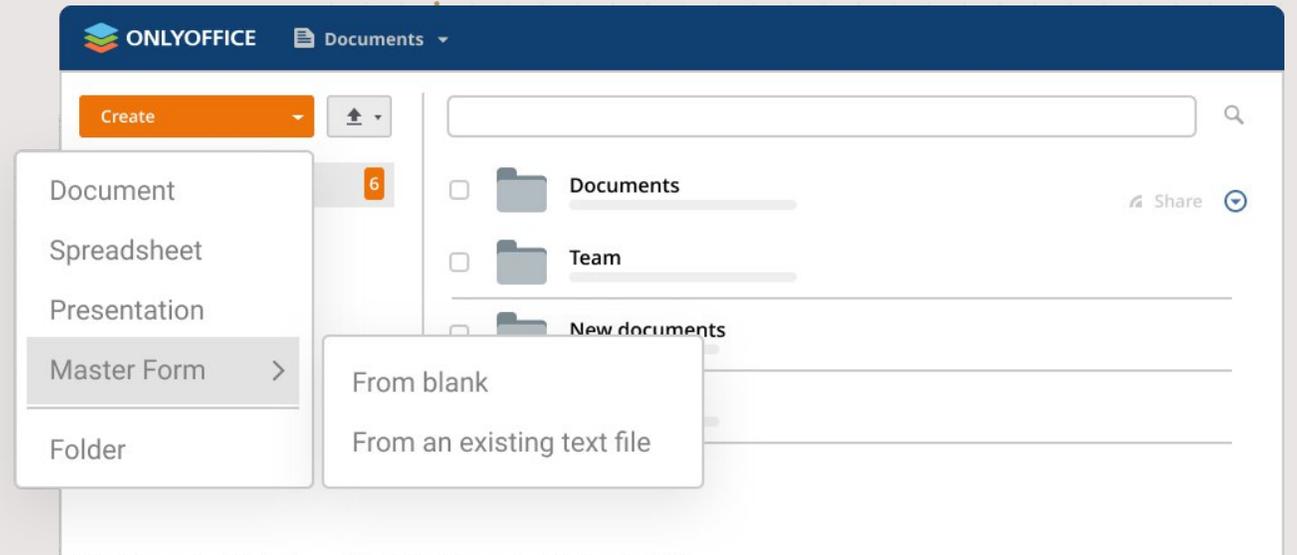
ONLYOFFICE Forms. **Getting started**

1. Create a form template in .docxf format

- ◆ from blank
- ◆ from an existing docx document

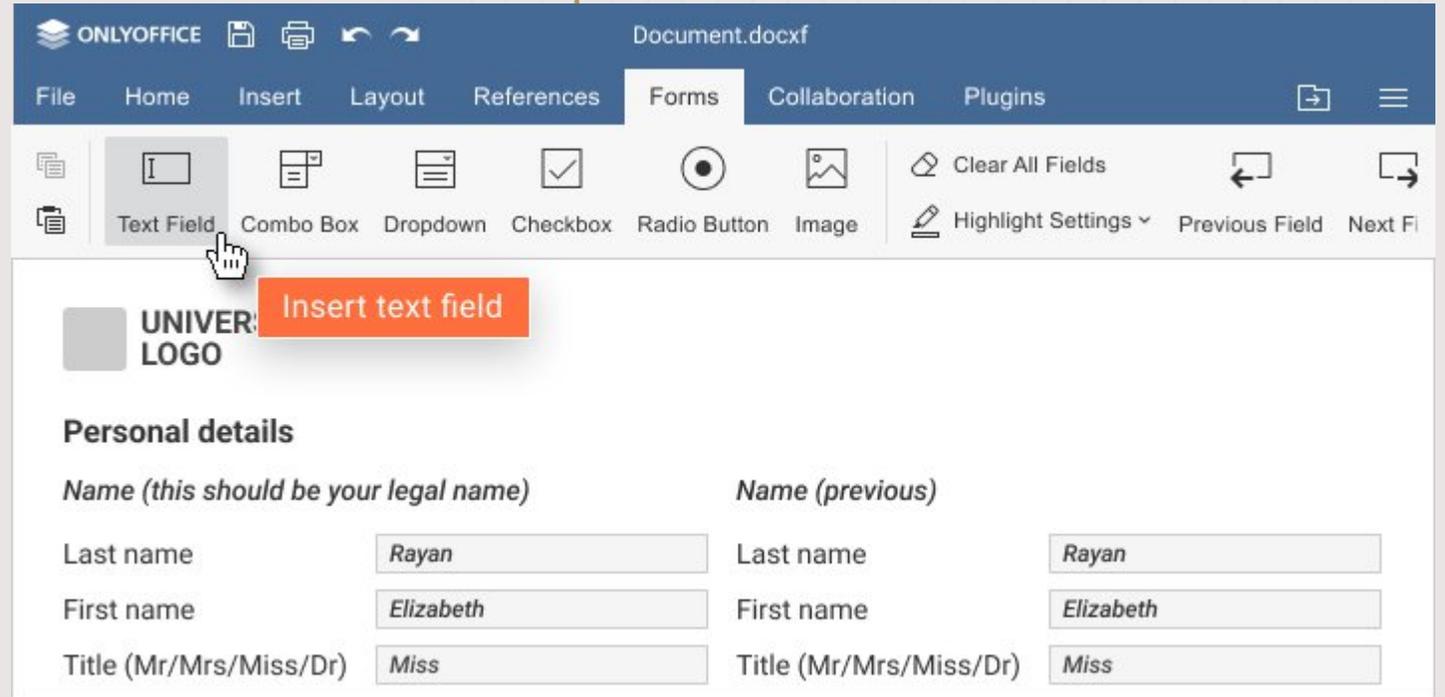
or

Download a form template from the **library**



ONLYOFFICE Forms. Getting started

1. Create a form template in .docxf format
2. Add form fields



The screenshot shows the ONLYOFFICE Forms ribbon in a document titled 'Document.docxf'. The 'Forms' tab is active, and the 'Text Field' option is highlighted with a mouse cursor. A tooltip 'Insert text field' is visible over the 'Text Field' icon. The ribbon also includes options for 'Combo Box', 'Dropdown', 'Checkbox', 'Radio Button', 'Image', 'Clear All Fields', 'Highlight Settings', 'Previous Field', and 'Next Field'.

