

Instruction for the POSEIDON Consortium Meeting

<https://indico.cern.ch/event/1503052/>

Arrive from the Geneva Airport to CERN

- Location of Geneva Airport

Airport Road 21
P.O. Box 100
CH - 1215 Geneva 15

Website of the airport - <https://www.gva.ch/en/>

- Location of CERN

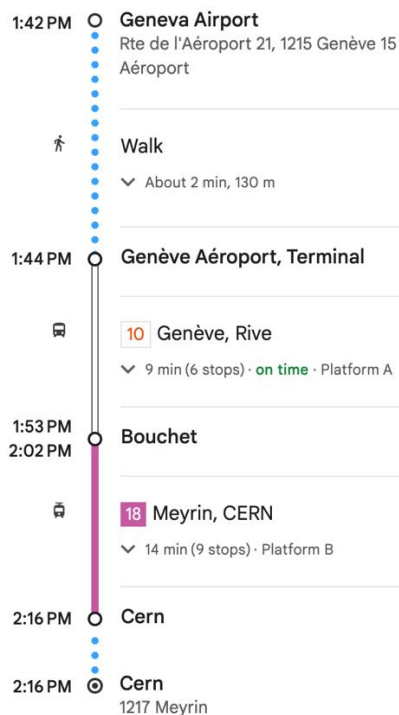
1, Esplanade des Particules
1217 Meyrin
Switzerland
[Google maps](#)

- Transportation from Geneva Airport to CERN 6/R-012 -
conference room

From Geneva Aeroport, take the bus 10 (direction Genève, Rive), station *Genève Aéroport, Terminal*, and stop at the station Bouchet.

Then take the tram 18 (direction Meyrin, CERN), and stop at the last stop "CERN".

10 > 18
1:44 PM from Genève Aéroport, Terminal · on time
2 min every 10 min



Instructions to follow to access the CERN site.

1. Introduction

For the external participants at the POSEIDON Consortium Meeting, you will need to have a **valid access badge**, in line with the Organization's [badge-wearing policy](#).

For security reasons, the Organization also requires any external participants to submit a few additional personal data items, which will be processed according to the Organization's data privacy policies ([OPERATIONAL CIRCULAR N° 11 \(cern.ch\)](#)) :

- Birth Date
- Nationality
- Place of Birth
- License Plate (if coming by car)

Please note that any data collected in this context will be **directly stored in Indico** and **never displayed to the event managers**. Indico implements a workflow that privileges user privacy above everything else.

2. *Procedure to follow to obtain an access badge*

- **You should register online using the following form:**
<https://indico.cern.ch/event/1503052/registrations/113919/>

When completing the form, please **turn on the button *Request access to the CERN site***, and completed all the fields


Personal Data

First Name *

Last Name *

Email Address *

Affiliation


 **Request access to the CERN site**
In case you do not have a valid CERN badge, you can request temporary CERN site access here.

Request access to the CERN site

CERN's Security Policy requires you to provide the following additional data. The contents of this form will not be shared with the event organizers and will only be revealed upon request from CERN's Site Surveillance service.

Once you have provided this data, you will be able to get a ticket which grants you access to the CERN site during this period: 26 February 2025 (08:00) - 28 February 2025 (17:00)

