ACAT 2021 SPC

2021-11-17

First of all:

Congratulations!

Topics

- Power
- Registration
- Timetable
- Chairing manual
- Chair assignment
- Poster session / Gather.Town

Power

You have full access to Indico

Please don't delete ACAT.

Registration

Please register

Need to cross-check that all speakers are registered

- You have likely contacted them already for the timetable
- Please ensure that they show up in https://indico.cern.ch/event/855454/manage/registration/54167/registrations/
- Please contact them if not!

Timetable

Timetable at https://indico.cern.ch/event/855454/timetable/#all

Instructions for participants at
https://indico.cern.ch/event/855454/page/23721-instructions-for-participants

- Tracks' timetable ready? Issues?

Chairing

Manual: https://codimd.web.cern.ch/s/TrqYsz2JT#

- "Day before" email to speakers: common draft?
- Anything missing in manual?
- Is the visibility and workload of the chairs +/- equally distributed?

Chairs

Parallel sessions: please send email

- Any issues / gaps / scouting needed?

Plenaries: still to be done…

Gather.Town for posters

Poster sessions in Gather.Town

Need chairs to note down presence of poster presenters during *both* sessions

  Eligibility for contribution to proceedings

Best poster survey: https://limesurvey.web.cern.ch/811214?lang=en

Live test:
https://gather.town/invite?token=JioUBKbjohWUxN8fXw_p_ghyF79m-Dmn