



Online IFAST Steering Committee meeting

Yiota Foka (GSI/CERN)

15 November 2021

IFAST Internal Communication and Dissemination

Task 1.3: Internal Communication and Dissemination (GSI, CERN, RTU)

Task 1.2: Information Flow Management and Cross-coordination (RTU, CERN, GSI)

MS1 “Information Flow management tool installed”	Submitted
MS2 “Dissemination Plan Ready”	Submitted
D1.2 “Internal Communication Plan”	Submitted

Part of the Overall Communication Plan (see Antoine Le Gall)

coordination and consistent implementation of communication tools and activities

SharePoint: https://espace.cern.ch/project-IFAST-Intranet/_layouts/15/start.aspx#/

internal working space

real-time communication tools

online workspace for documents

Setup and functional

IFAST web page: <https://ifast-project.eu>

external world




IFAST Internal Communication Space

https://espace.cern.ch/project-IFAST-Intranet/_layouts/15/start.aspx#/

Collaboration Workspaces

BROWSE PAGE

 Home IFAST Homepage IFAST Structure IFAST Participant IFAST Flow chart WP1 WP2 WP3 WP4 WP5 WP6 WP7 WP8 WP9 WP10 WP11 WP12 WP13 WP14

Home

Content Editor

General Documentation

- IFAST Structure
- Calendar

Internal Communication

Graphical identity and templates


Recent

- Reporting

I.FAST Indico

Subsites

Site Contents

 EDIT LINKS

I.FAST Collaborative Space

This is I.FAST project working space - designated to the Members and Partners of the I.FAST Community.

This is our own space and it is not public. Public is our [I.FAST web-page](#).

It consists of the main site (this one), WP sub-sites, which are composed of Task sub-sites.

The main site contains documents, calendars and links which are relevant to all project members.

WP sub-sites are in place to hold the WP relevant documentation and information.

Task sub-sites are managed individually by each of the Task Leader and are designed to serve as document repositories, exchange platforms and planning tools.

Access rights are specified in this document. **Access rights**









Calendar

October 2021

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28	29	30	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16

Documents

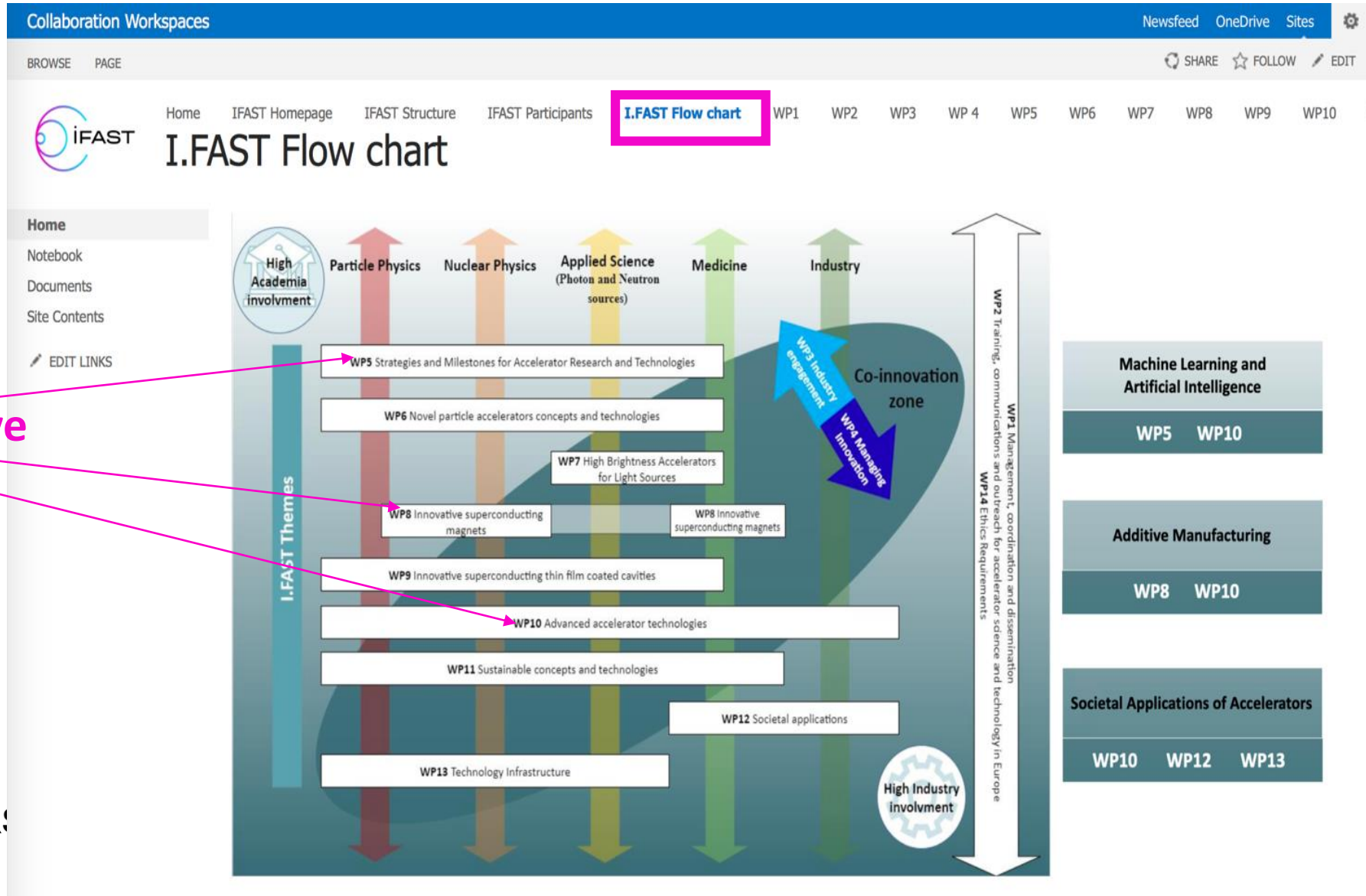
+ new document or drag files here

✓	Name	
	IFAST Logo	...
	I.FAST_Presentation_Template	...
	IFAST_Milestone template	...
	IFAST_Deliverable template	...
	Rules for logo use 1	...
	Rules for logo use 2	...
	Publications-guidelines_v2	...
	IFAST_Logo	...



