

Close-out

Matthew Wing

Report from Collaboration Board meeting

CB Agenda

- 0) Approve agenda
- 1) Approve minutes of last CB meeting (from October 2022 Collaboration Board meeting)
- 2) Management team - Patric
- 3) AWAKE funding & planning situation - Edda/All
- 4) Involvement
- 5) Dates & locations for next meetings
- 6) AOB

2) Management team

- As we know: Patric elected as spokesperson; Alexander simulation coordinator and John Farmer deputy coordinator for simulation.
- No other changes: Edda and Matthew remain in the management team.
- Allen stays as CB chair.

4) Involvement

- We re-iterate:
 - Attending collaboration meetings and PEB/TB meetings are opportunities to get informed about AWAKE. CB (and other members) encouraged to attend.
 - Having more people based at CERN would be beneficial to all.
- We are trying to improve communication and get more involvement from the institutes but this is a two-way thing.

3) Funding and planning

- We discussed the retreat.
 - Edda has a planning document with tasks, responsables, timeline.
Covering:
 - General issues/aspects
 - Simulations
 - Scalable plasma sources
 - Electron injection
 - Diagnostics
 - RIF vs electron seeding
 - Budget

5) Next meetings

- Next AWAKE collaboration meeting: 4 – 6 October, CERN.
- Spring 2024 in the UK.
 - UCL hosted in Feb 2011.
 - Cockcroft/Daresbury hosted in Mar 2018.
 - Venue and exact date in Apr 2024 tbd.

Final word

- Thanks to Kevin for hosting us in Uppsala.
- Have safe trip home.