

# Bienvenue au CERN!

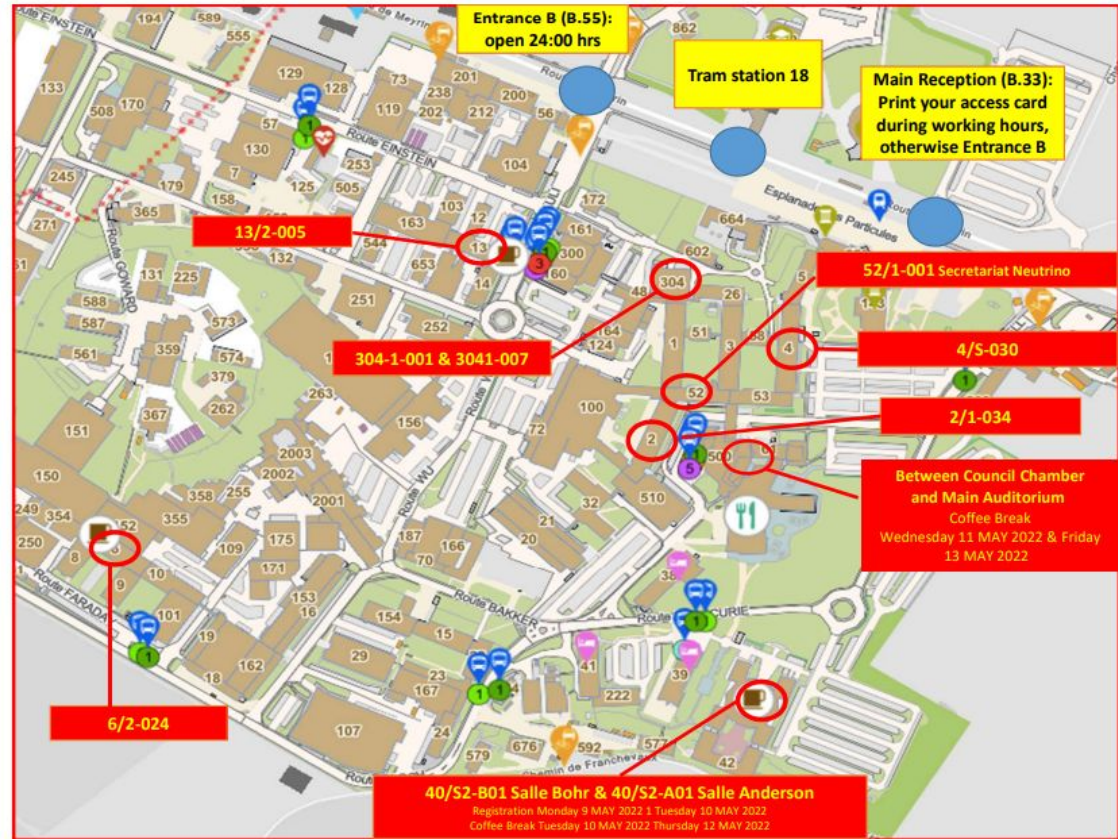
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# Room logistics

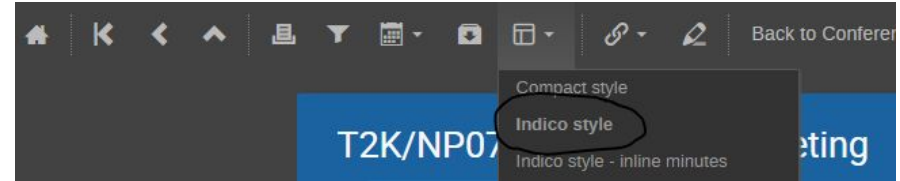
- Meetings are spread over a few rooms, but they are all within walking distance
- Meeting rooms at CERN are operating at half capacity due to COVID
- For large sessions we have two rooms booked
- Please wear a mask during the sessions

[This map is available from the main indico page](#)



# Uploading slides and Zoom rooms

- Talks should be uploaded to t2k.org, not to the Indico page
- Zoom rooms are available on the main t2k.org agenda and in the videoconference tab of the Indico page (if you are logged in and have registered).
- You can also see the Zoom rooms next to session names if you change the indico theme



## The registration desk

- The meeting fee (25 CHF), party fee (45 CHF) and reservation of NP tour tickets (no fee, but limited space) should be made at the registration desk
- The registration desk will be placed next to the cafeteria in this building (40) on Monday lunchtime and Tuesday morning during the plenary session coffee break
- If you can't pay during this time, you can instead go at any other time during working hours to the Neutrino secretariat (building 52- 1-001)  
*Contact: [neutrino.secretariat@cern.ch](mailto:neutrino.secretariat@cern.ch)*
- The fee for the party must be paid before the party starts

## Party and tours

- The collaboration meeting party will take place at CERN in R1 on Thursday 12th May. It will be a food+drink buffet and will cost 45 CHF per person
- You have until the end of today to contact a member of the CERN LOC if you want to go and did not register. If you do not register (and pay) you cannot attend
- We have 72 spaces for neutrino platform tours which will take place on Wednesday afternoon. Tickets can be collected at the registration desk.
- The tours will show the ProtoDUNEs as well as the ND280 Upgrade ToF installed in the “baby basket”

## Coffee breaks

- During the plenary sessions, the coffee breaks will be in one of two places:
- On Tuesday and Thursday: just outside the meeting rooms
- On Wednesday and Friday: between the council chamber and the main auditorium (just upstairs from where UBS is)

# Breakout rooms

- We have a number of extra small rooms available which you can use at your convenience. To managing these rooms easier, we provide a [Google Sheets document](#) which you are free to edit at your discretion if you would like to informally "book" one of these rooms.
- Please be courteous when using this document and try to respect meetings which are marked as private. You can also use the R1 or Building 40 cafeteria all day long for small meetings.
- All rooms require a [validated](#) CERN access card to be opened. Many collaboration members now have an access card, so this should not be difficult to find. If you have difficulties finding such a person, contact the LOC.
- Finally, if you would like to use the room videoconferencing system, please let the LOC know so that we can set up a room for you.

# Places to eat and drink around CERN

- Whilst I'm sure seasoned T2K collaborators will still be missing unagi-don at Ikoi, and whilst there's certainly no substitute for "station ramen", Geneva and Pays de Gex still have a good selection of food!
- We've put together [a list of places to eat and drink around CERN](#) on the indico page. Feel free to edit it and add new places as you find them.



# Enjoy your stay at CERN!

- If you have any questions, contact a member of the CERN LOC or Antonella and Elena, our excellent neutrino secretariat

*Contact: [neutrino.secretariat@cern.ch](mailto:neutrino.secretariat@cern.ch)*

- I'd also like to take the chance to thank Antonella and Elena for their patient and tireless work helping to organise our collaboration meeting at fairly late notice!