Birth date *

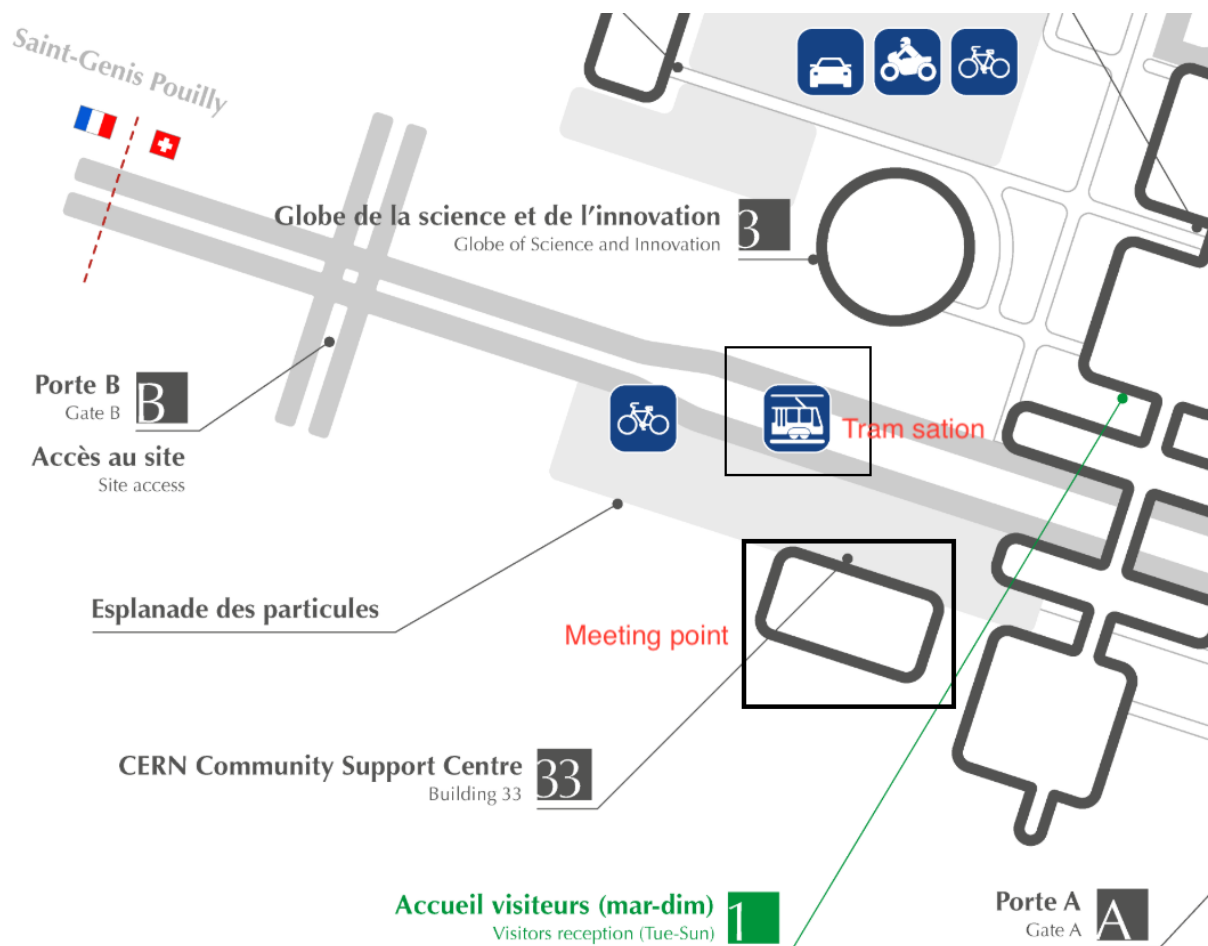
 

Country of birth *

- All external participants who have registered for the event should have received an e-mail containing a **reservation code** and a **visitor card**. If you have not received this email, please contact natalia.tara@cern.ch, and we will resend you the link containing your ticket.
- The **reservation code** and a **visitor card**, should be printed in A4 format and then folded into four to obtain an A6 format.

3. Enter CERN with your badge

- On the day of the event, you must show your visitor cards in the CERN Community Support Centre in building [33](#).



Or you can enter via the entrance located near building [55](#) (which also works outside the opening hours and anytime).

You can print the visitor card by yourself by entering the **reservation code** (generated by Indico) at the **terminal** provided for this purpose at Reception or inside the phone booth located in front of the building 55 presenting it to the security guard at Entrance B.

- The above-mentioned buildings can be found using the following links:

Building 33: [link](#)

Building 55: [link](#)

To easily move around CERN, you can download the CERN offline mobile app: MapCERN - Native Application ([link](#)) which should be downloaded on your phone, then you enter the number of the building, and it shows you the way from your location.

How to book a hotel:

1. Procedure to follow to book a room in the CERN hotel

All the participants who want to book a room in the CERN hotel, shall completed the following form: https://cern.service-now.com/service-portal?id=sc_cat_item&name=external-hotel-booking&se=housing

In this part of the form please indicate the following information

Eligibility criteria to stay at the CERN Hotel depends on your CERN registration status and your reason for visit whilst at CERN. ⓘ

*Your CERN Status during your stay (use magnifying glass to select) ⓘ	Any further details about your CERN Status
<input type="text" value="CONF (External)"/>	<input type="text" value="Participation to the conference POSEIDON Consortium Meeting"/>
*Reason to visit CERN during your stay (use magnifying glass to select)	Any further details about reason to visit CERN
<input type="text" value="Workshop/Seminar/Conference"/>	<input type="text" value="Participation to the conference POSEIDON Consortium Meeting"/>

Experiment: Whether you are coming as part of a collaboration with an experiment

For the CERN guarantor part please indicate the following information:

CERN guarantor ⓘ

*Your Guarantor at CERN	*Your Guarantor's email
<input type="text" value="Germana Riddone"/>	<input type="text" value="germana.riddone@cern.ch"/>

* I confirm that my stay has been approved in advance by my CERN guarantor

In the final part *Further details*, please indicate:

We would need to book a room as we are participating at the to the conference POSEIDON Consortium Meeting, which will take place on 27.02.2025. The indico agenda of the meeting ca be found here- <https://indico.cern.ch/event/1503052/overview>

2. Information to be sent to

At the same time, for each participant that want to book a room at CERN hostel, an email should be sent to te.dao.office@cern.ch the following information regarding all the participants that would like to book a room:

- Last Name, First Name
- Email Address
- Event: Posseidon Consortium Meeting, which will take place on 27 February 2025 (<https://indico.cern.ch/event/1503052/>)

- The person can arrive on xxx, with a departure planned xxx
- The collaboration we have with them: EU Project: POSEIDON Consortium Agreement Power Storage In D Ocean
- The guarantor: Germana Riddone germana.riddone@cern.ch

Please indicate in the mail subject: Registration in the system as CONF (in order to be able to book a room in the CERN hotel)

Entering CERN with a car:

For the personnel car: when collecting the access card at Building 33, please inform them that you would like to bring your car onto the CERN site. They will then register your vehicle.

If the car is rented in Switzerland: to have a quick car registration process, it is recommended to bring the *Carte Grise* (Swiss vehicle document if you rent in Switzerland) or a copy of it. If you are renting a car, the rental company will usually provide a copy of this document. I have attached to this email an example of the Swiss *Carte Grise* for your reference.

Outside these opening hours and anytime, it is also possible to print the card at the terminal located in front of the building [55](#) (inside the phone booth). Then the visitor card(s) can be collected from the security guard on duty at Entrance B.

For your car, you can also complete the online form and submit a copy of your grey card (this copy will be destroyed within 48 hours of validation of your request) on the following link - <https://vehicles.cern.ch/vehicles/>

If the car is a loaned or rental vehicle for a maximum duration of 3 days, you are not required to register it, but you will need to badge in at the site entrance.

For your convenience, before going to Building 33, you can park your car on the parking next to Building 55.

Cafeterias and restaurants for the lunch:

1. The closest restaurant to the 6/R-012 conference room is the Restaurant 2 ([building 504](#))
2. There is also the restaurant 1 ([building 501](#))