

# SPMS Documentation Status Report

Ivan Andrian  
Sincrotrone Trieste S.C.p.A.  
<ivan.andrian@elettra.trieste.it>

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# Before

- Matt's SPMS installation instructions
- Christine's Manual (quickly out-of-date)
- Heavy emailing (Matt-centric)
- Trial-and-error




# Now

- Documentation Wiki at Elettra
  - Old notes
  - New notes about system parameters by Matt
    - Task-organized
  - Many good intentions and ideas
  - Few time



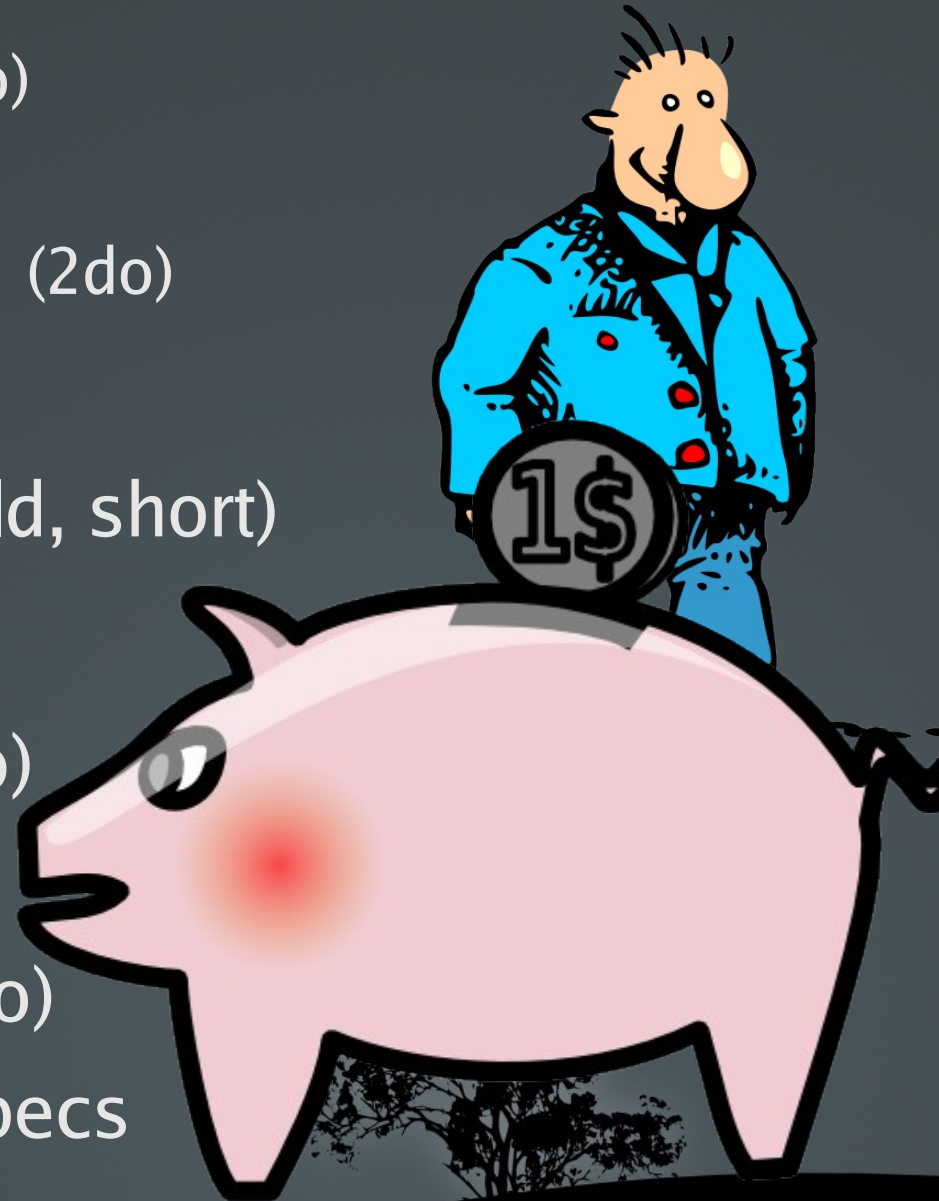
# Topics detail

- Manual for the SysAdmin 
  - SPMS Oracle Installation (old, 2004)
  - Post SPMS Installation (2do)
  - System administration FAQ's (old, 2004)
  - Upload/Download scripts (old, 2004, but close)
- Manual for Conference Admin – (*Chief*) Editor
  - SPMS (conference) set-up
    - Propose Invited Oral Mode
    - Call for abstracts
    - Abstract Reclassification etc.



# Topics detail (continued)

- During The Conference (2do)
- Post Conference (2do)
- SPMS administration FAQ's (2do)
- Manual for end-user
  - SPMS User Instructions (old, short)
- Registration
  - Registration Overview (2do)
  - Registration Setup (2do)
  - Handling Registrations (2do)
  - New registration module specs



# How is it evolving?

- Very, very, very, very [...] slowly
  - We all have other top-priority tasks that are, well, *top priority!*
  - Difficult to cover different point of views (Oracle administration / Editor in Chief / Normal user)
  - Not easy to maintain (need time and will...)



# Tomorrow – a proposal

- Bind documentation mngmt to conferences

e.g.: EPAC08

- Registration – Marina / TheOffice / Alain
- IT (PC setup, programs, etc.) – Stefano
- Editing – Ivan
- Scientific Programme – CPJG
- Ind. Exhib. – Renzo / TheOffice
- JPSP (web) – latex2html ?



# Documentation Update

- Shall we put it as an 'obligation' in JACoW?
  - New Frequently Asked Questions
  - Specific features/matters of new SPMS versions
- Key persons in new conferences org.
  - make clear about this role
- Tracker / Moderator in JACoW?





# Conclusions

- An effort to get documentation has started
- Far from completed
- Need to involve more people
- It will be a continuous task

