ROC (159): Administrative matters

V 159.1 – 12 April 2007 - Alistair Mills – For ROC meeting (159)

Table of contents

Purpose of this note

The purpose of this document is to inform ROC managers of the status of various things which I refer to as administrative matters. You are welcome to ask questions or to make comments. Offers of help will be appreciated, but are not anticipated.

Reports (Periodic and Quarterly)

II-PR01

A periodic report covering the first nine months of EGEE-II from April 2006 to March 2007 was sent to the PO and the ROC managers' at the end of March. We are still discussing the content with the Project Office. Thanks for the feedback we had from the ROC managers.

II-Q04

A quarterly report for Q04 is not required. See the previous item on the PR [II-PR01].

II-Q05

I propose to write it in June 2007, to distribute it for comment towards the end of the month, and collect and edit the content.

Activity Quality Plan

The activity quality plan is available at the following location:
https://edms.cern.ch/document/739561

Programme of meetings for 2007

The program of meetings is available at the following URL:
http://egee-docs.web.cern.ch/egee-docs/list.php?dir=./roc_managers/meetings/&

The following is the schedule a series of fortnightly meetings:

ROC managers' meetings - 2007

ROC managers meetings are scheduled every other Tuesday. See Indico for details:
http://indico.cern.ch/categoryDisplay.py?categId=339

Dates for meetings (ARMs. CODs, PARs, OWs etc.) in 2007-2008

April 2007 – There will be Partner Activity Reviews for IT, UKI, NE during the week of 23/04 at CERN.

June 2007 – ARM, COD, OW in Stockholm, week of 11 June 2007

October/ November 2007 – Moscow

January 2008 – TBD

AAMs

There will be an All Activities Meeting at CERN on Wednesday–Thursday, 4-5 July 2007.

EGEE-II conferences

The second EGEE conference will take place in Budapest in Hungary on 1-5 October 2007.

Operational Workshops

There will be an Operations Workshop in Stockholm on 13-15 June 2007.

There will NOT be an inter-operations workshop with OSG in Indiana in June 2007.

EU Reviews

The first EGEE-II review will take place at CERN on 15-16 May 2007.

Status of deliverables for EGEE-II

The link to http://egee-docs.web.cern.ch/egee-docs takes you to directories containing drafts of documents. There is also a link to the location containing the EDMS folder for the deliverables. The versions in egee-docs are intended for parties working on the deliverable. The versions in EDMS are more formal.

Deliverables for EGEE-II

The following table contains the schedule of the deliverables in EGEE-II.

Table 1: Deliverables in EGEE-II

Deliverable No[1]	Deliverable title	Lead participant/ Writer(s)	Delivery date[2] (start of moderation)	Status	Short title
DSA1.1	Global Grid User Support (GGUS) implementation plan	FZK/ Torsten Antoni, Alistair Mills	1 (1st May 06)	**Accepted**	**GGUS Plan**
DSA1.2	Operations Advisory Group (OAG) Procedures and Policy Report	Lyon/ Rolf Rumler	1 (1st May 06)	**Accepted**	**OAG report**
DSA1.3	Grid Services Security Vulnerability and Risk Analysis	CCLRC/ Linda Cornwall	10 (1st February 07)	Accepted	**Security Analysis**
DSA1.4	Assessment of production service status	SARA/ Jules Wolfrat	11 (1st March 07)	Candidate for approval	**Production Service Assessment #1**
DSA1.5	Grid Operations Cookbook	PIC/ ?	16 (1st August 07)	In preparation	**Cook-book**
DSA1.6	Report on ROC progress and issues	CERN/ ?	18 (1st October 07)		**ROC report**
DSA1.7	Assessment of production Grid infrastructure service status	SARA/ ?	22 (1st February 08)		**Production Service Assessment #2**

II-DSA1.1 – GGUS plan

This was accepted on 15th June 2006.
https://edms.cern.ch/document/724635

II-DSA1.2 – OAG report

This was accepted on 8th June 2006.
https://edms.cern.ch/document/724636

II-DSA1.3 – Security Analysis

This was accepted on 15 March 2007.
https://edms.cern.ch/document/726139

---

[1] Deliverable numbers in order of delivery dates: D1 – Dn

[2] Month in which the deliverables will be available. Month 0 marking the start-date of the project, and all delivery dates being relative to this start date.

II-DSA1.4 – Production Service Assessment #1

This is the responsibility of Jules at SARA. This is in moderation.
https://edms.cern.ch/document/726140

II-DSA1.5 – Cook-book

This is the responsibility of Kai at PIC.
https://edms.cern.ch/document/489457

II-DSA1.6 – ROC report

This is the responsibility of CERN, but significant contributions will be required from each of the ROCs.
https://edms.cern.ch/document/726257

II-DSA1.7 – Production Service Assessment #2

This is the responsibility of Jules at SARA.
https://edms.cern.ch/document/726261

Milestones for EGEE-II

The time has arrived to consider the milestones in EGEE-II.

