

IPPOG Collaboration Board – Wednesday the 30th of November 2023

15th IPPOG Collaboration Board Meeting

P. Abreu, *LIP and IST, (Co-)Chair*

C. Adam, *LAPP, (Co-)Chair*

F. Cacciatori, *U.Notre-Dame, Coordination Team*

J. Fiserova, *CERN, Coordination Team*

Z. Nikolaidu, *CERN, Coordination Team*

H. Olgunsoy, *CERN, Coordination Team*



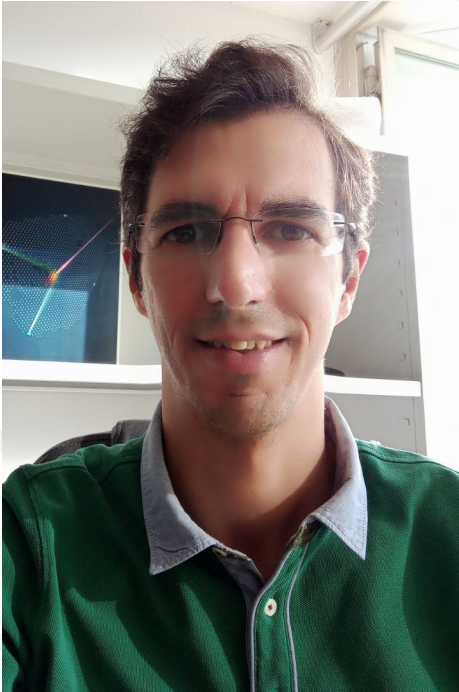
Collaboration Board Meeting

Agenda

- Welcome to new members
- Adoption of agenda and establishing the quorum
- Approval of minutes from 14th Collaboration Board (May 2023) [**vote**]
- Accession of Latvia to IPPOG [**vote**]
- Author List proposal (discussion and endorsement) [possible **vote**]
- Budget for 2024 (**vote**)
- Date of Spring 2024 meeting (**vote**)
- Proposal to host the Fall 2024 meeting at CERN (**vote**)
- AOB



Welcome to the Collaboration Board



Raul Sarmento

Representative of the
Pierre Auger Observatory



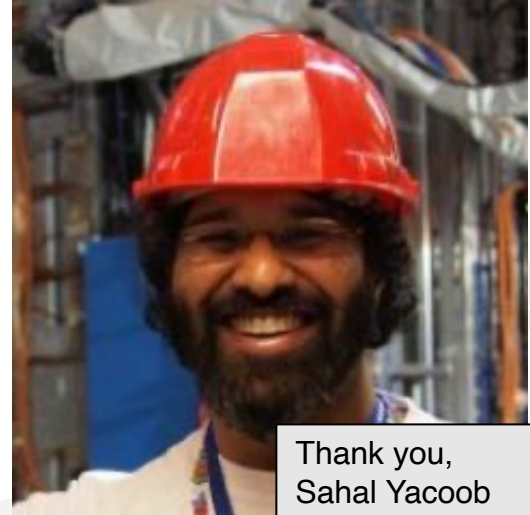
Welcome to the Collaboration Board

South Africa



Welcome
Gilian Arendse

replacing

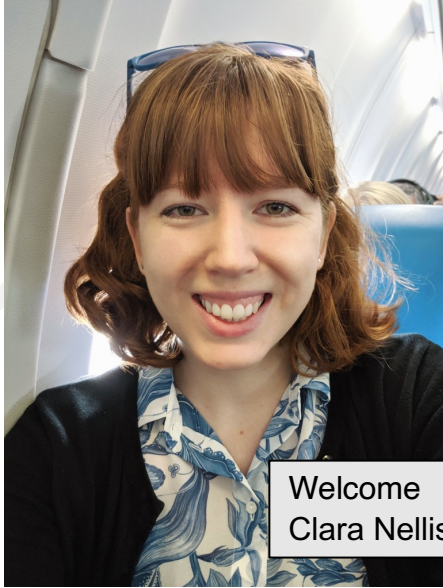


Thank you,
Sahal Yacoob



Welcome to the Collaboration Board

The Netherlands



Welcome
Clara Nellist

replacing



Thank you,
Charles Timmermans



Establishment of Quorum

Current IPPOG Members

- 33 Countries
- 7 Experiments
- 1 International Laboratory (CERN)

Current IPPOG Associate Members

- 2 National Laboratories (DESY, GSI)

Quorum

- Number of Members $\times 2/3 = 41 \times 2/3 = 27,3 \rightarrow$ **Need 28 members.**
- We have **35 members** registered as of Wednesday 9:30 (EEST – UTC+3).

Do you approve the agenda for this meeting?



Update on Potential Members

Country/Experiment/Lab.	Contact	Status
Latvia	Toms Torims	Ready for our signature (following the vote).
Lithuania	to be defined	Will proceed to their joining following Latvia
Estonia	to be defined	Will proceed to their joining following Latvia
Canada	Rob McPherson	Stalling...
Morocco	to be defined	Great interest following 1 st ACHEP
Pakistan	Hafeez Hoorani	No news.
Nepal	Suyog Shrestha, Abha Eli-Phoboo	No news (latest news was that Steve sent our MoU).



