



CCLRC

Rutherford Appleton Laboratory

Industrial Registration at EPAC06

Dan Faircloth

Talk Overview

- The Online Registration Process
- What Actually Happened?
 - Case Study 1
 - Case Study 2
 - Case Study 3
- Summary
- Recommendations

The Online Registration Process



- General
- Organization
- Accommodation
- Social programme
- Registration
- Student grants
- Industrial exhibition
- Registration**
- Layout and hours
- Package
- General terms
- Participants
- Useful tips
- Author info

Registration

Industrial Registration will open in late November 2005.

We accept the following payment methods:

- Credit Card (American Express, Visa, Eurocard/Mastercard, JCB and Switch)
- Invoice
- Bank Transfer:
 - Lloyds TSB Bank plc
 - Market Place
 - Didcot
 - Oxon
 - OX11 7LQ
 - UK



EPAC 2006 Industrial Registration

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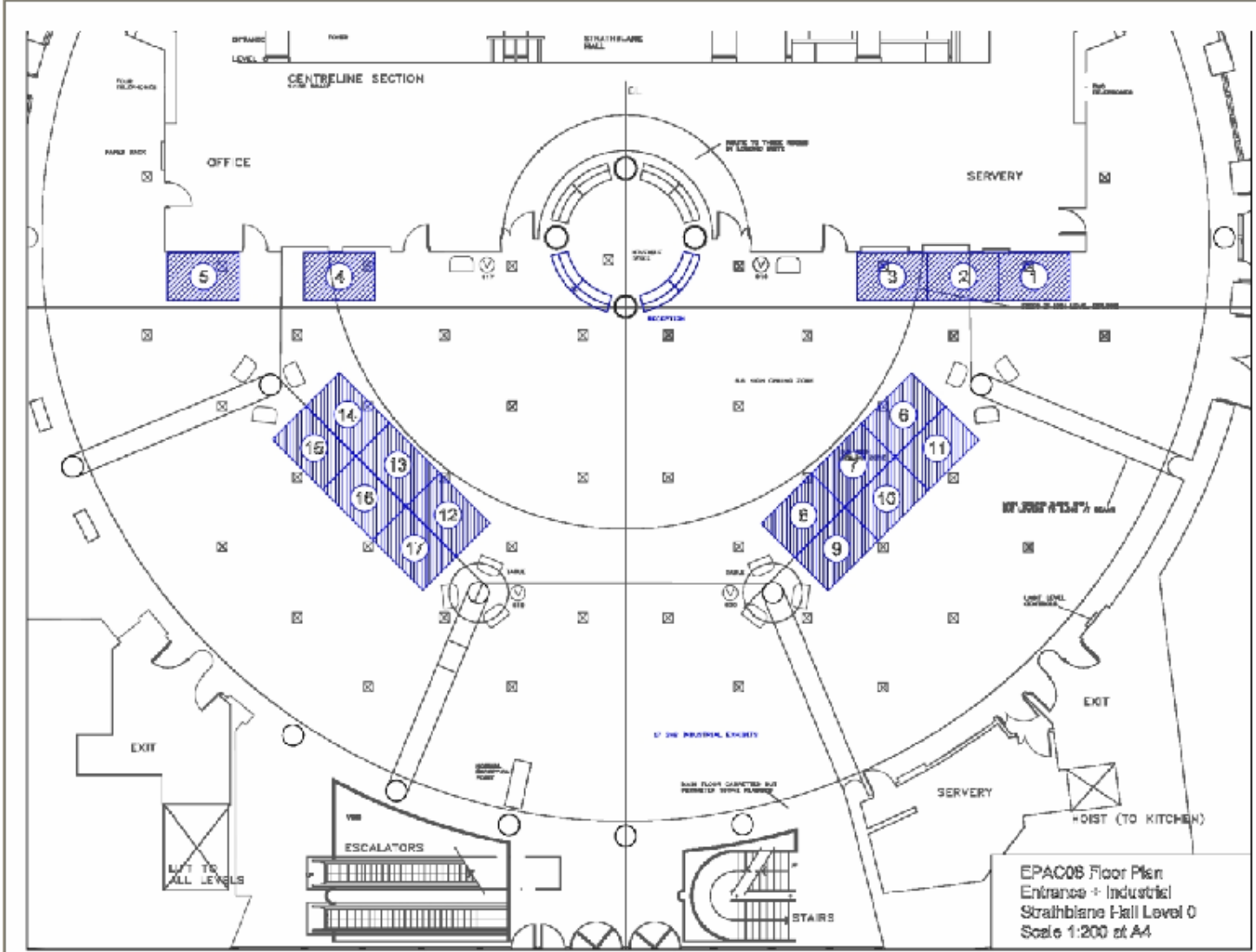
* Indicates required data

Please check the boxes of the booths you wish to rent. [See Strathblane Hall Floor Plan.](#)