Table 2: Milestones in EGEE-II

Milestone No	Activity No	Milestone title	Lead partner/ Writer	Delivery date (Start of moderation)	Status	Nature	Short title
MSA1.1	SA1	Operations metrics defined	CERN/ Maite Barroso	1 (1st May 06)	**Accepted**	R	Metrics' milestone
MSA1.2	SA1	Inventory of operations tools, procedures, and gap analysis	CERN/ Nick Thackray	2 (1st June 06)	**Accepted**	R	Op tools' milestone
MSA1.3	SA1	Site operations policy agreement in place and signed by existing sites	Nikhef/ David Groep	5 (1st Sept 06)	Accepted	R	Ops policies' milestone
MSA1.4	SA1	CERT teams in place - all ROCs, roles and procedures	CERN/ Ian Neilson	6 (1st Oct 06)	Accepted	R	CERTS teams' milestone
MSA1.5	SA1	GGUS operational	FZK/ Torsten Antoni	6 (1st Oct 06)	Accepted	R	GGUS milestone
MSA1.6	SA1	User requirements for Network Performance Monitoring Diagnostic Tool captured	U Edin/ Jeremy Nowell	7 (1st Nov 06)	Approved	R	Network tool's milestone

Milestone No	Activity No	Milestone title	Lead partner/ Writer	Delivery date (Start of moderation)	Status	Nature	Short title
MSA1.7	SA1	Security and Availability Policy	CCLRC/ Dave Kelsey	8 (1st Dec. 06)	In moderation	R	Security policy's milestone
MSA1.8	SA1	Assessment of GGUS support	INFN/ Federico Nebiolo	11 (1st March 07)	Candidate for approval	R	GGUS assessment
MSA1.9	SA1	Operational Accounting Portal	CCLRC/ Dave Kant?	15 (1st July 07)	In preparation	O	Accounting portal milestone
MSA1.10	SA1	Report on the work carried out by the Network Performance Monitoring activity	U Edin/ Jeremy Nowell	23 (1st April 08)		O	Network monitoring milestone

II-MSA1.1 – Metrics' milestone

This has been accepted.

II-MSA1.2 – Op tools' milestone

This has been accepted.

II-MSA1.3 – Ops policies' milestone

This has been approved:
https://edms.cern.ch/document/726129

II-MSA1.4 – CERTS teams' milestone

This has been approved by the PEB/PMB:
https://edms.cern.ch/document/726130/2

II-MSA1.5 – GGUS milestone

This has been approved by the PEB/PMB:
https://edms.cern.ch/document/726132

II-MSA1.6 – Network tool's milestone

This is has been approved.
https://edms.cern.ch/document/726134

II-MSA1.7 – Security policy milestone

This has been approved.
https://edms.cern.ch/document/726135

II-MSA1.8 – GGUS assessment milestone

This is the responsibility of INFN. We are awaiting approval.
https://edms.cern.ch/document/726136

II-MSA1.9 – Accounting portal milestone

This is the responsibility of CCLRC.
https://edms.cern.ch/document/726137

II-MSA1.10 – Network monitoring milestone

This is the responsibility of University of Edinburgh.
https://edms.cern.ch/document/726138

Moderation and review of deliverables in EGEE-II

These are milestones or deliverables which are due from other activities, and for which SA1 is expected to provide a reviewer or a moderator. Further information is available at:
http://egee-jra2.web.cern.ch/EGEE-JRA2/EGEE-II/Deliverables/Deliverables.htm

