

TECHNOLOGY TRANSFER NETWORK  
 NETWORK BOARD AND STEERING COMMITTEE

**TTN**

1st Meeting: Summary of Conclusions  
 17 June 2008

CERN/TTN/002

**PARTICIPANTS**

**TT Network members**

Institute	Member State	First Name	Last Name	Role
CEA/DSM	France	Philippe	Lavocat	Member of Network Board
		Sylviane	Zaninotti	Member of Network Board, Convener WP2
		Mathieu	Porchet	Deputy convener WP2, Participant WP1
CEA/DRT		Marc	Cuzin	Participant WP1
CERN		Jean-Marie	Le Goff	Member of Network Board, Convener WP5
		Bernard	Denis	Member of Network Board, Participant WP1
		Myriam	Ayass	Participant WP1
		Hartmut	Hillemanns	Participant WP2, Deputy convener WP5
		Emir	Sirage	Participant WP3
CHALMERS	Sweden	Henric	Rhedin	Member of Network Board
CNRS/IN2P3	France	Marcel	Soberman	Member of Network Board, Participant WP3
		Pascal	Dargent	Member of Network Board, Participant WP3
Copenhagen University	Denmark	Karen	Laigaard	Member of Network Board, Participant WP3
DESY	Germany	Karsten	Wurr	Member of Network Board, Participant WP1
		Wolfgang	Erdt	Member of Network Board
		Katharina	Henjes-Kunst	Convener WP3
		Nadja	Häbe	Participant WP2
EPFL	Switzerland	Gabriel	Clerc	Member of Network Board, Participant WP3
GSI	Germany	Dorothee	Rueck	Participant WP3
INFN	Italy	Massimo	Caccia	Member of Network Board, Convener WP1, Participant WP3
Universita' degli Studi dell'Insubria		Lorenza	Paolucci	Member of Network Board, Deputy convener WP1, Participant WP3
NTUA	Greece	Evangelos	Gazis	Member of Network Board
University of Sofia	Bulgaria	TBD	TBD	Member of Network Board

## TT Network observers

Institute	Member State	First Name	Last Name	Role
KFKI	Hungary	György	Vesztergombi	TTTF, Observer

## CERN

Department		First Name	Last Name	Role
DSU-TM		John	Pym	Minutes writer

## Summary of Conclusions

The first meeting of the Network Board and Steering Committee of the Technology Transfer Network for particle physics in Europe was held at CERN, Geneva, on Tuesday 17 June 2008. The meeting was chaired by J-M. Le Goff, Head of the CERN TT Office. The meeting was called to order at 10.15 a.m.

### Agenda item

### Conclusion

- 1. Approval of the conclusions of the kick-off meeting**  
The Network Board and Steering Committee approved the conclusions of the kick-off meeting on 10 April 2008.
- 2. New members**  
The Network Board and Steering Committee agreed on the following conditions for membership of the Network Board:
  - 1) During the tool development phase (~ 1 year duration)**
    - well-established TT Offices of Public Research Organisations active in PP and capable of making an effective contribution to WP1 and/or WP2 and/or WP3;
    - subject to the approval of the TT Network Board (simple majority).
  - 2) During the validation phase (~ 2 years duration)**
    - TT Offices of PRO active in PP having technologies to transfer may be considered (including TT offices with limited capability);
    - subject to the approval of the TT Network Board (simple majority).
  - 3) During TT Network permanent operation**
    - to be discussed in WP5 task 6: preparation of permanent TT Network structures.
  - 4) In order to facilitate the execution of TTTF's remaining activities,**
    - until project completion, Observer status at meetings of the TT Network shall be granted to TTTF members upon written request from the latter;
    - granting of Observer status subject to the approval of the TT Network Board (simple majority).

