

# EURO-LABS Project Office

Paolo Giacomelli  
INFN Bologna  
*Project Coordinator*  
*Project Office Manager*



*This project has received funding from the European Union's Horizon Europe Research and Innovation programme under Grant Agreement No 101057511.*



- Project Office people

- Project Office people
- Monitoring of the project

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- Transnational Access issues

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- Steering Committee meetings
- Conclusions

## Project Office Manager



**PAOLO GIACOMELLI**  
INFN Bologna

## Project Management Support Office



**Barbara Pezzotta**  
INFN Bologna

## Financial Officer



**Tiziano Ferro**  
INFN Frascati

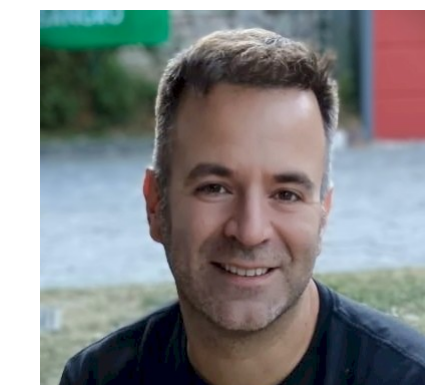
## Financial Management Support Office



**Chiara Mondaini**  
INFN Frascati



**Sara Silvi**  
INFN Frascati



**Marco Traini**  
INFN Frascati

## With the support of WARRANT HUB consultants:



**Stefania Melandri**  
WARRANT HUB

## In cooperation with CERN - The EU Projects Office team (IPT-EU)



**Cloé Levointurier-Vajda**  
CERN-IPT-EU



**Sabrina El Yacoubi**  
CERN-IPT-EU



**Pablo Lopez**  
CERN-IPT-EU



**Giulia Mora**  
WARRANT HUB

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  - **Respect the deadlines!**

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## Eligibility criteria

- **More than 50%** of the members of the experimental group have to be employed by an Institute of a different country

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      - In this case TA can be allowed up to **20%** of the total amount of access units provided by the project
        - Important to monitor regularly in time the resources offered

