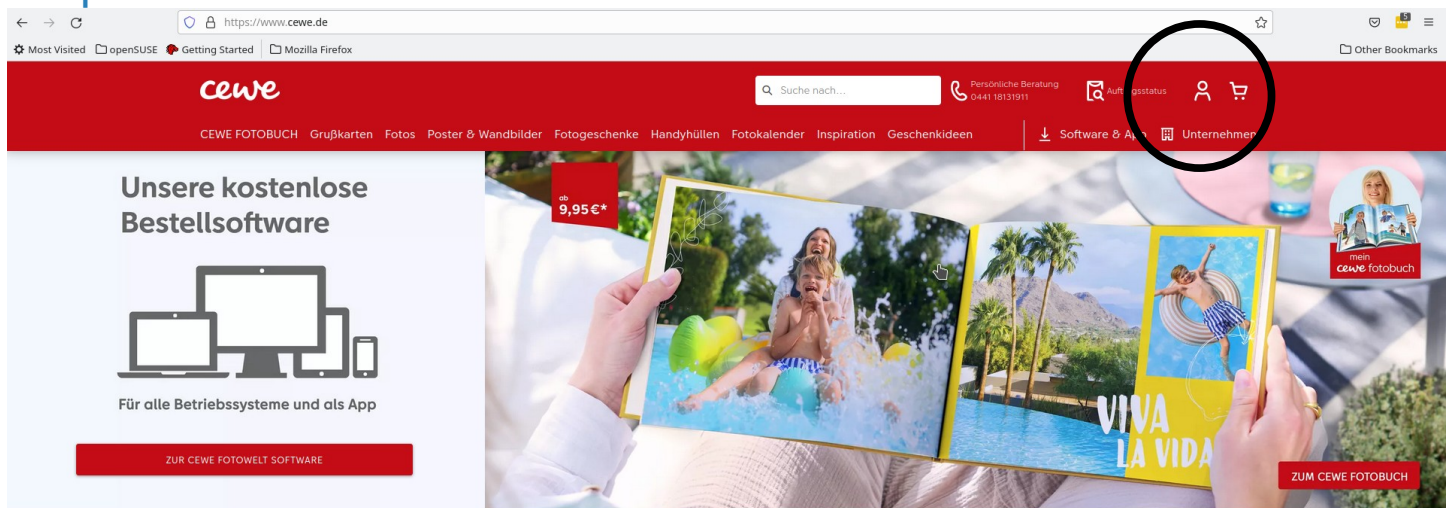


Instructions for the photo book at the occasion of Elizaveta Shabalina's retirement

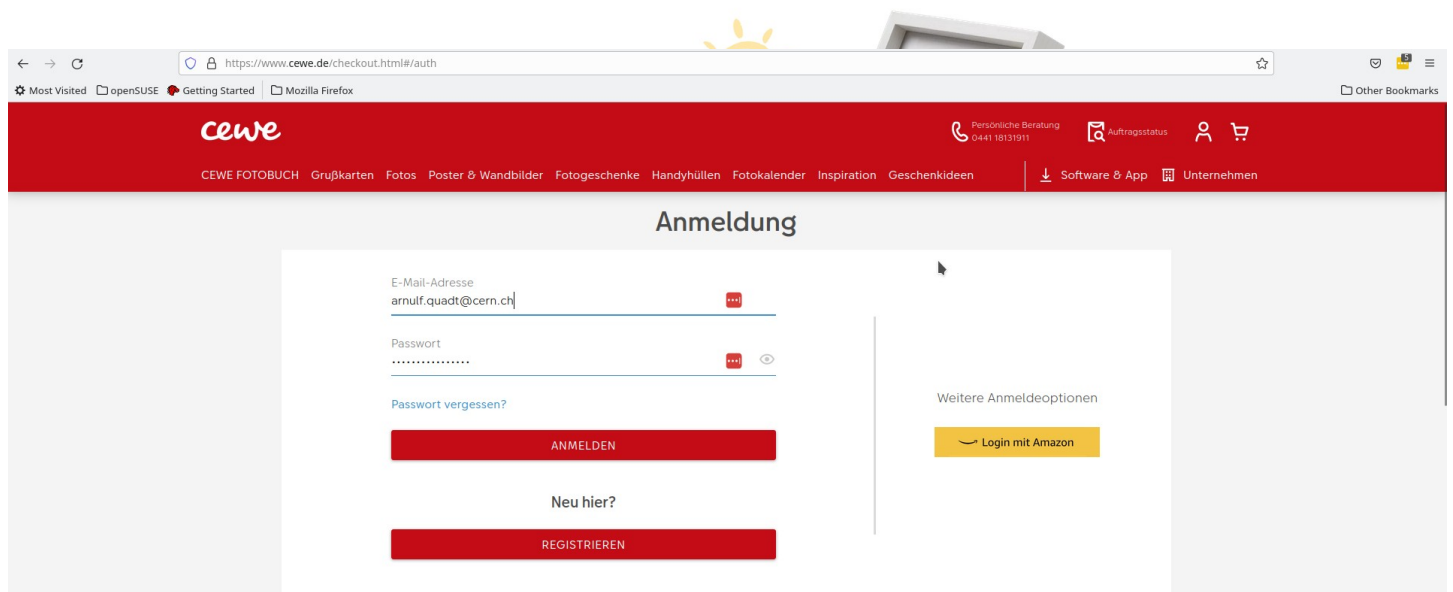
We would like to encourage you to contribute to this photo book for Lisa Shabalina's retirement. Please take a moment to think of moments you spent with her, let it be funny occasions or moments in the control room, analysis discussions of papers. Think of some nice text to your moment or story as well as nice pictures or paper Plots. Please prepare all pictures or plots as jpg file to ensure the software can process them well.

