

SciPost Physics Proceedings: Instructions for authors

SciPost Physics Proceedings is SciPost's venue for the publication of workshop and conference proceedings in all fields of physics. Each issue is processed by SciPost in coordination with the events organisers who act as editors. SciPost's usual requirements and procedures apply, as well as other requirements determined by the event organisers (for example, length limits). In this document you will find information on how to prepare and submit your manuscript to SciPost Physics Proceedings.

You can find more information about SciPost Physics Proceedings, including its acceptance criteria, at <https://scipost.org/SciPostPhysProc/about>. We also provide a template for submissions that you can download from the page dedicated to your event's issue in SciPost. You can find the list of SciPost Physics Proceedings issues at <https://scipost.org/SciPostPhysProc/issues>.

Content, copyright and (self-)plagiarism

SciPost Physics Proceedings does not require new, original scientific findings to be reported in its publications. However, submitted manuscripts must be original works. To ensure this, SciPost runs a (self-)plagiarism check on all submissions.

In general, the reuse of previously published material should be avoided as much as possible. Some material, however, may be reused if the two following conditions are fulfilled:

- You possess the copyright of the material, you have obtained a licence to reuse the material, or the material is published under a licence that allows its reuse like a creative commons CC BY licence.
- You state clearly in your manuscript which material is being reused and give the necessary attribution to its source, including a mention of the licence that allows its reuse.

The conditions above apply even if you are the author of the reused material. In many cases, it is possible that you transferred the copyright of the material to another publisher as a condition for publication. In that case, you still need to obtain a licence from the copyright holder to reuse your work.

In general, we advise authors to avoid the practice of copy-pasting material from an existing source, even if this material is later edited.

Submission process

You can start the submission process at https://scipost.org/submissions/submit_manuscript. On the right hand side of this page you will find the Progress tracker tool which lists the steps to follow and highlights the step you are currently at. The steps are as follows:

- Step 1: Choice of academic field. Please select New submission in Physics.

Step 1

Choose the route

Submission; in which field?

Progress tracker

Step 1	Choose the route (new Submission, but in which field?)
Step 2	Choose which Journal you want to submit to
Step 3	Choose a preprint server
Step 4	Complete and submit the form

New Submission (Natural Sciences)

- New submission in Physics
- New submission in Astronomy
- New submission in Chemistry

New Submission (Social Sciences)

- New submission in Political Science

- Step 2: Choose the journal. Please click on Submit to SciPost Physics Proceedings.

Step 2

Which Journal do you want to submit to?

Progress tracker

Step 1	Choose the route (new Submission, but in which field?)
Step 2	Choose which Journal you want to submit to
Step 3	Choose a preprint server
Step 4	Complete and submit the form

SciPost Physics

Our flagship in Physics. Groundbreaking results. Highest demands on content and quality.

[View Description, Scope, Content and Acceptance Criteria](#)

→ Submit to SciPost Physics

SciPost Physics Core

Our accessible venue for significant results in Physics.

[View Description, Scope, Content and Acceptance Criteria](#)

→ Submit to SciPost Physics Core

SciPost Physics Lecture Notes

Research-level didactic material in Physics.

[View Description, Scope, Content and Acceptance Criteria](#)

→ Submit to SciPost Physics Lecture Notes

SciPost Physics Proceedings

Genuine Open Access, peer-witnessed refereed conference/workshop/school Proceedings in Physics.

[View Description, Scope, Content and Acceptance Criteria](#)

→ Submit to SciPost Physics Proceedings

SciPost Physics Codebases

Venue for codes and algorithms. Peer-reviewed, fully-fledged citable publications.

[View Description, Scope, Content and Acceptance Criteria](#)

→ Submit to SciPost Physics Codebases

SciPost Physics Community Reports

A venue for publishing collaborative efforts and outputs of working groups.

[View Description, Scope, Content and Acceptance Criteria](#)

→ Submit to SciPost Physics Community Reports

- Step 3: Choose a preprint service for your submission. You can choose between arXiv (preferred choice) and SciPost's own preprint server.
 - If you select arXiv, please make sure that your preprint is already public. Fill in the arXiv identifier including the version number (format: ###.###(##)v#(##)) and click on Query arXiv.
 - If you wish to upload your manuscript to SciPost's own preprint server instead, click on Go to the SciPost submission form. In the form you will be able to upload your manuscript in pdf format.

Step 3

Which preprint server do you wish to use for your submission?

SciPost's own preprint server is always available. We however strongly encourage you to use your field's customary preprint server, to ensure maximal dissemination of your preprint.

If you use an external preprint server, make sure your submission is publicly available there before proceeding here (our machines will query theirs in order to automatically prefill our submission form for you).

Progress tracker

Step 1	✓	Choose the route (new Submission, but in which field?)
Step 2	✓	Choose which journal you want to submit to
Step 3	✗	Choose a preprint server
Step 4	✗	Complete and submit the form

Submit via arXiv

Please provide the arXiv identifier for your Submission

without the website prefix but with version number, e.g. #####(v#)

 → [Query arXiv](#)

Submit via SciPost

[Go to the SciPost submission form](#)

- **Step 4:** In the final step, please fill in the submission form. The fields Proceedings, Specialties, Title, Author list and Abstract are mandatory. If you chose to submit via SciPost on step 3, you will also see a Preprint file field that is mandatory. Please only upload .pdf files. In the field Proceedings, select the event for which you are sending your submission. It is important to select the appropriate event, including the appropriate year, to ensure the correct handling of your submission. We recommend to fill in as many of the optional fields as possible and applicable.
- After filling in the form, click on Submit manuscript.

Step 4

Final step: complete and submit the form

We prefilled the form as much as we could, please complete it and then submit.

Please provide these last bits of information, and carefully check all prefilled fields

Proceedings

Don't find the Proceedings you are looking for? Ask the conference organizers to contact our admin to set things up.

Progress tracker

Step 1	✓	Choose the route (new Submission, but in which field?)
Step 2	✓	Choose which journal you want to submit to
Step 3	✓	Choose a preprint server
Step 4	✗	Complete and submit the form

Editorial process

Now that you have submitted your manuscript, we will begin the editorial process as explained at https://scipost.org/submissions/editorial_procedure. After an initial assesment (plagiarism and copyright compliance checks), an Editor in Charge will be assigned who will organise the refereeing process. After refereeing, the Editor may recommend the paper for publication/rejection to the Editorial College, or may ask for a revision.

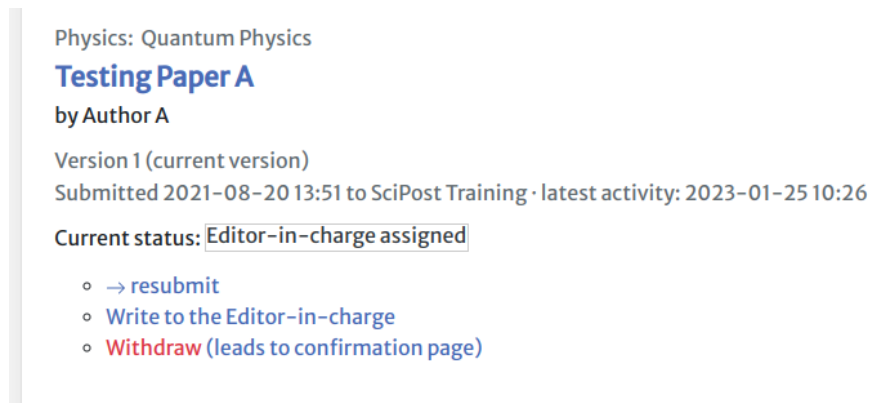
Resubmissions

If a revision is requested, you can resubmit your revised manuscript from https://scipost.org/submissions/submit_manuscript, where you will find a specific box containing your submission's information titled "Resubmission of [submission code]" and containing the button Resubmit this manuscript.



Resubmission from [manuscript submission page](#).

Alternatively, you can find a similar resubmission option in your [personal page](#) under the tab Submissions with the link resubmit like in the figure below.



Resubmission from [personal page](#).

Thank you for your submission!

We are very grateful for your contribution to SciPost Physics Proceedings. If you have further questions on how to submit your manuscript or about the editorial process in general please contact us at edadmin@scipost.org.