Daxtra Search – Adding External Search Networks

BRIEF

Daxtra Search provides support for integrating with 3rd-Party Job-Boards, where technically possible. Often this is done with a Partnership, by way of an official API. Otherwise an integration may be possible, and as such it is up to the end-user to ensure they either do so with permission or adhere strictly to the Terms and Conditions that bind their account with the Job-Board and its use.

Search Networks can be integrated similar to Job Boards, but as no formal agreement or partnership exists for the use of these networks, end-users must also ensure they comply strictly to the Terms and Conditions that bind their account and use of those Networks. In these cases valid credentials can be used with Daxtra Search and the query can be submitted directly to the site, and initial results displayed. But for viewing of the full Candidate details your browser will redirect to networks own site for viewing, and will utilise a cached login, from when you recently used the site directly.

SETTING UP LOGINS

Below shows the main search page where you can build a query.

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• To add accounts to search external Search Networks, you need to click the **'Preferences'** gear icon in the top right.



From the Preferences options click the last tab 'Manage Job Board Logins'

daXtra ∝ ≔	e
General Watchdogs Smart Match Vacancy Posting Manage Job Board Logins	
Manage Job Board Legins	
ADD REFRESH	

 Click the 'Add' button on the Left to add a set of credentials, and you will see a list that has been made available for your organisation to use, providing you have accounts/credentials. If you cannot see the Board you expect in the list you can try the 'Refresh' button.

Job Board Name*		
Required		
Username		
Password		
Options		

SETTING UP INDEED API

To add an Indeed account, you will first need active logins to your Indeed Account.

• Then click and run the following link :-

https://ds-demo.daxtra.com/rtb/oauth.pl?jb_code=INA&submit=Generate%20API%20Token

You should reach a login page similar to below :-

Ready t	o take the next step?
Create an	account or sign in.
By creating ar Terms. You als receive marke following the	account or logging in, you understand and agree to Indeed's to acknowledge our <u>Cookie</u> and <u>Privacy</u> policies. You will ting messages from Indeed and may opt out at any time by unsubscribe link in our messages, or as detailed in our terms
G	Continue with Google
É	Continue with Apple
0	Continue with Facebook
	or
Email add	ress *
(i	

• Enter your Indeed Username (Email address) and press 'Continue'

indeed
Welcome back
Signing in as s.crowe@daxtra.com (not you?)
Password
By signing in to your account, you agree to Indeed's <u>Terms</u> , <u>Cookie</u> and <u>Privacy</u> policies.
Sign in
Forgot password?

- Enter your Indeed Password and press 'Sign in'
- You may have to additionally verify sign in via text or email
- You may need to verify/select your employer account

You should then be directed to the page below, which provides the unique access tokens for your Indeed Account to use with Daxtra Search

S daXtra		
	Success!	
	Please use the following as your username for the integration:	
	,3,dD ₂ anos, dC	Copy to Clipboard
	Please paste the following in the integration's options field:	
	1, 29 wells that we wild be the	Copy to Clipboard

- Copy the first username entry by pressing 'Copy to Clipboard'
- Return to your Daxtra Search Preferences location and the 'Add Job Board' dialog
- Select 'IndeedAPI (INA) from the Job Board Name list
- Paste your username key into the Username section from where you copied it
- Return to the Indeed page, and Copy the second options entry by pressing 'Copy to Clipboard'
- Return to your Daxtra Search Preferences location and the 'Add Job Board' dialog
- Paster your options key into the Option section from where you copied it

Job Board Name* IndeedAPI (INA)		
Required		
Username		
JEWI COLKERC		
Password		
Options		
fd21erazaa, d4721, 0750593510490, b		

- Finally enter your Indeed account password in the Password section and 'Save'
- The account should be verified, and you should see confirmation that the account has been saved successfuly

Note: Technically the password is not used by the API, but a password must be entered to allow the account to be saved and activated.

SETTING UP LINKEDIN ACCOUNTS

LinkedIN do not provide 3rd-Party Access for searching to vendors across their LinkedIN Products, so Daxtra will try to enforce the user experience that LinkedIN support in their end-user terms. This means that LinkedIN may regularly make updates to enforce their security and terms, and this can adversely affect any integrations Daxtra offers with LinkedIN Products.

