PRT and EDH for USER/UPAS
• PRT is currently used to pre-register external firm staff
• This is PRT for external firm staff
• It is being adapted for institutes to pre-register USERs
• Can be used to generate invitation letters/protocoles d’acceuils/Note Verbales
• Users’ Office controls the information and supporting documentation before entry into HR database
EDH for contract renewal

• Document will show current information and USERs can update
• Will show TLs and DTLs and indicate those which have an EDH account
• USER can then choose to
  – route to a TL/DTL with EDH
  or
  – print a copy for signature