IFAST Internal Communication Space: Flow chart

https://espace.cern.ch/project-IFAST-Intranet/_layouts/15/start.aspx#/



Interactive



IFAST Internal Communication Space: WP10 example

Indico WP10 workspace overview. Tasks listed: Task 10.1 (empty), Task 10.2 (6 events), Task 10.3 (6 events), Task 10.4 (6 events), Task 10.5 (3 events), Task 10.6 (empty), Task 10.7 (empty).

Indico Task 10.2 workspace page showing meeting history for November 2021.

Advanced Accelerator Technologies
WP Coordinator: Prof. Toms TORIMS (RTU)/ Toms.Torims@cern.ch

- Define strategic directions for the use of Additive Manufacturing (AM) technologies on accelerator applications
- Identification of AM strategies that can be adopted to repair parts
- Develop the design approach and test relevant properties of AM-manufactured RF cavities
- Build facilities for photon stimulated desorption (PSD) yield measurement on beamlines
- Develop Machine Learning (ML) predictive algorithms to diagnose and protect high power accelerators
- Develop novel electric-field sensors to address new challenges in fast time response beam instrumentation

WP10 calendar: 09:00 am - 06:00 pm 5th IFAST tasks 10.2, 10.3, and 10.04. meeting

For meetings:

- organisation of agendas (indico)
- minutes (attached to indico agenda)
- action lists (attached to indico agenda)

Organisation and proper documentation of internal project meetings related to the technical work

IFAST Dissemination

IFAST web page: <https://ifast-project.eu>

Dissemination of scientific results

Visible via the IFAST web page

Dedicated page including instructions

1. Acknowledgement text
2. How to submit to **ZENODO**

Publications

Milestones

Submit your
publication

Acknowledgement text

All I.FAST publications must include the following acknowledgement text:



This project has received funding from the European Union's Horizon 2020 Research and Innovation programme under Grant Agreement No 101004730.

Please do not forget to include the EC acknowledgement in all your publications (journal articles, conference papers, presentations, internal notes, etc.) related to I.FAST and to upload a copy of your publication on [Zenodo](#).

A tutorial on how to upload a publication has been made available.

SHARE YOUR RESULTS



By Daniela António
Sept. 26, 2018

▶ Present



HOME ABOUT WORK PACKAGES RESULTS NEWS ARIES

Quick links

Deliverables

Publications

Milestones

Results

Deliverables: As a contractual commitment to the European Union, the project has committed to a number of reports known as deliverables, which will be written and publicly accessible from the deliverables page.

Milestones: Throughout the project, milestones or checkpoints indicate the success of the project's progress. The full list of milestones is available on the milestones page, including reports where relevant.

Publications: Scientific publications associated with I.FAST will be stored in [Zenodo](#). These publications include: *journal publications, conference/workshop papers, scientific/technical notes, academic dissertations, posters, presentations and handouts, press articles.*

IFAST Dissemination

Dissemination of scientific results

ZENODO

Documents picked up by EU Portal:
“if not in ZENODO, no work shown”

Publications include:

journal publications,
conference/workshop papers,
scientific/technical notes,
academic dissertations,
posters, presentations,
handouts, press articles



A screenshot of the Zenodo website displaying a list of IFAST project milestones. The Zenodo logo is in the top left, and navigation links for 'Upload', 'Communities', 'Log in', and 'Sign up' are in the top right. The main content area is titled 'IFAST' and lists four milestones, each with a date, version, and category tag, followed by a 'View' button. The milestones are: 1. 'Industry Advisory Board launch' (October 31, 2021, v1, Project milestone, Open Access) by Morandin, Mauro. 2. 'Dissemination Plan ready' (November 1, 2021, v1, Project milestone, Open Access) by Foka, Panagiota. 3. 'Communication Strategy' (October 28, 2021, v1, Project deliverable, Open Access) by Le Gall, Antoine. 4. 'Internal Communication Plan' (October 31, 2021, v1, Project deliverable, Open Access) by Foka, Panagiota. On the right side of the screenshot, there is a partial view of the IFAST project page, showing the IFAST logo and a brief description of the project: 'Innovation Fostering in Accelerator Science and Technology (I.FAST) Particle accelerators currently face critical challenges related to the size and performance of future facilities for fundamental research, to the increasing demands coming from accelerators for applied science, and to the growing applications in medicine and industry. I.FAST aims to enhance innovation in the particle accelerator community, mapping out and facilitating the development of breakthrough technologies common to multiple accelerator platforms. The project involves 49 partners, including 17 companies as co-innovation partners, to explore new alternative accelerator concepts and advanced prototyping of key technologies. These include, among others, new accelerator designs and concepts, advanced superconducting technologies for magnets and cavities, techniques to increase brightness of synchrotron light sources, strategies and technology to improve energy efficiency, and new societal applications of accelerators.'

IFAST Dissemination

Reminder: to provide keywords !

Dissemination of scientific results

ZENODO

Documents picked up by EU Portal:

“if not in ZENODO, no work shown”

Publications include:

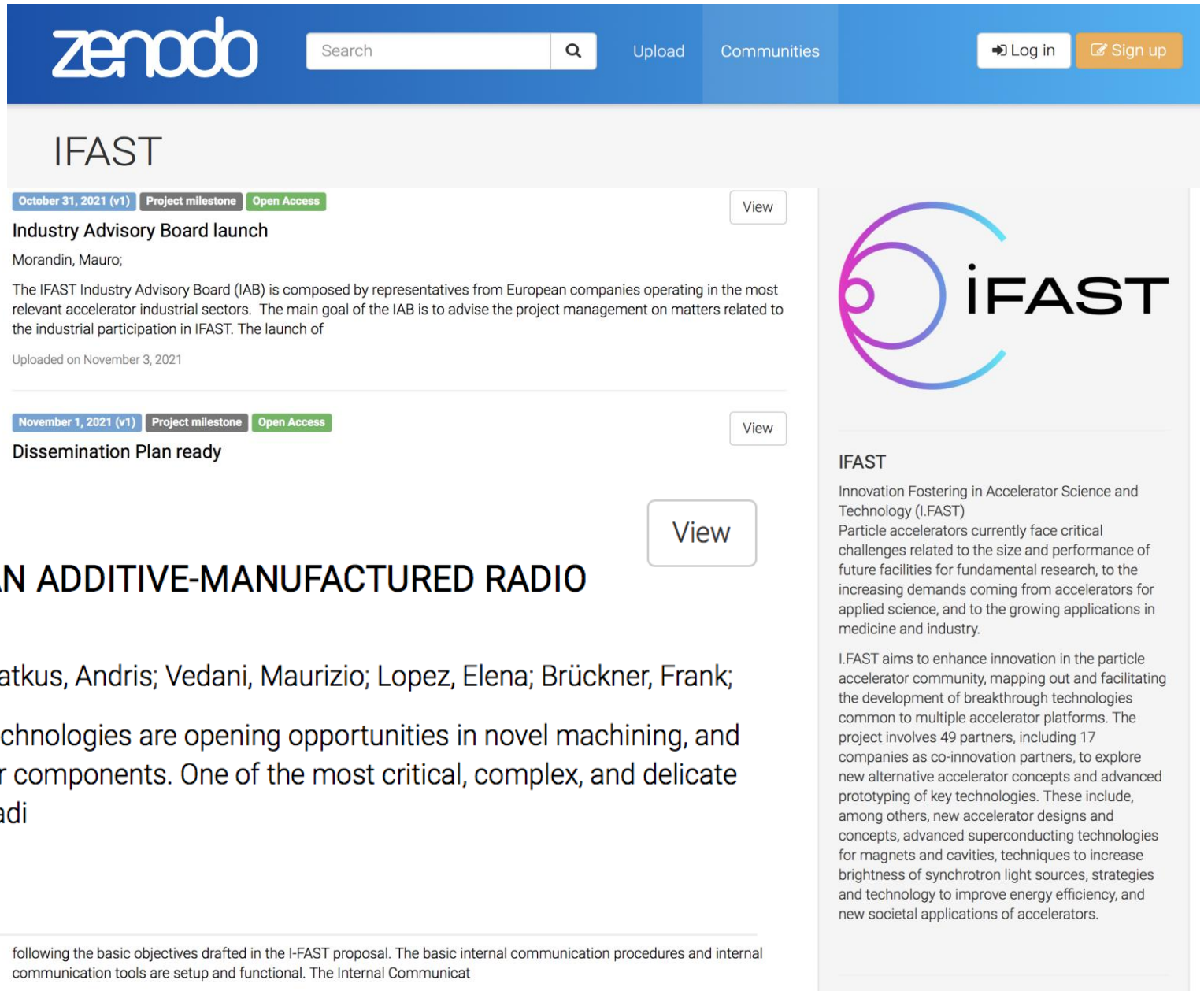
October 11, 2021 (v1) Report Open Access

FIRST PROOF-OF-CONCEPT PROTOTYPE OF AN ADDITIVE-MANUFACTURED RADIO FREQUENCY QUADRUPOLE

Torims, Toms; Pikurs, Guntis; Gruber, S; Vretenar, Maurizio; Ratkus, Andris; Vedani, Maurizio; Lopez, Elena; Brückner, Frank;

Continuous developments in Additive Manufacturing (AM) technologies are opening opportunities in novel machining, and improving design alternatives for modern particle accelerator components. One of the most critical, complex, and delicate accelerator elements to manufacture and assemble is the Radi

Uploaded on October 12, 2021



The screenshot shows a Zenodo page for the IFAST project. The header includes the Zenodo logo, a search bar, and links for Upload, Communities, Log in, and Sign up. The main content area displays two publications:

- Industry Advisory Board launch**
Morandin, Mauro;
The IFAST Industry Advisory Board (IAB) is composed by representatives from European companies operating in the most relevant accelerator industrial sectors. The main goal of the IAB is to advise the project management on matters related to the industrial participation in IFAST. The launch of
Uploaded on November 3, 2021
October 31, 2021 (v1) Project milestone Open Access View
- Dissemination Plan ready**
November 1, 2021 (v1) Project milestone Open Access View

On the right side, there is a sidebar with the IFAST logo and a description of the project:

IFAST
Innovation Fostering in Accelerator Science and Technology (I.FAST)
Particle accelerators currently face critical challenges related to the size and performance of future facilities for fundamental research, to the increasing demands coming from accelerators for applied science, and to the growing applications in medicine and industry.
I.FAST aims to enhance innovation in the particle accelerator community, mapping out and facilitating the development of breakthrough technologies common to multiple accelerator platforms. The project involves 49 partners, including 17 companies as co-innovation partners, to explore new alternative accelerator concepts and advanced prototyping of key technologies. These include, among others, new accelerator designs and concepts, advanced superconducting technologies for magnets and cavities, techniques to increase brightness of synchrotron light sources, strategies and technology to improve energy efficiency, and new societal applications of accelerators.

At the bottom of the page, there is a footer with a partial sentence: "following the basic objectives drafted in the I-FAST proposal. The basic internal communication procedures and internal communication tools are setup and functional. The Internal Communicat"



IFAST Publications and Open Access

HOW TO ACHIEVE OPEN ACCESS IN HORIZON 2020



SELF-ARCHIVING 'GREEN' OPEN ACCESS

deposit the final peer-reviewed manuscript in a repository of your choice.

Researchers must ensure open access to the publication within at most 6 months (12 months for publications in the social sciences and humanities).



OPEN ACCESS PUBLISHING 'GOLD' OPEN ACCESS

publish in open access journals or in hybrid journals.

Article processing charges are eligible for reimbursement during the duration of your project. Hybrid journals sell subscriptions (i.e. closed access) AND offer the option of making some individual articles open access.



BOTH OPTIONS ARE POSSIBLE

if the gold route is chosen the article must also be deposited in a repository to comply with Article 29.2.

Open Access and Patenting

MISCONCEPTIONS ABOUT OPEN ACCESS



OPEN ACCESS IS NOT A REQUIREMENT TO PUBLISH

In Horizon 2020 researchers are free to publish or not.



OPEN ACCESS DOES NOT AFFECT THE DECISION TO EXPLOIT RESEARCH RESULTS COMMERCIALY, e.g. through patenting.