Daxtra Search currently supports the standard LinkedIn basic account, LinkedIN Recruiter, and LinkedIN Recruiter Lite only. Support for LinkedIn accounts above requires a **'Daxtra Bridge'** Chrome plugin, that is published in the Chrome Store via direct-link URL below:-

https://chrome.google.com/webstore/detail/daxtra-bridge/hlhpjfigkneoibgjhdihhelnikeddolh

Preparing your LinkedIN Account

For first-time setup, we recommend initially performing some pre-requisite actions within your LinkedIN account. The below is based on the LinkedIN basic account, screens and options may differ for other account types.

As LinkedIN implements various security protocols to protect your details we recommend first doing the following :-

• Login to your LinkedIN Account and navigate to the 'Me' icon towards the top right



• Then click on 'Settings & Privacy' and then 'Sign in and Security'

	Account preferences	Account access	
	Sign in & security	Settings to help you keep your account secure	
View Profile	Account access	Email addresses	Change
A .	Visibility	Add or remove email addresses on your account	1 email address
Settings & Privacy	Communications	Phone numbers Add a phone number in case you have trouble signing in	Change 1 phone number
Help	Data privacy	Change password	Change
Language	Advertising data	Choose a unique password to protect your account	Last changet. July 20, 2011
Manage	Have questions? Visit Help Center ^{[27}	Where you're signed in See your active sessions, and sign out if you'd like	Change 3 active sessions
Posts & Activity		Devices that remember your password	Change
Job Posting Account		Review and control the devices that remember your password	o device
Sign Out		Two-step verification Activate this feature for enhanced account security	Change Or

• Click to 'Change' When you're signed in – and sign out of any previous/historic sessions other than your current active one



You're currently signed in to 1 session.

Here's a list of all the places you're signed into LinkedIn right now. You can see details about each session, sign out of individual sessions, or sign out of everywhere at once. You can also sign out of apps you've authorized with LinkedIn from the **Permitted services** setting.

• Click to 'Change' **Devices that remember your password** – and sign out of any devices that have remembered your password

Devices that remember your password Review and control the devices that remember your password There are no devices associated with this account.	Close 0 devices
Two-step verification	Change
Activate this feature for enhanced account security	On

Installing the Daxtra Bridge chromium plug-in

1. You can install the Chrome plugin from the below link :-

https://chrome.google.com/webstore/detail/daxtra-bridge/hlhpjfigkneoibgjhdihhelnikeddolh

2. You can 'Add to Chrome' from your Google Chrome Browser directly

Ø daxtra.com	Add to Chird
★★★★ 0 ① Productivity 594 users	
Overview Privacy practices Reviews Sq	oport Related
DaXtra Search Nexus	Share
Watch on Difuilate	
Watch on Totale	Additional Information
Watch on Voulate	Additional Information
Watch on Studiele Overview Compatible with your device Daxtra Bridge	Additional Information Website Version

4.

3. You can 'Get' from your Microsoft Edge Browser directly

Chrome extensions work in Microsoft Edge Click Get to install		
a chrome web store		Sign in
Home > Extensions > Daxtra Bridge		
Daxtra Bridge	Get	
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DeXtra Search Nexus DeXtra Conch Conc Nexus Wetch on The Wellow	A Chara	
Overview /	Additional Information	
Compatible with your device	🕈 Website 🛛 🕕 Report abuse	
Daxtra Bridge 1	Version 1.0.2	
Daxtra specialises in intelligent recruitment automation, semantic search u and match, and multilingual CV/resume and job parsing. With our A	Updated April 9, 2023	
You should now see Daxtra Bridge in your li	ist of Chrome	install



5. You should now see Daxtra Bridge in your list of Edge installed extensions (Manage Extensions).

Extensions	Personalise your browser with extensions Extensions are simple tools that customise your browser experience and offer you more control Learn more
C Extensions	Installed automican
Keyboard shortcuts	Installed extensions
Get extensions for Microsoft Edge	From other sources
	Datra Bridge Detais Remove
	Daxtra Magnet Daxtra Magnet connects the Internet to your recruitment database Details Remove
Allow extensions from other stores. Learn more	Find new extensions
	Can't find what you're looking for? You can also get extensions from the <u>Chrome Web Store</u> .
	Page 6 of 11

