

Application for reimbursement of expenses associated with the 2023 pyhf Users and Developers Workshop

Instructions

For application for reimbursement of expenses related to travel and lodging associated with the 2023 pyhf Users and Developers Workshop from 4th to 8th December, 2023 at CERN in Geneva, Switzerland the following requirements must be met:

1. All fields on this application form are filled in with the correct information. If there is a field that does not apply to you leave it blank.
2. A list of all expenses for which reimbursement is sought and the amount of the reimbursement requested.
3. Your signature or digital signature certifying the information you are submitting is correct.
4. A PDF of the invoice or receipt for each listed expense.
5. All items should be joined together into a single PDF file named `pyhf_workshop_reimbursement_lastname.pdf` where `lastname` is replaced with your last name (family name).
Example: `pyhf_workshop_reimbursement_feickert.pdf`
6. Email the single PDF to pyhf-workshop-organisers@cern.ch with subject “pyhf Users and Developers Workshop: Reimbursement LastName” where LastName is your last name (family name).

Note: This PDF file can be edited in a web browser or in most PDF viewers. You can use these tools to fill out all the information on this form on your computer.

Personal Details

- Full Name (as listed on bank account):

- Address of Residency:

- Date of Arrival to CERN (YYYY/MM/DD):

- Date of Departure from CERN (YYYY/MM/DD):

Banking Information

Please fill out the bank information relevant for your bank's country.

European bank:

- BIC/Swift:

- IBAN/Account Number:

United States bank:

- ACH Routing Number:

- Account Number:

- Account Type (Checking/Savings):

Indian bank:

- IFSC Code:

- Account Number:

Expenses for Reimbursement

Give all expenses in the currency of your bank account rounded up to the nearest whole unit.

Example: 9.4 EUR should be rounded to 10 EUR.

Expense Summary	Expense Cost

Expense Total (give currency):

Today's Date (YYYY/MM/DD):

Signature: