



Candidate Filtering: *A Guide to Daxtra*

Summary



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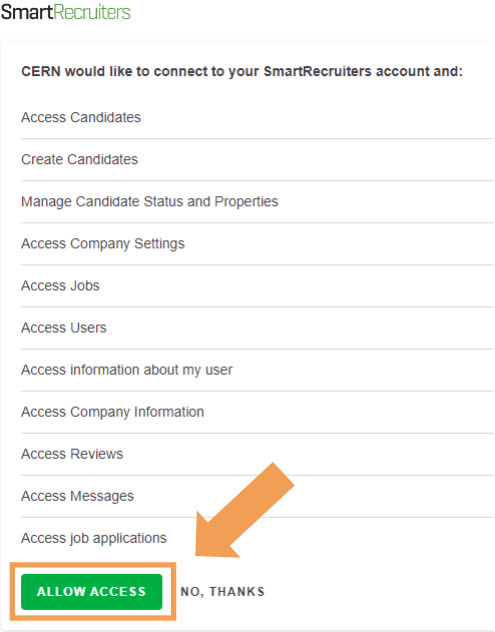
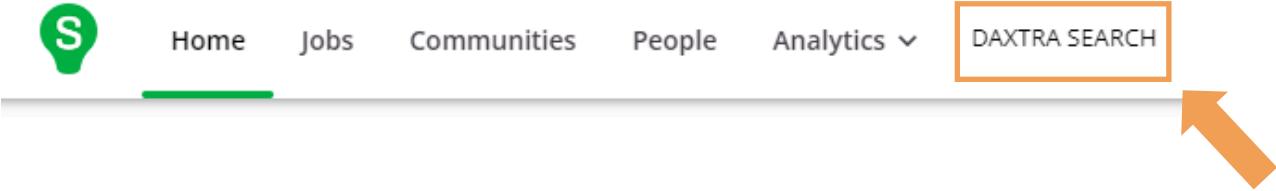
Access the Daxtra Tool



Go to SmartRecruiters.

In the main menu, locate the Daxtra button.

Simply click on it to launch the sourcing tool.



You will need to quickly accept the terms and conditions.

Initiating a Candidate Search

The search tool is divided into 3 main parts:

The main search bar.

Filters for Candidate and CV seniority.

Advanced filters, including diversity criteria.

The screenshot shows a search tool interface with three main sections:

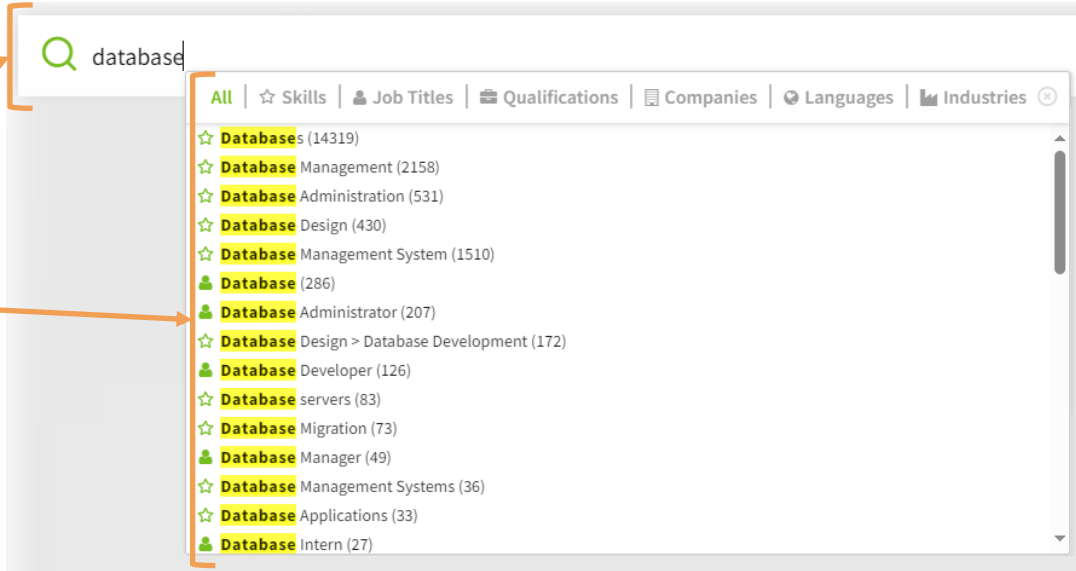
- Main Search Bar:** A search input field with a magnifying glass icon and the placeholder text "Start typing a job title, keyword or boolean query".
- Filters for Candidate and CV seniority:** A section containing a "Filter results by Proximity" dropdown menu, "AI driven Filters and Suggestions" with a "DaXtra Search NEXUS" logo and a toggle switch, and two horizontal sliders for "How recent" (set to "All CVs") and "Experience" (set to "Any experience").
- Advanced filters, including diversity criteria:** A section with two columns of filters. The left column includes "Search Only Over", "Date Last Modified From" and "To" (with calendar icons), "Gender", "Member State Nationality", "Level of English", and "Source". The right column includes "Vacancies", "Date Created From" and "To" (with calendar icons), "Year of Birth From" and "To" (with calendar icons), "Second Nationality", "Level of French", and "Application Status".