Setup your LinkedIN account in Daxtra Search

IMPORTANT: Make sure you are already logged into your LinkedIN account, in the same browser session as Daxtra Search before trying to add your LinkedIn account

- From the 'Preferences' Menu navigate to 'Manage Job Board Logins'
- Click the **'Add'** button
- Select the LinkedIN account type you are using via 'Job Board Name' selection
 - LinkedIn Basic Bridge (LBC)
 - LinkedIn Recruiter Lite Bridge (LRL)
 - LinkedIn Recruiter Bridge (LRS)

Add	
– Job Board Name* –	
CareerBuilder (CAB)	
CV-Library Teaser (CVT)	
CV-Library (CVX)	
Dice (DCE)	
IndeedAPI (INA)	
Jobsite (JBT)	
Jobserve XML (JSN)	
LinkedIn Basic Bridge (LBC)	
LinkedIn Recruiter Bridge (LRS)	
Resume Library (RLX)	
Xing (XNG)	

- Enter your LinkedIN username/email under 'Username'
- Enter your LinkedIN password under 'Password'
- The account should be verified, and you should see confirmation that the account has been saved successfuly
- Note: Technically the password is not used, but a password must be entered to allow the account to be saved and activated.

SETTING UP XING ACCOUNTS

To add Xing – standard free or paid account

Note: the free Xing account has very limited searching capabilities, using the paid services increases the functionality but it still only supports limited keyword searches (not Boolean)

As Xing implements various security protocols to protect your details we recommend first doing the following :-

• Login to your Xing Account and navigate to the 'Profile/User' icon towards the top right

XING <mark>*</mark>	Q Enter a name or keyword		Notifications					
•	Navigate through	the setting to A	ctive Logins					
You	r settings							
Q	Enter your search term(s) here.							
		Active log	ins		\rightarrow			
4	Member account → Login details, Personal settings	3 active logi	ns					
•	Click to 'logout' A your current activ You should no be Password – (Optic Click 'Save'	ctive logins – an e one able to go back ons and Max Dov	d sign out of any previ to Daxtra Search Prefe wnloads should be bla	ous/historic se rences and adc nk)	ssions other than I your Username and			
	Manage Job Board Logins 🐱							
		Job Board Name:	Xing ~					
		Username:	user@company.com					
		Password:		0				

Options: Max Downloads / Day: Save Cancel

• Your Xing account logins are now saved in Daxtra Search

Gen	eral	Watchdogs	Smart Match	Competitor Companies	Manage Job Board Logins	_					
	Name			Username		Options	Max Downloads / Day	Notes	Actions		
	LinkedIn	n Basic II		user@company.com		n/a			0	ý	Û
	Xing			user@company.com		n/a				ý	Ū

You can now return to the Search Page in Daxtra Search by clicking the 'search icon' in the top left and selecting 'New Search'

SEARCHING EXTERNAL NETWORKS

The search query page will now show a list of available sources to search over. Your Local Database will be 'On' by default

- Clicking the **'switch icon'** by a source will enable searching of that external network
- Clicking the 'All Job Boards' icon will enable/disable all external sources in one go

≶ WebServices € := All Job Boards ۞ :=	🔷 CA-Library Tesser 🔿 🗄 🚺 Dice 🔿 🔚 👔 InfoedUPI 💿 🔠 🍺 Jabbserve Xitt. 🔿	i 🚍 🛑 Jebuite 🗇 i 🗮 📗 Einkedin Basic Bridge 🔺 📗 🖬 Linkedin Recruiter Bridge 🔺	♦ Bosume Library ③ i⊟	•					
First Name		Last Name							
Consultant		Created Date	Created Date	∎ ⊗					
Updated Date	Updated Date	Title							
Employer		Utili relocate							
Source									
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- Compose your query in the search form, and click 'Start Searching'
- You will be shown the progress of the search against each source
- The search should then complete successfully

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		AL WebSenrices CP4.brary Tesser LinitedIn Basic Bridge	
Sort by: Source -		144	SHORTLIST AFPLYTO VACANCY COMPAGE 🗮 More (0