UNIVERSITY LOGO

Personal details

Name (this should be your legal name)		Name (previous)	
Last name	<input type="text" value="Rayan"/>	Last name	<input type="text" value="Rayan"/>
First name	<input type="text" value="Elizabeth"/>	First name	<input type="text" value="Elizabeth"/>
Title (Mr/Mrs/Miss/Dr)	<input type="text" value="Miss"/>	Title (Mr/Mrs/Miss/Dr)	<input type="text" value="Miss"/>

ONLYOFFICE Forms. **Getting started**

1. Create a form template in .docxf format
2. Add form fields
- 3. Change form field properties**

Personal details

Last name

First name

Title (Mr/Mrs/Miss/Dr)

Date of birth

Text Field

Key

Placeholder

Tip

Fixed size field

AutoFit

Multiline field

Characters limit

Comb of characters

Cell width

Border color

Background color

Required

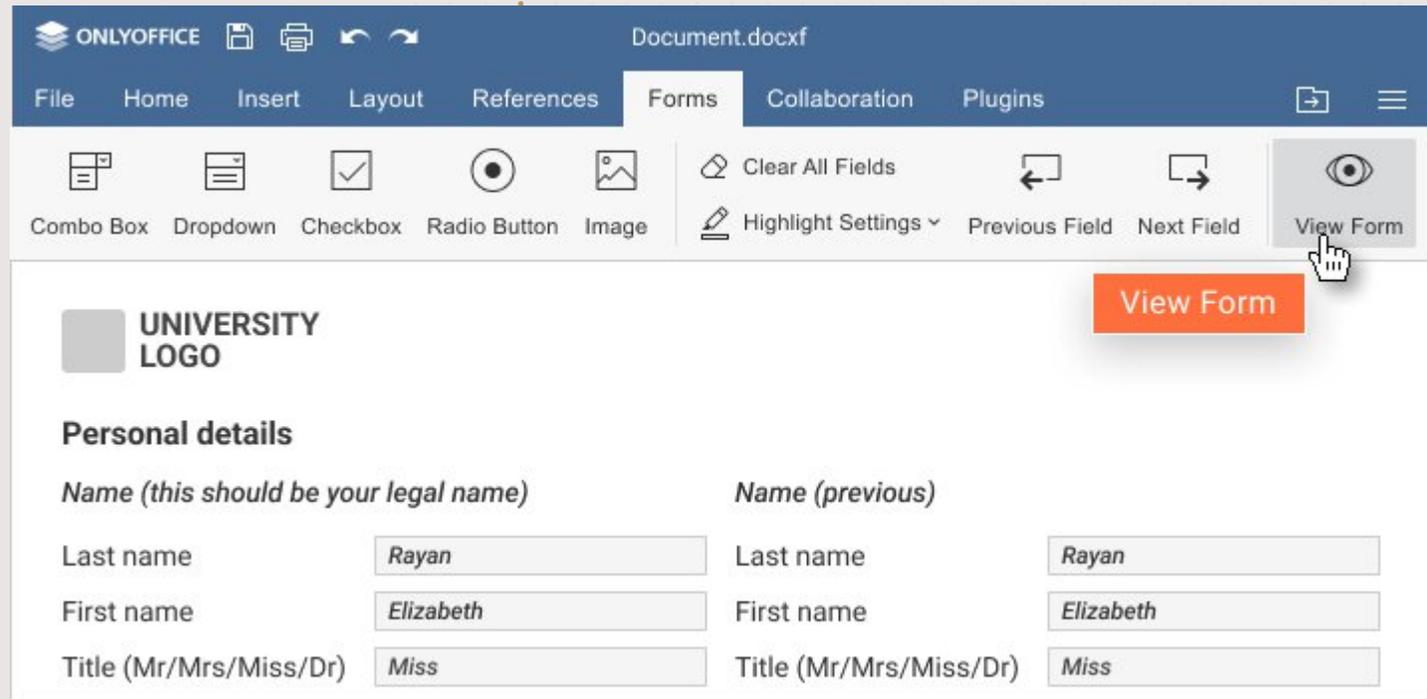
Delete

Lock

Form Setting

ONLYOFFICE Forms. **Getting started**

1. Create a form template in .docxf format
2. Add form fields
3. Change form field properties
4. Preview and save it as oform

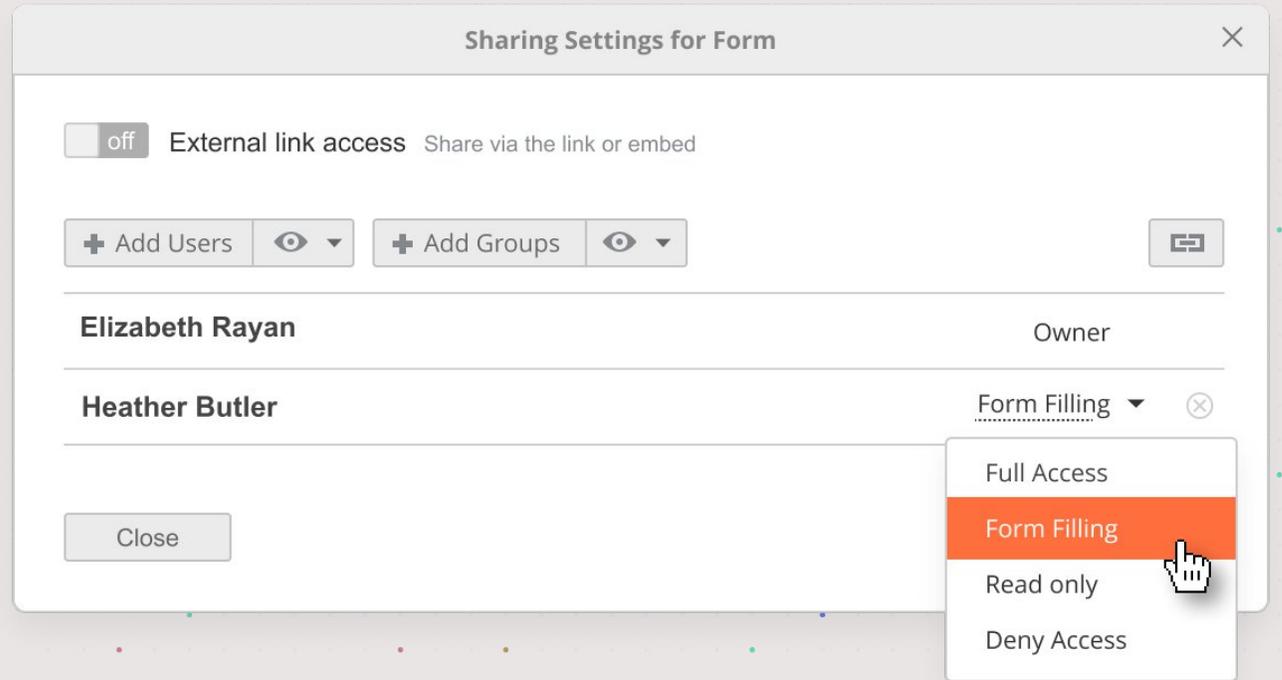


The screenshot displays the ONLYOFFICE Forms interface. The top menu bar includes File, Home, Insert, Layout, References, Forms, Collaboration, and Plugins. The Forms ribbon contains various field types (Combo Box, Dropdown, Checkbox, Radio Button, Image) and actions (Clear All Fields, Highlight Settings, Previous Field, Next Field, View Form). A hand cursor is pointing at the View Form button. Below the ribbon, a form preview is shown with a 'UNIVERSITY LOGO' placeholder and a 'View Form' button. The form content is titled 'Personal details' and consists of two columns of input fields. The left column is labeled 'Name (this should be your legal name)' and the right column is labeled 'Name (previous)'. Both columns have identical fields for Last name, First name, and Title (Mr/Mrs/Miss/Dr), with the values 'Rayan', 'Elizabeth', and 'Miss' respectively.

Name (this should be your legal name)		Name (previous)	
Last name	Rayan	Last name	Rayan
First name	Elizabeth	First name	Elizabeth
Title (Mr/Mrs/Miss/Dr)	Miss	Title (Mr/Mrs/Miss/Dr)	Miss

ONLYOFFICE Forms. **Getting started**

1. Create a form template in .docxf format
2. Add form fields
3. Change form field properties
4. Preview and save it as oform
- 5. Share it with users**



Sharing Settings for Form

off External link access Share via the link or embed

+ Add Users  + Add Groups  

Elizabeth Rayan Owner

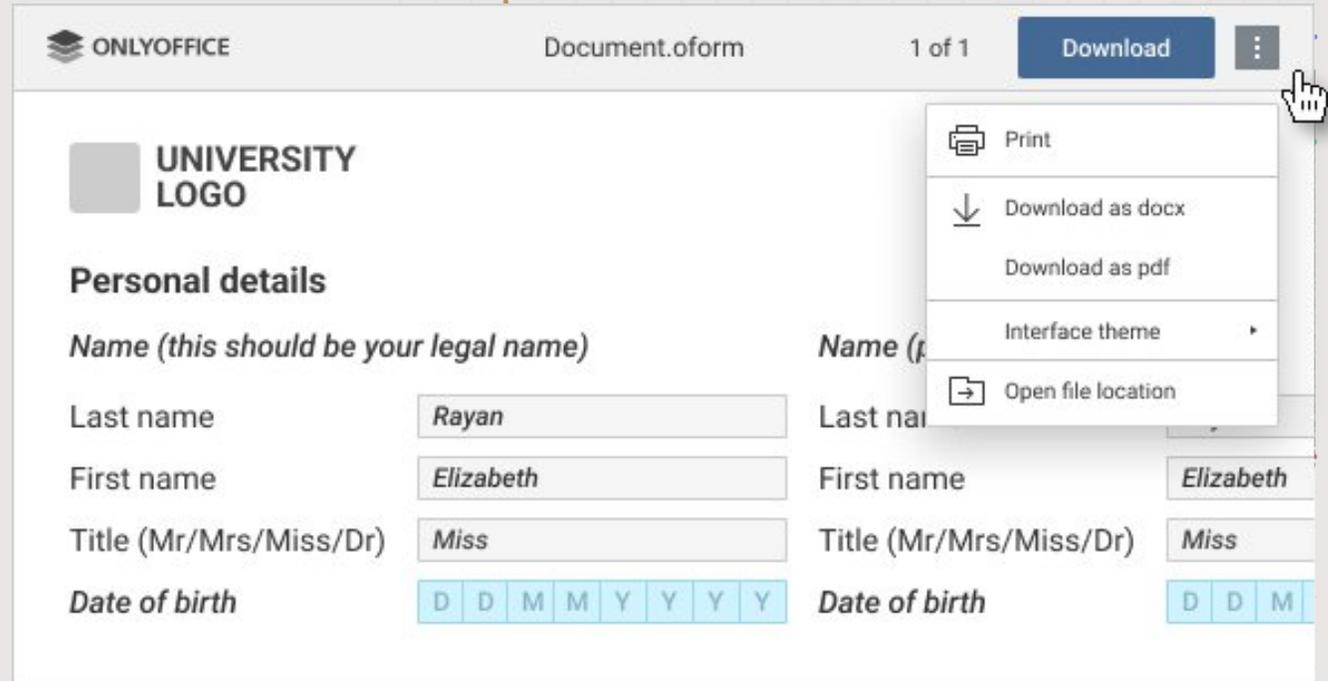
Heather Butler Form Filling 

- Full Access
- Form Filling**
- Read only
- Deny Access

Close

ONLYOFFICE Forms. **Getting started**

1. Create a form template in .docxf format
2. Add form fields
3. Change form field properties
4. Preview and save it as oform
5. Share it with users
6. Users fill in the form and save the result as pdf or docx file



