

Open questions for the CREMLINplus detector school

This is a draft check-list, in arbitrary order. Several questions have minor importance, others are more crucial.

List to be complemented, for discussion at upcoming meetings of the organising committee.

Publicity poster of the school:

- * Do we have a volunteer to prepare a publicity poster for the school?
- * Publicity and general outreach actions around the school (access to mailing lists, news articles, etc.).

Venue, catering, logistics questions:

- * Will students be lodged in single or twin rooms?
- * Lecturers and experts for the hands-on exercises need to be lodged in single rooms.
- * Are coffee breaks (morning/afternoon) included in the cost estimate?
- * Soft drinks should be included with the lunches and dinners.
- * A water fountain, or any other access to safe drinking water should be available at all times.
- * We assume that the BINP canteen and hotels can take diet restrictions into account.
- * Can we expect internet with good bandwidth to be available in both hotels?
- * Is there a place in the hotel (e.g. a meeting room or social gathering room) available in the hotels where students and teachers can easily meet in the evenings and weekend for further discussions?
- * Will BINP help with providing a shuttle service to and from the airport? (Note that teachers will come and go during the full period of the school.)

Secretarial help, assistance, printing, etc:

- * Will there be some secretarial help from BINP during the conference?
- * Will there be help in case participants need to discuss in Russian with local instances (e.g. questions to the hotel, travel arrangements, etc.)
- * Will there be a possibility for printing documents (e.g. working documents for the hands-on exercises, etc.).
- * In case we decide to have a poster session, will BINP provide support structures for attaching the posters? Or do we want to organise this in a different form (e.g. short science pitch presentations)?

Travel arrangements:

- * In case travel costs are covered by CREMLINplus, how are the travel arrangements made? Can travel arrangements be made by individual participants, and then claimed back? What will be the rules and restrictions?

Visa to Russia:

* What is a safe delay time we have to take into account for students and teachers to obtain a visa for Russia. This delay is to be taking into account in the time line for application-selection-registration-visa.

* The visa procedure needs to be explained on the indico page of the school. There should be a contact point where questions about the visa procedure can be asked. We assume that BINP arranges for the corresponding letters of invitation for the participants.

* What about the cost of obtaining a visa? This cost can depend on the place of application for the visa. Do we assume the visa cost to be covered by participants themselves?

Payments:

* We need to understand how payments can be made, e.g. to BINP and to the hotels; how does this work for participants funded through CREMLINplus?

* Will there also be external participants who are not funded through CREMLINplus?

Proceedings:

* We assume there are no proceedings foreseen for this school.

* We assume that an "executive summary" will be published and that the lecture material and some photographs will remain publicly accessible on indico.

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Covid-related questions:

* How and when can we decide whether the event goes ahead, and under which conditions?

* Financial impact and financial risk analysis related to Covid (e.g. cancellation costs, cost of quarantine measures, cost of tests). Who will take financial responsibility for fixed costs (e.g. tests) and for the financial risk (quarantine cost, cost of medical care in case of Covid case at the conference, late cancellations).

* Conditions for travel approval will be different for different universities/institutes (e.g. CERN sets rather strict requirements to allow its personnel to go on a professional trip).

* Covid-related requirements for attendees to enter Russia; there can be different requirements for attendees coming from different countries (e.g. Covid rate in country of origin, Covid variants, mutual recognition of different types of vaccines).

* Covid mitigation protocol to be defined for the school (such as regular tests, Covid pass, distancing, masks, disinfection protocol, maximum number of persons in the lecture rooms, fresh air ventilation in the room, quarantine measures in case of an infection,)

* Internal Covid rules applied by the hotels.

* Rules in the country of origin or at the home university upon return from the school.