The decision whether to publish through open access comes after the more general decision on whether to publish directly or to first seek protection.



It is important to stress that open access publications undergo the same kind of peer review process as subscription publications.

[Home](#) >

Rapid & Transparent Publishing

Fast publication and open peer review for research stemming from Horizon 2020 funding across all subject areas.

[SUBMIT YOUR RESEARCH](#)**Subject Areas** | [Browse all](#) >[Natural Sciences](#)[Medical and Health Sciences](#)[Social Sciences](#)[Engineering and Technology](#)[Agricultural and Veterinary Sciences](#)[Humanities and the Arts](#)

Enables researchers to publish any research they wish to share, supporting reproducibility, transparency and impact.



Uses an open research publishing model: publication within days of submission, followed by open invited peer review.



Includes citations to all supporting data and materials, enabling reanalyses, replication and reuse.

- https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/horizon/other/comm/open-research-europe_horizon-h2020_en.pdf
- **Open Research Europe** <https://open-research-europe.ec.europa.eu> will provide all Horizon 2020 and Horizon Europe beneficiaries and their researchers with an **easy, high quality peer-reviewed venue** to publish their results in open access, **at no cost to them**, and in full compliance with our **open access policies**.
- The article guidelines for publishing in the platform have just been released and submissions will be possible as of **early December 2020**.
- The **platform will use a model of immediate publication** of submissions followed by transparent, invited and open peer review with inclusion of all supporting data. The **names of the reviewers will be open, as well as their reviews, which will also be citeable**.

IFAST Publications Guidelines

Accessible via IFAST web page and SharePoint



OPEN ACCESS

H2020 Grant Agreement, Article 29.2 – [Open access](#) to scientific publications

Each beneficiary must ensure open access (free of charge, online access for any user) **to all peer-reviewed scientific publications** relating to its results.

In particular, it must as soon as possible and at the latest on publication, deposit a machine-readable electronic copy of the **published version or final peer-reviewed manuscript** accepted for publication in a repository for scientific publications.

Category	Gold open access	Green open access
Specification	<i>open access publishing</i>	<i>self-archiving</i>
Definition	Article published in open access mode (publishing costs borne by the authors, universities or institutes etc.)	Published article or the final peer-reviewed manuscript is deposited in an online repository
Examples of journals or repositories	Physical Review Letters: (gold open access) Physical Review Accelerators and Beams: which is a peer-reviewed, purely electronic journal, distributed without charge to readers and funded	ArXiv.org inSpireHEP.net JACoW

IFAST web page: <https://ifast-project.eu/publications>

Open Access

More information about Open Access publications can be found on the [H2020 Online manual](#) and in the following documents:

- [Acknowledgement](#)
- [Publication Guidelines](#)
- [Open Access to Scientific Publications](#)

IFAST SharePoint: <https://espace.cern.ch/project-IFAST->

[Intranet/_layouts/15/start.aspx#/Shared%20Documents/Graphical%20identity%20and%20templates/](#)

A screenshot of the IFAST SharePoint site. The top navigation bar includes 'Home', 'IFAST Homepage', 'IFAST Structure', 'IFAST Participants', and work packages 'WP1' through 'WP5'. The main heading is 'Documents > Graphical identity and templates'. Below this, there is a search bar and a list of documents. The document 'Publications-guidelines_v2' is highlighted with a pink box. Other documents in the list include 'I.FAST_Presentation_Template', 'IFAST_Deliverable template', 'IFAST_Logo', and 'IFAST_Milestone template'. The 'Recent' section on the left lists various site pages like 'Reporting', 'IFAST Structure', and 'Internal Communication'.

IFAST documents life-cycle

From workspace to publication

SharePoint for Internal Work, **IFAST web page** for External/Broad Public

Main Aims

Provide modern tools that allow interactive collaborative work on documents, including simultaneous editing, versioning, approval procedures...

Feedback and suggestions for improvements !
Submitted Deliverables are evolving documents
to be adapted to I.FAST needs



Approval Procedure and Tools

For scientific publications of WP: on WP/Task Leaders

SharePoint provides the tools and approval processes and versioning documents accessible to WP e-group
document under approval accessible to author and defined reviewers

once approved by WP, to be submitted to journal/ZENODO by WP immediately

For IFAST Deliverable, Milestones, Periodic Reports: **approval template**

after approval by WP: approval by coordinator MV


ready by WP: Deliverables, 2 months before. Milestones, 1 month before submission

Approval Procedure and Tools

<https://espace.cern.ch/project-IFAST-Intranet/InternalCommunication/Shared%20Documents/Sharepoint>

Collaboration Workspaces

BROWSE PAGE

 Home IFAST Homepage IFAST Structure IFAST Participants I.FAST Flow chart WP1 WP2 WP3 WP 4 WP5 WP6 WP7 WP8 WP9 WP10 WP11 WP12 WP13 WP14

Home

Content Editor

General Documentation

IFAST Structure

Internal Communication

Graphical Identity and templates

Recent

Reporting

I.FAST Indico

Subsites

Site Contents

EDIT LINKS

I.FAST Collaborative Space

This is I.FAST project working space - designated to the Members and Partners of the I.FAST Community.

This is our own space and it is not public. Public is our [I.FAST web-page](#).

It consists of the main site (this one), WP sub-sites, which are composed of Task sub-sites.

The main site contains documents, calendars and links which are relevant to all project members.

WP sub-sites are in place to hold the WP relevant documentation and information.

Task sub-sites are managed individually by each of the Task Leader and are designed to serve as document repositories, exchange platforms and planning tools.

Access rights are specified in this document.