New members Vote

Do you accept the accession of Latvia, represented by RTU*, to IPPOG?

- Yes
- No
- Abstain

*Riga Technical University



Author List discussion

As according to submitted document attached to the agenda



Author List discussion vote

Do you accept the Author List to be composed of all the members in the IPPOG Forum plus the IPPOG Coordination Team?

- Yes
- No
- Abstain

Do you endorse the procedure of updating the Author List? (1 update/year)

- Yes
- No
- Abstain



Author List discussion bonus vote

Do you prefer the Author List to be ordered by alphabetical order of all the names, or structured (ordered by alphabetical order of members and then names)?

- Alphabetical order of all the names
- Structured
- Abstain



Next meeting: Spring 2024

Vote:

Do you accept to have the (*northern hemisphere*) 2024 Spring meeting on 22-24 April 2024? (at CIEMAT, Madrid, already approved)

- Yes
- No
- Abstain



2024 Autumn meeting

Vote:

Do you accept to have the (*northern hemisphere*) 2024 Autumn meeting at CERN?

- Yes
- No
- Abstain



Budget Proposal for 2024

Expected Revenue 2024

- Expected addition of Latvia included
- Possible additions of Lithuania, Estonia, Canada, Morocco, Pakistan, Nepal not included

Source	Description	Income (k€)	Income (kCHF)
Contributing Members	Monetary Contribution	105	101
CERN	Finances Support (0.2 FTE)	In-Kind	In-Kind
CERN	Fellow Support (0.2 FTE)	In-Kind	In-Kind
CERN	Masterclass Coordination	In-Kind	In-Kind
USA	Masterclass Coordination	In-Kind	In-Kind
DESY	Global Cosmics Coordination	In-Kind	In-Kind
INFN	Global Cosmics Coordination	In-Kind	In-Kind
LAPP, Annecy	Chair (0.5 FTE)	In-Kind	In-Kind
LIP, Lisboa	Chair (0.2 FTE)	In-Kind	In-Kind
Total		105	101



Proposed Expenditures 2024 (estimate)

Category	Subcategory	Cost (k€)	Cost (kCHF)
Personnel	Scientific Secretary & Communication Officer	61	59
	Admin.&Comms. Student (6 months)	23	22
Infrastructure	Web and Database Development	6	6
Activity Support	Masterclass Support	2	2
	Global Cosmics Support	1	1
	Exhibits Support	1	1
	Public Outreach & IPPOG at Events	1	1
	Public Outreach at Festivals	1	1
	Other Projects	3	3
	Communication	Printing and Translation (and Merchandising)	2
General Support	Travel & Fees	9	9
	IPPOG Meeting Expenses	2	2
	Office Expenses	2	2
Contingency		4	4
Total		119	115



Human Resources 2024

Personnel	Tasks	IPPOG Cost (€)	IPPOG Cost (CHF)
Finances (0.2 FTE) (Hanife Olgunsoy)	Finances, Invoices, accounting	0	0
CERN Fellow (0.2 FTE)	Help with development of communication plan, social media strategy, and content for the website.	0	0
Masterclass Coordination (Uta Bilow and Ken Cecire)	Development, maintenance, operation of international masterclass programme	0	0
Global Cosmics Coordination (Carolin Gnebner and Sabine Hemmer)	Development, maintenance, operation of Global Cosmics programme	0	0
Scientific Secretary and Comms. Officer (Fabiola Cacciatore)	Meeting reports, annual report, website and RDB development/maintenance, comms. plan, contents, etc.	61 k€	59 kCHF
Admin. & Comms. Student	Development and implementation of communication plan, social media strategy, and content for the website, resource database and social media.	23 k€	22 kCHF
Total		84 k€	81 kCHF



Projected Balance Sheet

Item	Change (k€)	Balance (k€)	Change (kCHF)	Balance (kCHF)
Balance 1 Jan 2017		0		
Receipts for 2017	54	54		
Expenditures for 2017	-4	50		
Receipts for 2018	53	103		
Expenditures for 2018	-52	51		
Receipts for 2019	79	130		
Expenditures for 2019	-91	39		
Receipts for 2020	79	118		
Expenditures for 2020	-63	55		
Receipts for 2021	92	147		
Expenditures for 2021	-94	53		55
Receipts for 2022	96	149	99	154
Expenditures for 2022	-108	41	-114	40
Receipts for 2023	103*	144	99	139
Projected Expenditures for 2023	-128	16	-124	15
Projected Receipts for 2024	105	120	101	116
Projected Expenditures for 2024	-119	1	-115	1
Projected Balance 31 Dec 2024		1		1

30 November 2024



Budget 2024 Vote

Do you accept the proposed budget for 2024?

- Yes
- No
- Abstain

Any other matter?

THANKS FOR YOUR TIME!!!