Both the top and bottom sections of the interface feature a green bar with a magnifying glass icon and the text "START SEARCHING", along with refresh and settings icons.

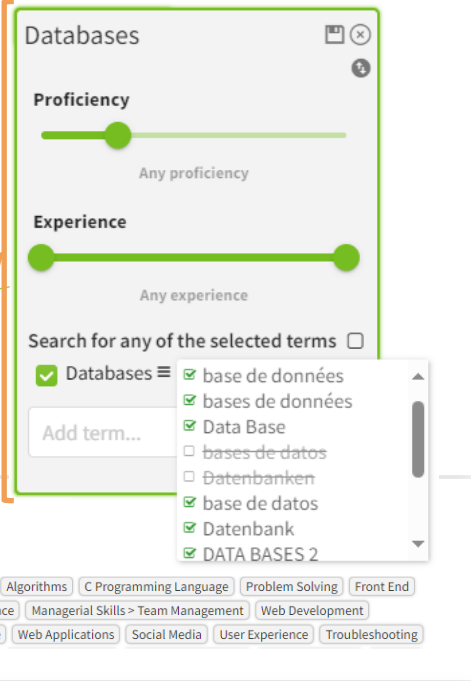
The search bar:

Use keywords (skills, technologies, ...).

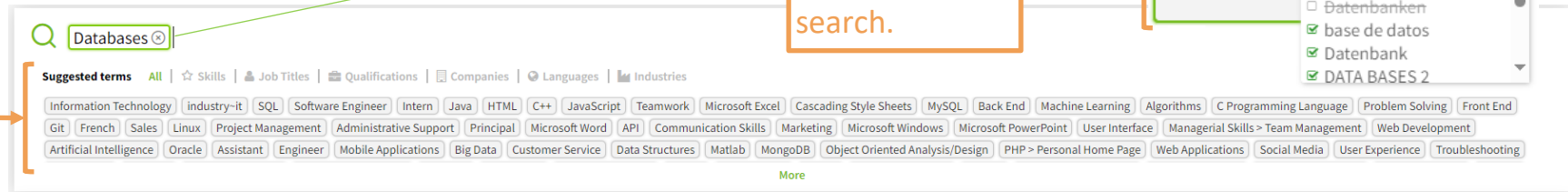
Proposals will be displayed.



If necessary, fine-tune the use of this keyword in the search.



Upon selecting your keyword, related terms will also be suggested.



Filters for Candidate and CV seniority

Choose a specific city or postcode, if needed.

Specify the preferred CV age.

Specify the desired candidate experience.

The screenshot shows a search filter interface with the following elements:

- Proximity Filter:** A dropdown menu labeled "Filter results by Proximity" with the selected value "Up to 25 miles from Berlin, Berlin, DE".
- AI driven Filters and Suggestions:** A section with the "DaXtra Search NEXUS" logo and a green toggle switch that is currently turned on.
- How recent:** A horizontal slider with a green dot positioned at the right end, labeled "1 month".
- Experience:** A horizontal slider with two green dots, labeled "Up to 4 year(s)".
- Search Bar:** A green bar at the bottom containing a magnifying glass icon, the text "START SEARCHING", a refresh icon, and a settings icon.

Advanced filters, including diversity criteria

Filter by job vacancy.

Filter by diversity criteria.

Filter by application status.

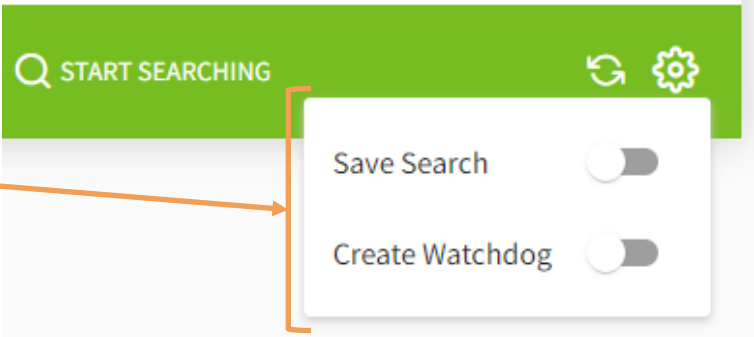
The screenshot shows a search filter interface with the following elements:

- Search Only Over**: A dropdown menu with an arrow pointing down.
- Date Last Modified From**: A date field containing "2023-10-22" with a calendar icon and a close icon.
- Date Last Modified To**: A date field with a calendar icon and a close icon.
- Vacancies**: A filter box with a bracket on its right side.
- Date Created From**: A date field with a calendar icon and a close icon.
- Date Created To**: A date field with a calendar icon and a close icon.
- Year of Birth From**: A date field with a calendar icon and a close icon.
- Year of Birth To**: A date field with a calendar icon and a close icon.
- Gender**: A filter box.
- Member State Nationality**: A filter box.
- Second Nationality**: A filter box.
- Level of English**: A filter box.
- Level of French**: A filter box.
- Source**: A filter box.
- Application Status**: A filter box with a bracket on its right side.

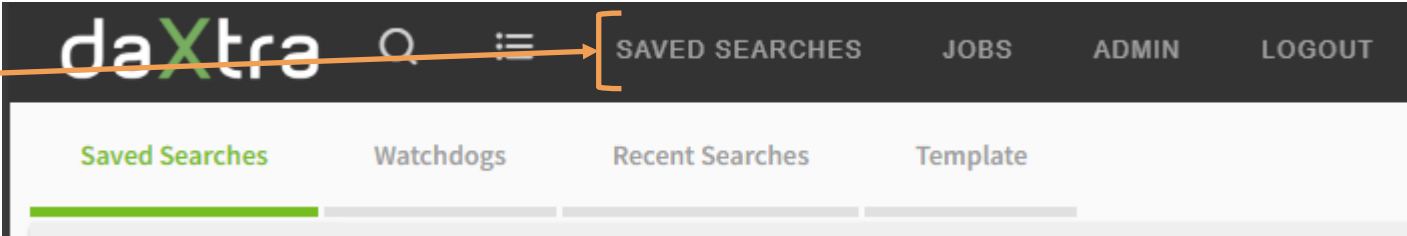
At the bottom of the interface is a green button with a magnifying glass icon and the text "START SEARCHING".

Save your search or create a watchdog:

Choose the backup type.



It will be saved below the main menu.



Reviewing Candidate Profiles

Search candidate list based on key words:

You searched for Databases AND "Project Management"

Sort by: Rank Asc 1 - 20 of 1000

Source	Updated	Title	Location	Rank
Smart Recruiters	2023-09-15 08:37:36	Project manager / Remote Sensing Specialist		1 of 2446
<p>Top skills: Image Processing, GISBox, Doctoral Degree, Geographic Information Systems, Language Interpretation, Project manager, GIS & Remote Sensing Specialist, Geographic Information Systems, Medical, Project Management, Information Systems</p> <p>Employments: Remote Sensing Specialist at GISBox (3 years 3 months), Cartographer, Database manager at Westchester Group Investment Management, Inc. (1 years), Project manager, GIS & Remote Sensing Specialist / Remote Sensing Specialist at GISBox (5 years 1 months), Independent trainer for Geography students at Universitatea Bucuresti (2 months)</p>				
Smart Recruiters	2022-08-29 08:39:23	Nuclear Safety Engineer		2 of 2446
<p>Top skills: industry~engineering, Diploma > Diploma Industrial Engineering, Driving Licence, Project Management, Project Management, Databases, Develop analytical models, Masters Degree > Master of Science > Master of Science Nuclear Engineering, Hydraulics, English</p> <p>Employments: Project Officer / Nuclear Safety Engineer at Research Centre (2 years 2 months), Severe Accident Design Engineer at TRACTEBEL (4 months), Nuclear Safety Engineer / Thermal-Hydraulics Coordinator at IDOM (9 years 2 months), Engineer at SEAT (4 months)</p>				
Smart Recruiters	2023-10-23 08:13:12	Supply Chain Coordinator		801 of 2446
<p>Top skills: Management Reporting, Change Management, Financial Management, Audit, Data Entry, Filing, Reconciliations, Caucus, Project Management, Supply Chain</p> <p>Employments: Supply Chain Coordinator at Better Cotton Initiative (2 years 4 months), Communications and Fundraising Office at Defence for Children International (1 years 3 months), Programme Officer at European Microfinance Platform (e-MFP) (3 years), Programme Officer at Clemessy (3 months)</p>				

Brief summary for each candidate, highlighting top skills and employment history.

