

WLCG operations: communication channels

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WLCG operations
coordination kick-off meeting
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- Collaborative tools
 - Main Twiki page
 - Indico page
 - Twikis for task forces (at their discretion)
- Meetings
 - Daily operations meeting (should remain as today)
 - Fortnightly coordination meeting
- Mailing lists
- Broadcasts
- Conclusions

- Web page
 - Will be reachable from <http://wlcg.web.cern.ch/grid-operations>
 - General **description** of mandate, goals, tasks, composition
 - Will provide an updated **summary** of all the activities, links to the meeting agendas and minutes and to relevant information, open **actions**, etc.
 - Task forces may create subpages if they wish

- Duration ~ 1.5 hours
- Purpose
 - To report on the status of **ongoing activities** (e.g. **task forces**)
 - For the **experiments** to briefly summarize their previous two weeks of operations and announce **future plans**
 - Statistics and plots, e.g. data transfers, WC/CPU time, availability should be uploaded before the meeting
 - Particularly **serious issues** encountered
 - E.g. reprocessing campaigns to begin, etc.
 - For the **Tier-1s** to report important recent and future changes to their services (similar to the old T1SCM but not restricted to storage)
 - To report important **news** concerning **middleware** releases, new **requirements**, etc. (e.g. “**baseline services**” update), news from other working groups and the **LHC operations and schedule**
 - Highlight information concerning **Tier-2s**
 - Update an action list
- **Minutes** will be taken
- Videoconference or phone conference?
 - Video with phone bridge is preferred
- **Adapt structure according to needs and feedback**

1. One for communication among the **team members**
 - **Mandatory** for team members, but open to anybody interested
2. Some for internal communication within **task forces**
 - Created at the task force's discretion
 - Open only to team members
3. One for communication among **everybody involved in operations**
 - All sites should participate either directly or via delegation

- Does it already exist?
 - There is *wlwg-operations@cern*
 - The very name makes it an obvious candidate (also to avoid confusion in case a new list is created)
 - Try to **reuse existing** communication channels in WLCG, EGI, OSG, Nordugrid
- How should it be populated?
 1. Automatically by extracting email addresses from other sources
 2. Ask people to subscribe and assume that everybody interested is there
 3. Suggestions?

- Do we need “WLCG broadcasts”?
 - Maybe but I do not expect to be used often
 - In many cases the messages should need to be agreed anyway with EGI, OSG, NorduGrid to avoid conflicts with their internal operations
 - Therefore could just be implemented by using existing systems in the federated Grids (e.g. EGI broadcasts)

- Have all the information easily reachable from the main WLCG page
- Have a fortnightly meeting with a maximum of useful information
- Create a minimum number of mailing lists avoiding duplication of communication channels
 - Need feedback on which channels to reuse
- Broadcasts
 - Not foreseen right now unless the general consensus tells otherwise