FIRST INDICO WORKSHOP

27-29 MAY 2013 CERN

Basic Administration Guide

Alejandro Avilés

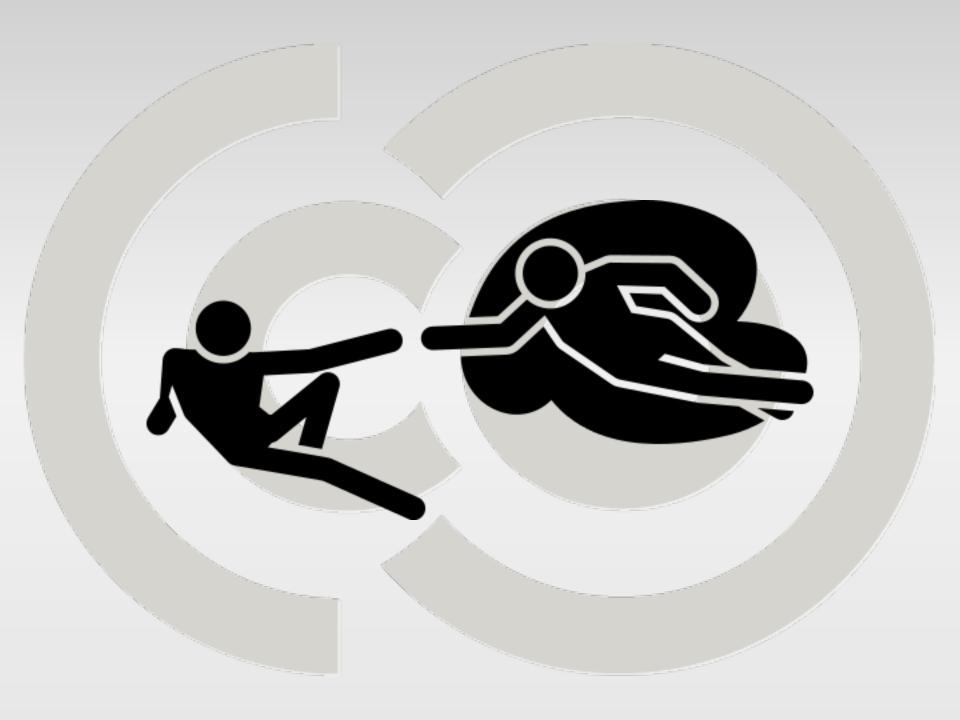


ADMINISTRATION

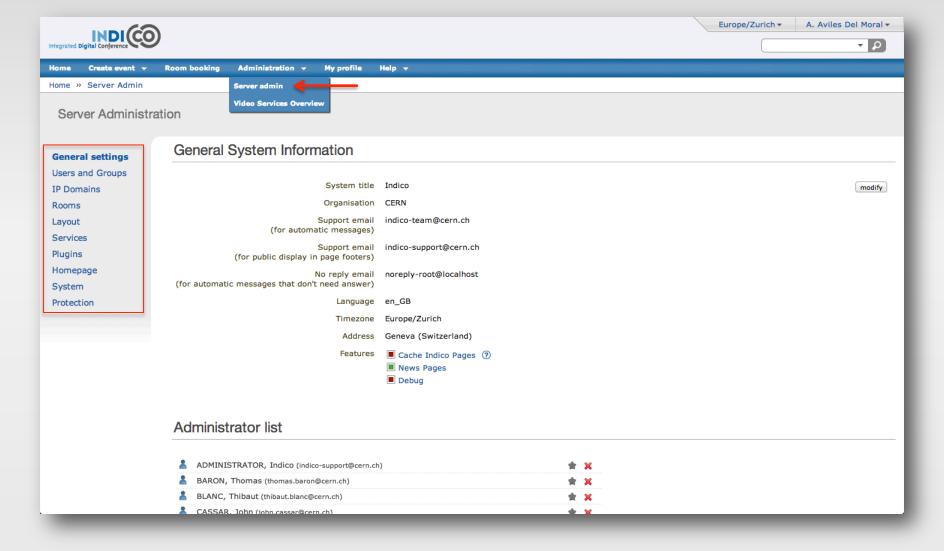
Know your power

"Let us make admins in our image, in our likeness, so that they may rule over the users of the Internet"

The developers



ADMINISTRATION



ADMINISTRATION

Know your tools





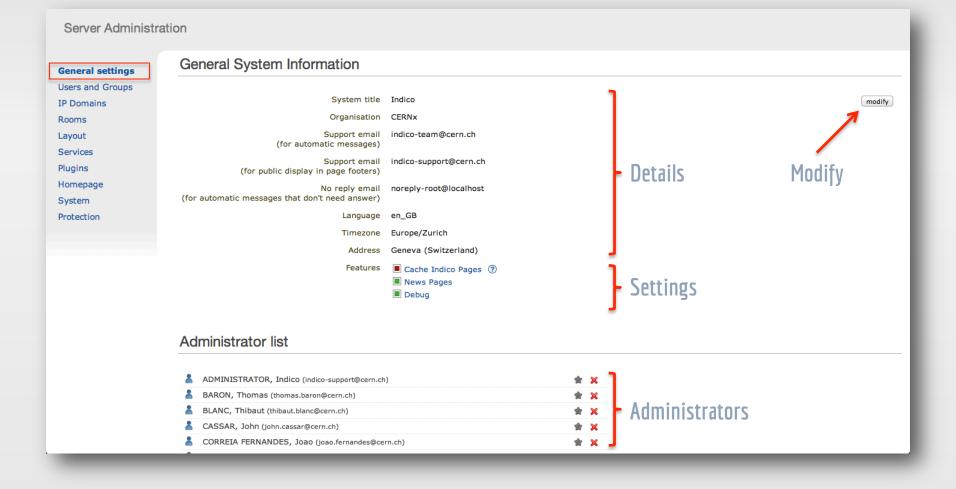
GENERAL SETTINGS



GENERAL SETTINGS



Set basic Indico information and administrators



GENERAL SETTINGS



modify

And also some settings

Server Administration

General settings

Users and Groups

IP Domains

Rooms Layout

Services

Plugins

Homepage

System

General System Information

System title Indico

Organisation CERNx

Support email (for automatic messages)

indico-team@cern.ch

Support email (for public display in page footers)

indico-support@cern.ch

(for automatic messages that don't need answer)

No reply email noreply-root@localhost

Language en_GB



News Pages



Administrator list

*	ADMINISTRATOR, Indico (indico-support@cern.ch)	☆	×
-	BARON, Thomas (thomas.baron@cern.ch)	索	×
-	BLANC, Thibaut (thibaut.blanc@cern.ch)	愈	×
-	CASSAR, John (john.cassar@cern.ch)	愈	×
*	CORREIA FERNANDES, Joao (joao.fernandes@cern.ch)	愈	×



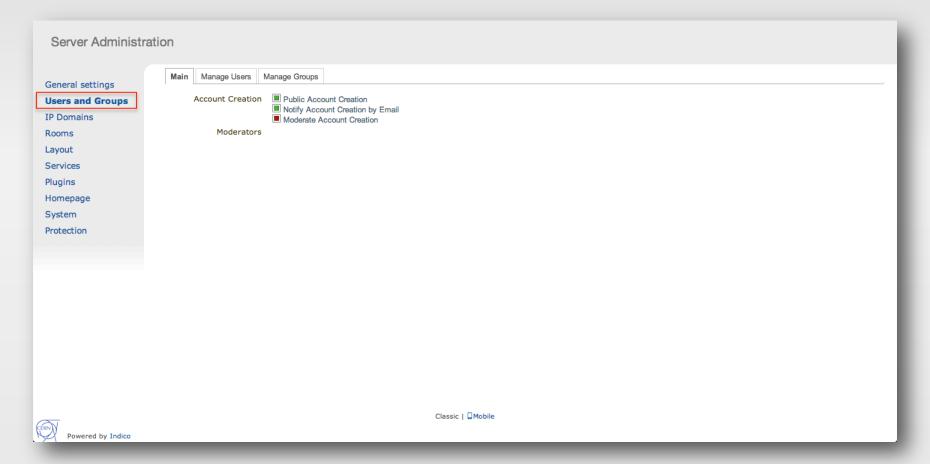






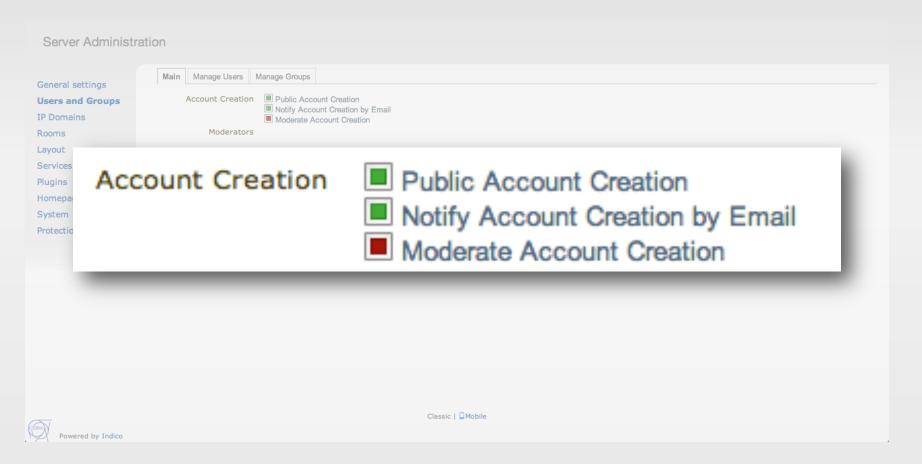


Manage accounts creation





Manage accounts creation





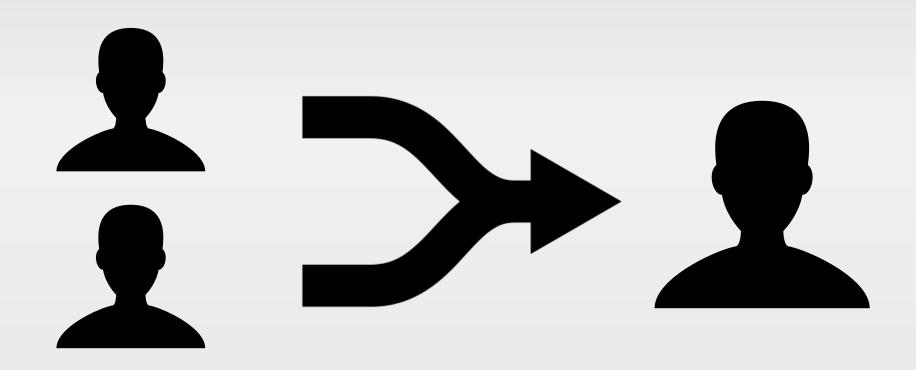
Create and manage users and groups

Server Administr	Main Manage Users Manage Groups
Users and Groups IP Domains Rooms Layout Services Plugins Homepage	The database currently hosts 59403 users. Tools New User Merge Users Log in as Tools
System Protection	Browse Users by last name: Clear all 1 - 2 7 a b c d e f g h i k i m n o p q r s t u v w x y z • • • • • • • • • • • • • • • • • •
	Surname First name Email Organisation apply - Search
Powered by Indico	Classic Mobile

Create new Indico users



Merge two accounts



Search and modify users

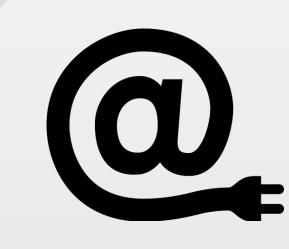


INDI(60)					Europe/Zur	ich ▼ A. Aviles
igital Conference					(
Create event ▼ Room bo	ooking Administration -	My profile Help ▼				
My Profile						
Personal Area for C	Jose Benito GONZ/	ALEZ LOPEZ				
Dashboard Account Details	Preferences Favorites HTTF	P API Authorized Apps				
			У	our personal data. You can rent accounts you can use	to login. You can add	
Details for Mr. G	ONZALEZ LOPEZ,	Jose Benito				
Title	Mr. (edit)					
Family Name	Gonzalez Lopez (edit) 💝					
First Name	Jose Benito (edit) 💝					
Affiliation	CERN (edit) 💝					
Email	jose.benito.gonzalez@cem.ch (e	dit)				
Secondary emails	jbenito@mail.cem.ch (edit)					
Address	(edit)					
Telephone	+41227674345 (edit) 🕏					
Fax	+41227668471 (edit) 🕏					
Your account(s)						
Account status	activated disable the account					
	☐ jbenito	Nice	External account			
	jbenito i i i i i i i i i i i i i i	Local	Change password			

And manage groups







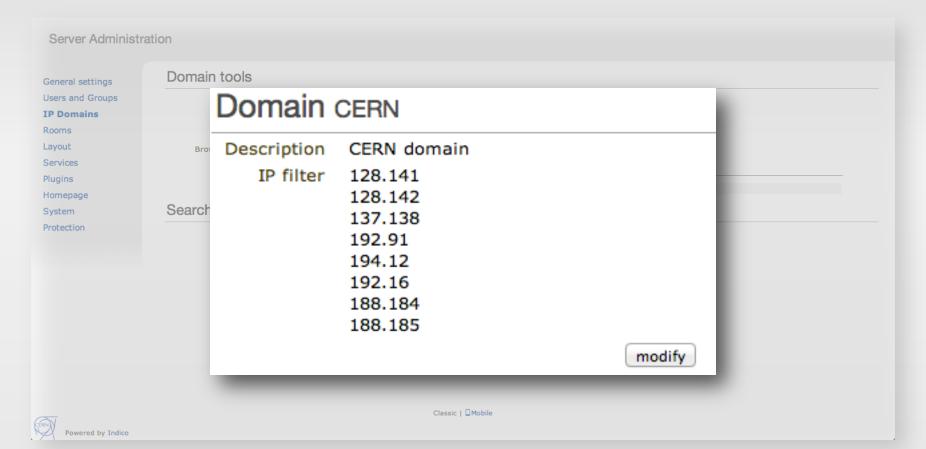


Define domains based on IP ranges

Server Administra	ation
General settings Users and Groups IP Domains Rooms Layout Services Plugins Homepage System Protection	The database currently hosts 2 domains. Tools New Domain Browse Domains clear all [c] I CERN Search Domains
	Nameapply Classic
Powered by Indico	

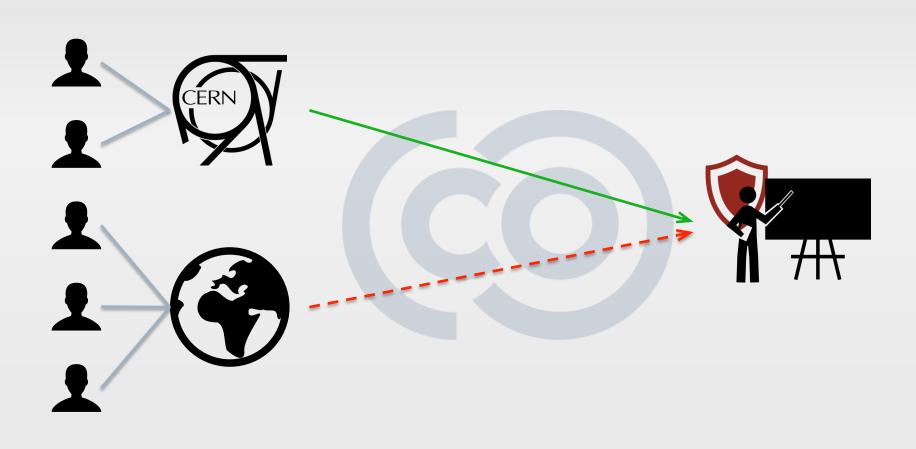


Example of IP ranges

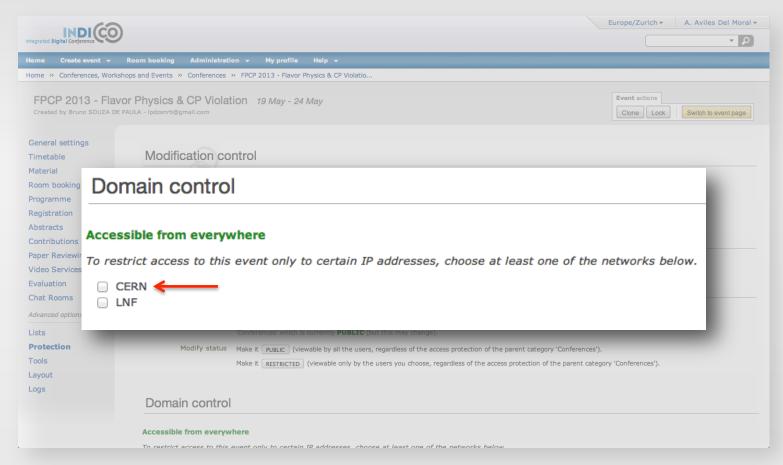


And protect events by domain





Do it from the event management page





ROOMS



ROOMS



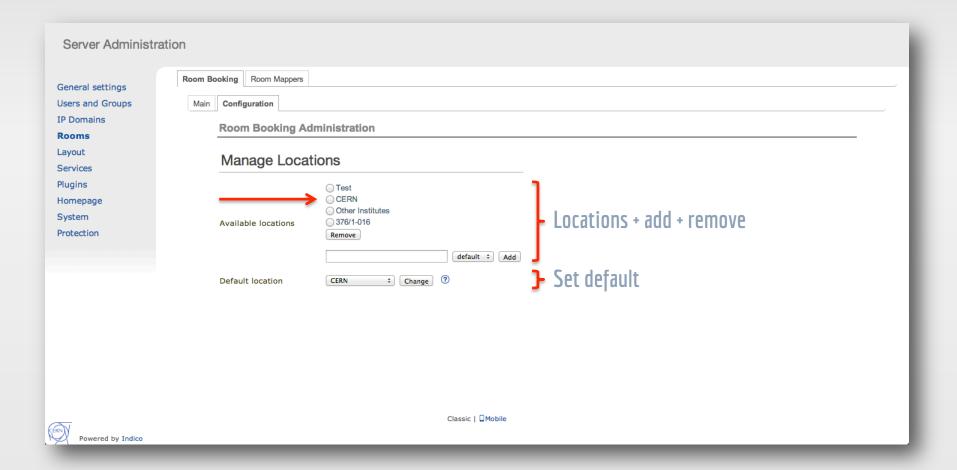
Manage the available rooms at your institution

Server Adminis	tration
General settings Users and Groups IP Domains Rooms Layout Services Plugins Homepage System Protection	Room Booking Configuration Conference Room Booking Room Booking Module Status: Click to DEACTIVATE Room Booking Module De/Activate Available Room Booking Plugins default This is the default Indico Room Booking plugin. It relies on a ZODB separate backend. It support custom room attributes, and equipment CERN This is the CERN Indico Room Booking plugin. It relies on a ZODB separate backend. It support custom room attributes, and equipment
	Built-in ZODB Plugin You can use the main Indico ZODB backend simply by entering the same Host and Port. Host pcudssx1511.cem.ch Port 9676 Realm Ixfsrb5703.cem.ch User indico Password Save

ROOMS — CONFIG



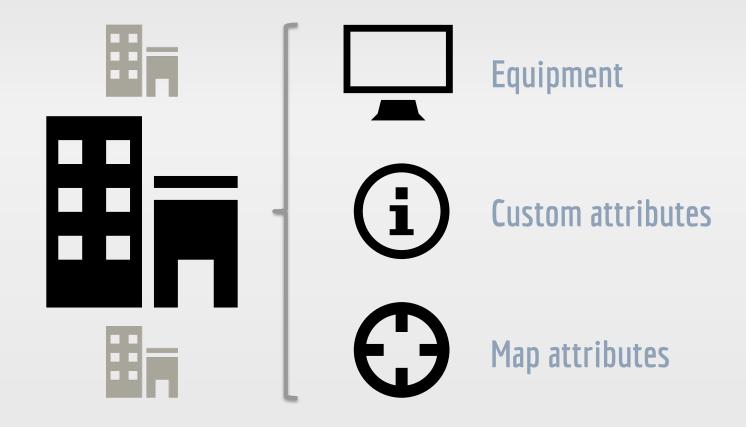
Manage the locations and rooms



ROOMS — CONFIG



Manage rooms and their attributes



ROOMS — CONFIG

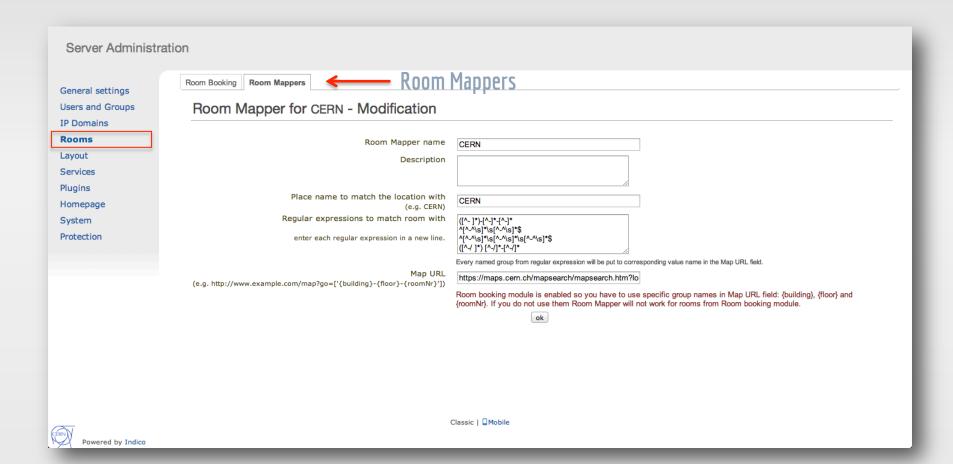




Custom attributes

Name	Required	Hidden	Actions
Simba List			Remove
IP			Remove
H323 IP			Remove
Live Webcast			Remove
Map URL			Remove
documentation			Remove
Booking Simba List			Remove
notification email			Remove
test			Remove
			Add new
			Save ?







al settings	Room Booking Room Mappers			
and Groups	Room Mapper for	CERN - Modification		
nains is t		Room Mapper name Description	CERN	
enter each re	egular expression in a new line. Map URL {building}-{floor}-{roomNr}'])	https://maps.cern.ch/mapse		up names in Map URL field: {building}, {floor} and
_	_		ok	



Configure how rooms are mapped for each location

https://maps.cern.ch/mapsearch/mapsearch.htm?

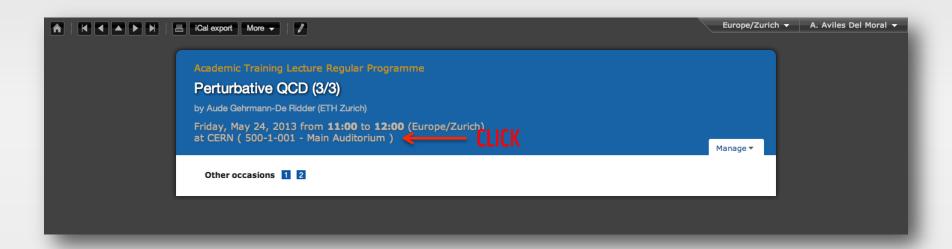
loc=['{building}/{floor}-{roomNr}']

This can be handled via:

- > Room Booking plugin
- > Regular expressions



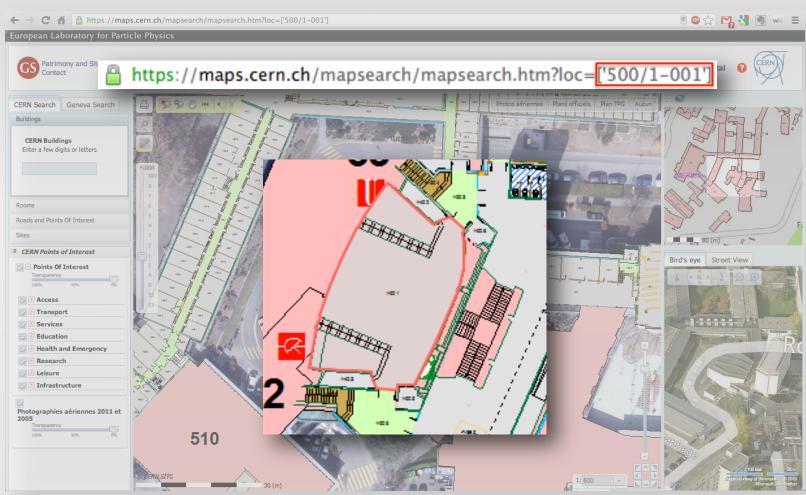
Quick example









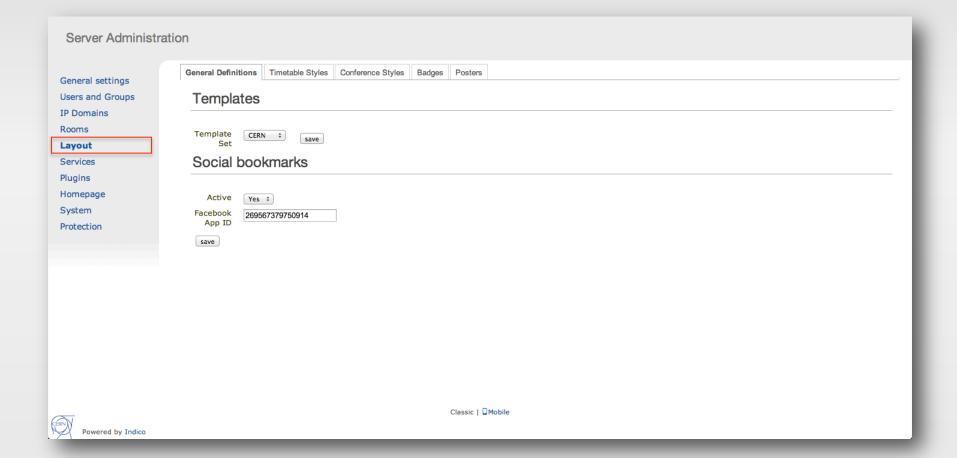




LAYOUT



LAYOUT

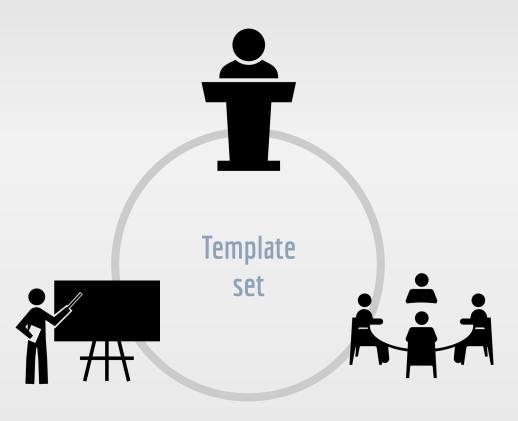


LAYOUT

Change the look and feel of event elements

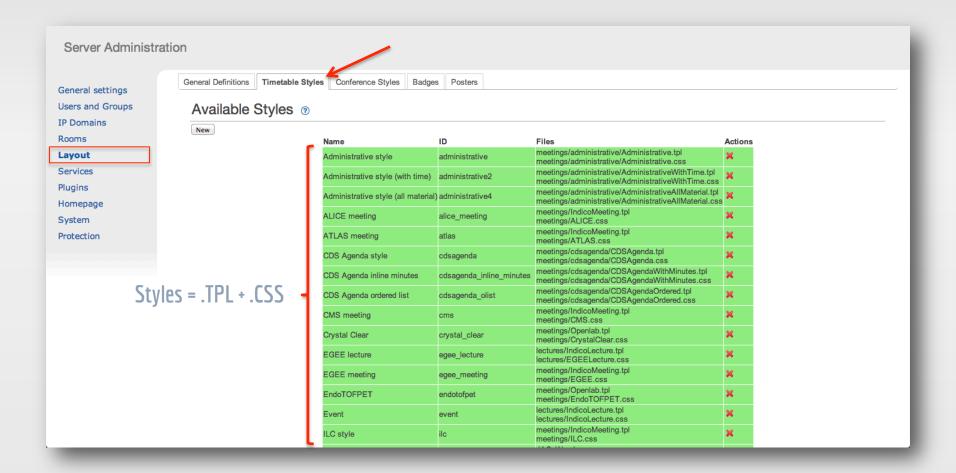
Create templates for:

- > Events page
- > Conference timetables
- > Badges
- > Posters



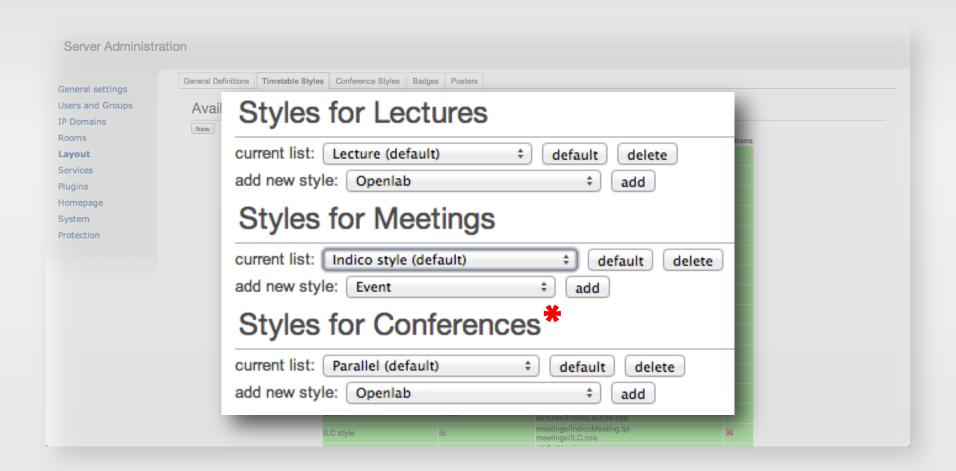
LAYOUT — EVENT PAGE

Add new styles

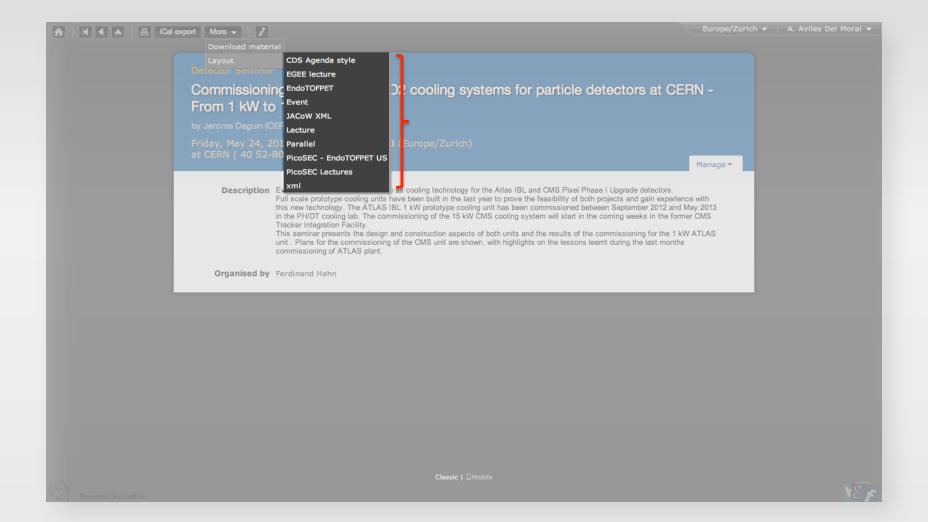


LAYOUT — EVENT PAGE

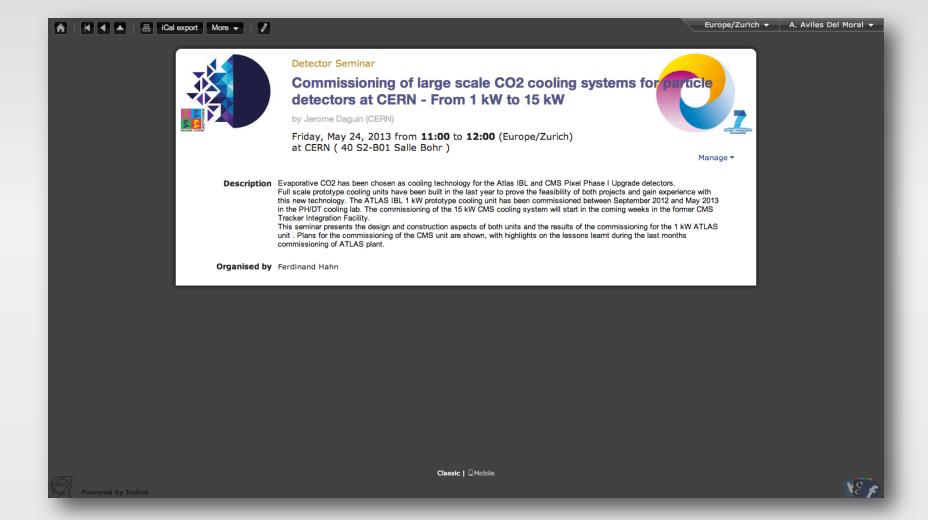
Set available and default styles per event type *



LAYOUT — EVENT PAGE

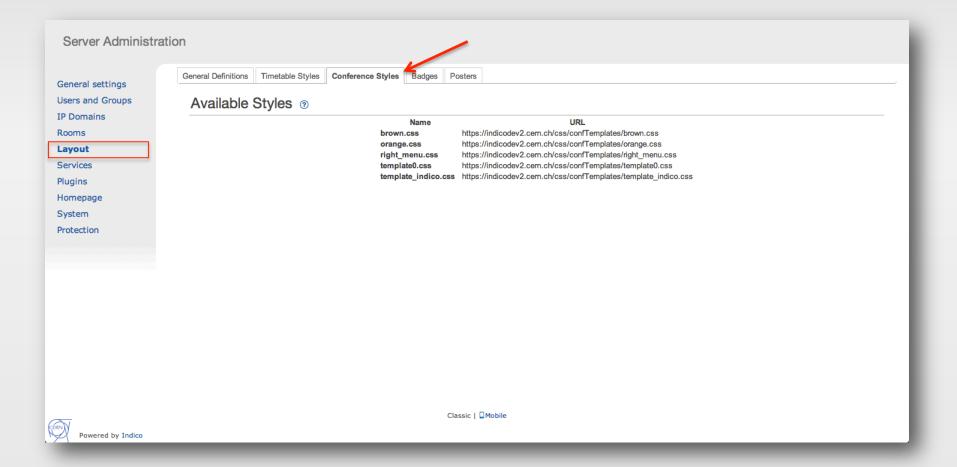


LAYOUT — EVENT PAGE



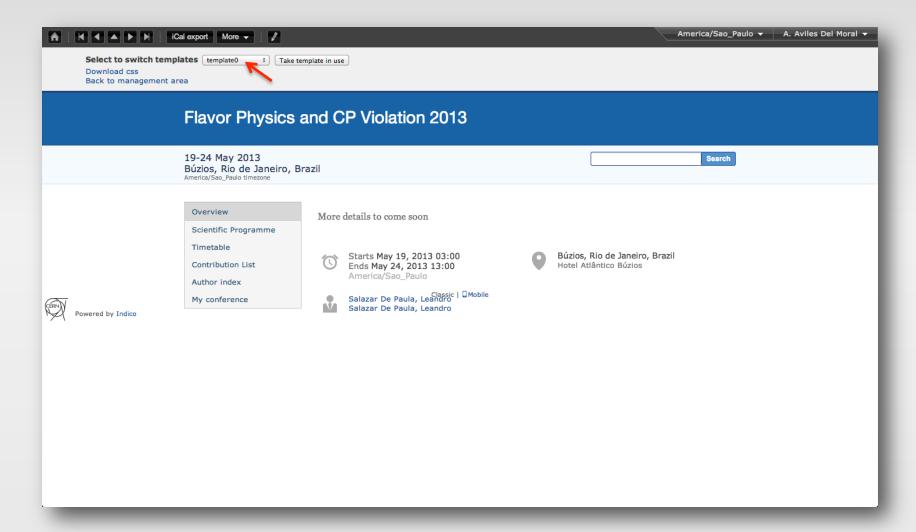


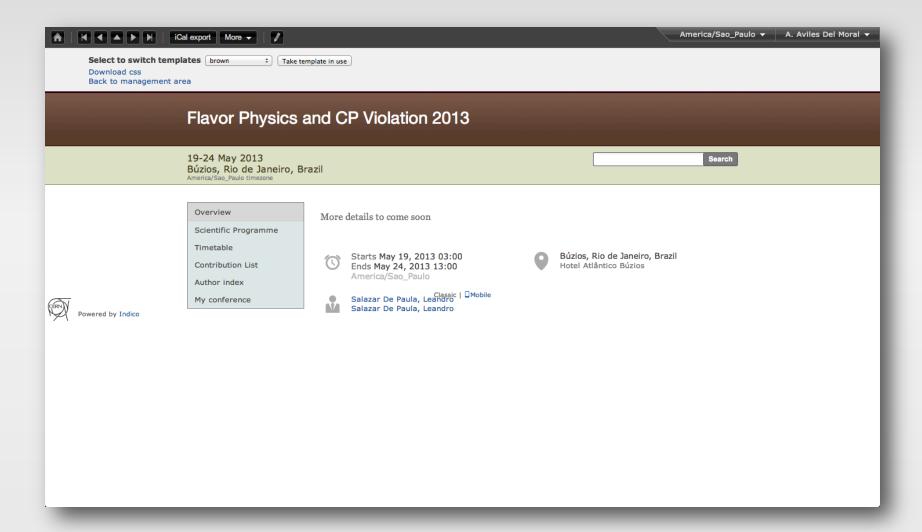
Default styles for conferences



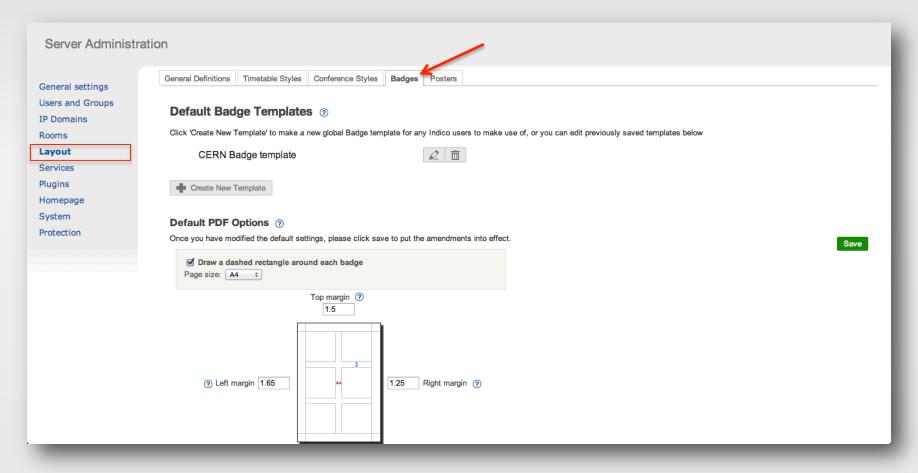
Change it in the management zone of a conference

	and CP Violation 2013 19 May - 24 May PO MACEDO - polyeemmali.cern.ch Clone Lock Switch to event page
General settings Timetable Material Room booking Programme Registration Abstracts Contributions Paper Reviewing Video Services Evaluation Chat Rooms Advanced options Lists Protection Tools Layout Logs	Stylesheets Currently used stylesheet Click here in order to select one of the default stylesheets Apply stylesheet Upload your own stylesheet and upload if. An example stylesheet can be downloaded here. Color customization Conference header text color Conference header gg Apply color Lapply color Conference logo Upload a logo Cnoose File No file chosen Upload logo Preview No logo has been saved for this conference
	Page Footer

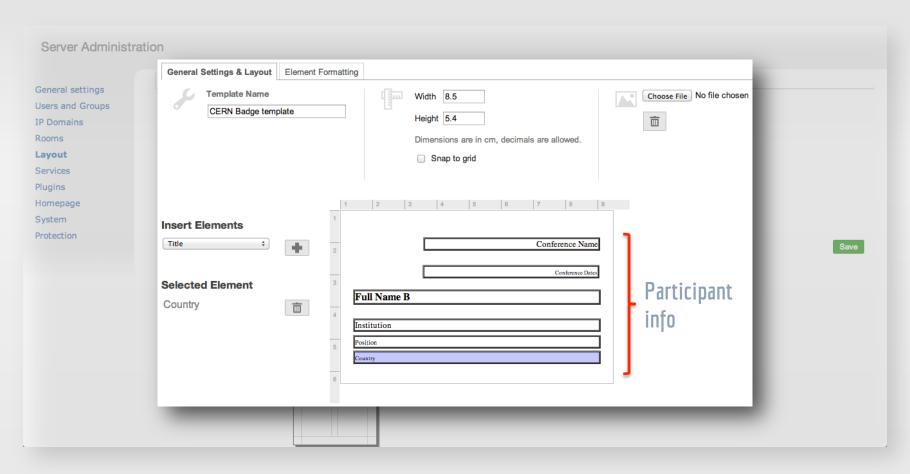


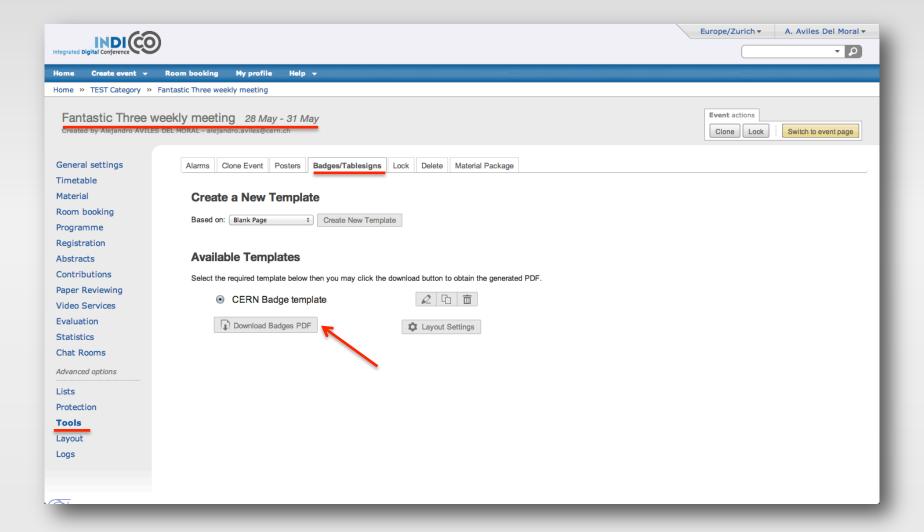


Manage styles for badges printing



Manage styles for badges printing







Fantastic Three weekly meeting

28-31 May 2013

Alejandro Aviles Del Moral

Universidad de Granada (ES)

SPAIN www.cern.ch



Fantastic Three weekly meeting

28-31 May 2013

Pedro Ferreira

CERN

PORTUGAL www.cern.ch



Fantastic Three weekly meeting

28-31 May 2013

Mr. Fantastic Fantabulous

Fantastic SA

UNITED STATES OF AMERICA www.cern.ch



Fantastic Three weekly meeting

28-31 May 2013

José Benito González

CERN

SPAIN www.cern.ch

LAYOUT — POSTERS

Also the layout for your event

Same procedure as for badges

- > Define the template
- > Extend it for the event
- > Print it!



particle physics seminar

SPEAKER: Alejandro Aviles Del Moral (Universidad de Granada (ES))

TITLE: Fantastic Three weekly meeting

DATE: 2013-05-28 - 2013-05-31

PLACE: 513-1-024

ABSTRACT

Lorem ipsum dolor sit amet, consectetuer adipiscing elit, sed diam nonummy nibh euismod tincidunt ut laoreet dolore magna aliquam erat volutpat. Ut wisi enim ad minim veniam, quis nostrud exerci tation ullamcorper suscipit lobortis nisl ut aliquip ex ea commodo consequat. Duis autem vel eum iriure dolor in hendrerit in vulputate velit esse molestie consequat, vel illum dolore eu feugiat nulla facilisis at vero eros et accumsan et iusto odio dignissim qui blandit praesent luptatum zzril delenit augue duis dolore te feugait nulla facilisi. Nam liber tempor cum soluta nobis eleifend option congue nihil imperdiet doming id quod mazim placerat facer possim assum.

Organised by:



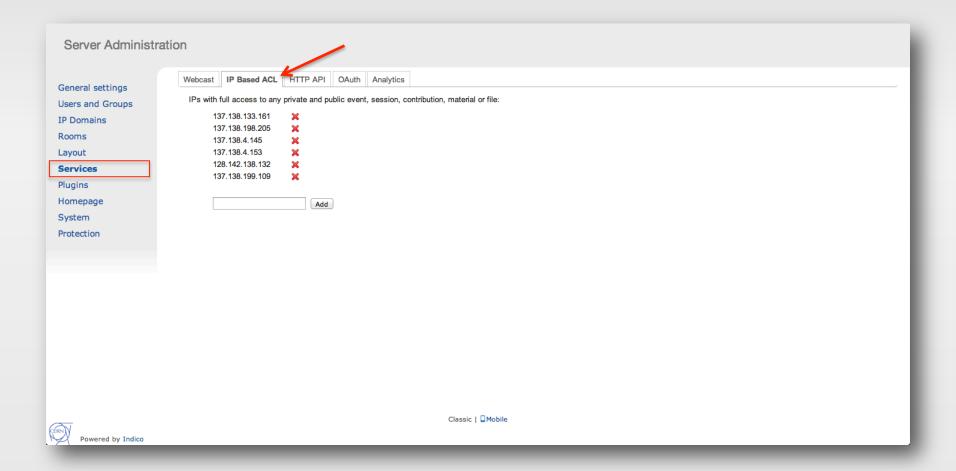


SERVICES



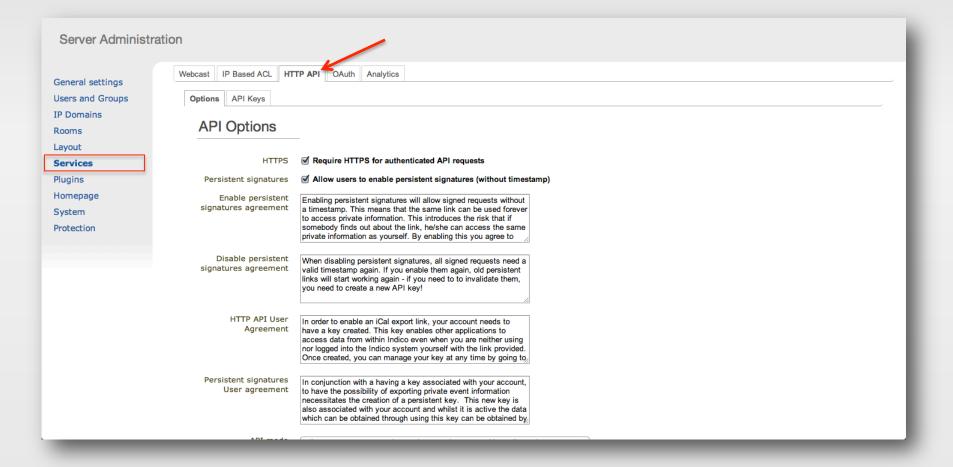
SERVICES — IP ACCESS





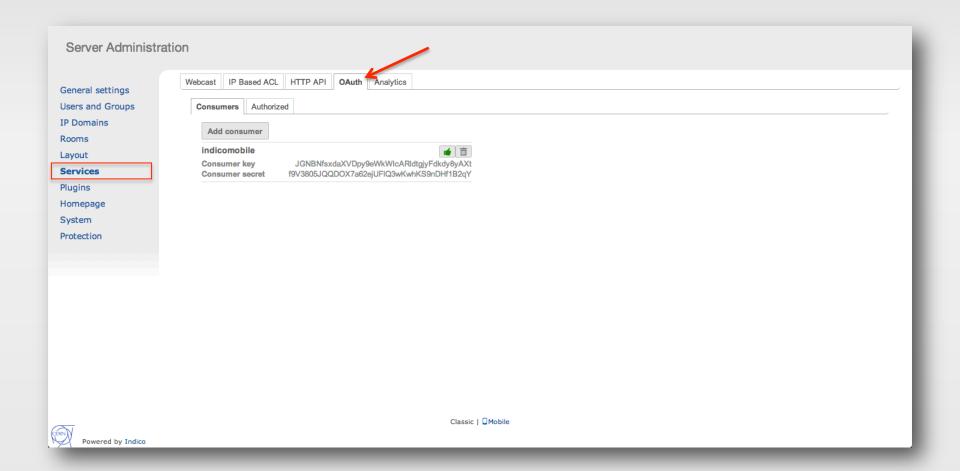
SERVICES — HTTP API

Let other applications access Indico data



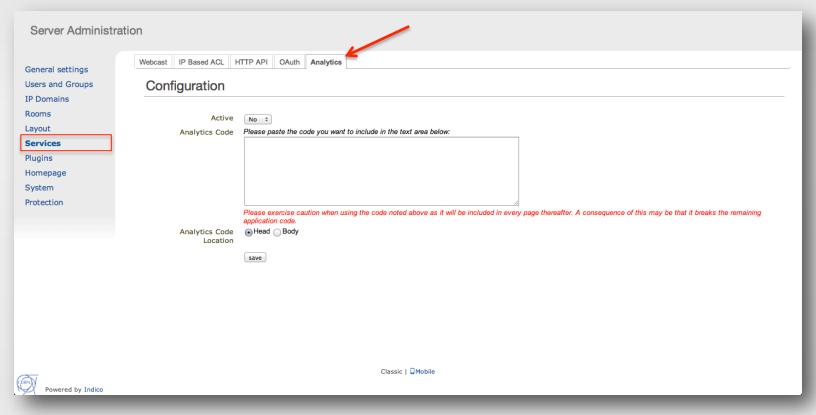
SERVICES — OAUTH

Indico supports OAuth and it's used by Indico Mobile atm

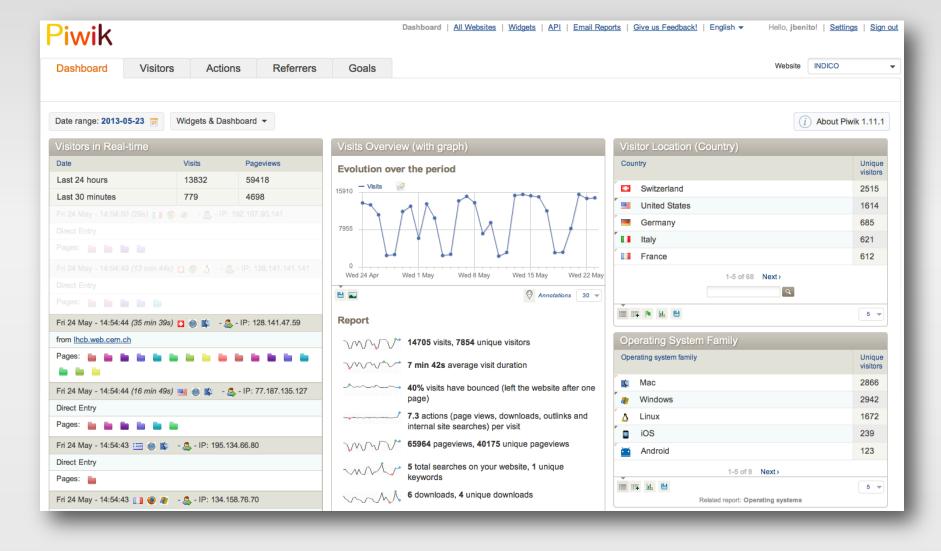


SERVICES — ANALYTIC





SERVICES — ANALYTICS



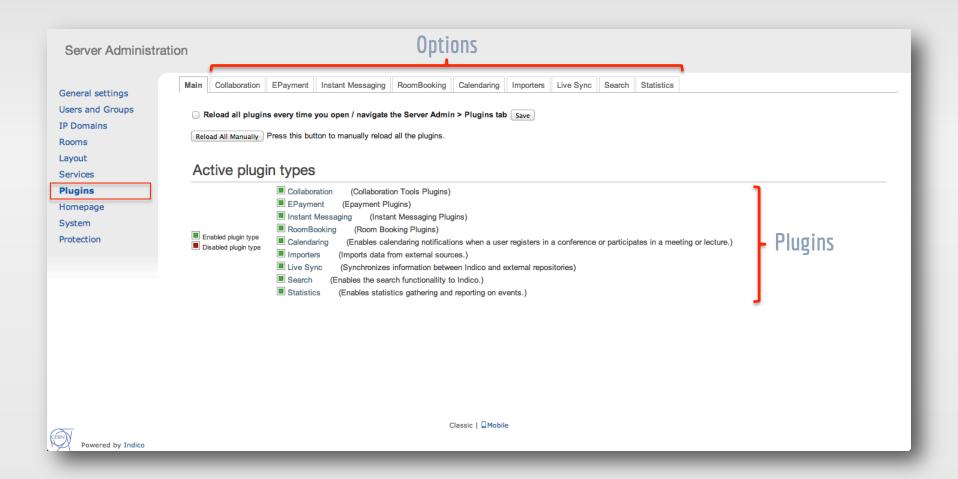


PLUGINS



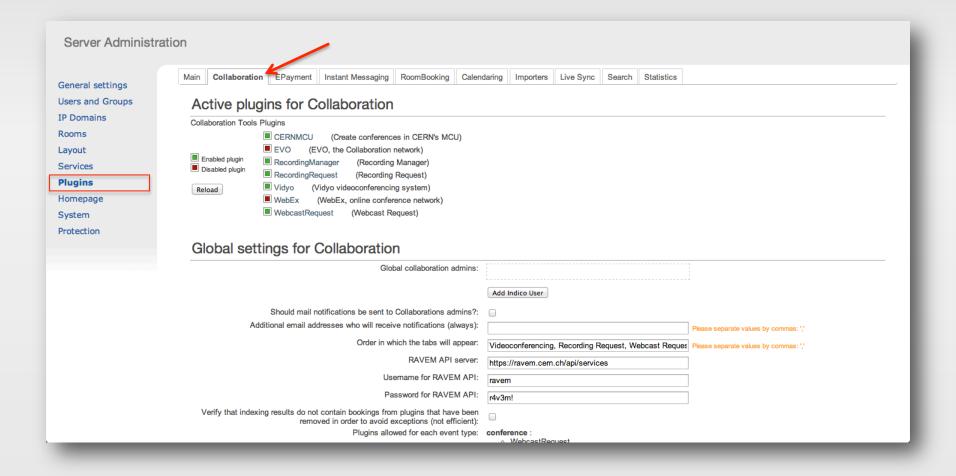
PLUGINS

Enable/disable available plugins



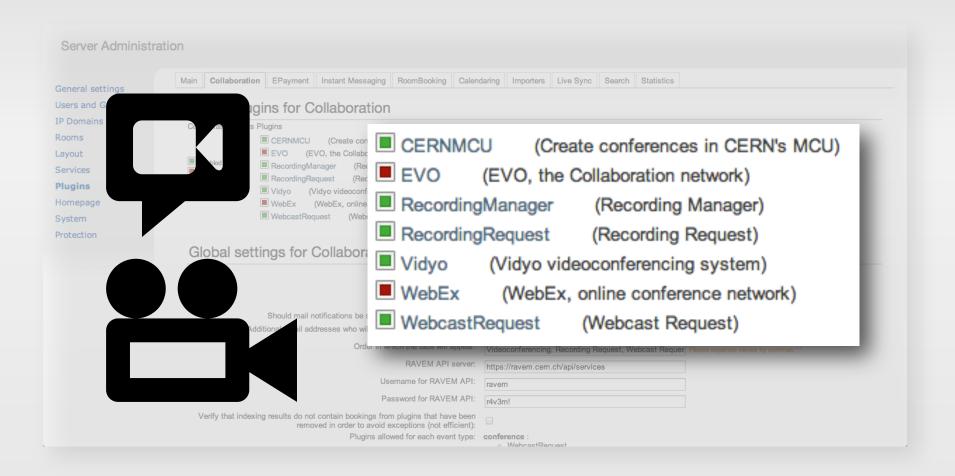
PLUGINS — COLLABORATION

Video conferences plugin



PLUGINS — COLLABORATION

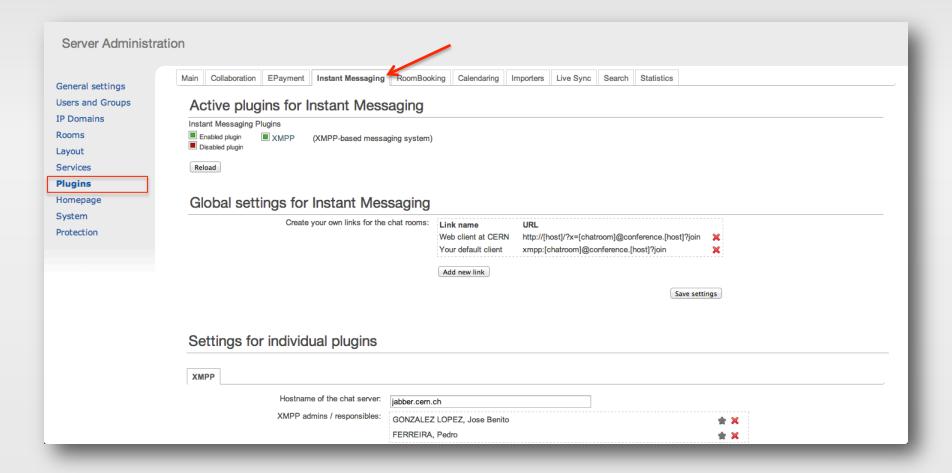
Videoconference & Recording request



PLUGINS — MESSAGING

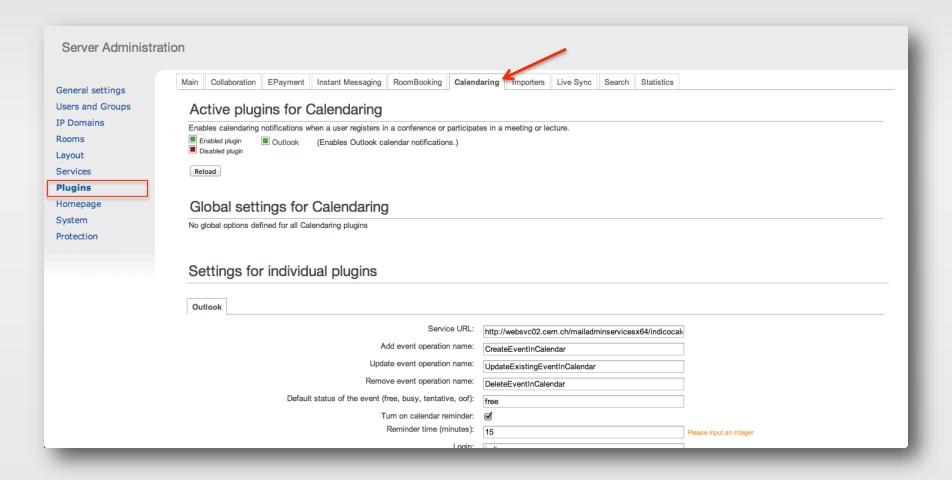


Configure XMPP protocol



PLUGINS — CALENDARING

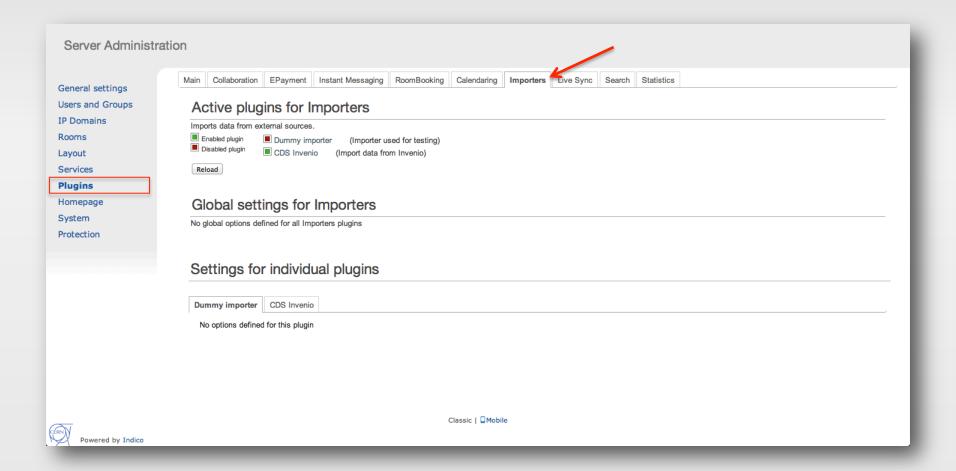
Calendar notifications when a user registers in an event



PLUGINS — IMPORTERS



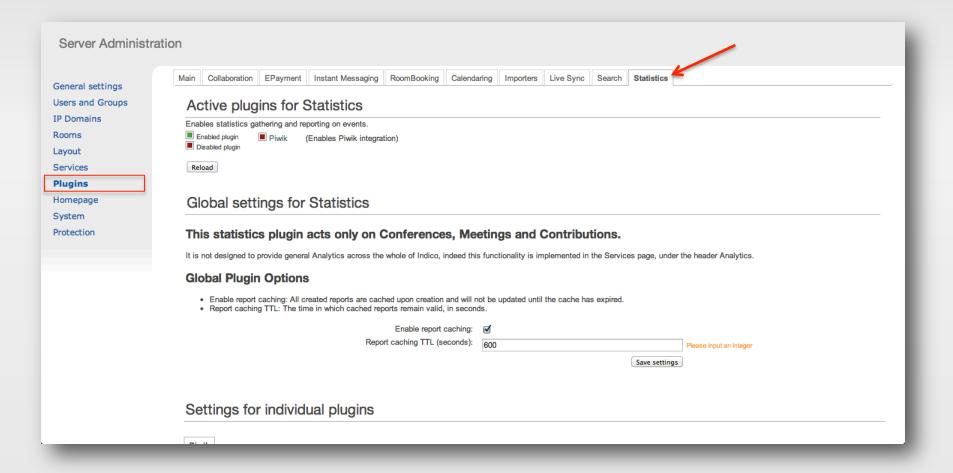
Import data from other sources



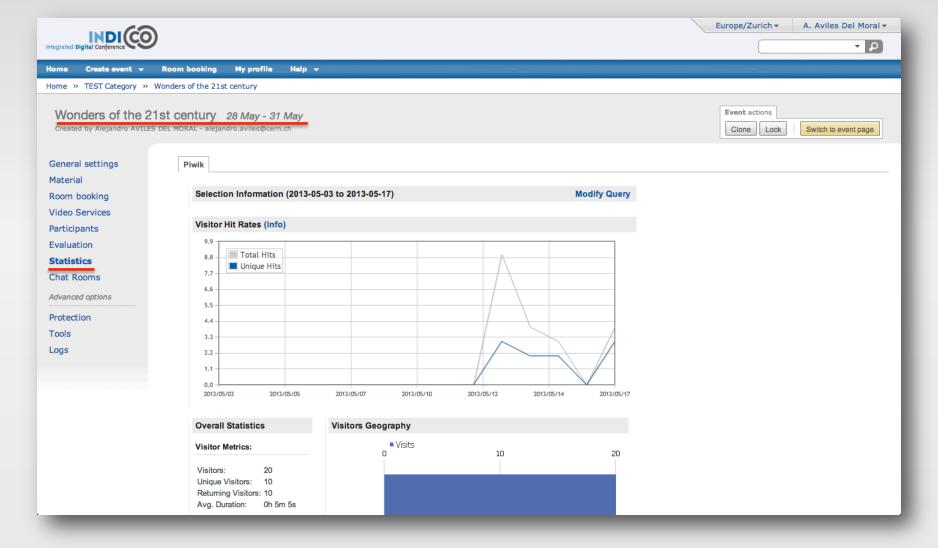
PLUGINS — STATISTICS



Configure statistics per event with Piwik



PLUGINS — STATISTICS





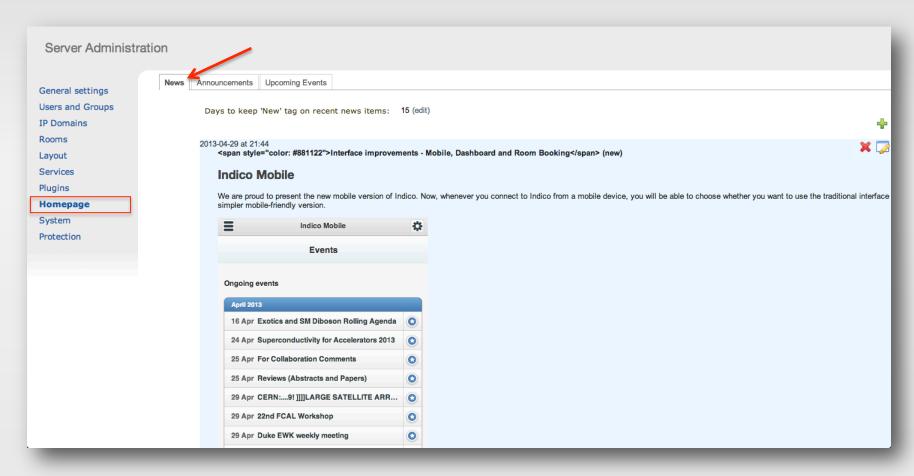
HOMEPAGE



HOMEPAGE — NEWS



Post and configure *news* showed in the homepage



HOMEPAGE — ANNOUNCEMENTS

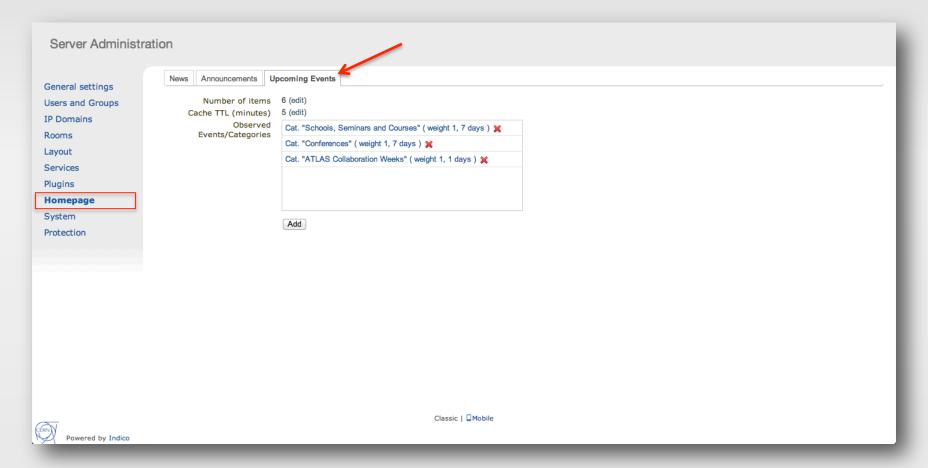


Activate an Indico-wide message

Server Administ	cration
General settings Users and Groups IP Domains Rooms Layout	News Announcements Upcoming Events Announcement Text:
Services Plugins Homepage System Protection	Save
Powered by Indico	Classic