The Network Board and Steering Committee took note of the presentation<sup>1</sup> by D. Rück, Head of the TT Office of GSI Darmstadt, and unanimously decided to approve the request from the TT Office of GSI Darmstadt to join the TT Network.
- 3. Work Package 1 "IP charter" - Final content and organisation**  
The Network Board and Steering Committee took note of the progress report by WP1 convener M. Caccia (INFN) and, after discussion, agreed on the work plan, content and organisation proposed, notably that a preliminary synthesis of best practice in IP management in particle physics will be submitted to the Network Board at its meeting on 4 December 2008.  
The Network Board and Steering Committee further reiterated that the primary focus of WP1 was to examine and learn from the IP management practices in PROs operating in particle physics throughout Europe with a view to establishing common practice that could be acceptable to the whole community, rather than focussing specifically and exclusively on technology transfer at the CERN Laboratory.

<sup>1</sup> All presentations available at <http://indico.cern.ch/conferenceDisplay.py?confId=32368>

### **Work Package 2 "Framework to enlarge TT offer"- Final content and organisation**

The Network Board and Steering Committee took note of the progress report by WP2 convenor S. Zaninotti (CEA) and WP participant H. Hillemanns (CERN) and, after discussion, agreed on the work plan, content and organisation proposed for the design and implementation of a website dedicated to TT in particle physics. It was also agreed that investigating the possibility of patent pooling and finding synergies between complementary and/or overlapping technologies should fall within the remits of both WP2 and WP1.

### **Work Package 3 "Methods for measuring TT activities"- Final content and organisation**

The Network Board and Steering Committee took note of the progress report by M. Soberman (CNRS/IN2P3) on behalf of the WP3 convenor K. Henjes-Kunst and, after discussion, agreed on the work plan, content and organisation proposed. The Board agreed, in particular, on the importance of all network node participants attending the workshop on 30 October, to be convened by M. Soberman, with a view to validating the metrics, the key performance indicators and the questionnaire.

### **Work Package 5 "Project coordination and reporting"- Financing (Task 4)**

The Network Board and Steering Committee took note of the progress report by S. Zaninotti (CEA) and L. Paolucci (INFN). After discussion, it was agreed that :

- the initial phase (coming 12 months) of the three work packages can and should be conducted using existing resources, to be made available by the various project participants;
- the main external funding requirements for the project will arise in the subsequent implementation phase (24 months), during which time specialised legal, technical and other competencies will necessarily be called for, and whose cost will not be insignificant;
- a significant amount of work needs to be undertaken in the second half of 2008 to refine the external financing requirements of the three work packages, develop a full cost estimate for the project and prepare formal submissions to the EU in the framework of the various upcoming calls for proposals;
- L. Paolucci will investigate the eligibility criteria for calls for proposals within the "Inter-reg" framework;
- in the coming six months, the "Financing" task of WP5 will essentially comprise the ongoing work towards identifying the EU calls for proposals that constitute the best fit to the network project's future funding requirements; this task will be convened by L. Paolucci (INFN) with full support from B. Denis (CERN), K. Wurr (DESY), S. Zaninotti (INFN).

### **Work Package 5 "Project coordination and reporting" – Overall work plan (Task 1)**

The Network Board and Steering Committee took note of the presentation by H. Hillemanns (CERN) of the overall work plan, duly updated to take into account the progress reports from the three work packages as well as the discussions and decisions at the present meeting.

#### **4. Actions and objectives for meeting on 4 December 2008**

The following actions and objectives were agreed:

**Work Package 1** – completion of the first analysis cycle and presentation of the preliminary synthesis at the December meeting.

**Work Package 2** – presentation of the results of the website conceptual design at the December meeting.

**Work Package 3** – workshop on 30 October, to be attended by all node participants, bringing together the results of the various WP3 meetings to have taken place by that time.

**Work Package 4** – preliminary discussion on the content and start-up of WP4 (implementation of WP1 and WP2 on new TT cases) to be undertaken at the December meeting.

**Work Package 5** – progress report from the sub-group on "Financing" (Task 4).

The meeting rose at 4.30 p.m.