Calendar

October 2021

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28	29	30	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16

Documents

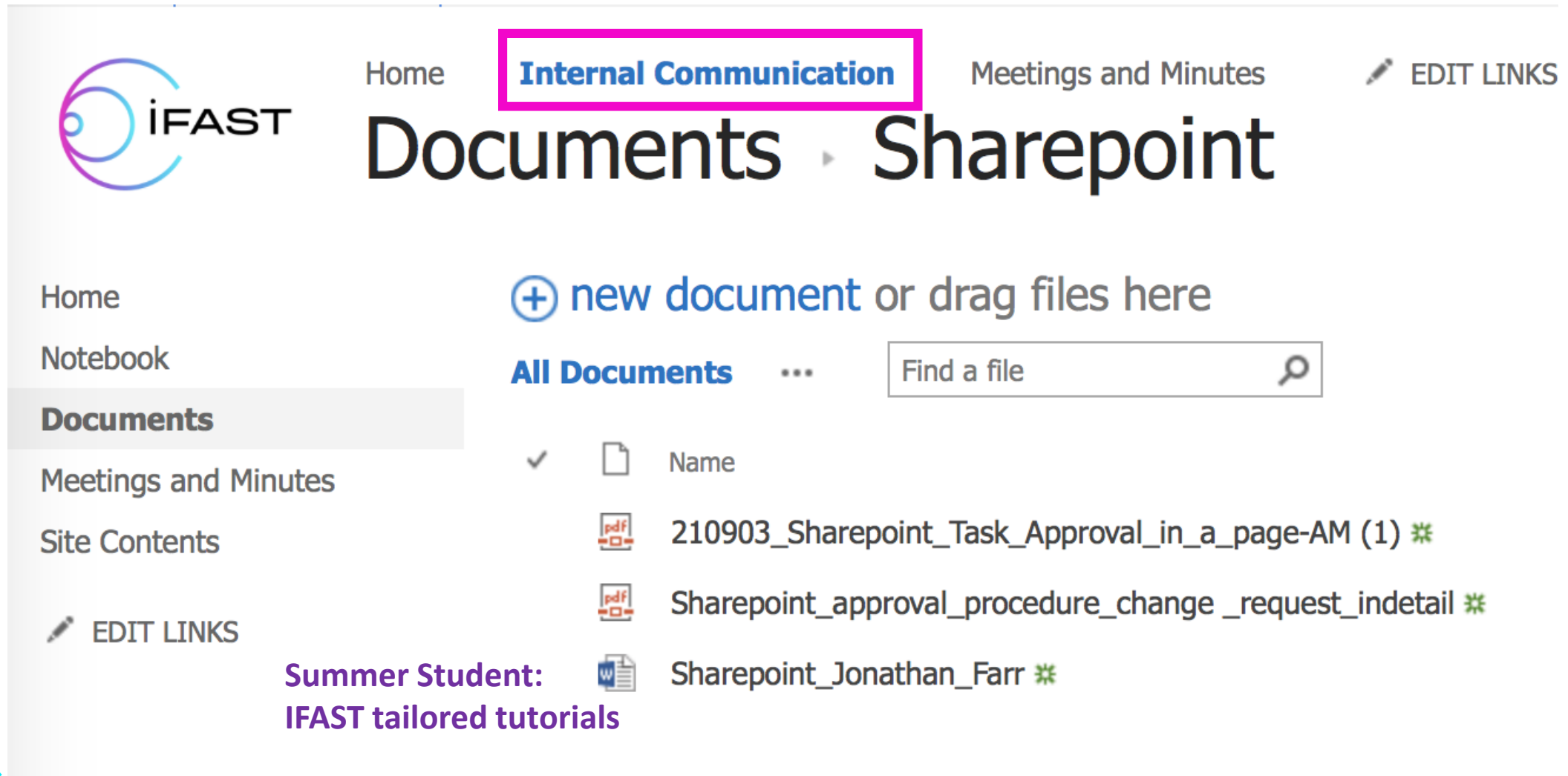
+ new document or drag files here

Name
IFAST Logo
I.FAST_Presentation_Template
IFAST_Milestone template
IFAST_Deliverable template
Rules for logo use 1
Rules for logo use 2
Publications-guidelines_v2
IFAST_Logo



Approval Procedure Instructions

<https://espace.cern.ch/project-IFAST-Intranet/InternalCommunication/Shared%20Documents/Sharepoint>



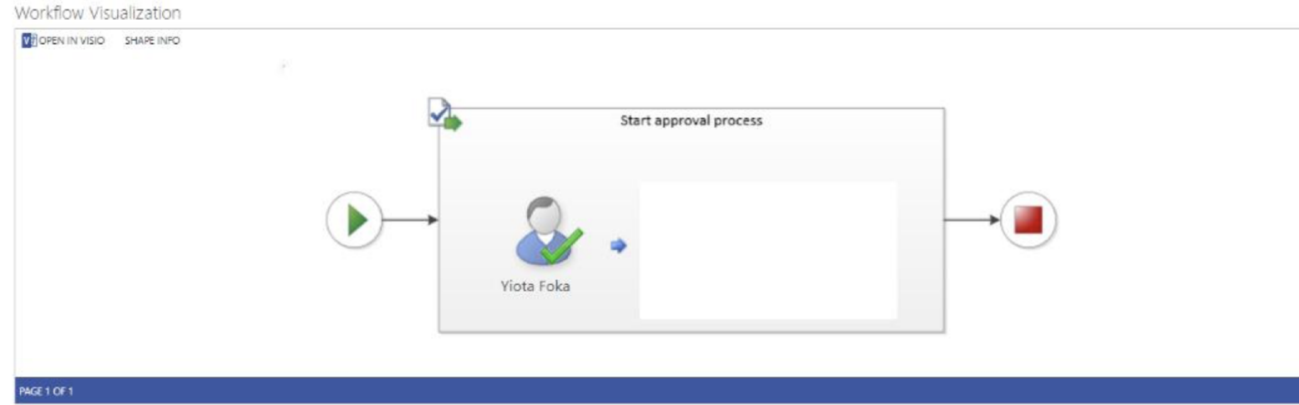
The screenshot displays the iFAST SharePoint interface. At the top left is the iFAST logo. The navigation bar includes 'Home', 'Internal Communication' (highlighted with a pink box), 'Meetings and Minutes', and 'EDIT LINKS'. The main heading reads 'Documents > Sharepoint'. Below this, there is a '+ new document or drag files here' button and a search box labeled 'Find a file'. A list of documents is shown with a 'Name' column header. The documents listed are:

- 210903_Sharepoint_Task_Approval_in_a_page-AM (1) ✳
- Sharepoint_approval_procedure_change_request_indetail ✳
- Sharepoint_Jonathan_Farr ✳

At the bottom left, there is a purple text overlay: 'Summer Student: IFAST tailored tutorials'. The left sidebar contains navigation options: 'Home', 'Notebook', 'Documents' (highlighted), 'Meetings and Minutes', 'Site Contents', and 'EDIT LINKS'.