HOMEPAGE — UPCOMING EVENTS

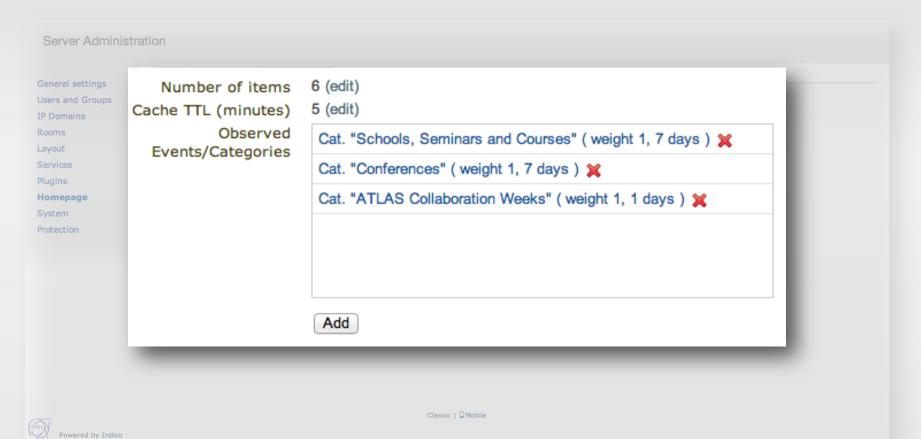
Configure the *Upcoming Event* sidebar



HOMEPAGE — UPCOMING EVENTS



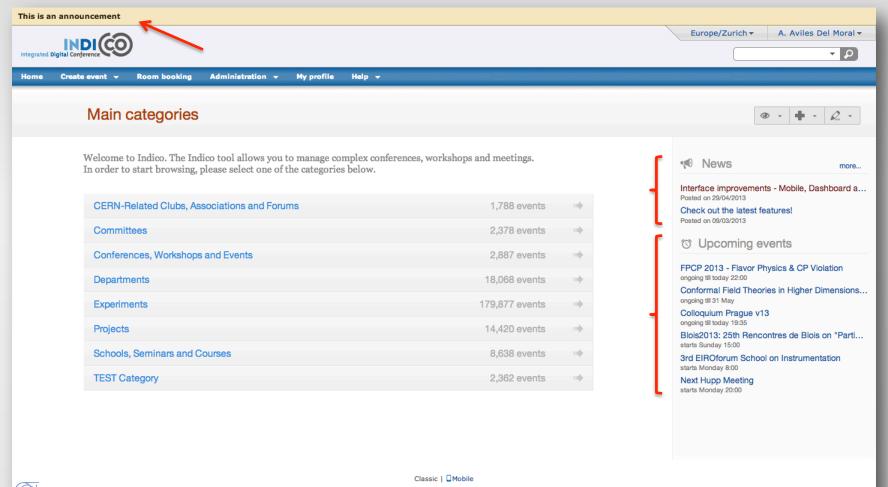
Configure the *Upcoming Event* sidebar



HOMEPAGE

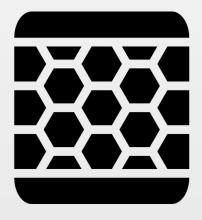
Powered by Indico





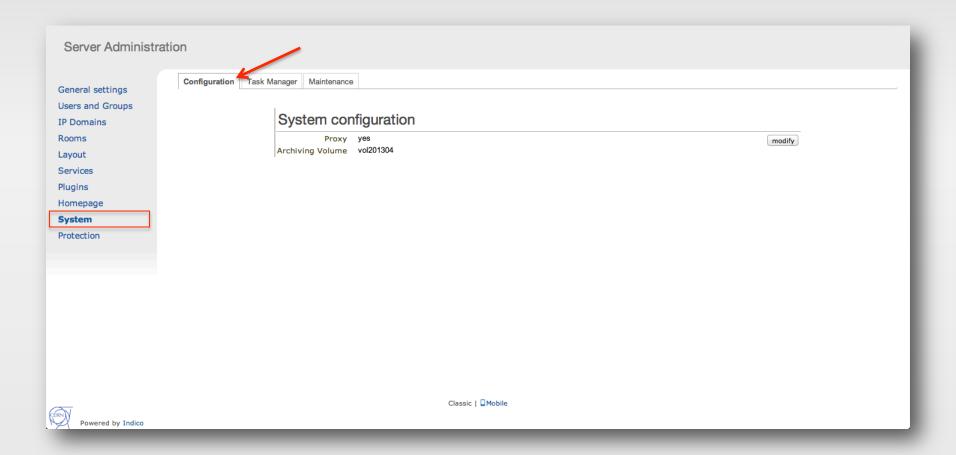


SYSTEM



SYSTEM

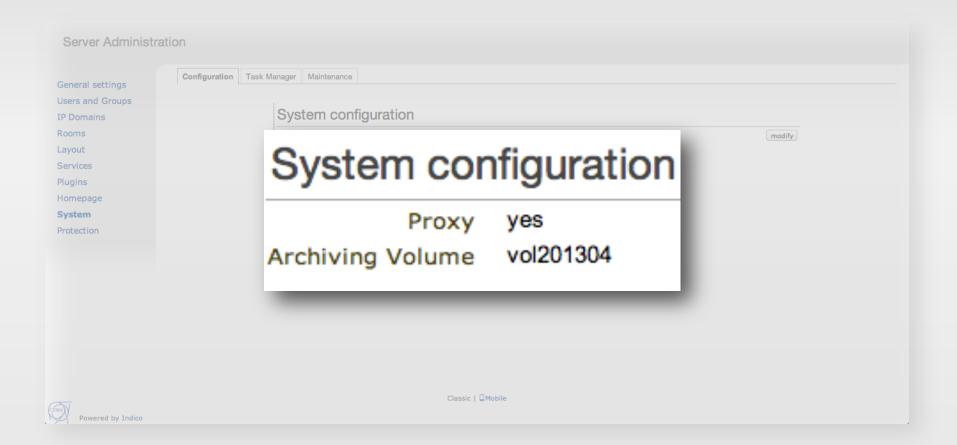
Proxy & Archiving volume



SYSTEM



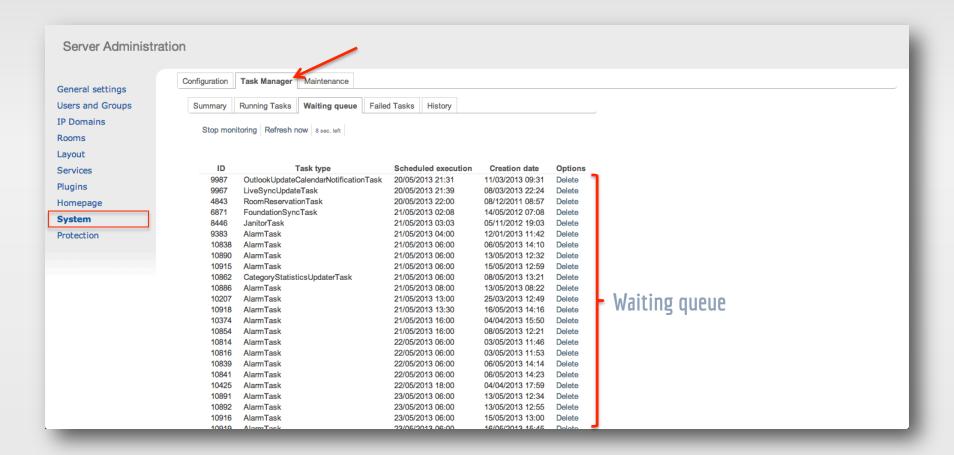
Proxy & Archiving volume



SYSTEM — TASKS



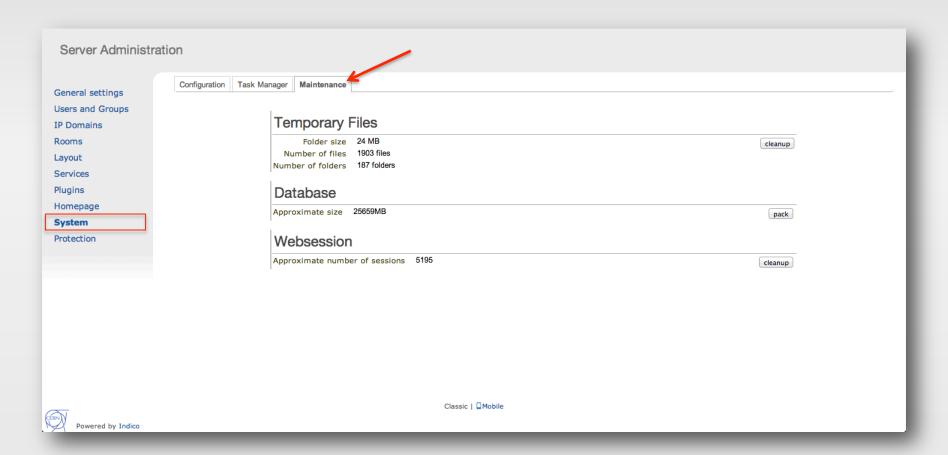
Manage running, waiting and failed tasks in the scheduler



SYSTEM — MAINTENANCE



Displays global state of Indico (NOT RECOMMENDED)









Data protection custom messages

Server Administration

General settings

Users and Groups

IP Domains

Rooms

Layout

Services

Plugins Homepage

System

Protection

Protection

Protected information As such, this information is intended for an internal audience only. You are obliged to disclaimer treat the information with the appropriate level of confidentiality, as defined in the CERN

Data Protection Policy.

Circulation to people other than the intended audience is not authorized. You are obliged to treat the information with the appropriate level of confidentiality, as defined in the

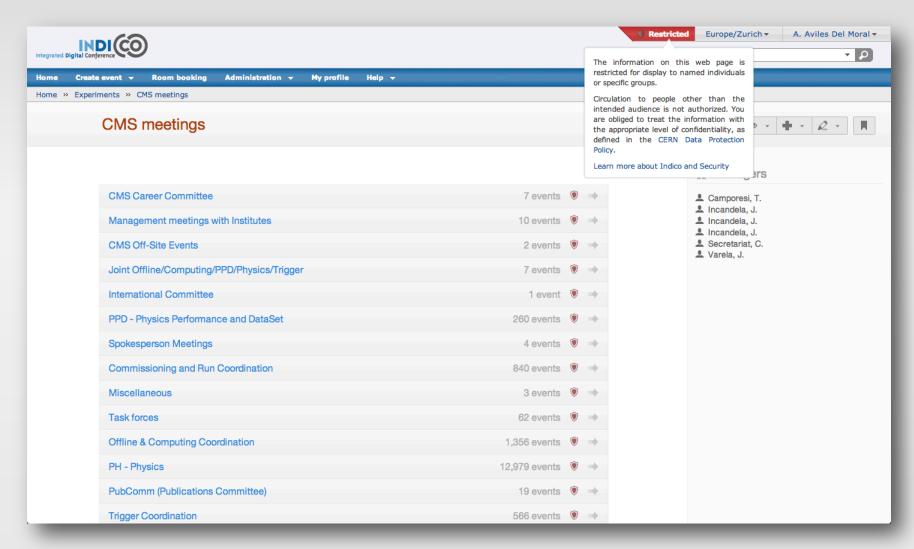
CERN Data Protection Policy.

(edit)

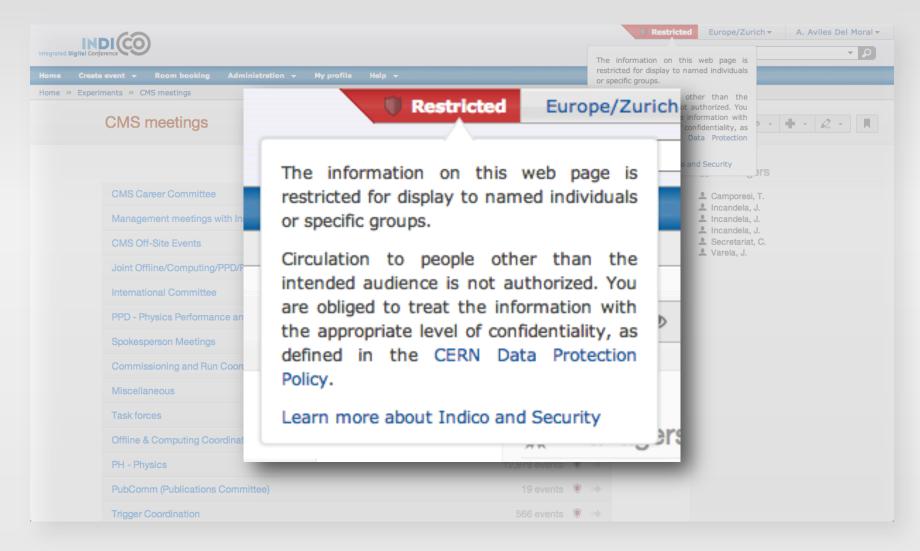
(edit)

















Thank you for your time!

QUESTIONS?



ALEJANDRO AVILÉS

http://github.com/omegak

@OmeGak