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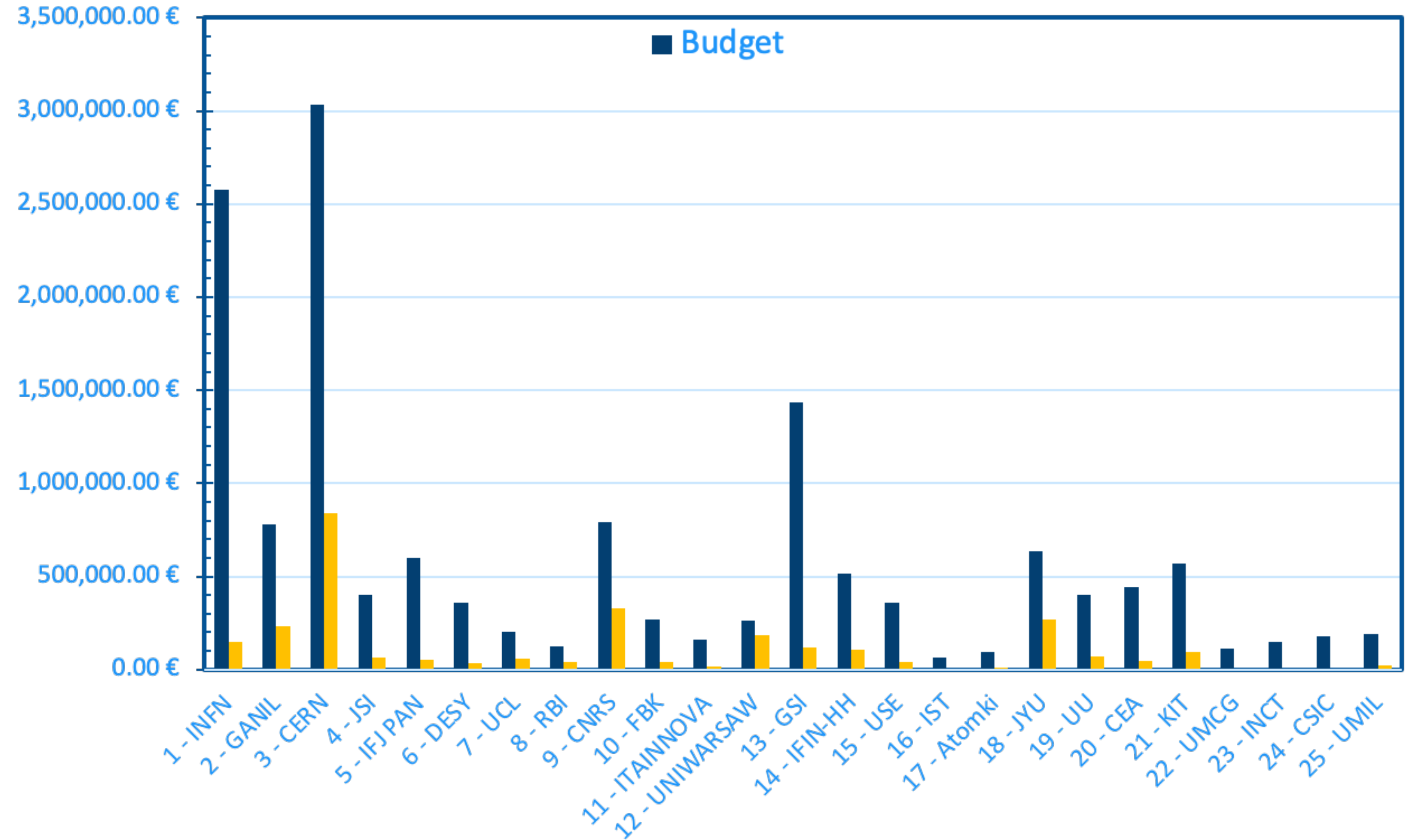
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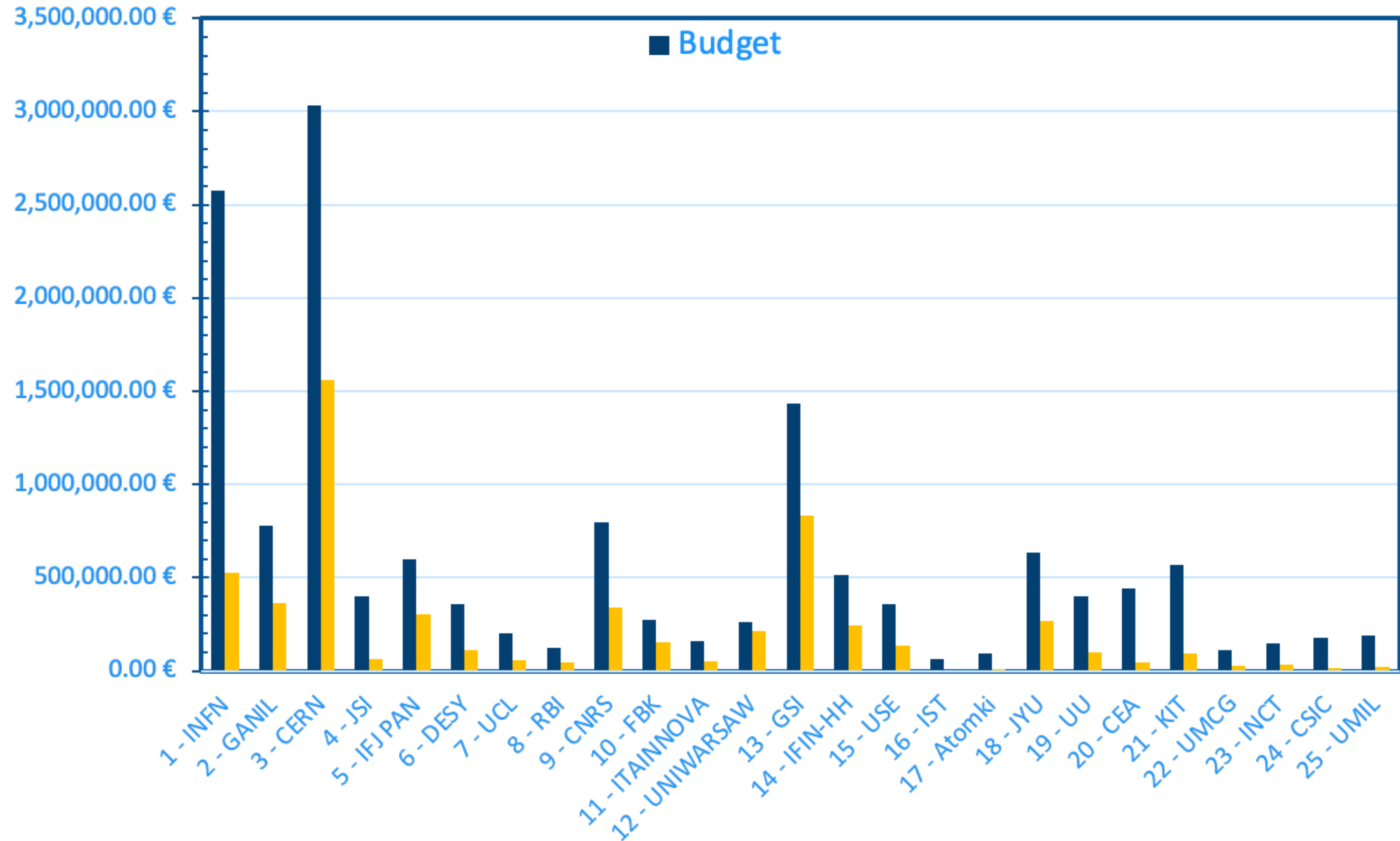
## Requested EU contribution at RP1 vs. budget

<u>Beneficiary</u>	<u>Total Budget</u>	<u>Expenses at RP1</u>	<u>Percentage</u>
1 - INFN	2.573.880,00 €	146.226,54 €	5,68%
2 - GANIL	779.611,75 €	235.210,28 €	30,17%
3 - CERN	3.033.942,00 €	841.966,84 €	27,75%
4 - JSI	399.375,00 €	67.239,00 €	16,84%
5 - IFJ PAN	598.200,00 €	55.044,55 €	9,20%
6 - DESY	356.820,00 €	35.585,98 €	9,97%
7 - UCL	200.562,50 €	57.386,51 €	28,61%
8 - RBI	126.170,00 €	38.405,81 €	30,44%
9 - CNRS	794.500,00 €	331.199,61 €	41,69%
10 - FBK	272.000,00 €	41.817,28 €	15,37%
11 - ITAINNOVA	159.750,00 €	18.661,05 €	11,68%
12 - UNIWARSAW	264.375,00 €	186.884,08 €	70,69%
13 - GSI	1.437.081,26 €	117.135,96 €	8,15%
14 - IFIN-HH	512.417,50 €	103.976,61 €	20,29%
15 - USE	357.506,25 €	38.275,53 €	10,71%
16 - IST	65.000,00 €	1.470,00 €	2,26%
17 - Atomki	93.125,00 €	8.588,19 €	9,22%
18 - JYU	635.625,00 €	267.701,71 €	42,12%
19 - UU	399.925,00 €	70.055,59 €	17,52%
20 - CEA	441.765,25 €	45.140,63 €	10,22%
21 - KIT	570.067,56 €	97.243,65 €	17,06%
22 - UMCG	112.905,00 €	2.279,53 €	2,02%
23 - INCT	150.000,00 €	5.802,15 €	3,87%
24 - CSIC	180.000,00 €	0,00 €	0,00%
25 - UMIL	189.000,00 €	22.434,90 €	11,87%
<b>Totale</b>	<b>14.703.604,07 €</b>	<b>2.835.731,98 €</b>	<b>19,29%</b>



## Requested EU contribution at mid-project vs budget

Beneficiary	Total Budget	Expenses at mid-term	Percentage
1 - INFN	2.573.880,00 €	529.305,74 €	20,56%
2 - GANIL	779.611,75 €	362.595,48 €	46,51%
3 - CERN	3.033.942,00 €	1.562.009,29 €	51,48%
4 - JSI	399.375,00 €	67.239,00 €	16,84%
5 - IFJ PAN	598.200,00 €	306.037,81 €	51,16%
6 - DESY	356.820,00 €	111.891,70 €	31,36%
7 - UCL	200.562,50 €	57.386,51 €	28,61%
8 - RBI	126.170,00 €	44.897,43 €	35,58%
9 - CNRS	794.500,00 €	342.074,61 €	43,06%
10 - FBK	272.000,00 €	153.715,78 €	56,51%
11 - ITAINNOVA	159.750,00 €	50.348,55 €	31,52%
12 - UNIWARSAW	264.375,00 €	217.045,64 €	82,10%
13 - GSI	1.437.081,26 €	832.283,73 €	57,91%
14 - IFIN-HH	512.417,50 €	244.658,90 €	47,75%
15 - USE	357.506,25 €	138.093,15 €	38,63%
16 - IST	65.000,00 €	6.621,85 €	10,19%
17 - Atomki	93.125,00 €	8.588,19 €	9,22%
18 - JYU	635.625,00 €	267.701,71 €	42,12%
19 - UU	399.925,00 €	99.902,35 €	24,98%
20 - CEA	441.765,25 €	45.140,63 €	10,22%
21 - KIT	570.067,56 €	97.243,65 €	17,06%
22 - UMCg	112.905,00 €	29.979,53 €	26,55%
23 - INCT	150.000,00 €	37.085,84 €	24,72%
24 - CSIC	180.000,00 €	17.426,43 €	9,68%
25 - UMIL	189.000,00 €	22.434,90 €	11,87%
<b>Totale</b>	<b>14.703.604,07 €</b>	<b>4.844.747,08 €</b>	<b>32,95%</b>





## TA Units provided/WP

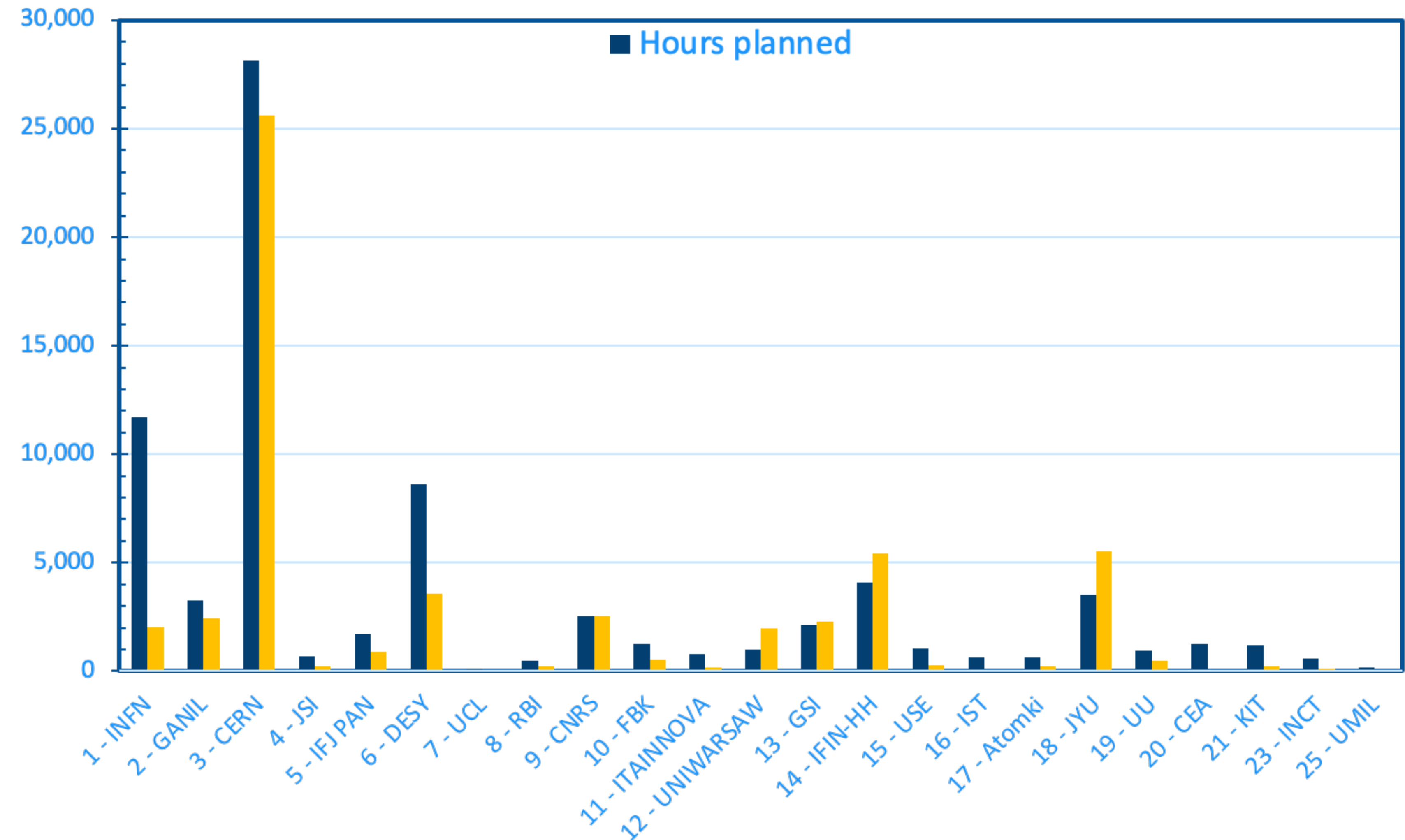
WP2	Provider	Facility	UA Pledge (GA)	UA delivered P1 (01/09/2022-31/08/2023)	Delivered UA Year2 (01/09/2023-31/08/2024)	Delivered UA P1+P2	%
WP2	01-INFN	LNS-AIPF	2200	0	0	0	0%
WP2	01-INFN	LNL-NSDBF	2200	859	1151	2010	91%
WP2	02-GANIL	SPIRAL2	3254	1540	896	2436	75%
WP2	03-CERN	n_TOF	504	225	273	498	99%
WP2	03-CERN	ISOLDE	4500	3336	2512	5848	130%
WP2	05-IFJ-PAN	NLC-CCB	550	128	312	440	80%
WP2	09-CNRS	IJCLab ALTO	1860	2184	178	2362	127%
WP2	10-FBK	ECT*	1280	220	322	542	42%
WP2	12-UNIWARSAW	NLC_SLCJ	1000	1344	621	1965	197%
WP2	13-GSI	FAIR	2150	0	2297	2297	107%
WP2	14-IFIN-HH	TANDEM	4100	2304	3140	5444	133%
WP2	15-USE	CLEAR	640	64	112	176	28%
WP2	15-USE	VA-Reac4exp	400	0	117	117	29%
WP2	16-IST	CLEAR	640	42	44	86	13%
WP2	17-ATOMKI	CLEAR	640	70	144	214	33%
WP2	18-JYU	JYFL-ACCLAB	3500	2928	2616	5544	158%
WP2	25-UMIL	VA-struct4exp	160	0	65	65	41%
		<b>TOTAL</b>	<b>29.578</b>	<b>15.244</b>	<b>14.800</b>	<b>30.044</b>	<b>102%</b>

WP3	Provider	Facility	UA Pledge (GA)	UA delivered P1 (01/09/2022-31/08/2023)	Delivered UA Year2 (01/09/2023-31/08/2024)	Delivered UA P1+P2	%
WP3	01-INFN	THOR	272	0	0	0	0%
WP3	01-INFN	LASA	6400	0	0	0	0%
WP3	01-INFN	BTF - BTF1, BTF2	1176	0	0	0	0%
WP3	01-INFN	SPARC_LAB	1680	0	0	0	0%
WP3	03-CERN	HiRadMat / SPS	4800	1568	n.a.	1568	33%
WP3	03-CERN	XBOX	400	0	0	0	0%
WP3	03-CERN	CLEAR	1200	168	0	168	14%
WP3	09-CNRS	IJCLab - SUPRATECH	672	12	146	158	24%
WP3	19-UU	FREIA/GERSEMI/HNOSS	960	480	0	480	50%
WP3	20-CEA	IRFU-Synergium - MACHAFIL	640	0	n.a.	0	0%
WP3	20-CEA	LIDYL/LPA-UHI100	640	0	0	0	0%
WP3	21-KIT (IBTP)	ATP/KARA	880	220	n.a.	220	25%
WP3	21-KIT (IBTP)	ATP/FLUTE	330	0	n.a.	0	0%
WP3	23-INCT	RAPID	600	25	105	130	22%
WP3	33-UKRI	VELA / KLARA	150	0	0	0	0%
		<b>TOTAL</b>	<b>20.800</b>	<b>2.473</b>	<b>251</b>	<b>2.724</b>	<b>13%</b>