- Which booth number(s) would you like to reserve in the Strathblane Hall?
- Booth No. 1
 - Booth No. 2
 - Booth No. 3
 - Booth No. 4
 - Booth No. 5
 - Booth No. 6
 - Booth No. 7
 - Booth No. 8
 - Booth No. 9
 - Booth No. 10
 - Booth No. 11
 - Booth No. 12
 - Booth No. 13
 - Booth No. 14
 - Booth No. 15
 - Booth No. 16
 - Booth No. 17

Please check the boxes of the booths you wish to rent. [See Cromdale Hall Floor Plan.](#)

- Which booth number(s) would you like to reserve in the Cromdale Hall?
- Booth No. 18
 - Booth No. 19
 - Booth No. 20
 - Booth No. 21





- Booth No. 42
- Booth No. 43
- Booth No. 44
- Booth No. 45
- Booth No. 46
- Booth No. 47
- Booth No. 48
- Booth No. 49
- Booth No. 50

An acknowledgment with your company name and logo will be displayed on signs.

Would you like to sponsor a coffee break? ▾

A lightweight flyer will be placed in every delegates conference bag.

Would you like to put a flier in every delegates conference bag? ▾

A table will be provided to allow you to display company brochures, product information and sales catalogues.

Would you like an unmanned display of literature? ▾

You will receive acknowledgment in the programme.

Would you like to sponsor a student? ▾

The conference reception will be held at Edinburgh Castle on Tuesday 27th June.

* Will you attend the conference reception? ▾

The conference banquet will be held at the Royal Museum of Scotland and Assembly Rooms on Thursday 29th June.

* Will you attend the conference banquet? ▾

A vegetarian meal can be provided to those who request one in advance. If you select a vegetarian meal here you will be issued with a ticket which states this.

* Do you require a vegetarian meal? ▾

A CD of the proceedings can be sent to you at no extra cost.

* Do you require a CD of the proceedings? Yes

Please give details of any other staff you wish to register here.

* How many companions do you wish to register? 2

Please enter the names of your companions
John Smith
Klaus Schmitz

Please enter the e-mail address of your companion(s)
JOhn@DanCompany.com
Klaus@DanCompany.com

There are a limited number of additional reception tickets available at £25 each.

* How many additional reception tickets do you require? 2 @ £25 each

There are a limited number of additional banquet tickets available at a cost of £45 each.

* How many additional banquet tickets do you require? 2 @ £45 each

Please enter the names of any additional reception attendees
John Smith
Klaus Schmitz

Please enter the names of any additional banquet attendees
John Smith
Klaus Schmitz

* How many of the additional attendees are vegetarian? 0

Please enter the names of the vegetarians

Submit

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Dan Faircloth - Test, CCLRC/RAL/ISIS

UK - Chilton, Didcot, Oxon OX11 0QX
d.c.faircloth@rl.ac.uk

Your registration confirmation numbers is: **020333**

Coffee Break	300.00	<input checked="" type="checkbox"/>
Reception Tickets 2 @ 25 each	50.00	<input checked="" type="checkbox"/>
Banquet Tickets 2 @ 45 each	90.00	<input checked="" type="checkbox"/>
Total Fees	£440.00	
Total Received	£0.00	
Balance Due	£440.00	

Payment Type

Select a payment type and check each item this payment covers. **Note:** You may cancel a payment up to the time it is processed. You may edit your credit card information up to the time it is processed. **Your total paid will be posted as soon as your payment is processed**

[Cancel Registration](#) **Please print this page for your records.**

Please contact the [EPAC 2006 Database Administrator](#) with questions, problems, and/or suggestions.
SPMS Author: Matthew Arena — Fermi National Accelerator Laboratory

11-NOV-05 16:44 (UTC)
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Payment Options

1. Credit Card

EPAC 2006 Registration Payments

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Amount to charge to credit card: £ 440.00

Please enter your credit card information.

*** All Fields Are Required.**

Card

Card Number No spaces or dashes.

CVV2 The three or four digit number on the reverse of the credit card.

Month

Year

Name

Street

City

State

Zip/Postal

Country

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Thank You.

Your payment information was saved. Your payment will be posted as soon as it is processed.

Dan Faircloth -Test, CCLRC/RAL/ISIS
UK - Chilton, Didcot, Oxon OX11 0QX
d.c.faircloth@rl.ac.uk

Your registration confirmation numbers is: **020333**

Coffee Break	300.00
Reception Tickets 2 @ 25 each	50.00
Banquet Tickets 2 @ 45 each	90.00
Total Fees	£440.00
Mastercard -440.00	Payment not yet processed Cancel Edit
Total Payments Pending	£440.00
Total Received	£0.00
Balance Due	£0.00

Close Window

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11-NOV-05 16:50 (UTC)

Payment Options

1. Credit Card
2. Bank Transfer, Cheque, Cash

Wait until money arrives in bank account, or arrives via post.

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Thank You.

Your payment information was saved. Your payment will be posted as soon as it is processed.