Table 3: Moderators and reviewers for deliverables

PM	Item	Description	Fed.	Name	R: reviewer M: Moderator
1	DNA2.2	Production of project overview paper	UK-I	Philippa Strange	R:
1	DNA2.3.1	Dissemination Outreach & Communication Plan	FR	Rolf Rumler	R:
1	MJRA1.1.1	Support plan definition of common components and tools strategy for multiple platform support	SEE	Kostas Koumantaros	R:
2	MSA2.1	ENOC implementation	CERN/ FR	Alistair Mills Hélène Cordier	M: R:
2	MSA3.2	Process document	UK	Stephen Burke	M:
2	MSA3.3	Interoperability plan for UNICORE	DECH	Torsten Antoni/ Ian Bird/ Horst Schwichtenberg	M:
3	DNA4.1	Application Deployment Plan	IT	Daniele Bonaccorsi	M:
3	DJRA2.1.1	Quality Plan and Measurement Plan	UK-I	Philippa Strange	R:
3	MJRA2.2.1	Agreed Security Audit Plan	CERN	Ian Neilson	M:
6	MSA2.2	TNLC strengthening	UK	Jeremy Nowell	R:
6	MNA1.2.1	TCG Report	SEE	Maxim Kovgan	R:
6	MJRA1.4	Shibboleth interoperability through dedicated SICS SWITCH	UK-I	David Spence	R:
6	MJRA2.2.2	1st EU Security workshop	DECH	Sven Hermann	M:
7	MNA4.3.1	User Survey	IT	Paolo Veronesi	R:
9	MJRA1.5	Shibboleth interoperability with attribute retrieval through VOMS SWITCH	UK-I	David Spence	R:
10	DSA2.1	Network Service Level Agreement (SLA) implementation	FR	Rolf Rumler	R:
11	DNA2.3.2	Dissemination Outreach & Communication Report and revised Plan	RU	Alex Kryukov	R:
11	DNA4.2.1	Summary and Evaluation of Application Usage of EGEE-II Services and Updated Application Deployment Plan	CE	Tomasz Szepieniec Marcin Radecki	R:
11	MSA2.3	Assessment of the ENOC	FR	Hélène Cordier	R:
11	DSA3.1.1	Report on middleware releases produced in 1st year and status of infrastructure interoperability	AGSC	Min Tsai	R:
11	DJRA2.1.2	Annual Report on quality status	UK-I	Philippa Strange	R:
11	DJRA2.2.1	Annual Report on the Collective EGEE-II Security Status	SEE	Kyriacos Neocleous	R:
12	MNA4.4.1	User Forum	SWE	Jesus Marco	R:
12	MJRA2.2.3	2nd EU Security workshop	DECH	Sven Hermann	M:
14	MNA1.3	Activity Plans for the remaining 12 months of the project following the first review of the project	CERN	Alistair Mills	R:

15	MNA1.2.2	TCG Report	SEE	Maxim Kovgan	R:
18	MSA3.1.2	Update inventory - gap analysis	CE	Patryk LASON Lukasz SKITAL	R:
18	DSA3.2	Report on progress on interoperability	FR	Hélène Cordier	R:
18	MJRA2.2.4	3rd EU Security workshop	DECH	Sven Hermann	M:
20	MNA4.3.2	User Survey	IT	Paolo Veronesi	R:
21	MJRA1.7	Shibboleth interoperability with SAML support SWITCH	UK-I	David Spence	R:
22	DNA4.2.2	Summary and Evaluation of Application Usage of EGEE-II Services	AGSC	Min Tsai	R:
22	DJRA2.1.3	Final report on quality status	UK-I	Philippa Strange	R:
22	DJRA2.2.2	Final Report on the Collective EGEE-II Security Status	SEE	Kyriacos Neocleous	R:
23	MNA4.4.2	User Forum	SWE	Jesus Marco	R:
23	DSA2.2	Assessment of the network SLAs in EGEE-II	NE	Per Oster to advise	R:
24	MJRA2.2.5	4th EU Security workshop	DECH	Sven Hermann	M:

Items awaiting volunteers:

PM	Item	Description	Fed.	Name	R: reviewer M: Moderator
23	DSA2.2	Assessment of the network SLAs in EGEE-II	NE ?	Per to advise?	R:

Web sites

http://egee-sa1.web.cern.ch/egee-sa1

This web site has been updated to the format for EGEE-II. Contributions of content are welcome. The site is small and contains only 15 pages, most of which are simply lists of links to other sites.

http://egee-docs.web.cern.ch/egee-docs

This web site has been updated to the format for EGEE-II. Contributions of content are welcome. The site is large and contains about 1500 pages, most of which are drafts of formal documents before they are inserted into EDMS for long term storage. It also contains many links to agenda pages, CDS, the EGEE digital library and so on.

Partner Activity Reviews (PAR)

Partner review meetings will take place at the same time as the COD meetings. The following schedule is planned:

Table 4: Partner Activity Reviews (PARs)

Date	Location	Federations
07/08 November 2006	Athens	SEE, CE
06-08 February 2007	Karlsruhe	DECH, FR, SWE, RU
26-27 April	CERN	NE, IT, UK

EGEE-II Contract

The EGEE-II contract is at the following location:
https://edms.cern.ch/document/746531/1

EGEE-II Technical Annex (TA)

The EGEE-II technical annex is at the following location:
https://edms.cern.ch/document/684101

EGEE-II Work Breakdown Structure

Information on the work breakdown structure as implemented in the team sheet tool (PPT) is available at the following location:
https://edms.cern.ch/document/746337

- the end -