WP4	Provider	Facility	UA Pledge (GA)	UA delivered P1 (01/09/2022-31/08/2023)	Delivered UA Year2 (01/09/2023-31/08/2024)	Delivered UA P1+P2	%
WP4	03-CERN	PS&SPS	8736	9072	5372	14444	165%
WP4	03-CERN	IRRAD	4000	1348	476	1824	46%
WP4	03-CERN	GIF++	4000	0	1248	1248	31%
WP4	04-JSI	TRIGA Reactor	700	78	165	243	35%
WP4	05-IFJ-PAN	AIC-144	800	80	156	236	30%
WP4	05-IFJ-PAN	VA-MeanFiedl4exp	360	0	225	225	63%
WP4	06-DESY	DESY-II	8640	1872	1704	3576	41%
WP4	07-UCLouvain	CRC	100	0	0	0	0%
WP4	08-RBI	RBI-AF	504	92	160	252	50%
WP4	11-ITAINNOVA	EMClab	800	0	160	160	20%
WP4	26-PSI	PiM1-UCN	5376	0	1080	1080	20%
WP4	32-UoB	MC40 Cyclotron	300	12,5	32	44,5	15%
		<b>TOTAL</b>	<b>34.316</b>	<b>12.555</b>	<b>10.778</b>	<b>23.333</b>	<b>68%</b>

## TA Units provided vs planned

Beneficiary	Hours planned	Hours provided	Percentage
1 - INFN	13928	2010	14,43%
2 - GANIL	3254	2436	74,86%
3 - CERN	28140	25598	90,97%
4 - JSI	700	243	34,71%
5 - IFJ PAN	1710	901	52,69%
6 - DESY	8640	3576	41,39%
7 - UCL	100	0	0,00%
8 - RBI	504	252	50,00%
9 - CNRS	2532	2520	99,53%
10 - FBK	1280	542	42,34%
11 - ITAINNOVA	800	160	20,00%
12 - UNIWARSAW	1000	1965	196,50%
13 - GSI	2150	2297	106,84%
14 - IFIN-HH	4100	5444	132,78%
15 - USE	1040	293	28,17%
16 - IST	640	86	13,44%
17 - Atomki	640	214	33,44%
18 - JYU	3500	5544	158,40%
19 - UU	960	480	50,00%
20 - CEA	1280	0	0,00%
21 - KIT	1210	220	18,18%
23 - INCT	600	130	21,67%
25 - UMIL	160	65	40,63%
<b>Totale</b>	<b>76668</b>	<b>54976</b>	<b>71,71%</b>



## Who is eligible for Transnational Access

### *(Grant Agreement, Annex 5 Specific Rules- Article 18 ):*

The majority of the users must work in a country other than the country(ies) where the installation is located (unless access is provided by an international organisation, the Joint Research Centre (JRC), an ERIC or similar legal entity)

This rule does not apply under the following circumstances:

-If the access provider is an international organisation

-In case of remote access to a set of installations offering the same type of service and located in different countries (e.g. users sending samples to the facility).

### Non-EU groups

- Access for user groups with a majority of users not working in a EU Member State or Horizon Europe associated countries limited to 20% of the total amount of units of access provided under the grant.



➤ *Monitoring this aspect is necessary during the second phase of the project*

In case of TA applications to be released to Non-EU groups, the FC must inform the PO by email ([euro-labs-po@lists.infn.it](mailto:euro-labs-po@lists.infn.it)),

indicating:

- name of the Facility

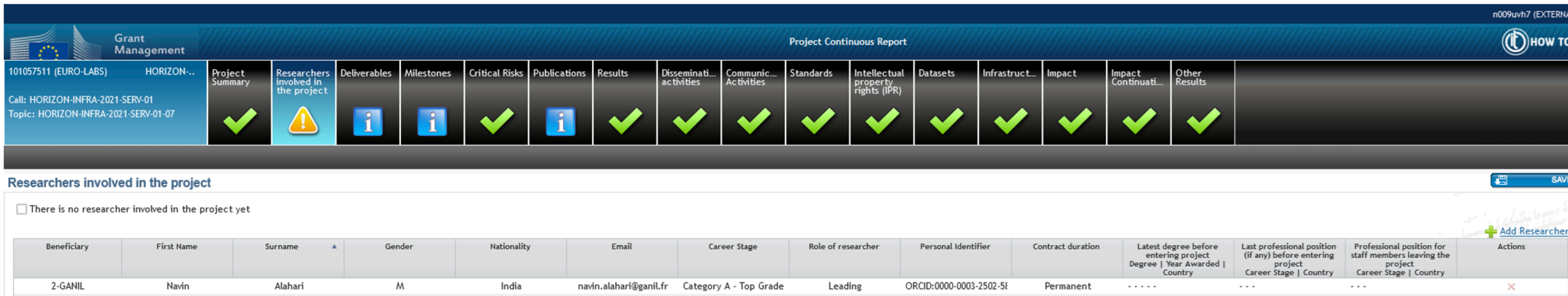
- TA Acronym

- number of UAs to be issued to the Non-EU group

- EURO-LABS is a big and complex project, and participants are very heterogeneous. So, it's very important:

## Respect the deadlines

- Make sure to provide complete correct information and consistent data (also with the declared expenses, stay tuned with your Financial staff)
- E.g.: complete the section Research involved in the project :



The screenshot shows the 'Grant Management' interface for project 101057511 (EURO-LABS). The 'Project Continuous Report' progress bar is visible, with various categories marked with green checkmarks or information icons. Below this, the 'Researchers involved in the project' section is active, displaying a table with one researcher listed.

Beneficiary	First Name	Surname	Gender	Nationality	Email	Career Stage	Role of researcher	Personal Identifier	Contract duration	Latest degree before entering project Degree   Year Awarded   Country	Last professional position (if any) before entering project Career Stage   Country	Professional position for staff members leaving the project Career Stage   Country	Actions
2-GANIL	Navin	Alahari	M	India	navin.alahari@ganil.fr	Category A - Top Grade	Leading	ORCID:0000-0003-2502-5f	Permanent	- - - - -	- - -	- - -	X

Barbara will treat this in more detail on her presentation

EURO-LABS Trans-national Access Application Data form

- Complete
  - Consistent
  - Clear data
- (we can't interpret Pi's intentions)

**Note:**  
In the project header data:  
- cells in **red** should be filled by the facility coordinator  
- cells in **grey** background should be filled by the Group Leader/PI  
- consult the **Help sheet** for information on how to fill some of the fields  
- use **dd/mm/yyyy** for the date format  
  
- the **Project Code** is a generated value - do not change!

**Note:**  
In the User Data list below:  
- **add rows (using copy)** according to the team size  
- columns in **red** should be filled by the facility coordinator  
- columns in **black** should be filled by the Group Leader/PI before the experiment takes place  
- columns in **green** should be filled at the start or end of experiment once the days are validated  
- consult the **Help sheet** for information on how to fill some of the fields  
- use **dd/mm/yyyy** for the date format

Project Data						
Infrastructure - Facility						
Work-package	WP4-Detectors					
Access Provider	PSI					
Infrastructure	CHAMPION RI					
Installation						
Type of access	TA					
Infrastructure category	Particle Beams					
Infrastructure domain	Beam test					
Facility Coordinator	Surname	First name	Institute Name	Institute Address	Tel	E-mail
	name	surname	Best of the Best Research	sdldfskndslfnsx	2545131311	dfkva@m
Experiment						
Year	2024					
Project Title	Multiple scattering of positrons to measure the fractional radiation length of ATLAS ITK and CMS upgrade tracker components					
Facility internal code	5					
Project Code	PSI-2024-CHAMPION RI-S					
Activity Domain	Physics					
Project Execution Period	30/09/2024	08/10/2024				
Spokesperson/PI	Surname	First name	Institute Name	Institute Address	E-mail	
	dfkuv	asdgplgas	Department of Physics, Univers	Edmz	dfkva@m	
Project Liaison	Surname	First name	Institute Name	Institute Address	E-mail	
	afdgvg,dga	afdsqkag	Paul Scherrer Institut	afgym	afg	
Application Date	30/07/2024					
USP Meeting	02/08/2024					
Access Units Granted to the projec	144					
User group membership	Non-EU					
Project Status	Completed					

