Users’ Office News

• Experience with the new Procedures and Forms

• Status of the Project for a possible future insurance

Doris Chromeck-Burckhart

Head of Users Office
Registration Procedures

- New regulations came into force 1.1.2013

- A revision of the contract handling procedures had the aim to
  - Adapt the legal framework and the procedures to common employment situations in the scientific community
  - Streamline and facilitate the registration procedures
  - Increase the possible maximum contract length
  - Harmonize registration procedures and forms across CERN

- The transition from the previous to the new procedures is successfully completed

- The Users’ Office extended more than 1000 contracts at the turn over of the year and many new contracts

- The Improvements of the new procedures are already apparent
Statistics

1.3.2013

<table>
<thead>
<tr>
<th>Users</th>
<th>10776</th>
</tr>
</thead>
<tbody>
<tr>
<td>COAS (Cooperation Associates)</td>
<td>36</td>
</tr>
<tr>
<td>VISC (Visiting Scientists)</td>
<td>52</td>
</tr>
<tr>
<td>UPAS</td>
<td>758</td>
</tr>
</tbody>
</table>

The increase of the maximum contract length is well appreciated. Today 118 Users have already a contract length of more than two years.
Project for an alternative Insurance for Associated Members of the Personnel

Follow-up of the proposal presented at the last ACCU meeting on 7th of December 2012 by Lorenz Stämpfli

This insurance project has the aim of fulfilling the needs of the Users at CERN for financial cover of

- emergency health problems
- health problems due to private and work accidents

It should be valid in Switzerland and France

This insurance is considered subsidiary to an existing base insurance

Cost estimate: 1.55 Chf /day/person
Status

- The offer presented in the last ACCU meeting was clarified
- An additional offer was requested: the option to subscribe for a complete insurance with the same insurances company making use of the same subscription mechanisms
- Possible implementation models are under study, considering that
  - The offer must be cost effective
  - The insurer refrains from administrating the contract affiliation and fee payments and requests a single point of contact
  - CERN is not the employer nor the insurer
  - The institutes need to participate as actors in the project
The insurance contract is concluded between the User and the insurance company collectively via CERN.
The insurance fee is paid by the institutes and collectively transmitted to the insurance company via CERN.
Next Steps

Define in detail the contract agreements with the insurance company

Define in detail the list of benefits

Agree with the institutes on their role

Clarify the involvement of CERN with the management and the legal service, administration and software support

Obtain data about the estimated number of contracts in the first year

Provide the Insurance Company with this information
Questions to ACCU

- Are the institutes willing to take on their role and responsibility?

- Shall CERN continue with this project

- How many Users would subscribe to the subsidiary insurance?
  a. as an individual person
  b. including family members

- How many Users would subscribe to the complete insurance?
  a. as an individual person
  b. including family members
The insurance contract is concluded between the User and the insurance company collectively via CERN.

The insurance fee is paid by the institutes and collectively transmitted to the insurance company via CERN.