Approval Procedure Instructions



Tasks

This workflow created the following tasks. You can also view them in [Tasks](#).

<input type="checkbox"/> Assigned To	Title	Due Date	Status	Related Content	Outcome
<input type="checkbox"/> Yiota Foka	Please approve MS2-test-new new	08/07/2021	not started	MS2-test-new	

Tasks: Please approve MS2-test-new

[X Delete Item](#)

This workflow task applies to MS2-test-new.

Status	
Requested By	Aristeidis Mamaras
Consolidated Comments	Approval started by Aristeidis Mamaras on 07/07/2021 16:34 Comment: request for final review and approval of M54 that was approved by W These are the comments of the requestor and all previous participants.
Due Date	08/07/2021
Comments	Request by MV to WP2 Coordinator: to change the 1st paragraph This message will be included in your response.

Possibilities for
status, versioning,
email notifications

Approval Procedure Instructions

Workflow 1: Work package from task leader to developers

<https://espace.cern.ch/project-IFAST-Intranet/InternalCommunication/Shared%20Documents/Sharepoint>

Task leader inputs developers' names →

click here to add a new stage →

Task leader enters formal request to developers →

Start workflow →

Approvers	Assign To	Order
	<input type="text"/>	All at once (parallel) ▼
	<input type="text"/>	One at a time (serial) ▼

Add a new stage
Enter the names of the people to whom the workflow will assign tasks, and choose the order in which those tasks are assigned. Separate them with semicolons. You can also add stages to assign tasks to more people in different orders.

Expand Groups For each group entered, assign a task to every individual member and to each group that it contains.

Request
Request.1 for the developers: in the version 0.N of document NN, please complete
The document can be found in the link: <https://espace.cern.ch/project-IFAST-Intranet/Shared%20Documents/Sharepoint>
This message will be sent to the people assigned tasks.

Due Date for All Tasks
17/07/2021
The date by which all tasks are due.

Duration Per Task

The amount of time until a task is due. Choose the units by using the Duration Units.

Duration Units
Day(s) ▼
Define the units of time used by the Duration Per Task.

CC

Notify these people when the workflow starts and ends without assigning tasks to them.

select the order in which the developers will work

- Parallel: The developers mentioned can work on the document simultaneously
- Serial: The developers mentioned can work on the document one at a time

This will be sent to the developers via CERN's mailing system

IFAST Internal/External Communication Future Plans

- → Website: ¶
 - → Include a more detailed presentation of the work packages: context, objectives, challenges, partners (involvement, facilities); ¶
 - → Prepare a template and text for each one of the 14 WP; ¶
 - → Validate by WP Coordinators and Project Coordinator. ¶
- → Support Material: PowerPoint presentation: ¶
 - → Prepare a set of slides (2-3) per WP to introduce its context, objectives, challenges, partners; ¶
 - → Base them on the above-mentioned 14 texts as for the website; ¶
 - → Validate by WP Coordinators and Project Coordinator. ¶
- → Support Material: Boilerplate text (generic text to use for internal purpose): ¶
 - → Write messages to cultivate sense of identity and boost sense of pride: ¶
 - → Validate by WP Coordinators and Project Coordinator and/or other relevant bodies. ¶
 - → Use it for the PC introductions at every important internal event, include it in the project bulletin and other internal communications. ¶

IFAST Internal/External Communication Example

Home > ABOUT > About us > Work Packages

Work Packages

The InsSciDE project consists of 9 work packages (WP):



InsSciDE's Science
Diplomats Objectives, under
Maria (...)



WP1. Engagement and
Interface



WP3. Science Diplomats



WP4. Heritage



WP5. Health



WP6. Security



WP7. Environment



WP8. Space



WP9. Communication,
Impact, and Project Legacy

IFAST Internal/External Communication Example

to please provide some material on the context, objectives, challenges of their specific topics

Home > ABOUT > About us > Work Packages > WP4. Heritage

WP4. Heritage

'Heritage is our legacy from the past, what we live with today, and what we pass on to future generations' (UNESCO World Heritage Project). Heritage has increasingly become a political issue in the last twenty years, with the destruction of monuments, temples and tombs being both the symbol of contemporary sectarianism and the insufficiently heeded prelude to huge turmoil in the Near East and Europe. As we face the current crisis in Syria, Iraq, and throughout the Eastern Mediterranean, archaeology is playing a crucial interface role, revealing the weaknesses of traditional and fragmented European diplomacy, but also showing how conjoint attention to heritage can rebuild both the region and relationships.

In December 2016 at the Abu Dhabi Conference, safeguarding endangered cultural heritage was ranked for the very first time as a high priority for European Union interventions abroad. To make good on the promises, the scientific community has to define and negotiate actual alternative channels of interaction between Europe and the Near East, adapted to local political realities. WP4-Heritage will provide direct field examples of the new war archaeology framed by science and enabled by technological innovation. It will deliver strong insight to InsSciDE stakeholders on this particularly fast-moving and impactful branch of science diplomacy, and directly influence the ways in which heritage and diplomacy will interact in shaping relationships among a completely new generation of foreign policy actors and scholars in Europe and in the Near East.



Case Studies

WP4 will contribute two case studies to InsSciDE's library of cases. Find out more about these case studies by exploring [WP4's case study pitches](#).

Home > ABOUT > About us > Work Packages > WP5. Health

WP5. Health

Contemporary debates about Global Health Diplomacy often oppose 'sanitary diplomacy' – conducted by states based on national interest– and 'world health diplomacy' – conducted by a transnational body with a global and humanitarian orientation (Irwin & Pearcey 2013). This tends to polarize the actors engaged in health cooperation: experts (mostly physicians) vs. diplomats (both historically male-dominated professions); local actors vs. global actors; local issues vs. global issues, and so on. Such binary oppositions, we propose, misrepresent the coproduced (Jasanoff 2004) nature of science and society, and get in the way of effective joint action in health diplomacy. In contrast, InsSciDE understands 'health diplomacy' to include global health and science diplomacy, epidemics diplomacy, and sanitary diplomacy, thus covering multiple communities of action across public health, medicine, scientific research, laboratories, and policymakers. We move beyond the state of the art by including also economic actors in our analyses, e.g. pharmaceutical companies, actors in the therapeutic materials market and medical technology manufacturers.

Building on a long European history of science-based health diplomacy, and taking into account political challenges to humanitarian foreign and health policies seen in Europe today, WP5 seeks to produce applicable knowledge for the sake of improved scientific cooperation in matters of health. We will show how health diplomacy forms an invaluable but little known platform on which state actors, EU institutions, international organizations and civil society can together strengthen Europe.



Case Studies

The Health Work Package will contribute several case studies to InsSciDE's library of cases. Find out more about these case studies by exploring [WP5's case study pitches](#).

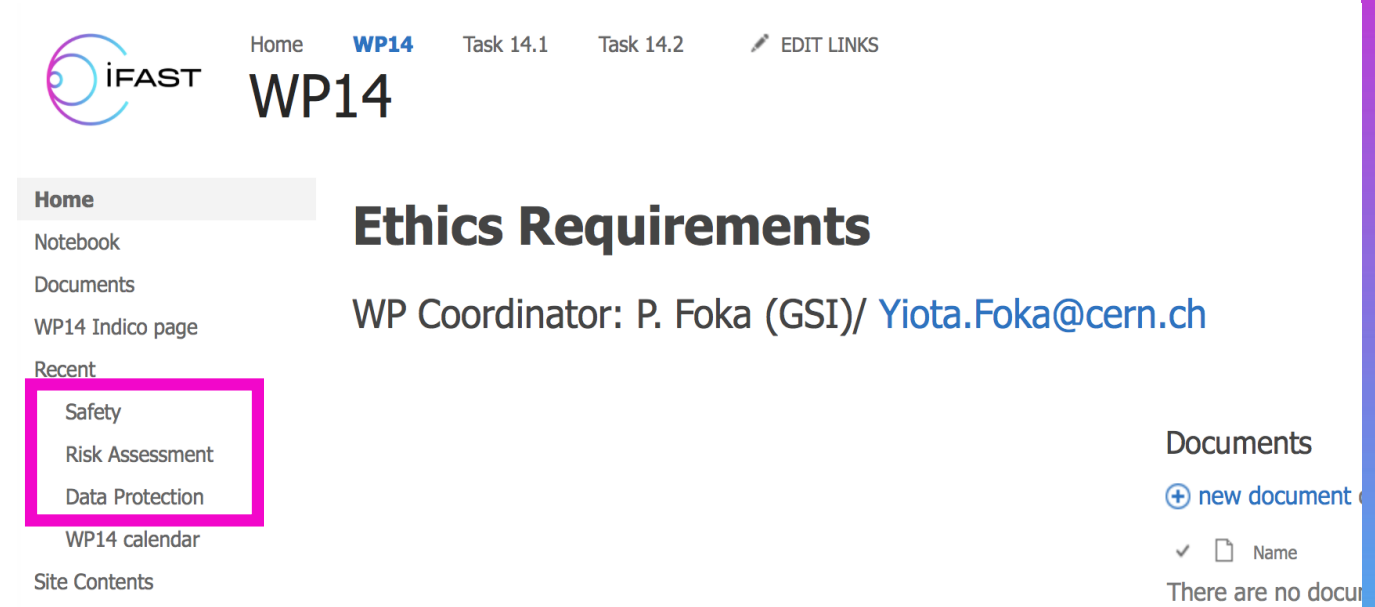
IFAST WP14 Ethics Requirements

Added “automatically” by EU
in the Grand Agreement

DELIVERABLES:

- D14.1 due M6: POPD - Requirement No. 1
 - **Data Protection**
- D14.2 due M7: EPQ - Requirement No. 2
 - **Safety Procedures**

Work Package Documents



The screenshot shows the IFAST WP14 Indico page. The navigation bar includes 'Home', 'WP14', 'Task 14.1', 'Task 14.2', and 'EDIT LINKS'. The main heading is 'Ethics Requirements', with the WP Coordinator listed as P. Foka (GSI) / Yiota.Foka@cern.ch. A sidebar menu on the left lists 'Home', 'Notebook', 'Documents', 'WP14 Indico page', 'Recent', 'Safety', 'Risk Assessment', 'Data Protection', 'WP14 calendar', and 'Site Contents'. The 'Recent' section is highlighted with a pink box, and 'Data Protection' is the selected item. On the right, there is a 'Documents' section with a '+ new document' button and a table with a 'Name' column. Below the table, it states 'There are no documents'.

IFAST WP14 Ethics Requirements

DELIVERABLE REPORT

POPD – REQUIREMENT No. 1

DELIVERABLE: D14.1

Document identifier:	I.FAST-Del-D14.1
Due date of deliverable:	End of Month 6 (October 2021)
Report release date:	28/10/2021
Work package:	WP01/MGT: Project Management
Lead beneficiary:	CERN
Document status:	Final

Abstract:

According to the requirement n°1, I.FAST has the obligation to provide with a detailed plan for the Protection of Personal Data for the management of the project. As host institution, CERN is in charge of providing such deliverable and appointing a Data Protection Officer (DPO) for the entire project and consortium.



Prepared by Sabrina El Yacoubi, EU office

IFAST WP14 Ethics Requirements

<https://ifast-project.eu>

HOME ABOUT ▾ WORK PACKAGES ▾ RESULTS ▾ INDUSTRY ▾ NEWS ▾

Privacy Policy

EU Project website

Privacy Notice: EU Projects (AIDAInnova; I.Fast; Radnext) (PN01100)

Each Service is responsible for compiling its own Privacy Notice regarding the data it processes.

This Privacy Notice is part of [CERN's Layered Privacy Notice](#) and details the processing that is unique to this Service. It does not address processing by other services on which this Service may rely and which have their own Privacy Notice.

Personal Data we process

The personal data we have, and how it's used:

Personal Data	Purpose	Basis	Source
Name	To identify you	Legitimate interest of CERN	You, You via Single Sign On
Organisation you belong to	To identify you	Legitimate interest of CERN	You



How to access the intranet?

Privacy Policy

> ARIES

> EuCARD-2

IFAST WP14 Ethics Requirements

IFAST **Deliverable 14.2**

Due end of November

Reminder for response !

