

Summary Record

The twenty-eights meeting of the HEPTech Board was held remotely, on December 3rd 2021.

List of participants

	Name	Institution	Present	Proxy	Right of vote
1	ANDERSEN Jimmy	ESS (Sweden)	Yes		Yes
2	BAIN, Elizabeth	STFC (UK)	Yes		Yes
3	BARONE, Michele	Demokritos (Greece)	Yes		Yes
4	BAUER, Martina	GSI (Germany)	Yes		Yes
5	BONA, Maurizio	CERN (Switzerland)	Yes		Yes
6	BRENNAN Liam	STFC (UK)	Yes		No
7	BERECKZEI David	ELI-ALPS, (Hungary)	Yes		Yes
8	Giovanni Anelli	CERN (Switzerland)	Yes		No
9	Mariane Catallon	CERN	Yes		No
10	LANZA, Agostino	INFN (Italy)	Yes		Yes
11	LEVAI Peter	Wigner (Hungary)	Yes		Yes
12	Tobias Engert	GSI	Yes		No
13	Valentina Venturi	HEPTech	Yes		No
14	Zamfir Daniela	IFIN-HH	Yes		Yes
15	Bojil Dobrev	Sofia university	Yes		Yes
16	Ales Hala	Eli Beams (Check Republic)	Yes		Yes
17	Luis Garcia Tabares	CIEMAT	Yes		Yes

The meeting was called to order at 09.35 a.m. (CET) with the following agenda:

1. **Quorum and proxies**
2. **Approval of the Agenda**
3. **Approval of the last Board Meeting minutes**
4. **Information: meetings and events**
5. **Communication activities**
6. **Report: finances and expenses**
7. **Board papers**
8. **Discussion topic: associated/reduced membership**
9. **AOB**

SUMMARY

1. Quorum and proxies

The following members were absent:

- Jose Carlo Rasteiro (LIP, Portugal)
- J. Jadlovsky (University of Kosice, Slovakia)
- Maria Mavri / Ioannis Gkialas (University of Aegean, Greece)
- Evangelos Gazis (NTUA)

M. Bauer declared that the quorum of two thirds of the members had thus been reached.

There are two leaving members: NTUA and CIEMAT, so the new number of members institution is 14.

2. Approval of the agenda

The agenda was approved.

3. Approval of the last Board Meeting minutes

The June Board Meeting minutes were approved.

4. Information: meetings and events

V. Venturi shows the event and meetings advertised in 2021 with particular attention on the events from June to December 2021.

The HEPTech events in 2021 included: 5 episodes of HEPTrepreneurs, 3 Best Practices, 2 Board Meetings, the AIME21 Artificial intelligence Academia – Industry Matching event organized by Wigner, TechConnect Europe.

Among those events there were official meetings by the Video working group. V. Venturi explained that according to the previous Board Meeting, a working group was formed to decide how to spend some extra budget. The working group decided to produce a video of HEPTech activities of around 1.5 minutes. The video would include the three main events organised by HEPTech: AIME, HEPTrepreneurs and Best Practices but as well three examples of KT or TT form different member institution.

The two Best Practices organised between June and December were presented. The events subjects were: "Value proposition" by Han Dols (CERN) and "Metrics" by Liam Brennan (STFC).

The AIME'21 was organised in Budapest by Wigner. It was a hybrid live and online event on Artificial Intelligence. The oral presentations were recorded and the records will be displayed soon after a final editing. The AIME event was visited by 20-25 participants on-site and was followed by 35-40 participants on-line via ZOOM-connection.

The HEPTrepreneurs episodes n. 3-4 and 5 were again successful with around 35 participants. The Networking part of the events was not attended by almost half of the participants but very appreciated by who attended.

5. Communication activities

V. Venturi presents the communication activities done till December 2021.

Internal communication was done through around 60 emails the official mailing list of HEPTech members, advertising internal and external events, newsletters and news.

The website has been kept up to date with the help of the in-kind contribution of Adrian Ciciocenu from IFIN-HH.

The LinkedIn page has growth of 10 times in 2021 with 172 followers, V. Venturi suggests the members to post there any relevant event to advertise to the HEP community.

The December newsletter is going to come in the next days, it covers and interview to Maurizio Bona from CERN, leaving HEPTech member, the AIME 21 and other events and news from members.

The EEN Survey on TT keywords was produced to facilitate members to use it, a call for input is done.

6. Finances and Expenses

M. Bauer shows the HEPTech financial situation: an expected balance of 30'740 EUR at the end of the year.

M. Bauer explains that there are still open RFFs for 2018 from CEA, NTUA and one RFF for 2019 from Demokritos. She explains that after considering that the HEPTech budget would not suffer if they were not recovered, it is proposed the Board to agree to cancel these past open RFFs.

7. Board papers

M. Bauer: presented 4 board papers.

1. Board paper accepting to cancel the RFF from 2018 to 2019 for NTUA, CEA and DEMOKRITOS for a total of 12'000 EUR. The board paper is accepted with 13 votes in favor, 0 abstentions and 0 votes against.
2. In-kind contribution of STFC for 2022: the video production cost is 5'900 EUR and STFC will cover the cost in exchange of an in-kind contribution to HEPTech. The board paper is accepted with 13 votes in favor, 0 abstentions and 0 votes against.
3. Communication activities, extension of mandate to Valentina Venturi. Normally the mandate should be 2 years and every second year a new tender will be produced. The next will be in June 2022. The board paper is accepted with 13 votes in favor, 0 abstentions and 0 votes against.
4. Wigner request for AIME of 3'000 EUR financial support. The board paper is accepted with 13 votes in favor, 0 abstentions and 0 votes against.

8. HEPTech Chair Handover

M. Bauer announces that the new Chair of HEPTech is STFC represented by its two Board representatives Elizabeth Bains and Liam Brennan. Many board members welcome the new chair and thank GSI, especially Martina Bauer, for the big work done in the past 3 years.

9. Discussion topics

E. Bains proposes to discuss the fact that members cannot always pay such a high fee. She also discussed the topic at Tech Connect where many gave the same feedback. Again, the proposal of a reduced membership is explained. The outcome is a re-thinking of HEPTech and what is the aim of the Network: either having many members or a few?

Different members share opinions and ideas. The discussion is postponed in a dedicated meeting in March, preferably live at CERN.

A call for application is done for AIME 22.

10. AOB

There was no AOB.

The meeting rose at 11.30 h (CET)