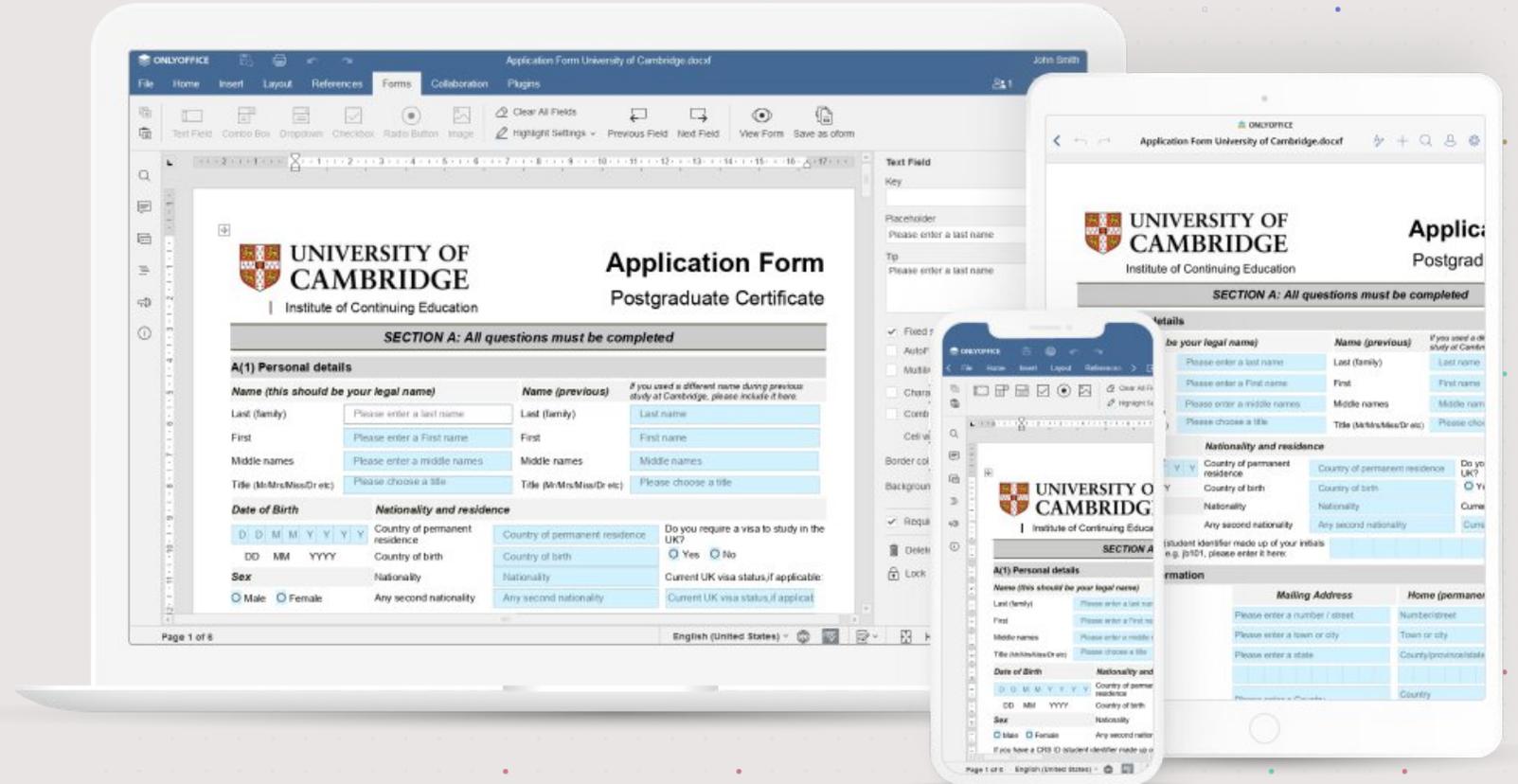
The screenshot shows the ONLYOFFICE Document Editor interface. The top bar displays the ONLYOFFICE logo, the document name "Document.oform", the page number "1 of 1", and a "Download" button. A context menu is open over the "Download" button, listing options: "Print", "Download as docx", "Download as pdf", "Interface theme", and "Open file location".

The form content includes a "UNIVERSITY LOGO" placeholder and a "Personal details" section. The form fields are filled with the following data:

Field	Value
Name (this should be your legal name)	
Last name	Rayan
First name	Elizabeth
Title (Mr/Mrs/Miss/Dr)	Miss
Date of birth	D D M M Y Y Y Y

