

SciPost Physics Proceedings: Instructions for authors

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You can find more information about SciPost Physics Proceedings, including its acceptance criteria, at <https://scipost.org/SciPostPhysProc/about>. We also provide a template for submissions that you can download from the page dedicated to your event's issue in SciPost. You can find the list of SciPost Physics Proceedings issues at <https://scipost.org/SciPostPhysProc/issues>.

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You can start the submission process at https://scipost.org/submissions/submit_manuscript. On the right hand side of this page you will find the Progress tracker tool which lists the steps to follow and highlights the step you are currently at. The steps are as follows:

- Step 1: Choice of academic field. Please select New submission in Physics.

Step 1

Choose the route

Submission; in which field?

Progress tracker

Step 1	<input checked="" type="checkbox"/> Choose the route (new Submission, but in which field?)
Step 2	<input type="checkbox"/> Choose which Journal you want to submit to
Step 3	<input type="checkbox"/> Choose a preprint server
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New Submission (Natural Sciences)

- New submission in Physics
- New submission in Astronomy
- New submission in Chemistry

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- New submission in Political Science

- Step 2: Choose the journal. Please click on Submit to SciPost Physics Proceedings.

Step 2

Which Journal do you want to submit to?

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- Step 3: Choose a preprint service for your submission. You can choose between arXiv (preferred choice) and SciPost’s own preprint server.
 - If you select arXiv, please make sure that your preprint is already public. Fill in the arXiv identifier including the version number (format: ###.###(##)v#(##)) and click on Query arXiv.
 - If you wish to upload your manuscript to SciPost’s own preprint server instead, click on Go to the SciPost submission form. In the form you will be able to upload your manuscript in pdf format.

Step 3

Which preprint server do you wish to use for your submission?

SciPost's own preprint server is always available. We however strongly encourage you to use your field's customary preprint server, to ensure maximal dissemination of your preprint.

If you use an external preprint server, make sure your submission is publicly available there before proceeding here (our machines will query theirs in order to automatically prefill our submission form for you).

Progress tracker

Step 1	<input checked="" type="checkbox"/>	Choose the route (new Submission, but in which field?)
Step 2	<input checked="" type="checkbox"/>	Choose which journal you want to submit to
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Please provide the arXiv identifier for your Submission

without the website prefix but with version number, e.g. #####(v#)

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- **Step 4:** In the final step, please fill in the submission form. The fields Proceedings, Specialties, Title, Author list and Abstract are mandatory. If you chose to submit via SciPost on step 3, you will also see a Preprint file field that is mandatory. Please only upload .pdf files. In the field Proceedings, select the event for which you are sending your submission. It is important to select the appropriate event, including the appropriate year, to ensure the correct handling of your submission. We recommend to fill in as many of the optional fields as possible and applicable.
- After filling in the form, click on Submit manuscript.

Step 4

Final step: complete and submit the form

We prefilled the form as much as we could, please complete it and then submit.

Please provide these last bits of information, and carefully check all prefilled fields

Proceedings

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Progress tracker

Step 1	<input checked="" type="checkbox"/>	Choose the route (new Submission, but in which field?)
Step 2	<input checked="" type="checkbox"/>	Choose which journal you want to submit to
Step 3	<input checked="" type="checkbox"/>	Choose a preprint server
Step 4	<input checked="" type="checkbox"/>	Complete and submit the form

Editorial process

Now that you have submitted your manuscript, we will begin the editorial process as explained at https://scipost.org/submissions/editorial_procedure. After an initial assesment (plagiarism and copyright compliance checks), an Editor in Charge will be assigned who will organise the refereeing process. After refereeing, the Editor may recommend the paper for publication/rejection to the Editorial College, or may ask for a revision.

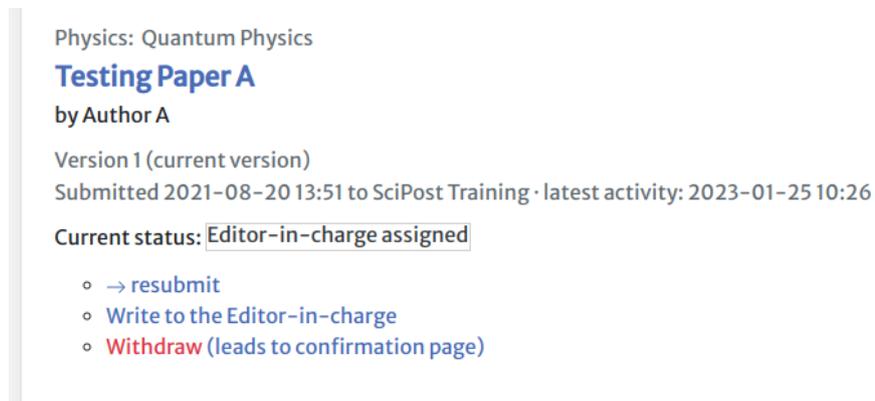
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If a revision is requested, you can resubmit your revised manuscript from https://scipost.org/submissions/submit_manuscript, where you will find a specific box containing your submission's information titled "Resubmission of [submission code]" and containing the button Resubmit this manuscript.



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Thank you for your submission!

We are very grateful for your contribution to SciPost Physics Proceedings. If you have further questions on how to submit your manuscript or about the editorial process in general please contact us at edadmin@scipost.org.