

Report from Speaker and Publication Bureau (SPB)

W. Ootani (ICEPP, Univ. of Tokyo)
on behalf of the SPB

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Caveats

- Not trivial to devise publication rules with the diversity of our collaboration
- General sentiment in the discussion in the proposal team was that for the works done within the work packages, the process for the publication and conference presentation is left to the discretion of the individual work packages, although the SPB oversees it in any case
- General concept described in the Governance Rules will be shown here, but more detailed implementation will be described in separate documents (work in progress)

Roles

- Oversees the implementation of the publication policy that will be defined in a separate document approved by a vote of the CB.
- Implements the policy of access to data produced by the Collaboration that will be defined in a separate document approved by a vote of the CB.
- Provides a single contact point for conference organisers for DRD-on-Calorimetry talks.
- Maintains a record of the talks given and ensures that the material presented remains accessible to the Collaboration.
 - Ensures the equal distribution of talks given on behalf of the whole collaboration among the collaboration members.
- Solicits new opportunities for conference talks by members of the DRD-on-Calorimetry.
- Supports the Spokesperson in the preparation of reviews of the scientific results.

Members

- Seven members
 - **Chair:** WO
 - **Delegates from the four Work Packages**
 - To be proposed by the Work Packages and endorsed by the CB
 - **Spokesperson (ex-officio):** Roman Pöschl
 - **CB Chair (ex-officio):** Roberto Ferrari

General Rules

- If an individual or a group intends to present results obtained within the Collaboration, the SPB is to be informed through the corresponding Work Package Coordinator or the representative of the Work Package in the SPB. In case of work carried out within a Working Group, the Working Group Coordinator or the TB Chair. One of these will inform the SPB Chair.
 - The SPB will decide on the review procedure (collaboration-wide or within Work Package)
- Personal invitations to talks or to submit abstracts to conferences, workshops or seminars should be coordinated with the SPB.
- It is not needed to inform the SPB in case the presented material will not be publicly available.
- As part of the Governance Rules, the following two documents are being prepared, which will be approved by a vote of the CB.
 - Publication Rules (Publication, dissemination and data management policy of DRD-on-Calorimetry results)
 - Guidelines for the DRD-on-Calorimetry author list

Separate documents with detailed rules are being prepared