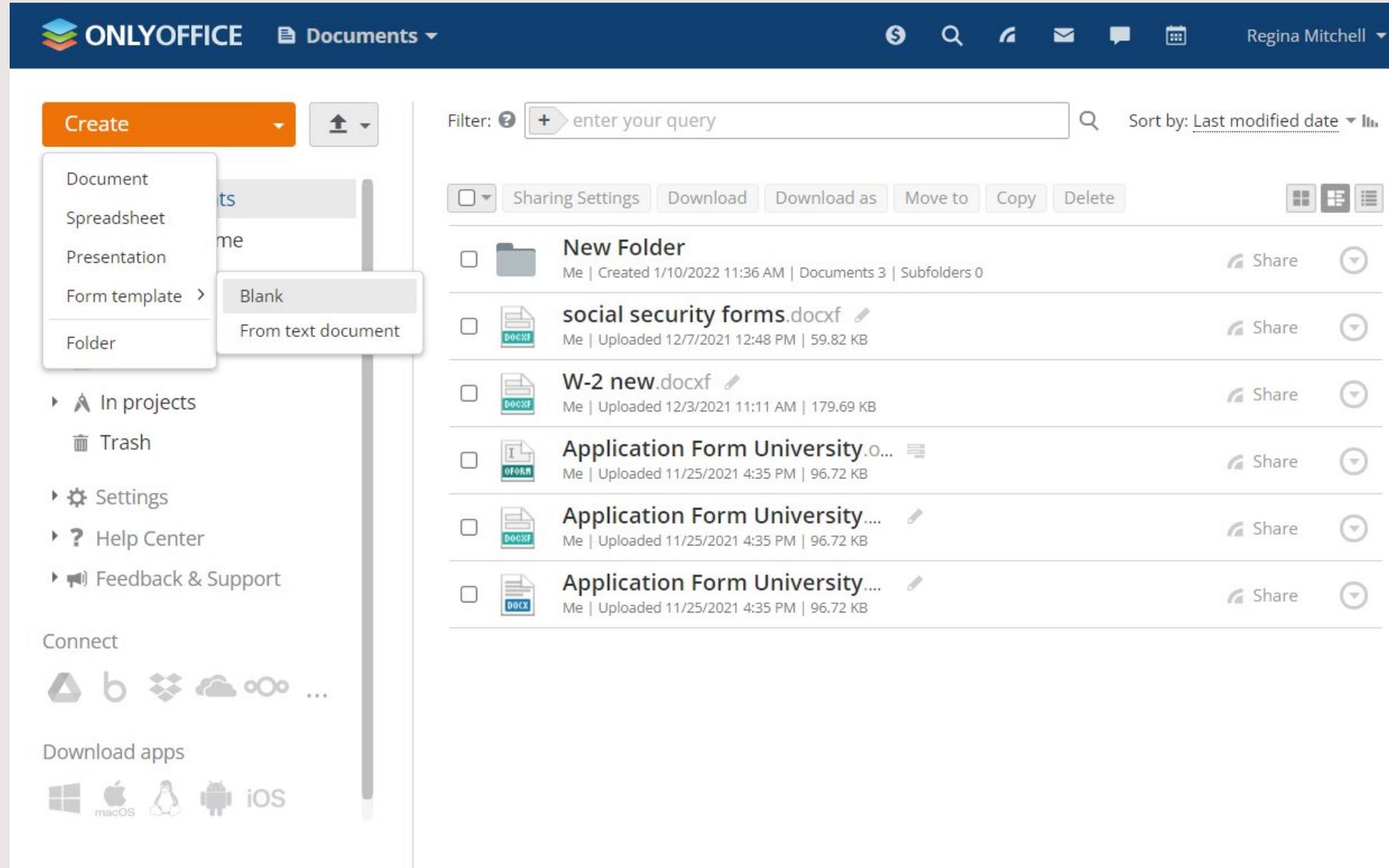
OFORMs. Where to try

- ◆ Web
- ◆ Desktop
- ◆ Mobile



OFORMs. Where to try

Work on oforms within
ONLYOFFICE Workspace



The screenshot displays the ONLYOFFICE Workspace interface. At the top, the header includes the ONLYOFFICE logo, a 'Documents' dropdown, and navigation icons for home, search, share, mail, chat, and calendar. The user's name, Regina Mitchell, is visible in the top right corner.

The main content area is divided into two sections. On the left, a 'Create' button (orange) is open, showing a dropdown menu with options: Document, Spreadsheet, Presentation, Form template, and Folder. A sub-menu is open under 'Form template', showing 'Blank' and 'From text document'. Below the 'Create' menu, there are navigation links: 'In projects', 'Trash', 'Settings', 'Help Center', and 'Feedback & Support'. At the bottom left, there are 'Connect' icons for various services and a 'Download apps' section with icons for Windows, macOS, Linux, Android, and iOS.

On the right, a search bar contains the text 'Filter: ? + enter your query'. Below it, a toolbar includes 'Sharing Settings', 'Download', 'Download as', 'Move to', 'Copy', and 'Delete'. The main list displays several items:

- New Folder**: Me | Created 1/10/2022 11:36 AM | Documents 3 | Subfolders 0
- social security forms.docxf**: Me | Uploaded 12/7/2021 12:48 PM | 59.82 KB
- W-2 new.docxf**: Me | Uploaded 12/3/2021 11:11 AM | 179.69 KB
- Application Form University.o...**: Me | Uploaded 11/25/2021 4:35 PM | 96.72 KB
- Application Form University....**: Me | Uploaded 11/25/2021 4:35 PM | 96.72 KB
- Application Form University....**: Me | Uploaded 11/25/2021 4:35 PM | 96.72 KB