Relevance score of the candidate for the search.

Search key words extracted from candidate profiles.

Short overview with some features from the search candidate list:

Hover the mouse over the name to view a brief overview of the candidate's career.

Hover the mouse over the score to access details based on your search keywords.

You searched for Databases AND "Project Management"

Sort by: Rank Asc 1 - 20 of 1000

SHORTLIST APPLY TO JOB COMPARE More (0)

Source: Smart Recruiters

Top skills: Image Process

Employments: Remote S Geography students at Un

Top Skills: Project Management, Geographic Information Systems, Project Management, Liaising, Image Processing, GISBox, Doctoral Degree, Geographic Information Systems, Language Interpretation

Project manager, GIS & Remote Sensing Specialist, Geographic Information Systems, Medical, Project Management, Supply Chain, Information Systems, Data Sets, Project Management

Source: Smart Recruiters

Updated: 2022-08-29 08:39:23

Title: Nuclear Safety Engineer

Location: 2 of 2446

Rank: 2 of 2446

Top skills: industry-engineering, Diploma > Diploma Industrial Engineering, Driving Licence, Project Management, Project Management, Databases, Develop analytical models, Masters Degree > Master of Science > Master of Science Nuclear Engineering, Hydraulics, English

Employments: Project Officer / Nuclear Safety Engineer at Research Centre (2 years 2 months), Severe Accident Design Engineer at TRACTEBEL (4 months), Nuclear Safety Engineer / Thermal-Hydraulics Coordinator at IDOM (9 years 2 months), Engineer at SEAT (4 months)

Source: Smart Recruiters

Score: 4 stars

Title: Supply Chain Coordinator

Location: 801 of 2446

Rank: 801 of 2446

Top skills: Management Reporting, Change Management, Fin

Employments: Supply Chain Coordinator at Better Cotton Init

Project Management

Databases

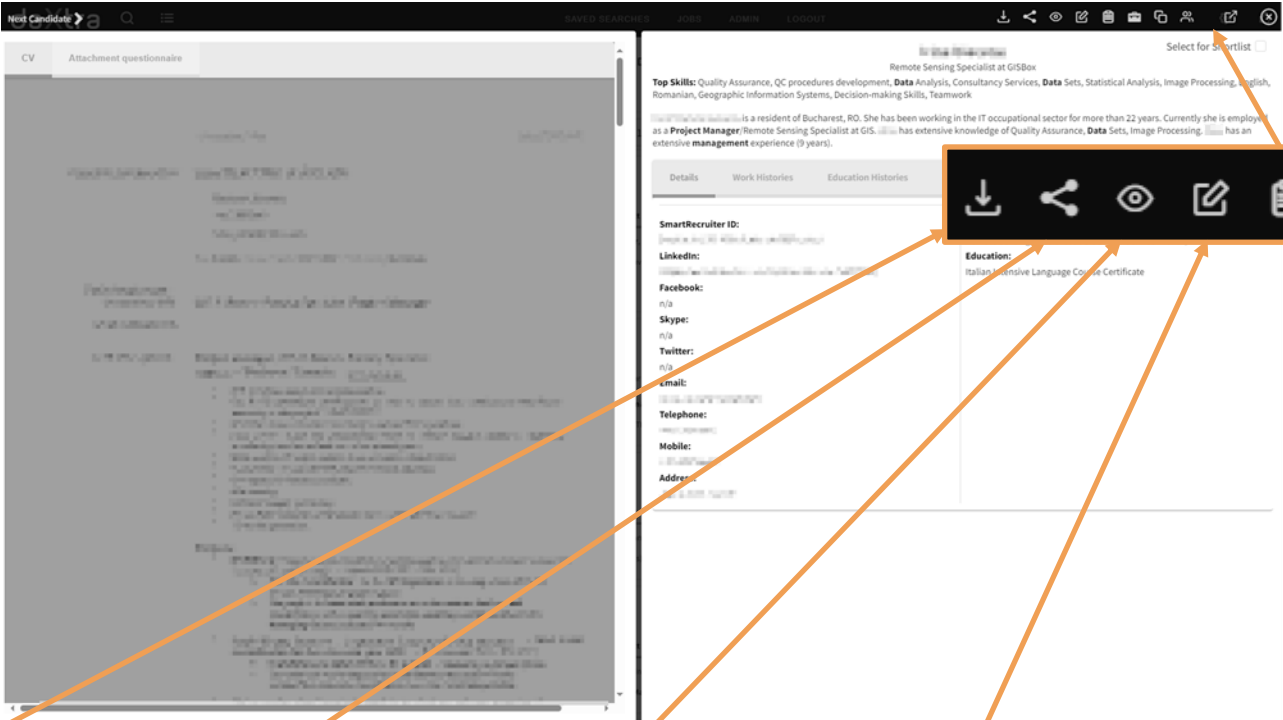
Candidate profile view within Daxtra:

Overview of CV and Job Screening Questions.

Brief summary of the candidate.

Extracted information from the candidate's career background, including experience, education, and skills; contact details and information from SmartRecruiters, such as attachments, notes, and applications.

On the top right, you have a tool bar:



Download the profile (don't forget GDPR rules).

Share the profile with another SmartRecruiters user.

View the profile within SmartRecruiters.

Add a note within SmartRecruiters.

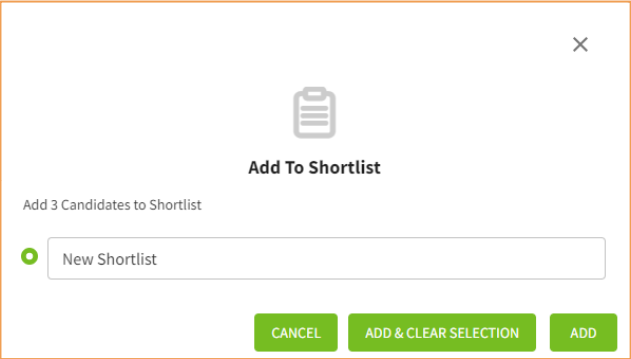
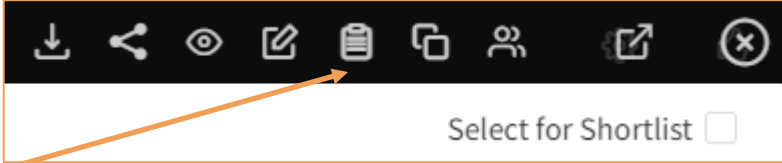
Smart options to match this profile with a vacancy or with other similar profiles.

Open the profile in a new tab.

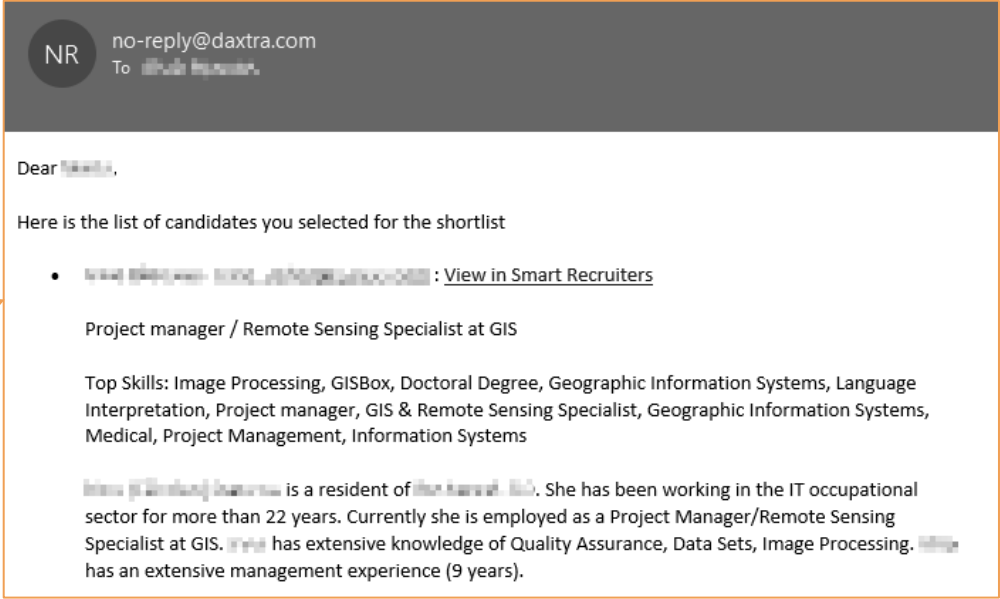
Sharing Candidate Profiles

Add just one candidate to your shortlist:

Add the profile to your shortlist.