Survey

D14.2 Health and safety procedures (IFAST Deliverable 14.2)

Please demonstrate that appropriate health and safety procedures conforming to relevant local/national guidelines/legislation are followed for staff involved in this project, and list the safety measures to be implemented. Note you can start filling this questionnaire, save, then finish and submit it later on.

1. Ionizing radiation risk (e.g. radioactivity, X-rays)

Is any participant in your I.FAST Task subject to ionizing radiation risk during I.FAST work? *

Yes

No

If your answer is YES, please fill in the boxes below

If your answer is NO, please go to the next risk

What types of activity are concerned by this risk?

Survey by Cloe Levoint, EU office

<https://indico.cern.ch/event/1087041/surveys/2632>

IFAST Gender Imbalance and Diversity Forum

2. The **1st I.FAST Annual Meeting** will take place hopefully in person at the **CERN Globe of Science and Innovation**, from **3 to 6 May 2022**. On top of the usual Task and WP presentations, ancillary seminars, workshops and events will take place during the Annual Meeting.

Brainstorming and suggestions

Starting Points

Plan actions: Forum

- **contacts to the “Diversity officers/offices” of the participating institutes**
- create a forum of “Diversity officers” and interested participants

Visibility: IFAST web page

- **collection of Diversity related links and material from participating institutes**



Input from WP/Task Leaders and participating institutes

Women Day

General information

Women Day

Beneficiaries List

WP Coordinators

Tasks Leaders

ARIES members





E-groups / Mailing lists

Project documentation

+ new document or drag files here

All Documents

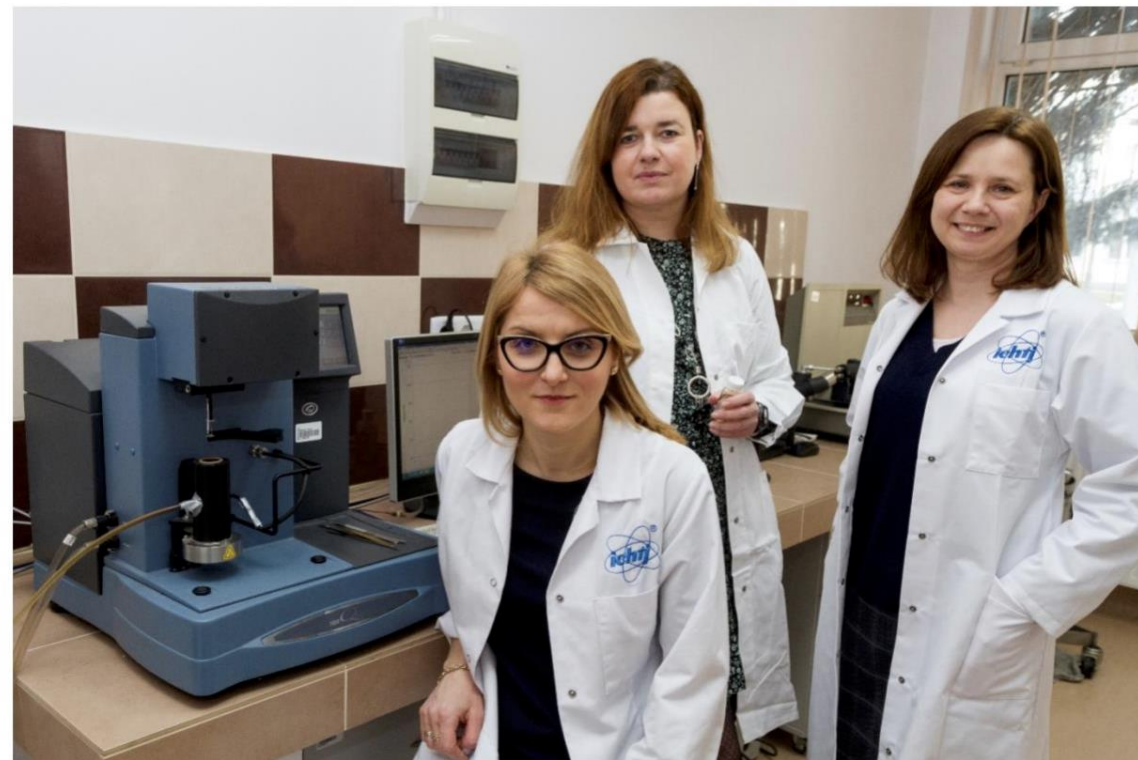
Find a file

- ✓  Name
-  Agreement to publish INCT
-  Carlotta_Accettura_CERN_agreemer
-  INCT ARIES Women Day

M.Sc. Eng. Urszula Gryczka

“Starting from high school, my educational path was focused on technical sciences, and the decision to study Chemical and Process Engineering at the Warsaw University of Technology was easy to make. After graduation I joined INCT team which get involved me in the field of ionizing radiation, and develop my career in which my next step is to finish Ph. D. I find it exciting to be one of the few women in a male-dominated field. Within ARIES project I’m involved in development of method of surface microbial decontamination using limited penetration of electron beams.”












https://espace.cern.ch/project-ARIES-Intranet/_layouts/15/start.aspx#/Women%20Day/Forms/AllItems.aspx



Fot.1. INCT women involved in development of new electron beam accelerator applications within ARIES project (from left: M. Walo, D. Chmielewska-Śmietanko, U. Gryczka)

Particle Therapy MasterClass and Women's Days

<https://doodle.com/meeting/participate/id/NbW7qQQb/vote>

	 FEB 11 FRI 9:00 AM 5:00 PM 👤 4	 MAR 8 TUE 9:00 AM 5:00 PM 👤 2	 MAR 18 FRI 9:00 AM 5:00 PM 👤 2	 MAR 19 SAT 9:00 AM 5:00 PM 👤 3	 APR 8 FRI 9:00 AM 5:00 PM 👤 2
Participants					
 Aris Mamaras You	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
 Maja Pawlowska, WUT, W...	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Ramni Gupta	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
 Andrius Juodagalvis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Brigita Abakeviciene	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Deianira Fezaj	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

iFAST



This project has received funding from the European Union's Horizon 2020 Research and Innovation programme under GA No 101004730.