Dan Faircloth test2, CCLRC/RAL/ISIS

UK - Chilton, Didcot, Oxon OX11 0QX
d.faircloth@rl.ac.uk

Your registration confirmation numbers is: **020353**

Coffee Break	300.00	
Reception Tickets 2 @ 25 each	50.00	
Banquet Tickets 2 @ 45 each	90.00	
Total Fees	£440.00	
Bank Transfer	-440.00	Payment not yet processed Cancel
Total Payments Pending	£440.00	
Total Received	£0.00	
Balance Due	£0.00	

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- Folder List
- stuff
 - training
 - Voice Mail
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 - Computers
 - Consulting
 - Contacts
 - Deleted Items
 - FETS
 - IADM + Accelerator Physics
 - Ion Source Development
 - ALGOR
 - Ansys
 - HIPPI
 - HP-NIS
 - ISDR
 - MAFIA
 - OPERA
 - Oxford Uni
 - ISIS 1-5MW
 - NuFact
 - Other Modeling
 - PR
 - RFQ
 - Emittance scanners
 - The Boss
 - TS2
 - Outlook Today - [Mailbox - Faircloth, DC (Dan)]
 - backup
 - Calendar
 - Contacts
 - Deleted Items (554)
 - Drafts (22)
 - Inbox (5)
 - SolSamba
 - Journal

Look for: Search In Find Now Clear Options

From	Subject	Received	Sent
D.C.Faircloth@rl.ac.uk	EPAC 2006 RegistrationChanges	Fri 11/11/200...	Fri 11/11/2005 16:45
Christine Petit-Jean-Genaz	Re: EPAC 2006Abstract #1201 Creat...	Fri 11/11/200...	Fri 11/11/2005 15:44
Thomason, JWG (John)	Out of Office AutoReply: Payments a...	Fri 11/11/200...	Fri 11/11/2005 15:38
Christine Petit-Jean-Genaz	Fwd: EPAC 2006Abstract #1201 Cre...	Fri 11/11/200...	Fri 11/11/2005 15:37

From: D.C.Faircloth@rl.ac.uk
To: Faircloth, DC (Dan)
Subject: EPAC 2006 RegistrationChanges
Cc: Faircloth, DC (Dan)

Dear Dan Faircloth -Test

This email is to inform you that your registration information was updated. You may view your invoice at any time by returning to the EPAC 2006 web site (<http://oraweb.cern.ch:9000/pls/epac06/jacow.html>) and clicking the "Show Invoice" link.

Thank you

EPAC 2006 Registration

Taking Payments- RAL Cash Office



Tina Stocks



Richard Law



Payment Options

1. Credit Card

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 - Budget Report
 - Country/Region Stats
 - Data Extract (Excel)
 - List All Attendees
 - List All Credit Cards
 - Print All Invoices
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 - Field Groups
 - Page Layout
 - Payment Types
 - Registration Parameters

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16:52

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	Amount	Card	Card #	CVV2	Month	Year	Name	Street	City	State	Zip/Postal	Country	Profile	Invoice	Cancel
Process	440.00	MAST	4715-0511-8252-6033	123	1	2008	Dan Faircloth	Road 8	Chilton	Oxfordshire	OX11 0QX	Great Britain	Faircloth -Test, Dan	Invoice	Cancel

Please contact the [EPAC 2006 Database Administrator](#) with questions, problems, and/or suggestions.
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Manually Take Credit Card Payment by Typing in Details



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Record Payment for Dan Faircloth - Test - Council for the Central Laboratory of the Research Councils (CCLRC/RAL/ISIS) Rutherford Appleton Laboratory ISIS Department

Amount Received

Payment Type

	Fee	Paid	
Coffee Break	<input type="text" value="300"/>	<input type="text" value="300"/>	
Reception Tickets	<input type="text" value="50"/>	<input type="text" value="50"/>	2 @ 25 each
Banquet Tickets	<input type="text" value="90"/>	<input type="text" value="90"/>	2 @ 45 each

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Done Internet

Slide 11 of 11 Default Design English (U.K.)

start Inbo... Indu... EPAC... Adob... http... Regis... Pres... Micro... https... 16:55

Payment Options

1. Credit Card
2. Bank Transfer, Cheque, Cash

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Registration

Payments and Invoices

- All Attendees - View/Edit/Cancel
- Process Credit Card Payments
- Record A Payment
- Send Notices to Unpaid Registrants

Registration Reports

- Budget Report
- Country/Region Stats
- Data Extract (Excel)
- List All Attendees
- List All Credit Cards
- Print All Invoices
- Statistics
- Summary Statistics

Setup & Maintenance

- Define Fields
- Field Groups
- Page Layout
- Payment Types
- Registration Parameters

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EPAC 2006 Registration Payments Balance Due

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	Amount	Payment Type	Name	Invoice	Cancel
Process	440.00	Bank Transfer	Faircloth test2, Dan	Invoice	Cancel