Step 1: login to the online photobook software

<https://www.cewe.de/>



Bildschöne Aussichten für Ihre Sommermomente



User = arnulf.quadt@cern.ch
Pwd = t1K4&hgz*I1o5^ZP

Step 2: Choose stored projects “Projekte”

The screenshot shows the CEWE account dashboard. The navigation bar at the top includes the CEWE logo, a search bar, and links for 'Persönliche Beratung', 'Auftragsstatus', and a shopping cart. Below the navigation bar, the user's name 'Guten Tag, Annulf Quadt' and 'Benutzer-ID 9213336507' are displayed. The main content area features four menu items: 'Bestellungen', 'Persönliche Daten', 'Projekte', and 'Sie brauchen Hilfe?'. The 'Projekte' menu item is circled in black. Below the menu items, there are links for 'CEWE myPhotos' and 'Meine Videos'.

Step 3: Choose prepared project “retirement Elizaveta Shavalina”

The screenshot shows the 'Meine Projekte' page on the CEWE website. The page title is 'Meine Projekte | Mein Konto'. Below the title, there are tabs for 'CEWE FOTOBUCH', 'Kalender', 'Grußkarten', and 'Andere Fotoprodukte'. The main content area is titled 'CEWE FOTOBUCH - Ihre offenen Projekte' and contains a list of projects. The project 'retirement Elizaveta Shavalina' is circled in black. Below the project list, there are four sections: 'Bezahlarten' (payment methods), 'Unsere Versandpartner' (shipping partners), 'Qualität & Sicherheit' (quality and security), and 'Nachhaltigkeit bei CEWE' (sustainability at CEWE).

Step 4: Find a new, unused (double-)page and add your pictures, plots and text

The screenshot shows the CEWE photo book editor interface. The browser address bar displays the URL: <https://www.cewe.de/cewe-fotobuch/editor.html#/edit/projectId=90a44897-3edc-4113-8740-c0c80ad99d4d>. The top navigation bar includes buttons for 'PRODUKT ÄNDERN', 'SPEICHERN', 'VORSCHAU', 'RÜCKGÄNGIG', 'WIEDERHERSTELLEN', and 'EINSTELLUNGEN'. On the left sidebar, there are icons for 'FOTOS', 'VORLAGE', 'TEXT', 'CLIPARTS', and 'HINTERGRUND'. The main workspace shows a double-page spread. The left page is blank. The right page features the title 'Thank you very much' in a bold, black serif font, followed by the subtitle 'for many years of great research and wonderful supervision' in a smaller, black sans-serif font. Below the text is a photograph of three people (two women and one man) smiling and holding a beer. A vertical text label on the left edge of the photo reads 'retirement of Elizabeth Schabalin, Lisa for on 20th September 2014'. On the right sidebar, there is a preview of the 'Titelseite' (Title page) and 'Seite 1'. At the bottom right, a red button says 'IN DEN WARENKORB'. A price tag indicates 'CEWE FOTOBUCH Groß 29,95 €* Anzahl: 1'.

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Step 5:

When you are finished, save “speichern” the document, go to the account information and log out “abmelden”

