

# IFAST Steering Committee #8

21 April 2023

Meeting organised at NH Hotel, Trieste, Italy

Indico link: <https://indico.cern.ch/event/1281680/>

Participants: C. Antoine, R. Assmann, V. Brunner, E. De Matteis, Y. Foka, P. Forck, A. Le Gall, S. Leray, M. Losasso, O. Malyshev, M. Seidel, T. Torims, M. Vretenar, F. Zimmermann

Excused : Ph. Burrows, R. Edgecock, N. Pastrone

The Project Coordinator thanks the WP coordinators for having accepted the invitation to this Steering Committee after this very busy week.

## 1. Feedback regarding the Annual Meeting organisation

- There were too many questions after the presentations. This made difficult respecting the timing and shortened the coffee breaks that are important moments for discussion. For the next meetings: a) the overall timing should be extended (2 full days for the plenary); b) time for presentation and time for questions should be clearly written on the agenda; c) should be foreseen some material for controlling the timing.
- Parallel meetings need remote connection that is often self-managed. Some microphones should be provided by the organisers.
- The discussion on topical subjects as the AI was considered very interesting and the format was good.
- Some more effort should be made on the speakers' gender balance. This year, we had 36 male speakers and 7 female (16.3%).
- The quality of zoom was very good, thanks to the technician.
- Presentations in remote should be in general avoided, and only accepted in exceptional cases.
- Coffee break for parallel meetings should not be forgotten.
- The programme should foresee more highlight talks and less talks on the WP status.
- Topical and parallel meetings are very effective and should be improved.
- The role of the SAC should be better defined, and a follow-up of their recommendations implemented.
- Despite the request for more time and events, one week is considered too long, almost a conference as mentioned by the SAC members. A compromise should be put in place (e.g., Monday and Tuesday for parallel meetings, plenary session from Wednesday morning or early afternoon to Friday noon, Governing Board Meeting on Friday early afternoon).

## 2. Annual Meeting in 2024

The Meeting should take place as usual in April, after Easter and before the busy May times. Two weeks are possible: from Monday 8 to Friday 12 April, or from Monday 15 to Friday 19 April. The SC members are asked to check for competing conferences or events.

Locations should be suggested by the end of May. The final decision will be taken by the Steering Committee, possibly by a mail vote before summer. As from now 2 suggestions have been made:

- Heidelberg (contact: Giuliano Franchetti – information received after the meeting: GSI and HIT support the event, unfortunately the nice Academic Forum is limited to 80 people attendance but other locations in town are being explored).
- Paris (contact: Sylvie Leray – information received after the meeting: CEA and CNRS support the event, a possible location could be the Campus des Cordeliers - Sorbonne Université where the FCC Week was held last year but other places will be investigated if selected).

## 3. AOB

Toms Torims would like to improve the communication between WP Coordinators. It is proposed to create a web forum for discussion/questions could be a good idea.

Communication should be sent to remind I.FAST members to add their publications on Zenodo or inform Valerie Brunner. Also to remind the EU Acknowledgement in the publications.

I.FAST members are generally not aware of meetings or workshops organised by other WP's. Since events hosted on an Indico other than CERN's (i. e. [agenda.infn.it](http://agenda.infn.it); [indico.desy.de/](http://indico.desy.de/); etc.) do not appear automatically on the website, organisers should be reminded to either 1) create a duplicate of the event on CERN's Indico (linking to the original meeting); 2) generate a communication for the event that can be added manually.

Next SC meetings : September and December (one will be extended to Task Leaders, the other reserved to WP Coordinators). The general feeling is that in-person SC meetings are not needed, and the regular meetings can be by video only.

V. Brunner and M. Vretenar  
22/05/2023