Welcome @ CERN
Bienvenue
Welcome

James PURVIS
Chef du département des ressources humaines
Head, Human Resources Department

Link to video on Indico
Welcome

Barbara BINDER
HR Department,
Talent Acquisition

Bienvenue

Florence LICCI-OUNNOUGH
HR Department,
Learning & Development
Logistics - language

Different levels, different formulas
- classroom on site
- virtual classroom (online)
- blended (mix)
- self-study with online platform

→ Learning Hub

Tandem
→ link

Find a partner to practice speaking each other’s language
Logistics - slides

Available at any time
direct link: https://indico.cern.ch/category/10150/
Emergency Procedure d’Urgence

- When the alarm sounds
  Lorsque le signal d’évacuation retentit

- Evacuate immediately
  Évacuez immédiatement

- Don’t use the lift
  N’utilisez pas l’ascenseur

- Follow the signs
  Suivez le balisage

- Go to assembly point
  Rendez-vous au point de rassemblement

- 74444
  Escape routes
  Voies d’évacuation

- Fire hose
  Lance d’incendie

- Extinguisher
  Extincteur

- Assembly point
  Point de rassemblement
Programme of the morning

08.40  Welcome by James Purvis, Head HR Department
08.50  Quiz – Part 1: CERN as organization
09.15  Group photo, coffee break and networking
09.55  Quiz – Part 2: Daily life at CERN
10.25  Meet colleagues from your department
       Transfer to department
11.00  Welcome in your department
Programme Tuesday 9 Jan

11:00 → 11:30  Optional* session: CERN Health Insurance Scheme (CHIS)

*Only for staff, fellows and students (members of CHIS)
Presentation of the Scheme and possibility to ask general questions

Speakers: Sandrine Baudat (CERN), Sophie Marie Wanert-Calaga

11:30 → 12:00  Q&A about legitimation cards

Speakers: Donia Grandclaude (CERN), Lisette Van Den Boogaard (CERN), Maria Quintas Rodriguez
Ready to learn more about CERN via a quiz?
CERN Phonebook

Rocio Alot Barajas

People

Exact Results | Similar Results

Alot Barajas, R

HR-TA-SR

5/2-025

63583

rocio.alot@cern.ch

C09110

Building 5, 2nd floor office 025

R = ground floor (rez de chaussee)
S = basement (sous-sol)
New CERN Campus app centralizes all your most important campus services in one place.
Quiz – part 1

CERN as an international organization
Revenues 2022

Member State contributions 84 %
Associate Member State contributions 2 %
Special contributions 3.7%
(to HL-LHC, specific experiments, from EU)
Other 10 %
(e.g. knowledge transfer, donations, …)

Principle = proportional to Gross National Income → equal effort for every country
Working at CERN when Nobel prize
• 1992 : Georges Charpak
• 1988 : Carlo Rubbia & Simon van der Meer
• 1984 : Jack Steinberger (with Lederman and Schwartz)

Working at CERN after Nobel prize
• 1952 : Felix Bloch
• 1976 : Sam Ting

Nobel prize thanks to discoveries at CERN
• 2013 : Peter Higgs & Francois Englert
Welcome to HR-PXE colleagues
Opportunity to ask questions during coffee break

- Collective induction session *by type of contract*
  - Graduates (Origin, Quest, …)
  - Tech & Admin students
  - Doctoral students

- Individually contacted by HRA : Staff
PXE

PEOPLE

EXPERIENCE

& ENGAGEMENT
Time for a group photo!
30 MINUTES BREAK TIME
Quiz part 2

Daily life at CERN
625 ha  
515 ha  
110 ha  

fenced: 220

... 700+ buildings accounting for 500,000 m²

5,900 parking spots

30 km roads  101 ha green spaces
CERN access card

Visitors badge

Validity:
2 working days

CERN access card

Building 55
Working days
from 7:30 to 18:30, non stop
Also
• vehicle registration
• biometrics registration

https://sce-dep.web.cern.ch/security/access
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<th>Days</th>
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<tr>
<td>Meyrin A</td>
<td>Mon-Fri</td>
<td>6-22</td>
<td>7-19</td>
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<td>Meyrin C</td>
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<td>08-12</td>
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<td>Mon-Fri</td>
<td>In : 7-9.30</td>
<td>Out : 16.30-20</td>
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<td>Mon-Fri</td>
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<td>7-18</td>
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<tr>
<td>Prevessin Moulin des Ponts</td>
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<td>24/24</td>
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Restaurants
2 in Meyrin (resto 1 & 2)
1 in Prevessin (resto 3)

