



[Project Name]-Impact report **[Speaker Name]**

Date

Guidelines slide

Presentation duration: 8 min maximum + Q&A (2-3 mins)

- **The project and Objectives**: At the project slide, you could mention/add:

- Project team members & group picture, IT group & section, project duration, funded by – if it applies, project logo and project website - if exists.
- Objectives: Add 2 or 3 main objectives

Do not mention the tasks and activities realized during the project implementation but present the main objectives to show the audience what the project is about and the main outcomes!

- **Outcomes**: Add 2 or 3 main outcomes. You can add text and images to support your message

- **Impacts**: Add 2 or 3 main impacts relevant for IT/CERN or external community if it applies. Some questions that might help you:

- Will the outcomes be used for future projects/funding opportunities?
- Did the project increase your visibility in relevant communities?
- Did the project enhance future collaborations within IT/CERN/external communities?

- **Lessons learned**: Add 2 or 3 lessons learned.

- What did you learn during the project duration that could benefit you for future projects and/or could also be of interest/benefit to the audience?

- **What's next?**

- Are there any new ideas coming up from this project? Such as maintenance activities, services or new projects?

- **Q&A: 2-3 mins for questions**

Content

- **The Project and General Objectives**
- **Outcomes**
- **Impacts**
- **Lessons learned**
- **What's next?**
- **Q&A**

The Project and General Objectives

Outcomes

Impacts

Lessons learned

What's next?

Q&A