

WP4 – Meeting

Thursday 22nd November 2007

Agenda:

1. Deliverable 4.1
2. NGI Questionnaire
3. Presentation of ESO by CERN

Participants

Organisation	Name
CNRS	Guy Wormser
	Béatrice Merlin
	Charlotte Manyong
	Anne-Claire Blanchard
DFN	Klaus Ullmann
GRNET	Fotis Karayannis
CERN	Jürgen Knobloch
	Angela Groening

Minutes:

1. Deliverable 4.1

There were some delays in the completion of D 4.1 because of the strikes in France. However, the final draft was delivered to the WP before the meeting.

Béatrice made a short presentation of the Deliverable.

a) General Comments

The study should focus on all existing European structures. For example, associations exist in all countries and not only in France, but their organisation might differ from the French one.

It was largely accepted that the document should stay neutral and not draw any conclusion. Its role should be to present the options, but not to do a pre-selection.

The membership issue was discussed. It was agreed that different levels of membership would be appropriate to allow the participation of organisations that are not NGIs. Such “associated membership” is used by DANTE and implies fees and lower voting rights. However, it shouldn't be forgotten that the question if EGI should have an all-NGIs core has not yet been decided.

The parts should be more clearly divided.

The comparative study should be reviewed in order to relate more to the criteria listed in the first part.

b) Detailed Comments

- Specific Characteristics (p.3)

Some words such as "member" and "partner" should be clearly defined in some kind of Glossary, so that it would be easier to understand, especially for people external to the project (NGIs...).

- Framework Profile (p.5)

The options for the criteria "Human Resources" should be précised (one has to include whether EGI will or not have its own personnel) , as well as the criteria on economic and financial issues.

- Key Decisions (p.6)

The explanation of liability is not clear.

- Comparative Study (p.9)

The parts on ESO and GBIF are to be completed.

- c) Planned Schedule

The coordinator should be asked what the procedures for Deliverable approval are and if a Deliverable template is yet available.

A second version, integrating the comments from the participants (from the meeting or sent by mail), should be ready for the beginning of next week. WP approval should happen in the week so that the final version can be sent to the coordinator on Friday.

2. NGI Questionnaire

There is significant uneasiness to answer now to the questionnaire because the present status of NGIs is still immature.

Other propositions were made to collect information from the NGIs:

- doing a workshop, and give support to NGIs
- make interviews to make sure that people understand the questions
- put the questionnaire online in the Knowledge Database so that NGI can fill it in according to their evolution state.

This last proposal was approved and contacts should be established with Diana Cresti to get her approval and then to proceed on the integration with the help of Charlotte Manyong.

The questionnaire should start by asking whether an NGI is already established or not, and whether the creation of an NGI is planned.

3. ESO, by CERN

The part on ESO of the deliverable will be completed by CERN. In addition, Angela made a short presentation.