

PSC meeting #2

Monday 27/11/2023, 16:00 – 16:30

(<https://indico.cern.ch/event/1351448/>)

Chair: Elias Metral

Speakers: Elias Metral

Participants / *Chris Rogers, Elias Metral, Federico Meloni, Marica Biagini / Andrea*
Absents (zoom): 4 / *Wulzer, Daniel Schulte, Donatella Lucchesi, Nadia Pastrone, Sergei*
7 *Nagaitsev, Simone Pagan Griso, Steinar Stapnes*

MEETING ACTIONS: SEE THOSE ONGOING FROM PSC MEETING #1

1. FOLLOW-UP OF PSC ACTIONS AND CURRENT ACTIVITIES (ELIAS METRAL)

- 5 Actions from PSC meeting #1, and status, reviewed + status report on the current activities (see also [Excel GoogleSheet](#)) => Focus today on Action 2 linked to the IMCC Authors List
- IMCC Authors List
 - o Several email exchanges since PSC meeting #1 => Short summary given in the slides
 - o **Following the email exchanges, and the discussion during the meeting, we concluded on the following plan to set up the IMCC Authors List:**
 - ⇒ Each IMCC Author should register through a registration form on Indico (or something similar) => To be proposed by Alexia and Michela (a zoom meeting is foreseen tomorrow morning). Of course, it would be good to have

in parallel a list of people per institute (with % of work, end of contract, etc.) such that we can cross check

⇒ In this registration form, the institutes should appear in a drop-down menu

⇒ The information to be asked to each Author are

- **1) Family and first names (plain text and in Latex)**
- **2) ORCID ID**
- **3) INSPIRE ID (individual and institution) if available**
- **4) Affiliations (up to 3 possible)**

⇒ In case someone wants to register, the person should first contact Alexia and Michela (muon.collider.secretariat@cern.ch) to provide the name of the institute, before registering through the Indico form, as, in case the institute is not in the list, Alexia and Michela will have to enter the institute first.

⇒ We will see which clean-up method we will use in the future (e.g. re-registering, answering to an email from us, at the end of each year or something equivalent)

- Reminder to send me any comment about the 5 IPAC24 abstracts received so far before 01/12/23 (before 16:00) => I promised then to send any potential comments to the Authors before 01/12/23 evening (note: some other abstracts could come until 01/12/23 at 12:00 => Check the GoogleSheet)
 - o Chris proposed to remind our US colleagues to send us all the abstracts planned to be submitted to IPAC24 (he sent an email right after the meeting to Diktys Stratakis and Scott Berg)
- AOB
 - o Please don't hesitate, now and/or anytime in the future by email or zoom or phone (number of my CERN one is 00 41 75 411 48 09, while for my personal one it is 00 33 644 298 334)
 - o Minutes of last meeting are approved
 - o Next meeting to be announced in due time

Reported by E. Métral