Please contact the [EPAC 2006 Database Administrator](#) with questions, problems, and/or suggestions.
SPMS Author: Matthew Arena — Fermi National Accelerator Laboratory

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Record Payment for Dan Faircloth test2 - Council for the Central Laboratory of the Research Councils (CCLRC/RAL/ISIS) Rutherford Appleton Laboratory ISIS Department

Amount Received

Payment Type

	Fee	Paid	
Coffee Break	<input type="text" value="300"/>	<input type="text" value="300"/>	
Reception Tickets	<input type="text" value="50"/>	<input type="text" value="50"/>	2 @ 25 each
Banquet Tickets	<input type="text" value="90"/>	<input type="text" value="90"/>	2 @ 45 each

Please contact the [EPAC 2006 Database Administrator](#) with questions, problems, and/or suggestions.
SPMS Author: Matthew Arena — Fermi National Accelerator Laboratory

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Payment Recorded

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Done Internet

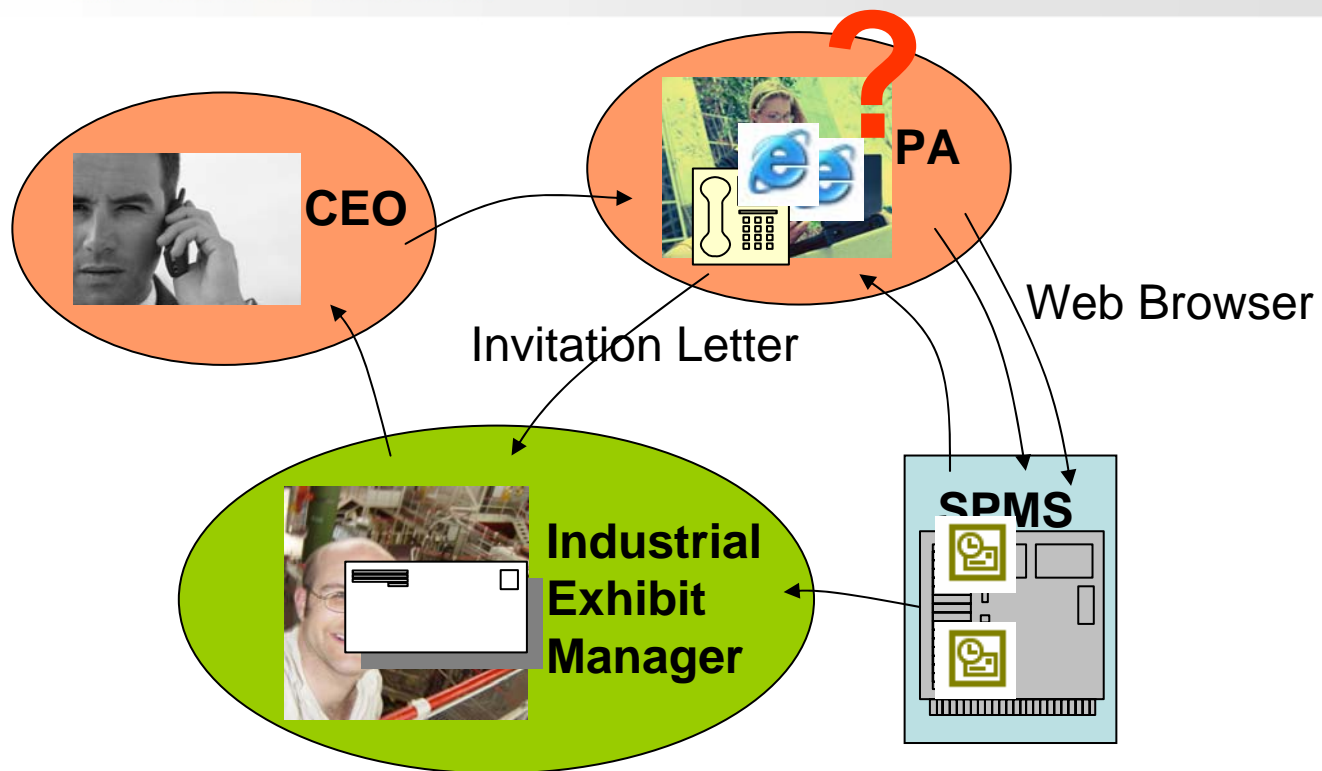
25 Click to add notes

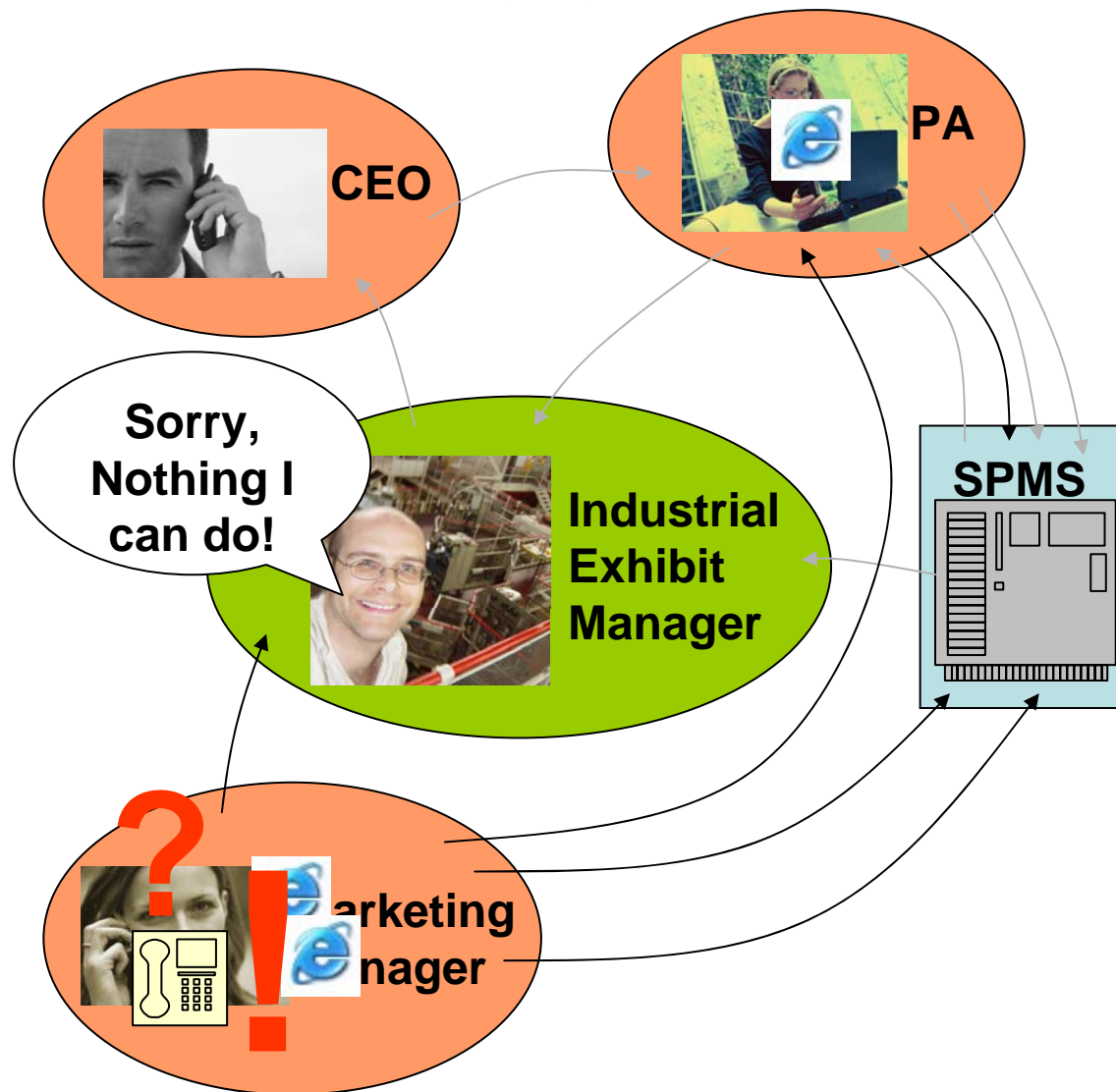
Draw AutoShapes

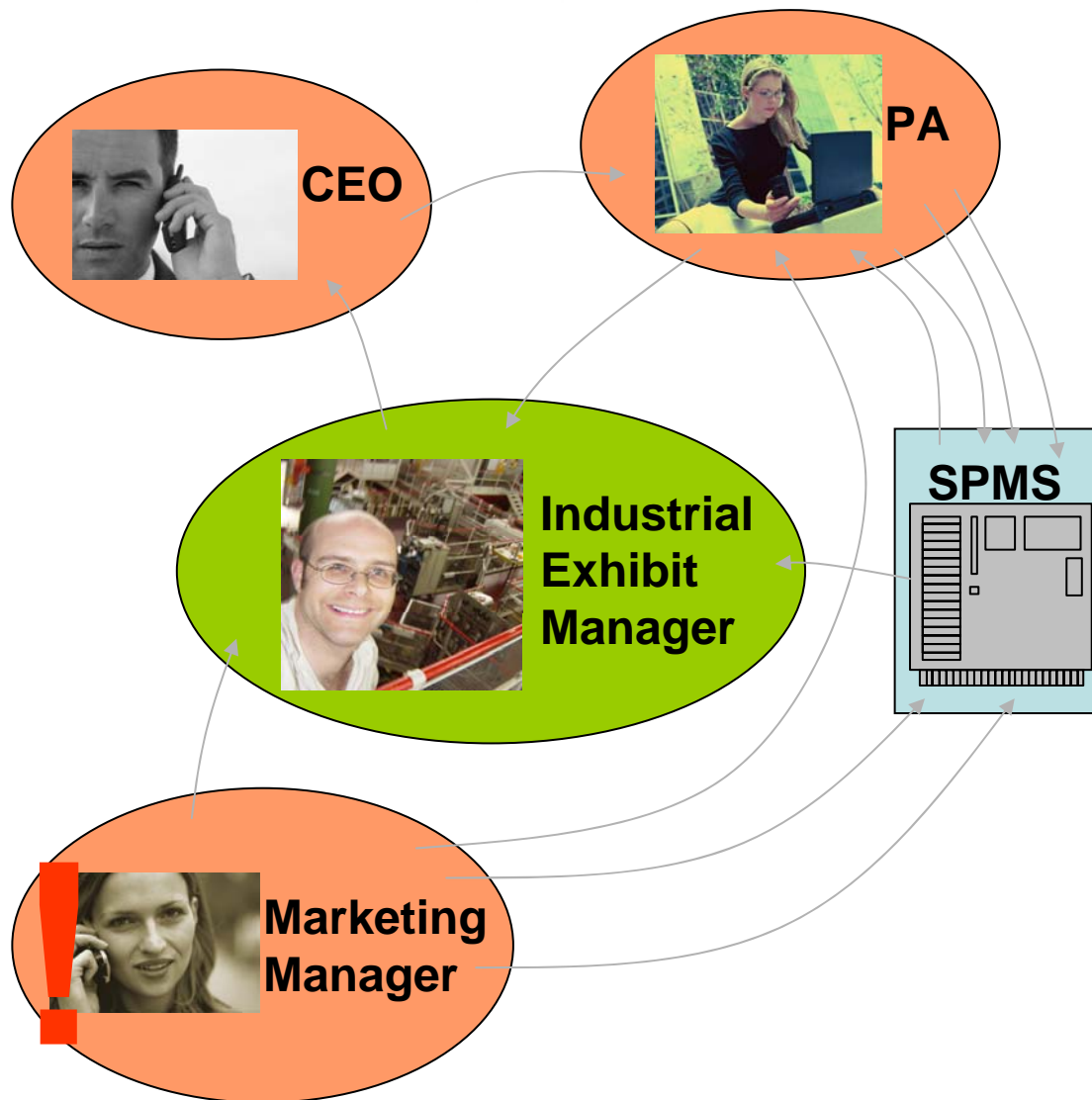
Slide 23 of 25 Default Design English (U.K.)

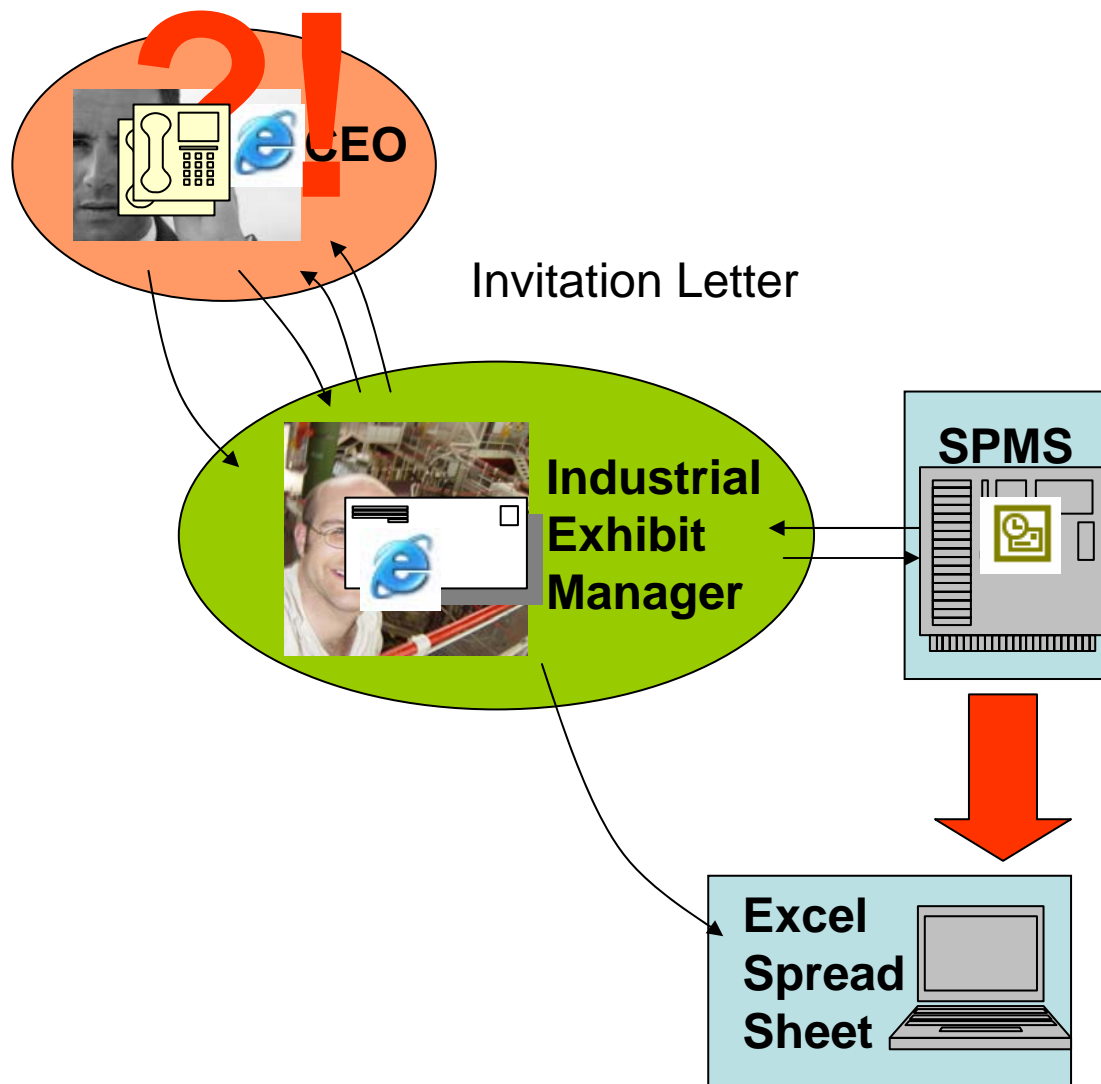
start In... In... A... ht... Re... Fr... Mi... In... EP... EP... ht... 17:43

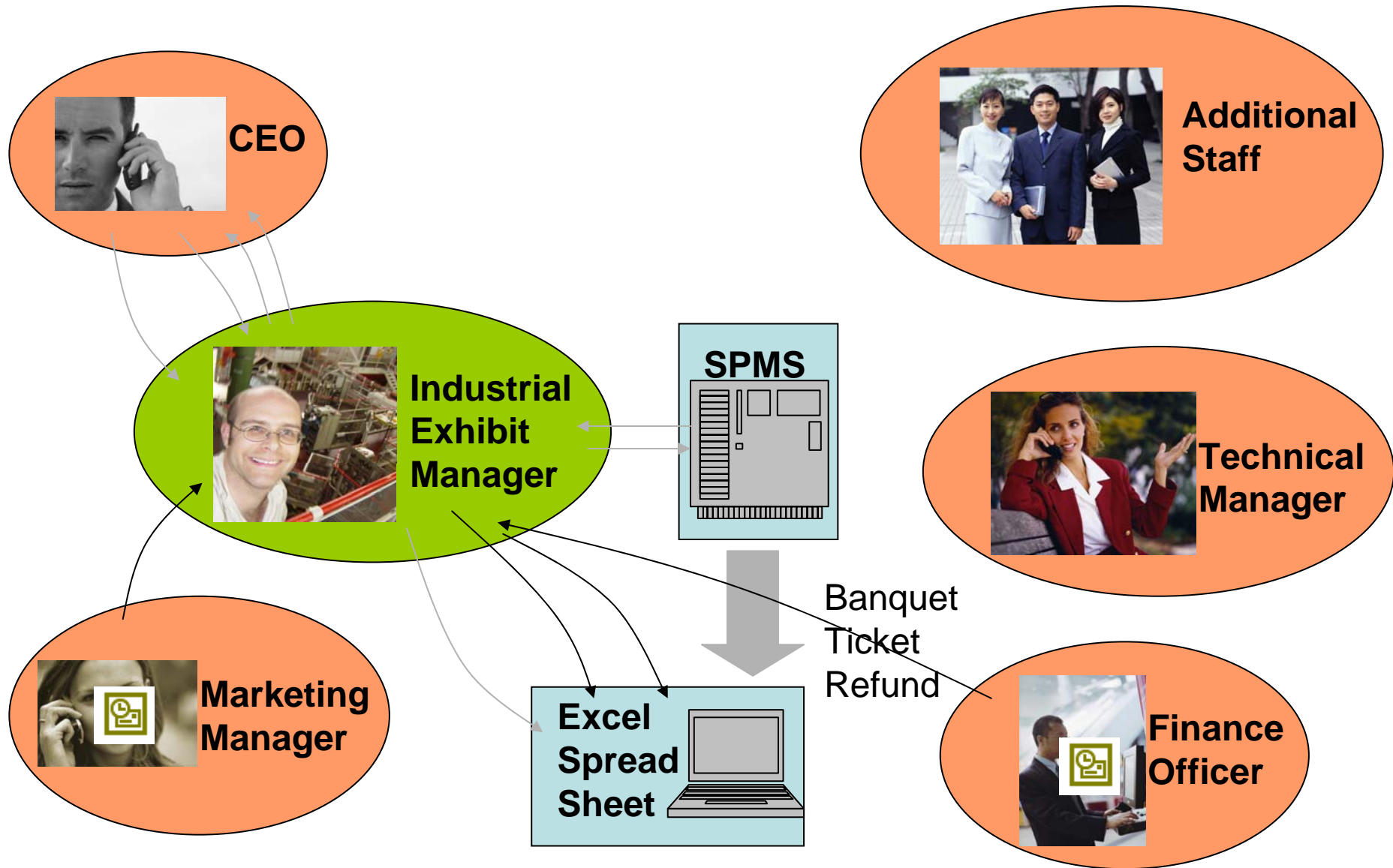
What Actually Happened?