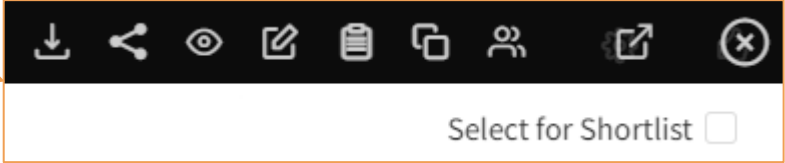


Subsequently, you will receive an email with the candidate summary, which you can then forward to your HR-TA partner.

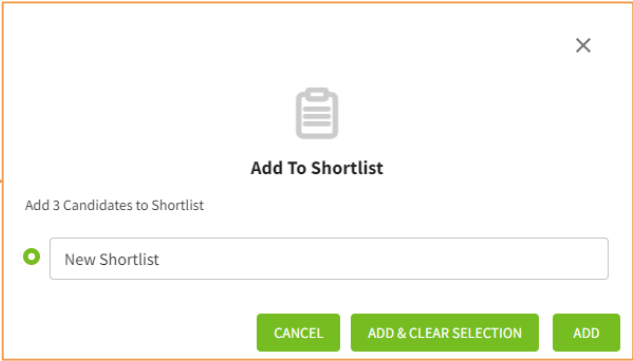
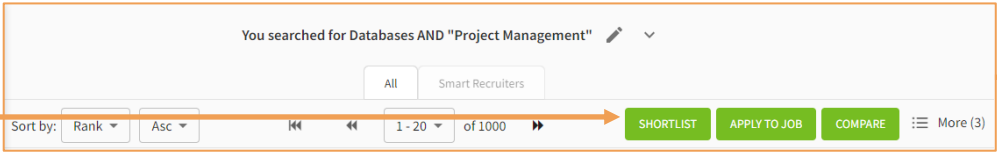


Add bulked candidates to your shortlist

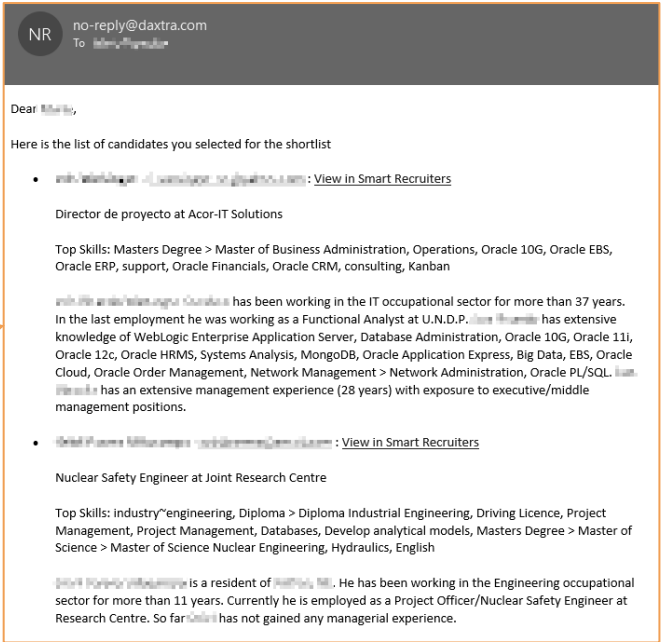
Tick the profile you want to add.



Add these profiles to your short-list on the result page of your search.



Then, you will receive an email with candidate's summaries that you can forward to your HR-TA partner.



