

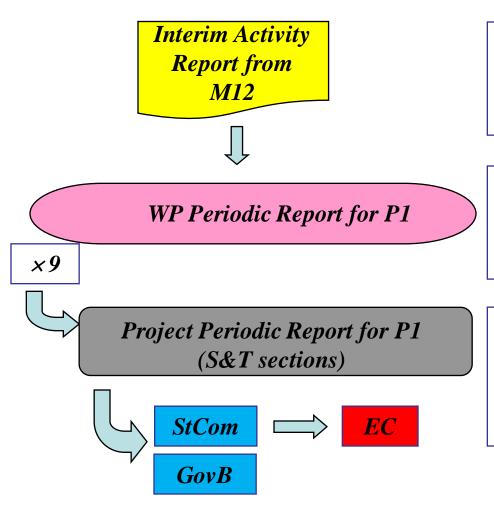
## First Periodic Reporting

## Preparation of the 1<sup>st</sup> official Periodic Report to the EC

- Period 1 of AIDA (18 months) ends on <u>31 July 2012</u>
- 1st Periodic Report to the EC due on 30 September 2012
- Schedule for preparation: see next slides, <u>summer holidays in</u> <u>August!</u>
- For both the S&T reporting and the financial reporting, discipline and commitments by task and WP leaders and all beneficiaries will be necessary
- Templates for S&T and financial reports will be provided by the Coordination Office in early July



## Schedule of S&T reporting for P1



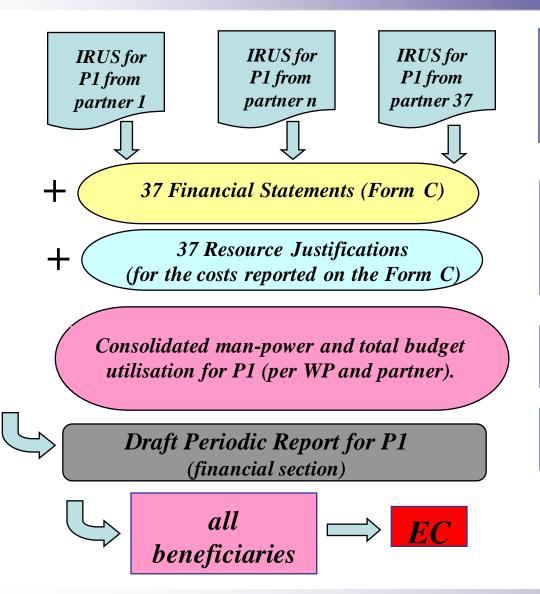
Task Coordinators use the annual Interim Activity Report (M12) and produce a P1 Periodic Report for their task by 31 July 2012.

WP Coordinators assemble and send to the Coordination Office the P1 Periodic Reports for their WP by 31 August 2012.

The Coordination Office prepares the P1 Project Periodic Report, send it to the StCom for approval by 20 Sept 2012 and then the report should be submitted to the EC by 30 Sept 2012.



## AIDA Schedule of financial reporting for P1



Each beneficiary to provide the Resource Utilisation **Summary (full costs) for P1** by 30 August 2012

Each beneficiary to provide the official financial reports for P1 (fraction of the full costs!) by 10 September 2012

**Produced by Coordination Office** 

**Produced by Coordination** Office by 20 September 2012

P1 Periodic Report should be sent to the EC by **30 September 2012**