

ICNFP 2024 Bulletin #2

This bulletin contains some practical information, links and instructions which should help you to organize your trip and navigate onsite.

Information for speakers and poster presenters

The conference will be held in a hybrid format with physical presentations on-site and virtual via ZOOM platform. Links to ZOOM session will be provided on the conference webpage one day before conference.

Instructions for speakers:

- All speakers are asked to prepare their slides in PDF (preferred) or PPT/PPTX formats.
- All speakers should upload their talks to the conference Indico webpage at least in the evening before the scheduled talk.
- > The conference will provide a laptop for presentations. Use of personal devices is not allowed.
- ➤ If you have any animations/movies in your presentation, please ask organizers to check that it works on the conference hardware as expected a day in advance before your talk. It is a participant's responsibility to check the quality of presentation.

Instructions for poster presenters:

- ➤ All poster presenters (both online and physical) are expected to prepare a 5 minute flash talk presentation, which will be followed by 2 minutes for questions from the audience.
- > Participants present onsite are expected to prepare also the conventional poster in A0 format, portrait orientation.
- > Online speakers should upload their posters and slides to the conference webpage.

Transport

Please note that the transportation arrangements are the responsibility of the participants, and the conference does not provide any shuttle service. We recommend planning your transportation in advance to ensure a smooth and convenient journey to the conference venue.

To reach the OAC conference center in Kolymbari from **Chania airport**, you have several options:

❖ Public transport:

On Crete public transport is operated by KTEL company (Chania-Rethymnon region). If you decide to use this option, there are two steps to get to OAC:

- ➤ You can take a taxi or a bus from the airport to the Chania central bus station. The bus departure is every 30-45 minutes, ticket price is 2.5€.
- From the Chania bus station, you can take a bus to Kolymbari town center. Bus departure is every 20-30 minutes, ticket price is 3.6€. The journey takes 40-60 minutes depending on traffic. Note that there is no public transport between OAC and the Kolymbari center, so that you will have to walk about 1.5 km.

❖ Car rental:

There are many car rental options on Crete, including some international car rental companies right at the Chania and Heraklion airports. You can check available options at the airport webpages: Chania and Heraklion.

❖ Taxi:

You may take a taxi from the Chania airport to OAC directly. The approximate duration of the trip is approximately 40 minutes. The approximate price is 65€.

If you are arriving at **Heraklion Airport** and need to reach Kolymbari, you can follow these steps:

- ➤ Take a bus or taxi from Heraklion Airport to the central bus station in Heraklion.
- ➤ From the central bus station, take a bus to Chania. The journey from Heraklion to Chania takes approximately 3 hours, depending on traffic and the bus schedule. The ticket price is 16€. Bus departure is every hour (first bus at 5:30, last bus at 22:30). You can book your ticket from KTEL webpage (Heraklio-Lasithi region).
- Once you arrive in Chania, you can follow the previously mentioned steps on how to reach Kolymbari from Chania.

Detailed bus schedules are available here.

OAC Conference Center

The physical presence part of the conference will be hosted in the Conference Center of the Orthodox Academy of Crete (OAC). The OAC territory has free Wi-Fi for conference participants, information on how to connect will be available onsite. The whole complex consists of two main parts: the Old and New buildings (see the image below). The so called Old building is now closed for renovation and entrance is forbidden.



Here is some practical information which may help you to navigate onsite:

- Conference registration of participants and OAC Reception for participants living in academy will be opened in the New building.
- There is a fountain with drinking water in OAC.
- Conference rooms will be located on the ground floor of the New building. Indicators for all rooms will be provided onsite.
- Coffee breaks and some social activities will take place in the open-air space and in the lobby of the New building.
- The conference center is located around 1.5 km from the Kolymbari center, there is no public transport between the OAC and town center. Please, take this into account to plan your schedule accordingly!

OAC Accommodation

The OAC reception desk is located in the New building. Upon your arrival, please proceed to the reception desk to complete an information form and receive the key to your room. Here is the OAC Conference center schedule:

Check-in time: 15:00 AM Check-out time: 8:30 AM

OAC reception works from 09:00 to 21:00

Please note that the reception desk is closed during the nighttime. Therefore, we kindly ask you to provide your arrival and departure details (exact date and time) in your conference registration form and notify us if your arrival is scheduled for the late evening. This will allow us to organize a smooth check-in process, otherwise you may encounter some difficulties on arrival. We would like to remind you that any changes to the dates of your stay are not possible.

For participants staying in academy or those who ordered meals the food will be served in a buffet, in the lobby outside OAC Auditorium with the tables in a tent in front of the main entrance to the New building, according to the following schedule:

Breakfast: 8:00-9:00

Lunch: 13:00-14:00

Dinner: 20:00-21:00

If you decide to rent a car, there is a free parking slot in front of the Old building. To check in and drop-off your luggage you can drive directly to OAC reception. Please familiarize yourself with the detailed instructions on the conference webpage in materials section and image above.

Contacts

All information about the conference is available on the conference webpage. Conference secretariat email: icnfp2024@gmail.com.

With best regards,

The ICNFP 2024 Organizing Committee