OFORMs. **Where to try**

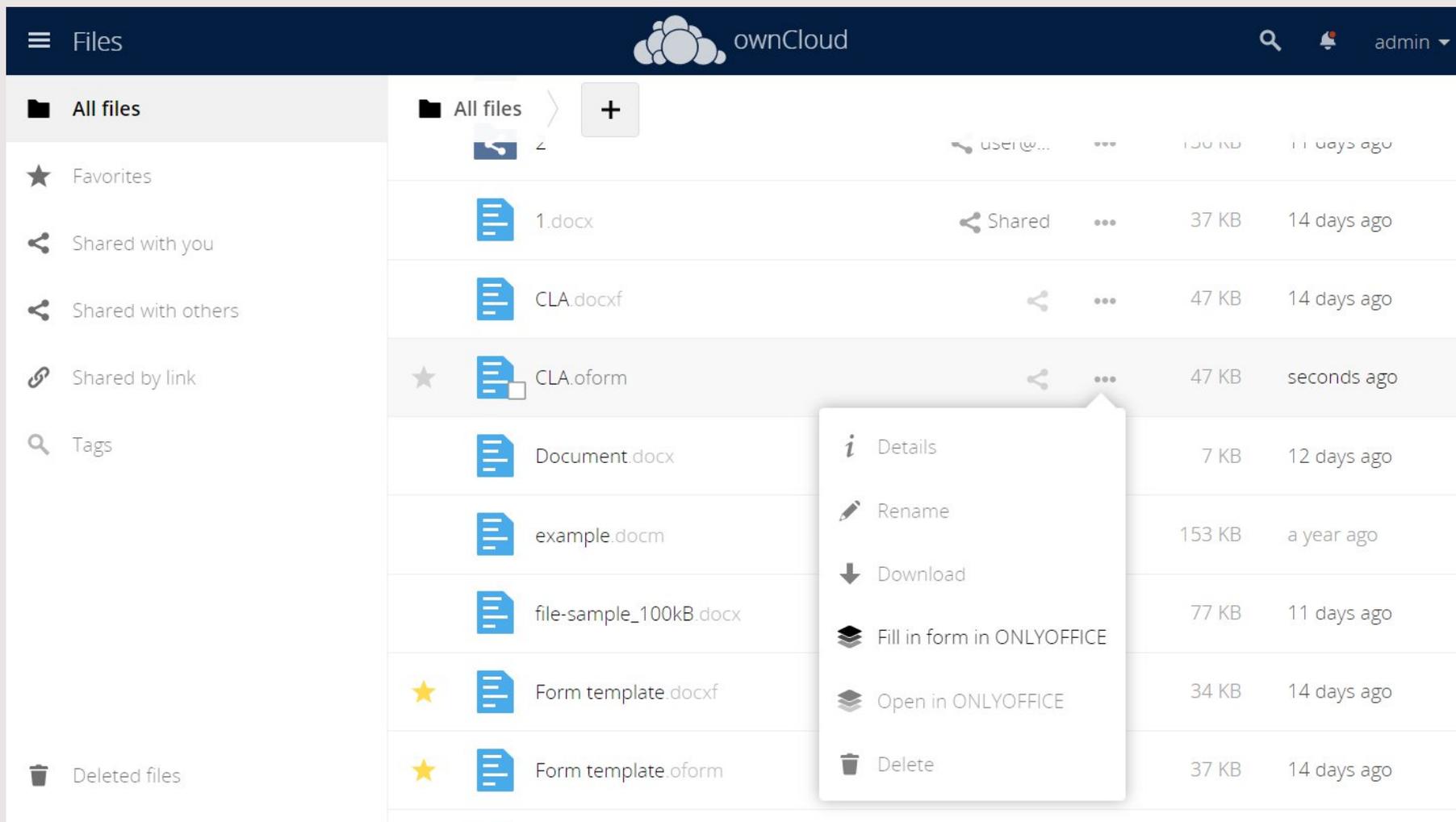
Work on oforms within
ONLYOFFICE Workspace

or

the platform you use with integrated
ONLYOFFICE Docs



ONLYOFFICE Forms in integrations: ownCloud connector v.7.3.1



The screenshot displays the ownCloud file manager interface. The top navigation bar includes the 'Files' label, the ownCloud logo, a search icon, a notification bell, and the user name 'admin'. The left sidebar contains navigation options: 'All files', 'Favorites', 'Shared with you', 'Shared with others', 'Shared by link', 'Tags', and 'Deleted files'. The main area shows a list of files under the 'All files' folder. A context menu is open over the file 'CLA.oform', listing actions: 'Details', 'Rename', 'Download', 'Fill in form in ONLYOFFICE', 'Open in ONLYOFFICE', and 'Delete'.

File Name	Size	Modified
1.docx	37 KB	14 days ago
CLA.docxf	47 KB	14 days ago
CLA.oform	47 KB	seconds ago
Document.docx	7 KB	12 days ago
example.docm	153 KB	a year ago
file-sample_100kB.docx	77 KB	11 days ago
Form template.docxf	34 KB	14 days ago
Form template.oform	37 KB	14 days ago

OFORMs. **Where to try**

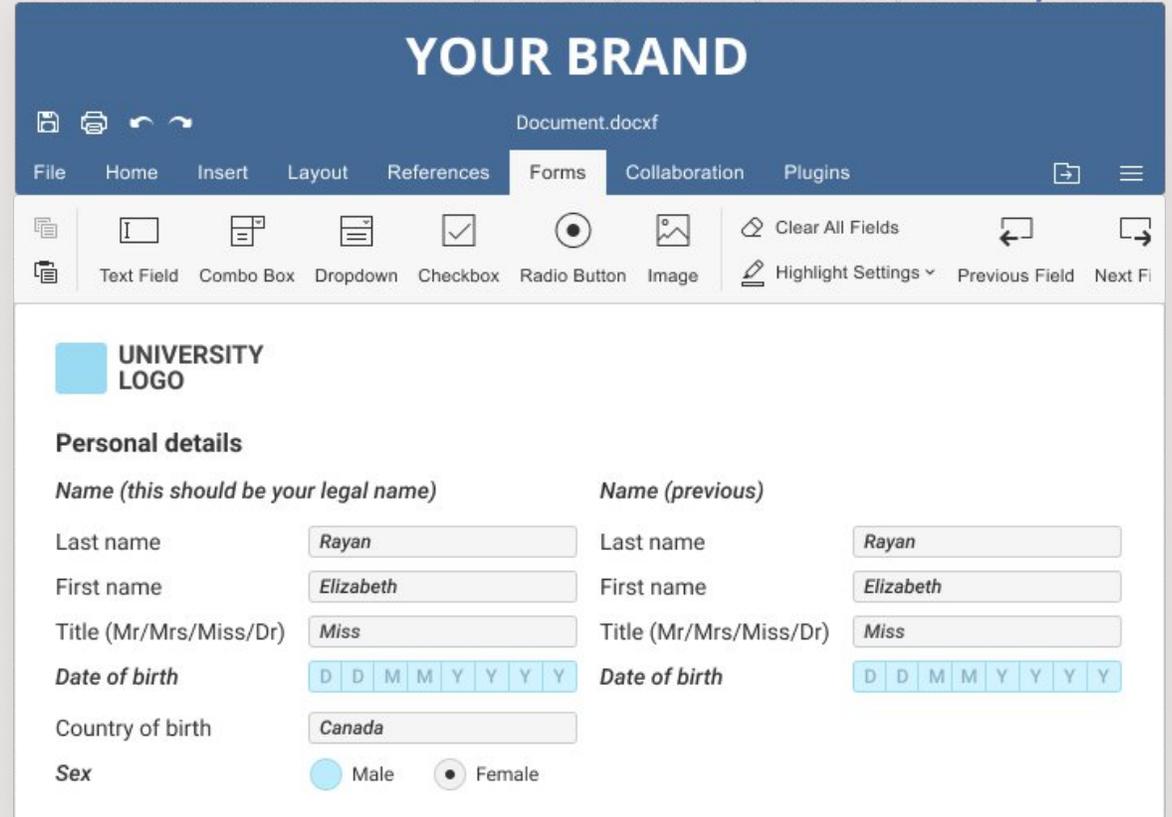
Work on oforms within
ONLYOFFICE Workspace

or

the platform you use with integrated
ONLYOFFICE Docs

or

bring the oform editing to your customers within
your own platform under your brand



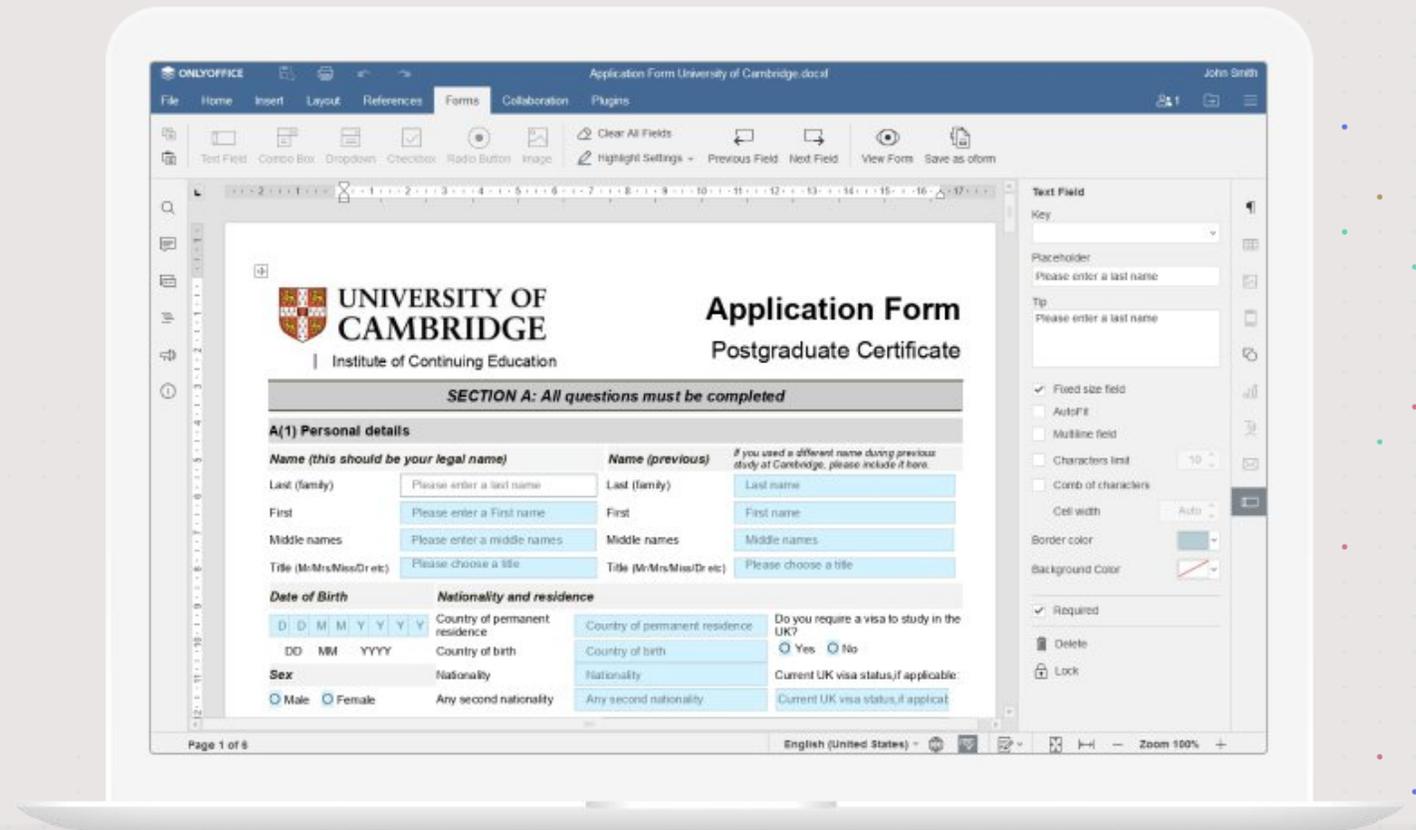
The screenshot displays the ONLYOFFICE workspace interface for editing a form titled "YOUR BRAND". The interface includes a top navigation bar with the title "YOUR BRAND" and a document name "Document.docxf". Below the navigation bar is a ribbon menu with tabs for "File", "Home", "Insert", "Layout", "References", "Forms", "Collaboration", and "Plugins". The "Forms" tab is active, showing a toolbar with various form field types: Text Field, Combo Box, Dropdown, Checkbox, Radio Button, and Image. There are also utility buttons for "Clear All Fields", "Highlight Settings", "Previous Field", and "Next Field".

