



HEPiX Logistics

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For the local organizing committee

University of Michigan

HEPiX Fall 2013

Meeting Overview

- ❏ First, Welcome to the HEPiX Fall 2013 meeting in Ann Arbor! We hope you enjoy it.
- ❏ **Networking:** Eduroam is available: See <http://www.itcom.itd.umich.edu/wireless/eduroam.php>
 - ❏ If needed we have guest wireless access: Wireless Network is "MGuest" Connect to network and open a web browser to login as 'guest'. Network speed and allowed ports are limited. Details available at <http://www.itcom.itd.umich.edu/wireless/mguest.php>
- ❏ Meeting overview: Sessions start each day at **9 AM** and last till **5:30 PM (except Fri)**
- ❏ Coffee and snacks available each morning starting at **8:30 AM**
- ❏ Daily breaks from **10:30-11 AM** and **3:30-4 PM** each day with coffee/juice/water and snacks (different each break)
- ❏ **NOTE: Wednesday the last session (after break) is in 1324 East Hall (see map)**
- ❏ **Board meeting** is Tuesday **17:30-19:30** in 348 West Hall (next door)

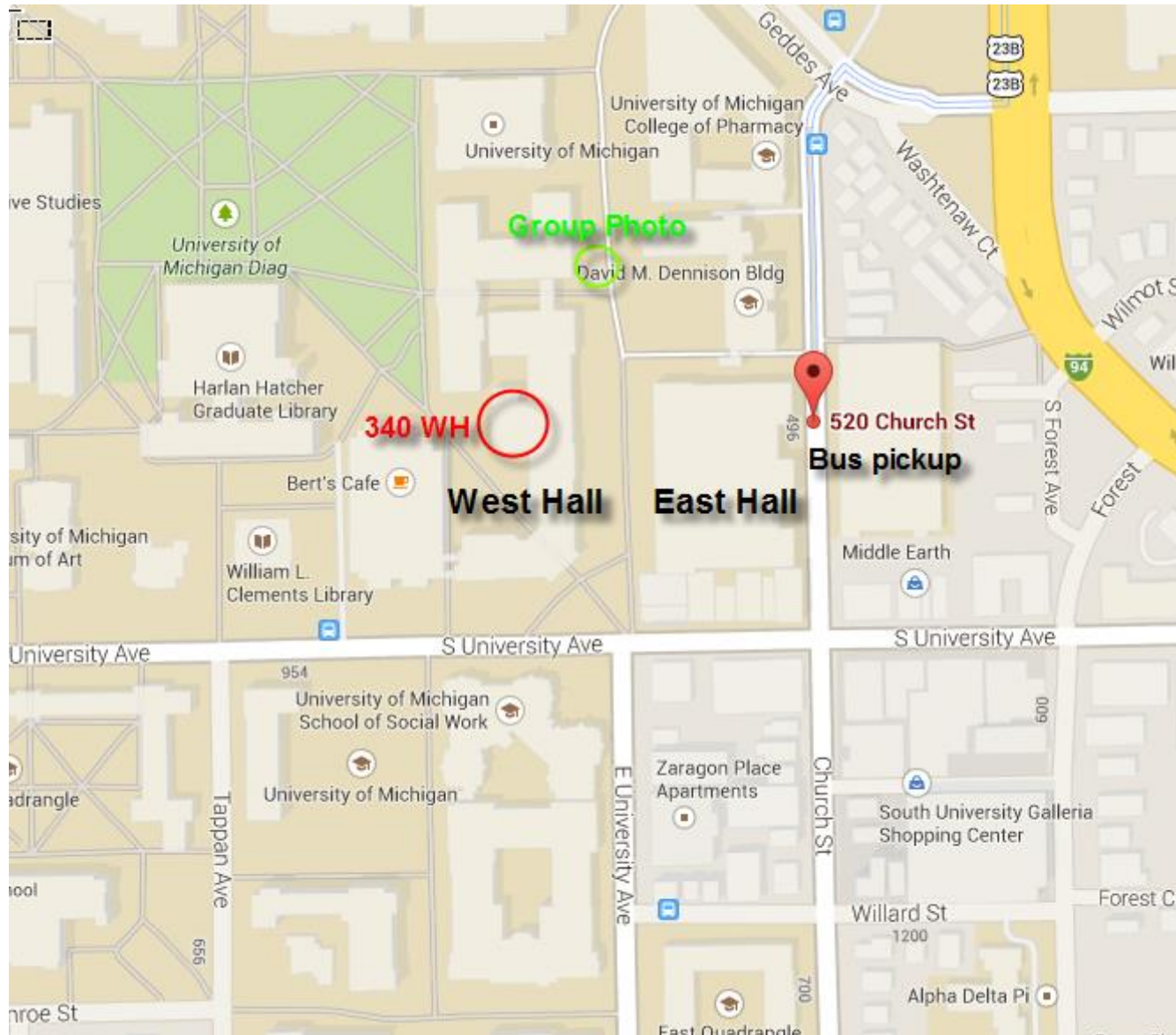
Dinner at the Henry Ford

- ❏ **Social event is dinner at the Henry Ford museum** on Wednesday, October 30th. Buses will pick up on Church street just outside of East Hall.
 - ❏ Please give your dinner ticket to the bus organizer as you board.
 - ❏ **Buses depart starting at 17:45** and we will likely need to load them one-at-a-time due to limited space on the street.
 - ❏ There are **three** buses and we plan to leave the Henry Ford around 10 PM.
 - ❏ NOTES: buses seat **40 people each** and we have **115** attending
 - ❏ All buses will return to Church street where you were dropped off.
 - ❏ However one of the three buses will stop by one of the **north-east Hotel** on the way back and one will stop by a **hotel on the south side**.
 - ❏ Buses will have a sign on each describing their return route.
 - ❏ If you are staying near those locations, you may want to make sure you get on the right bus.
 - ❏ NOTE: there will be a coat-check just outside the dinner location where bags may be checked.
- ❏ See <http://www.thehenryford.org/index.aspx> for information about the Henry Ford

Some Important Items

- ❏ **Group photo** scheduled for Tuesday just before lunch (12:30 to 12:45) on front steps of Randall Lab (outside; just north of this building)
 - ❏ **Rain date** is Thursday just before lunch (12:30-12:45) in same location
- ❏ **SPEAKERS:** make sure your slides are uploaded at least an **hour before your session starts**
 - ❏ Because of the use of Vidyo we need to use the room PC for all presentations. If this is a problem, let us know ASAP
- ❏ **SESSION CONVENERS:** Please make sure your speakers slides are downloaded on the Room PC before the session starts.
 - ❏ We will have session helpers to run the microphones around, get batteries, etc.
- ❏ **Tonight**, after the meeting, we welcome everyone to a Reception across the hall in 337 from **6 to 8 PM**. We will have appetizers and beverages. Hope you can join us.

Map of Locations



Thanks to Our Sponsors

Please remember to thank our Sponsors for their help in supporting our meeting

Any questions?

Again, welcome to Ann Arbor.
Let's start the meeting!

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