Cafeteria (snacks)
Building 13, 30, 40, 54, …
CERN Car

Requires
CERN driving authorization:
- Valid driving licence
- OK Department Head

Private vehicle

Not requiring registration
- Bike, “trottinette”

Requiring registration
- Must be registered in member state or EU country
- “Tourist” cars only

Not allowed:
Scooter, moto, scooters
lorry, bus, …
CERN Mobility Centre
Located next to Entrance A

Services offered

✓ Bike rental
✓ Car rental
✓ Car sharing
✓ Bike sharing
✓ Shuttles
✓ ….

https://sce-dep.web.cern.ch/campus-life/mobility
Mobility apps

Car sharing

Bike sharing

glide.io
login with CERN SSO

www.mobility-parc.net/
login with CERN SSO
Accident on site – different cases

In all cases

Inform supervisor

In case of

- Injury
- Environmental hazard
- Disruption traffic
- 3rd party involved

CERN Fire & Rescue  74444
(+ 41 22 767 44 44)

+ Internal accident report (EDH)
+ European Union Car Accident form
CERN Fire and Rescue Service

assisted by local First Aiders

Find out who are closest to your office / usual work places

© CERN Photo
Safety starts with me!
Together we all contribute to ensure CERN is a safe place to work.

My contribution to Safety

I am informed
I know CERN’s Safety Policy and applicable rules.
I am aware of potential hazards in my environment.

I am prepared
I understand prevention and protection measures and wear PPE if required.
I follow the necessary training.
I know emergency procedures, exits and assembly points.

I am ready
In case of emergency, I call +41 22 76 74444.
I attend Life Saving Actions Training.

I am mindful
I recognize safety signs and comply with them.
I take part in workplace safety.

I am responsible
I report incidents and near-misses.
I integrate lessons learnt.

I am open
I speak up about my concerns.
I share about safety with my colleagues, supervisor and safety officers.

Essential rules for my personal safety

Think safe, Work safe, Move safe, Be safe.

Safety Always
Defends all personnel on a collective and on an individual basis
Become member: Website

Network of people who work(ed) at CERN
Become member: Website
Code of Conduct
Conduct/Misconduct: Ethics at CERN

https://hr.web.cern.ch/ethics-conduct-misconduct
CERN tools

Phone (audio only) : CERNphone
- Mobile client (iOS and Android)
- Desktop client (Windows, macOS, Linux)

Videocalls and videoconferencing [cern.zoom]

Messaging – individual and public/private ”channels”
integration with Zoom
dedicated channel [New @ CERN]
Newcomers website

https://hr.web.cern.ch/joining-cern
Many questions, answers are ...

Your departmental secretariat
Your supervisor, your colleagues

Specific question for personal situation?
→ Make appointment with the expert services
Pension Fund, Health Insurance, Installation Service, Housing Service, Social Service, ...

HR Website > Welcome > my first week
Public meetings

Directorate  every 3 months
  - Highlights of Council Week and other recent news.

HR  ad hoc
  - Focus on one topic (e.g. flexibility)

Staff Association  every month
  - Latest information on priorities and current issues

Click for past and future events (agenda, slides, recordings)
Recap from quiz - recommended

- Download **CERN map** on your smartphone

- Enter full number **Fire and rescue** service in your phone

- Find out who are closest **first-aiders**

+ 41 22 76 74444
Onboarding continues with …

- Welcome session in **your department**
- Meet the experts (online – Zoom)
  - **CERN Health Insurance (CHIS)** 9 Jan, 11.00 – 11.30
  - **Legitimation cards** 9 Jan, 11.30 – 12.00
- More short sessions with experts (online – Zoom)
  - **Computer security** 15 Jan, 13.30 - 14.00
  - **Pension Fund** 22 Jan, 13.30 - 14.00
  - **Library and Open Science** 5 Mar, 13.30 - 14.00
- **Spouse** welcome session 26 Mar 16.30 - 18.00
- **Connecting the dots** 20 Feb, 13.30 - 17.30
- **Collective induction session** or **Individual contact by HRA**
- **Visit** of CERN installations – register via Indico

* You will be invited
* You need to register
End of session in the Globe
Users

If first day: go to Users’ Office
Before joining your Department
Meet your new colleagues!

Go to the flag of your Department/Unit.

1. Introduce yourself to your colleagues
2. Meet with your DAO
   - in Globe
   - on Zoom
   - in their office (use CERN Map for directions)
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