

Safety Documentation: Folders and Files

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Safety documentation as seen by different stakeholders (HSE, project office, Safety Officers, BE Safety Unit) and from different viewpoints (conceptual, methodical, goal-based...); there are many different initiatives and strong opinions...

Safety Documentation should primarily be a crucial working-tool for all participants in a project or for personnel involved in the operation and maintenance of equipment or facilities. The question to ask to users is "How useful is Safety Documentation for the general CERN population and you in particular?" Safety Documentation is sometimes also necessary as a basis for discussion with the Host States authorities; this might place some constraints on the format. Summarize by giving a basic and down-to-earth definition of the Safety documentation starting from the primary goal of usefulness at CERN.

Practical case of HiRadMat: what are the experience and lessons learnt while putting together the safety files for HiRadMat? And how can this be of benefit for future projects (new facilities or consolidations) like the TCC2/TDC2 consolidation; where does one start? What method and phasing can be suggested? What is the end product? What are the required care and maintenance for Safety Documentation? Actual usage of the end product?

Special but frequent case of upgrades and transformations: how do we document the Safety of a project linked to an operating facility or destined to be housed in an operating facility and finally upgrade the Safety Documentation of the resulting "new" facility?

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