Users’ Office News

Preferred Names

Communications

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Setting of preferred names

- **ACCU Action point**
  
  To follow up the registration of users with long names and to investigate the possibility of setting a preferred name in consultation with the Cards Service.

- **Situation**
  
  - Some names, in particular Latin names, are composed of a series of individual names. Those persons prefer shorter names for their identification in email and on Indico.
  - The importance of the individual parts a name is composed of in practice does not follow any standard.
  - The identity of a person must be preserved.
Proposal for setting Preferred Names

- **Proposal following consultation between**
  - Users’ Office (PH),
  - Record Service (HR),
  - CERN Phone Book developers (GS-AIS),
  - CERN Indico developers (IT),
  - Legal Service.

- **CERN Personnel Database** (Foundation)
  - No changes in the registration so to preserve the identity of a person, following the passport/ID card

- **CERN Phone Book** (LDAP database)
  - Allow preferred settings in the CERN phone book
  - Allow for propagating of the preferred settings to other applications like Indico
Proposal for customization of Names

- **Mechanism:**
  - In the phone book, when logged in, persons registered at CERN will be able to choose their preferred name:
  - From the list of names in the passport, any number and sequence can be chosen as preferred name
  - No free choice of names is permitted so to avoid misuse

- **Example**
  Default: NameA NameB NameC NameD ...NameG
  Can become
  NameG NameC
Interface for Customization of names

- **In Phone Book**
  - Setting the preferred name will be similar to the already existing option to choose the first name via the Phone Book:
  - *When logged in, click ‘user info’*

Note that the first name can be chosen freely
Acceptance of this proposal by ACCU

- If ACCU accepts this proposal then its implementation can be requested on behalf of ACCU.
Insurance coverage

**Users** must be insured for illness and private and professional accidents

The **Users’ Office** was made aware that Insurance Companies do not necessarily insure clients who are in an employment situation like Users. In some cases, work accidents are not covered. The information provided is not always clear to the clients and they may sign a contract with insufficient insurance.

An inquiry towards a selection of common French insurance companies results in
- 1 company ensures without supplement
- 3 companies ensure with a 10-20% supplement
- 5 companies do not ensure against work accident

**Team Leader must verify that the insurance of their team members covers work accidents**