Michigan State University
East Lansing, MI, USA

**Location**

- **Detroit (DTW)** – 150km
  - Michigan Flyer ($32/$54)
- **Lansing (LAN)** – 15km
  - Kellogg shuttle/Uber/Lyft
- **Grand Rapids (GRR)** – 100km
- **Flint (FNT)** – 70km
- **Chicago**
  - downtown train station

**Maps**

- Detroit (DTW) – 90 miles
- Lansing (LAN) – 15 miles
- Grand Rapids (GRR) – 10 miles
- Flint (FNT) – 70 miles
- Chicago – downtown train station

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*Michigan State University*

East Lansing, MI, USA
March 26-31, 2023

§ All sessions will take place at

Will check back with them again to see any cancellations
Conference Venue #1

Plenary session: 450+-person capacity

Reception
Conference Venue #1

Parallel Rooms 7 parallel-session rooms with 70–100-person
Conference Venue #1

Plenty of space for on-site discussions and special events (Career, DEI,...)
May 8-12, 2023

§ All sessions will take place at BPS/Chemistry building

☞ Plenary sessions with 275-1000 person capacity*
☞ 5-6 parallel-session rooms with 60–145-person capacity*

* We have to wait until May 8th to reserve the space
Conference Venue #2

Plenary session: with 275-1000 person capacity*

Reception/coffee break
Conference Venue #2

Parallel session: 6 parallel rooms with 60–145-person capacity*
Banquet

The Huntington Club at Spartan Stadium
Banquet

The Huntington Club at Spartan Stadium

will survey dietary restrictions and entry choices

If budget allows

will coordinate with faculty at music department for live performance
Lunch Option

For venue #1: State room, Brody square (or downtown EL)

For venue #2: Shaw hall, owen hall, Dairy store, ...

Lunch at dining hall may be included in registration fee (well-sponsored)
§ Within walking distance of conference site (info desk)


Nearby Attractions

Beal Botanical Gardens

Canoe the Red Cedar River

Abrams Planetarium

Red Cedar Trail

MSU Museum
Accommodations

§ MSU Owen Hall for students and young researchers

☞ 50* Visiting Scholar Rooms (50$/night) with A/C
☞ 100* Regular Owen Rooms (38$/night) no A/C
☞ Rooms are singles but share a bathroom between two rooms
☞ About 20-minute walk to the Kellogg

2022 Price
Accommodations

§ Hotels (can reserve up to 490* rooms)

- Fairfield Inn Eastwood
  $115-$125 (30 rooms)
- Courtyard Lansing
  $129 (45 rooms)
- University Quality Suites
  $80 (73 rooms)
- Kellogg
  $105-$145 (142 rooms)
- East Lansing Marriott
  $144 (80 rooms)
- Candlewood Suites
  $89-$129 (80 rooms)
- Van Hoosen
  (66 beds)
- Visiting Scholar
  (58 rooms)

* 2018 Price (Need to negotiate the price)

Better rates on nearby hotel rooms can be negotiated once we know the conference is definitely happening (and dates).

Shuttle service may be provided to transport participants if more distant hotels are used.
Conference Fee

Cost estimate: 400$ based on 350 participants, includes:

- Venue rental and A/V equipment
- Welcome reception
- Coffee breaks and refreshments
- Conference package
- Conference dinner
- Proceedings (estimated $7K)
- Poster session reception
- Companion breakfast w/ regional visitor bureau representative

Confident with student reduced fees at 250$ rate

Further fee reduction is possible when we secure more sponsors
§ Michigan History Tour
☞ State Capitol Building, Michigan Historical Museum, R.E. Olds Transportation Museum

§ Arts and Cultural Tour
☞ Broad Art Museum (MSU campus), MSU Museum, Old Town
Excursion

§ Makers and Shakers Craft Beverage Trail

§ Michigan Princess Riverboat
§ Recommend inside the classroom when 6-feet distancing is not possible.

WEAR A FACE COVERING
Cover your nose and mouth

§ Will follow CDC and MSU guidelines

☞ [https://msu.edu/together-we-will/directives.html](https://msu.edu/together-we-will/directives.html)

§ Will keep the hybrid option in mind (but not advertise for it)

☞ Live stream Zoom webinar up to 500 login
☞ Pre-recorded videos as a backup option for unexpected problems (updated 48 hours in advance)
☞ If budget allows, possible online social rooms for Q/A, and discussions
Timelines

§ May: Secure conference venue

♫ Reserve Owen hall for young researchers

§ June:

♫ Start to approach potential sponsors: US national labs, private companies (?)
♫ Start to plan for poster, logo, conference site
♫ Banquet location (may require payments)

§ July:

♫ Block and negotiate hotel rooms (until 2-3 months before conference date)
♫ Work with regional visitor office with excursions

§ August: complete LOC, WG conveners (?),

§ Sep/Oct: conference program
Questions

§ When will the decision be made as to whether MSU is hosting DIS2023?
☞ Space will be made available first come, first served

§ Is there any organization handbook for LOC?

§ Lessons from previous conference?
☞ Good lessons to repeat?
☞ What to avoid?
Backup Slides
Conference GoogleMap Example
§ U- DIS 2020 NYC 23-27 March 2020
§ E - DIS 2019 314 April 8-12, 2019
§ A- DIS2018 Kobe University Convention Centre 255 April 16-20
§ E- DIS2017 Birmingham, UK, 302 April 3-7
§ E- DIS 2016 Hamburg 327 April 11-15
§ U- Dallas DIS 2015 262 April 27-May 1
§ E- Warsaw 2014 276
§ E- Marseille 2013 281 [speaker list]
§ E- Bonn 2012 300
§ U- Newport News 2011 374
Accommodations

§ Hotels (can reserve up to 490 rooms)

☞ Kellogg Hotel (0 mi)
   $105–$145

☞ East Lansing Marriott (0.9mi)
   $138

☞ University Quality Inn (1.2mi)
   $80

☞ Candlewood Suites E.L. (2.2mi)
   $80

§ Shuttle service may be provided to transport participants if more distant hotels are used

§ Better rates on nearby hotel rooms can be negotiated once we know the conference is definitely happening (and

2018 Price (Need to negotiate the price)
§ In a high-sponsorship scenario, we can change the excursion to attractions in the Detroit area with a banquet cruise along the Detroit River.