NAVIGATING EXTERNAL NETWORKS

- Results from multiple sources are presented in Tabs
- First the 'All' Tab interleaves the results
- No.1 from source1, followed by No.1 from source2, followed by No.1 from source3, followed by No.2 from source1, followed by No.2 from source3 etc
- This is because unlike the Local Database search the 3rd-party search engine is searching and ranking its own results.
- Otherwise, results from each source can be viewed by clicking the relevant tab at the top of the results screen

		You searched for "account manager"	C								
		All WebServices LinkedIn Basic II	Xing								
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Source WebServices	Updated 02-09-2020	Title Major Account Manager / Major Account Manager	Location US, Phoenix, 85044	Rank 1 of 6174							
Top skills: Telecommunications, Account Management, Employments: Major Account Manager / Major Account	Sales, eCommerce, Account Management, Sales, Microsoft Cert t Manager at XO Communications (12 years 3 months), Branch M	ification, MPLS (MultiProtocol Label Switching), Communications, anager / Sr. Loan Analyst at V Line Mortgage (2 years 6 months), Si	Broadband, industry-social-services-forc	ces, selling telecommunications years 1 months), Business Developm	ent Manag	er at Jeffers	n Wells Inter	national (1 yea	ars 8		
months) as a Major Account Manager/Major Account Manager at	XO Communications. Major Account Manager / Major J	as a Major Account	Manager/Major Account Manager at XO	Communications.							
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Source Linkedin Basic II	Updated	Title Account Manager at Onecom	Location	Rank 1 of 80							
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Source Xing	Updated	Title Account Manager	Location London, United Kingdom	Rank 1 of 80							
Location: London, United Kingdom Job Type: Er	mployee Recent Employer: Daxtra Technologies	Current job title: Account Manager Xing profile									
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Source WebServices	Updated 03-09-2020	Title Account Manager / Account Manager	Location UK, Waterlooville, PO75UP	Rank 2 of 6174							
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Employments: Account Manager / Account Manager at employed as an Account Manager/Account Manager at	: Webdadi Limited (3 years 8 months), Internal Software Trainer a Webdadi Limited. Account Manager / Account Manage	Department of Corrections (2 years 2 months), Sportingbet Bookr r2020 -09-03 03:41:06 employed as an Account Manager /	naker / Sports Bookmaker at Sportingbet Account Manager at Webdadi Limited.	(3 years 2 months), Relationship Man	ager at Ro	yal Bank of S	otland (4 ye	ars 2 months)			
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Source LinkedIn Basic II	Updated	Title Account Manager at Soficat plc	Location	Rank 2 of 80							
realization and the state of th	and a summer										

- For local CRM/ATS and the majority of Job-Boards clicking on the Name from results will display a Candidate Preview of the Candidate CV/Resume Profile.
- However, unlike common job-boards, due to restrictions on many External Networks, such as LinkedIN, Xing and Indeed the candidate data can only be viewed inside their own web-application
- In the scenarios below for LinkedIN and Xing we will show only the information available on the candidate's public profile, and provide a link to open their full profile, provided your account has access to view them.

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	InkedIn no longer permits the display of candidate profiles from within this application. Please click on 'Full Profile' to open the	inked in.	LinkedIn profile		
C (andidate's profile on LinkedIn in a new tab or window.		Preferred Job Title: Account Manager at One	m	
s	support for downloading LinkedIn profiles in PDF format from within this application has also been removed.		Distance: 2nd		
If	f not logged into LinkedIn, you will be redirected to a login page before you can view the profile.				
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- If you have not logged onto the web-applications for the external sources recently you may be prompted to login again to view the candidate in a new browser tab
- Otherwise, you can click to view the profile using the external web hyperlinks provided within the original results snippets, to avoid wasting time with 2 clicks instead of 1
- Finally, where possible, we try to provide similar filters on the search query page, as provided for by the external sources
- When the sources are enabled for searching they can be found underneath the search query box on the main page. Each source will have its own tab where you can select or input any desired filters unique to that source required for the search

• Where possible, where filters are common across multiple sources, any entry made in the 'All Job Boards' tab will try to automatically set the same field on all external source tabs as well, to avoid setting the same value more than once across many tabs.

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Note: Due to the advanced nature and tools of Daxtra Search's native capability over your local database candidate data, performing a multi-search across external sources at the same time, may hit limitations, especially where the 'Nexus' engine has been used to generate the query. It may be that some sources that have limited search such as Xing may need to be searched separately with limited typed keyword queries instead