User Data (only for use within EURO-LABS)																									
Entry	Researcher				Employing organisation/Home institution				Dates in the Facility			TNA Request		USP Approved		Actual									
	Name	Surname	Email	Gender (M/F/NB)	Nationality	Year of Birth	Researcher Status	New User (y/n)	Home Institute Name	Legal Status/Address	Country	Expected arrival date (dd/mm/yyyy)	Expected departure date (dd/mm/yyyy)	NoDays	Travel expenses (y/n)	Trainin g course	NoDays	Travel expenses (y/n)	NoDays	Travel expense s (y/n)	Arrival date (dd/mm/yyyy)	Departure date (dd/mm/yyyy)	Received financial support (y/n)		
1	mickey	Mouse	sdllvms	M	Germany	1996	PGR	Yes	University of Oxford	UNI	Denys Wilkinson Building, Keble Road, Oxford OX13RH, UK	United Kingdom	29/09/2024	07/10/2024	9	Yes	y	8	Yes					Yes	
2	Albert	Einstein	ldsdlvvc	M	Germany	1994	PDOC	Yes	University of Oxford	UNI	Denys Wilkinson Building, Keble Road, Oxford OX1	United Kingdom	29/09/2024	07/10/2024	9	Yes	y	8	Yes					No	
3	Wolfgang Amadeus	Mozart	lsdvmm	M	China	2004	UND	Yes	University of Oxford	UNI	Denys Wilkinson Building, Keble Road, Oxford OX1	United Kingdom	29/09/2024	07/10/2024	9	Yes	y	8	Yes					No	
4	Leonardo	Da Vinci	slvKmsvv	M	Turkiye	2001	PGR	Yes	University of Oxford	UNI	Denys Wilkinson Building, Keble Road, Oxford OX1	United Kingdom	29/09/2024	07/10/2024	9	Yes	y	8	Yes					Yes	
5	Maria	Skłodowska		F	Bulgaria	1999	PGR	Yes	University of Oxford	UNI	Denys Wilkinson Building, Keble Road, Oxford OX1	United Kingdom	29/09/2024	07/10/2024	9	Yes	y	8	Yes					No	
6	Adolfo			M	United Kingdom	1998	PGR	Yes	University of Oxford	UNI	Denys Wilkinson Building, Keble Road, Oxford OX1	United Kingdom	29/09/2024	07/10/2024	9	Yes	y	8	Yes					Yes	
7	zxczC			M	Czechia	1998	PGR	Yes	University of Sussex	UNI	Sussex House, Falmer, Brighton, BN1 9RH, UK	United Kingdom	29/09/2024	07/10/2024	9	Yes	y	8	Yes					Yes	
8				M	Germany	1997	PGR	Yes	DESY	RES	Notkestraße 85, 22607 Hamburg, DE	Germany	29/09/2024	03/10/2024	5	Yes	y	4	Yes					No	
members of the research group																									
9	Charlie	Brown		M	Germany	1982	EXP	Yes	ETH Zurich	UNI	ETH Zürich, Institut für Teilchen- und Astrophysik,	Switzerland	29/09/2024	07/10/2024	0	No									
10				M	Germany	1987	EXP	Yes	ETH Zurich	UNI	ETH Zürich, Institut für Teilchen- und Astrophysik,	Switzerland	29/09/2024	07/10/2024	0	No									
11				M	Germany	2000	PGR	Yes	ETH Zurich	UNI	ETH Zürich, Institut für Teilchen- und Astrophysik,	Switzerland	29/09/2024	07/10/2024	0	No									
12				F	Germany	1988	PGR	Yes	ETH Zurich	UNI	ETH Zürich, Institut für Teilchen- und Astrophysik,	Switzerland	29/09/2024	07/10/2024	0	No									

Barbara will treat this in more detail on her presentation

## Contacts:

[euro-labs@lists.infn.it](mailto:euro-labs@lists.infn.it)

*Thank you for your time and cooperation*

# Conclusions

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- The PO is always available to help! Do not hesitate to contact us.