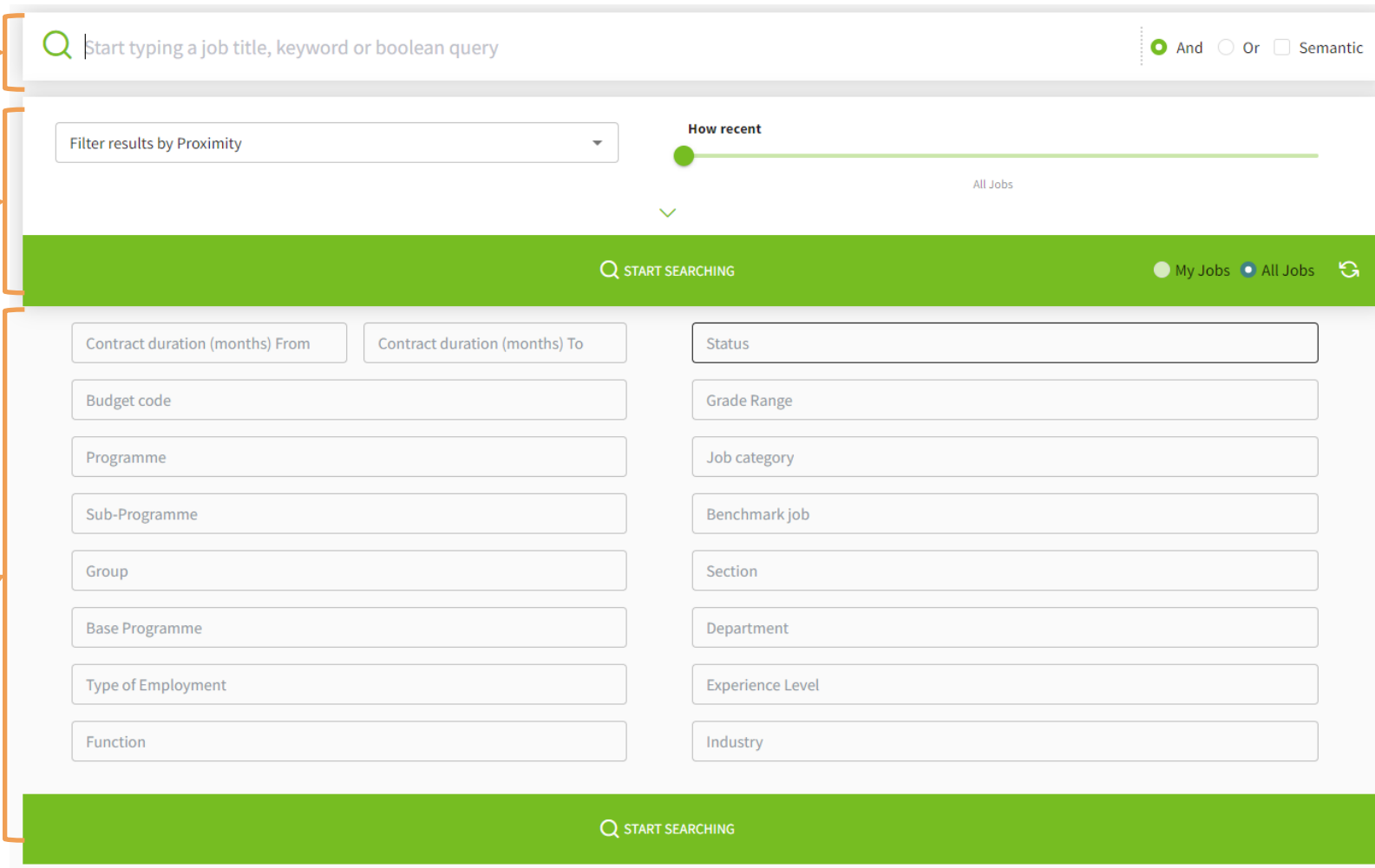
Searching for Candidates from a Job

Specific tab to search by type of jobs/vacancies:

The main search bar.

Filters on job history.

Advanced filters about position (programmes, BMJ, ...).



The screenshot shows the daXtra search interface. At the top, there is a search bar with the placeholder text "Start typing a job title, keyword or boolean query" and a magnifying glass icon. To the right of the search bar are radio buttons for "And" (selected), "Or", and "Semantic". Below the search bar is a filter section with a dropdown menu labeled "Filter results by Proximity" and a "How recent" slider. A green bar contains a "START SEARCHING" button and radio buttons for "My Jobs" and "All Jobs" (selected). The main area contains two columns of filter boxes: "Contract duration (months) From" and "Contract duration (months) To" on the left; "Status", "Grade Range", "Job category", "Benchmark job", "Section", "Department", "Experience Level", and "Industry" on the right. A second "START SEARCHING" button is at the bottom.