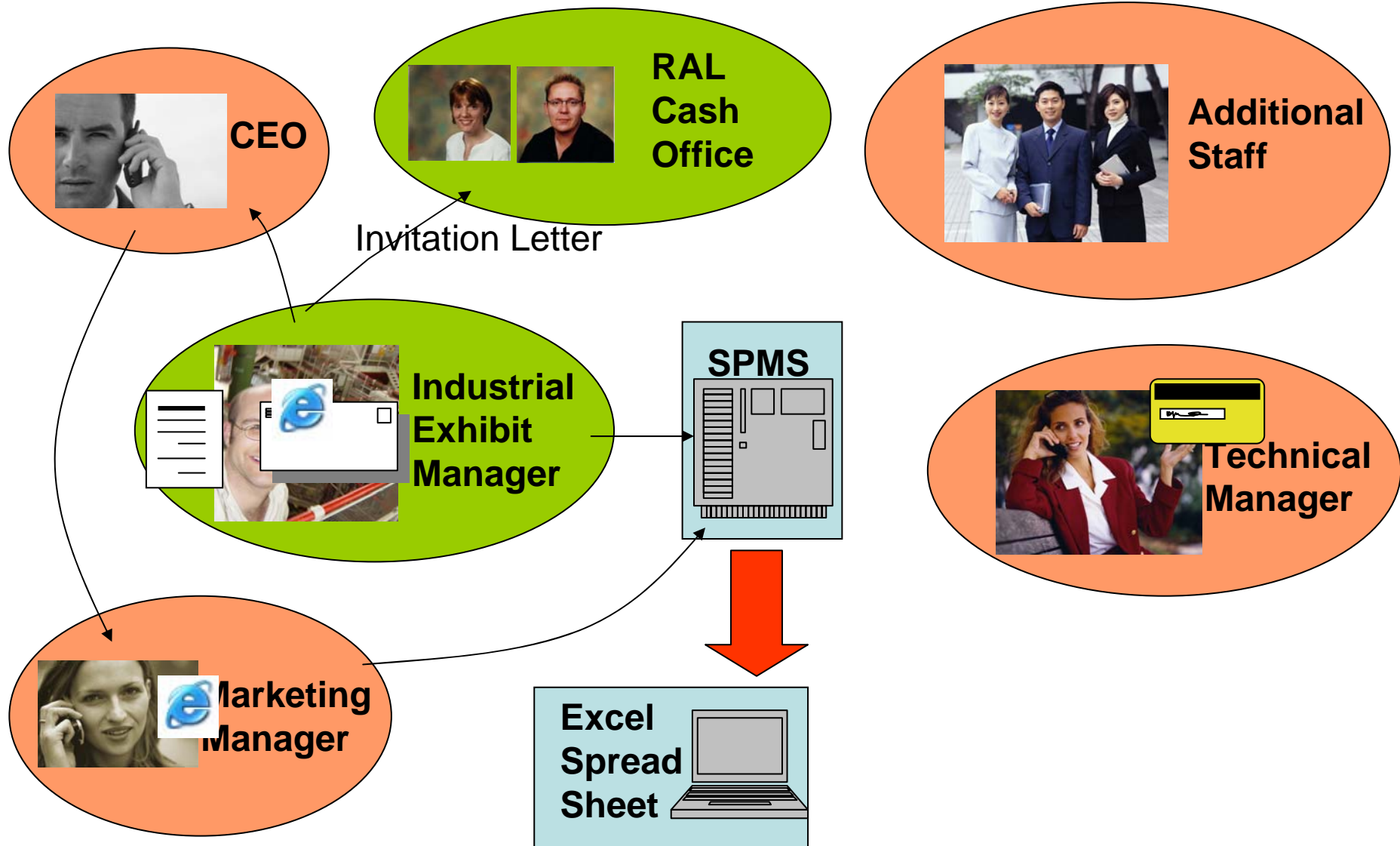








Case Study 3



Industrial Exhibit Summary

- Total Success: all the booths were sold and a waiting list was required.
- For 30% of the booths the booth booker was not the main delegate.
- For 20% of the booths the original booth booker not present.

- Of 50 Booths, 6 companies took two booths.
- The ownership of one of the booths changed via a bilateral agreement.
- Only 5 companies were able to register and pay without any interaction with the industrial exhibit manager.

Key Recommendations

System must be able to:

- Allow Industrial Exhibit manager to change every aspect of the booking.
- Manage Refunds.