The main content area shows a form titled "UNIVERSITY LOGO" with the following fields:

- Personal details**
- Name (this should be your legal name)**
- Last name:
- First name:
- Title (Mr/Mrs/Miss/Dr):
- Date of birth:
- Country of birth:
- Sex: Male Female
- Name (previous)**
- Last name:
- First name:
- Title (Mr/Mrs/Miss/Dr):
- Date of birth:

OFORMs. **Where to try**

Create oforms locally on Windows, Linux, macOS
with **ONLYOFFICE Desktop Editors**

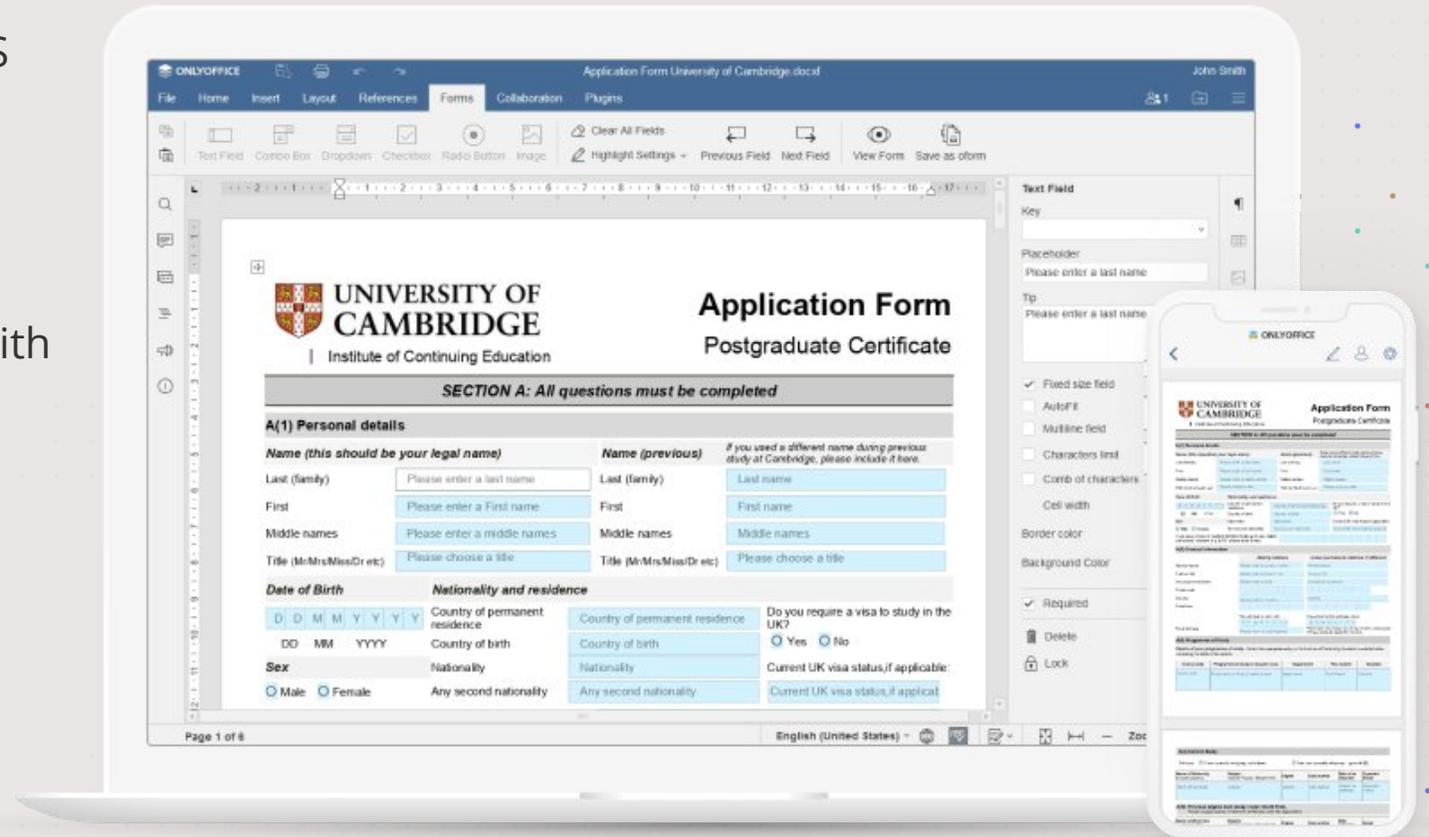


OFORMs. **Where to try**

Create oforms locally on Windows, Linux, macOS
with **ONLYOFFICE Desktop Editors**

&

Fill oforms out on your Android or iOS devices with
ONLYOFFICE Documents



ONLYOFFICE Forms. **Form library**

- ◆ Ready-to-fill-out online document forms
- ◆ Free to use
- ◆ No registration required
- ◆ No additional software to install
- ◆ Filling out forms online
- ◆ Download as OFORM, DOCXF, PDF



ONLYOFFICE FORMS: Ready to try?

ONLYOFFICE Application Form University of Cambridge.docxf John Smith

File Home Insert Layout References **Forms** Collaboration Plugins

Text Field Combo Box Dropdown Checkbox Radio Button Image

Save as a Form

UNIVERSITY OF CAMBRIDGE
Institute of Continuing Education

SECTION A: A

A(1) Personal details

Name (this should be your legal name)		Name (previous) <small>If you used a different name during previous study at Cambridge, please include it here.</small>	
Last (family)	Please enter a last name	Last (family)	Last name
First	Please enter a First name	First	First name

Form certificate

Text Field

Key

Placeholder

Tip

Please enter a Telephone

Fixed size field

AutoFit

Multiline field

Characters limit 12

Comb of characters

Cell width 0.78 cm

ONLYOFFICE Forms. **What's next**

- ◆ Ready-to-fill out form library
- ◆ Field presets
- ◆ Encryption, including encrypted parts of a document (basically, for field data)
- ◆ ESignature (signing both the entire document with all fields as well as only the certain field group)
- ◆ PDF filler and editor
- ◆ Virtual channels
- ◆ AI, Blockchain technology implementation





Questions & info

Thank you!

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support@onlyoffice.com

onlyoffice.com