Similar overview as for candidates but with vacancies

You searched for Student

All Smart Recruiters

Sort by: Rank Asc 1 - 20 of 145 COMPARE More (0)

RMS id	Company	Owner	Job Type	Created	Updated	Rank
d3c2295f-010d-4160-9dad-593dc4b51975	The CERN openlab Summer programme 2020 Are you curre		Student	2023-10-18 18:36:43	2023-11-09 17:22:32	1 of 145
fd7eb8f6-634d-4a80-8f86-d23c99981061	The CERN openlab Summer programme 2020 Are you curre		Student	2023-10-29 12:34:24	2023-11-09 17:13:55	2 of 145
fa1497f-666b-45c1-9894-d2dd6c8e43b3	At CERN, the European Organization for Nuclear Research, phy		Technical & Administrative Student Programme - reserved for	2023-06-20 07:22:47	2023-11-22 10:30:52	3 of 145
5fd892a5-fff6-4e75-82c6-a42eb8e8cc55	At CERN, the European Organization for Nuclear Research, phy		Student	2023-06-20 07:22:26	2023-08-14 10:24:08	4 of 145
1e6f7332-eeef-421f-9590-31779c7ee9bf	At CERN, the European Organization for Nuclear Research, phy		Student	2023-11-03 06:40:16	2023-11-09 22:42:04	5 of 145

Search key words extracted from candidate profiles.

Job view within Daxtra, and its toolbar on top right:

Job advertisement.

The screenshot shows a job advertisement for 'CERN openlab Summer Student Programme'. The left pane contains the job description, including a 'Job description' section with a quote from a student, a 'Take part in CERN's openlab Summer Student Programme!' section, and a 'Qualifications' section with a list of requirements. The right pane shows job details such as 'Location: Geneva', 'Job category: Students', and 'Status: FILLED'. A toolbar on the top right of the right pane contains icons for eye, search, copy, refresh, and share. Callouts point to these icons and the job details section.

Job description

One of CERN's and CERN openlab's key missions is education. Our professionals very much enjoy sharing their knowledge and expertise with students who are committed and passionate about their chosen field. There is no better way to learn than on-the-job. And when that job happens to be in a world-famous research organisation and centre of scientific excellence, it's even better.

This is what some of the CERN openlab 2019 Summer **Students** had to say about their experience:

"I have seen what CERN researchers are going to be doing in the next 20 years or so. Thanks to the CERN openlab team for giving me this opportunity!"

"It was unique to have lecture series alongside normal working hours. I felt like I was truly a student for the summer all while making an impact on the work being done at CERN!"

"I enjoyed the networking aspect of the summer student programme. I could meet many new people and forge new friendships and professional relations (both with students and, ICT companies and with the CERN staff). Moreover, being at CERN was itself an amazing experience!"

"The variety of nationalities and projects was very refreshing and made the whole experience unique for me..."

Take part in CERN's openlab Summer Student Programme!

During two full months corresponding to 9 weeks (June-August 2020), CERN openlab summer students will work on an advanced IT project and will be given a series of IT lectures specially prepared for them by experts at CERN and other institutes. The students also have the opportunity to attend the main CERN Summer student programme lectures, if they wish. Visits to the accelerators and experimental areas are part of the programme, as well as visits to external companies. A short report and a presentation on your work and project at CERN will be expected at the end of your stay.

For more information on the CERN openlab Summer **Student** Programme, please visit <https://openlab.cern/education>

Qualifications

In order to qualify for a place on the programme you will need to meet the following requirements:

- You are a Bachelor or Master student (**not PhD**) with a strong computing profile and will have completed, by the European summer 2020, **at least** three years of full-time studies at university level.
- You will remain registered as a student during your stay at CERN. If you expect to graduate during European summer 2020 (as of May), you are also eligible to apply.
- You have not worked at CERN before with any other status (Technical **Student**, Trainee, User or other status) for more than 3 months and you have not previously been a Summer **Student** at CERN.
- You have a good knowledge of English; knowledge of French would be an advantage.

*Candidates of all nationalities are welcome to apply for this Summer **Student** Programme.*

CERN openlab Summer Student Programme

Details Applicants

Location: Geneva Job category: Students Programme: Summer Students
Sub-Programme: Openlab Benchmark job: Not applicable Grade:
Department: Any Group: Section:
Base Programme: Industry: Research Function:
Experience Level: Internship Status: FILLED Type of Employment:
Owner: Adriana BEJAOU Number of Jobs: 40 Contract duration (months):
Budget code: SmartRecruiter ID: d3c2295f-010d-4160-9dad-593dc4b51975

Switch between job details and candidates who applied to this position.

View the job within SmartRecruiters.

Add a note within SmartRecruiters.

Smart options to add the criteria of this job in the search tool for candidates.

Open the vacancy in a new tab.



home.cern