



Financial management and Reporting

Kick-off meeting
20.01.2023 - CERN

<https://indico.cern.ch/event/1216205/>



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External Grants section
CERN



This project has received funding from the European Union's Horizon Europe Research and Innovation programme under GA No 101082402.

Project's fact sheet

- Start date: 1st January 2023
- End date: 31st December 2026
- Duration: 48 months

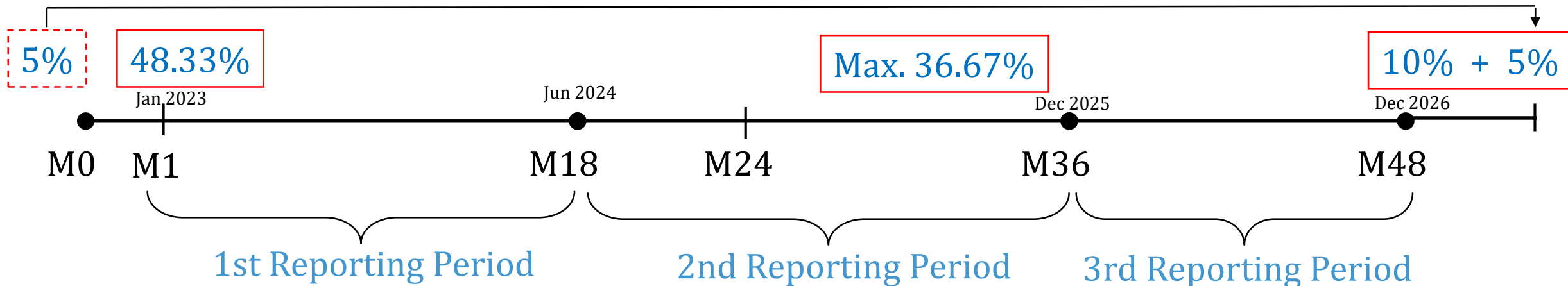
Consortium members:

- 5 Beneficiaries
 - 1 Affiliated Entity
-
- Maximum EU contribution: 2,999,965.00 Eur

EC payments and reporting

	Amount	Percentage
Max EC grant	3 M€	100%
Pre-financing	1.6 M€	53.33%
Guarantee Fund	0.15 M€	5%

Effective pre-financing*
 → 48.33% - 1.45 M€
 Received in December 2022



During the course of the project, max 85% of the grant can be received from the EC (according to the spending profile of the Consortium), the remaining 15% is only released after the final report (10% final payment + 5% guarantee fund)

*Distribution of prefinancing is subject to the signature of the CA.

Periodic reporting (financial part) to the EC at M18, M36, M48

Financial Statements: special forms on the Participant Portal where beneficiaries will report and claim to the EC their eligible costs.

The screenshot displays the SyGMa - System for Grant Management interface. The main content area is titled "Financial Statement" and includes the following sections:

- Financial information from contact:** A form with a question "No contribution requested?" and radio buttons for "Yes" and "No".
- Financial Statements:** A table with columns "Period", "Adjustment", and "Requested Contribution".

Period	Adjustment	Requested Contribution
01/07/2014 - 31/12/2014 (Period No '1')	No	100,000.00 €
- Financial Statement for period '1' (01/07/2014 - 31/12/2014):** A table with columns "Cost Category", "Total", and "Actions".

Cost Category	Total	Actions
a) Direct personnel costs declared as actual costs	30,000.00 €	[Print]
b) Direct personnel costs declared as unit costs (average costs)	0.00 €	[Print]
d) Direct costs of subcontracting	65,000.00 €	
e) Direct costs of providing financial support to third parties	0.00 €	
f) Other direct costs	3,000.00 €	[Print]
h) Indirect costs (= 0.25 * (a + b + f - c))	8,000.00 €	
j) Total costs (= a + b + d + e + f + h)	106,000.00 €	
k) Receipts	0.00 €	
m) Maximum EU contribution (100%)	106,000.00 €	
n) Requested EU contribution	100,000.00 €	
z) Requested EU contribution eligible for CFS	106,000.00 €	
- Additional Information for indirect costs:** A question "Use of 'costs of in-kind contributions not used on premises?' (o) Yes No" with radio buttons.

- Each beneficiary will need to complete on the Participant Portal its Financial Statement.
- The PDFs of the Financial Statements will be generated automatically by the system
- To be submitted 2 weeks before the deadline (60 days after the end of period)
- Communication of deadlines beforehand

Periodicity: at M18, M36, M48

Financial contacts – Finance related communication

Please send me an email (viktor.richard.varga@cern.ch) if the financial contact of your organization needs to be updated in the below e-group. Bank account details request is coming soon (next week).

E-group Members					
Goto <input type="text" value="1-5"/>		Page Size: <input type="text" value="100"/>		<input type="button" value="Apply"/> <input type="button" value="Delete Members"/>	
Dec 2025					
<input type="checkbox"/>	Name	Type	Login	Email	Comments
<input type="checkbox"/>		Email		andrea.fiaschetti@thalesalieniaspace.com	4. TAS
<input type="checkbox"/>		Email		anne-laure.vandenbossche@airbus.com	3. ADS
<input type="checkbox"/>		Email		eu-support@gsi.de	2. GSI
<input type="checkbox"/>		Email		ricerca@dei.unipd.it	5. UNIPD
<input type="checkbox"/>	VARGA, Viktor (FAP-RPC-EG)	Person	VIVARGA	viktor.richard.varga@cern.ch	1. CERN

CFS – Certificate on Financial Statement

- The CFS is a factual report produced by an independent auditor. Its purpose is to enable the European Commission or grant awarding agency to check whether costs declared in the financial statements are eligible.
- A separate CFS must be submitted for each beneficiary (and affiliated entity) that requests **total of €430 000 or more** as reimbursement of total requested contribution calculated according to its usual cost accounting practices.
- CFS must be submitted with the final report. (based on the planned budget only two beneficiaries are concerned: CERN, GSI)
- Cost of CFS is eligible cost.

Thank you for your attention

Please, transfer this presentation to your administrative and financial support in your organization.

Contact us:

- viktor.richard.varga@cern.ch
- external.grants@cern.ch



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