

Summary of Conclusions

The "kick-off" meeting of the Technology Transfer Network for particle physics in Europe was held at CERN, Geneva, on Thursday 10 April 2008. The meeting was initially chaired by CERN Secretary-General, M. Metzger, and then by J-M. Le Goff, Head of the CERN TT Office.

Agenda item

Conclusion

1. Results from the CERN Council of March 2008

The Network members took note of the information from M. Metzger on the CERN Council's approval, in March 2008, of the proposal by the Technology Transfer Task Force to set up the Technology Transfer Network within the framework of the European Strategy for Particle Physics, and of the decision that reports from the Network should henceforth be given to the European Strategy Sessions of the CERN Council.

2. Appointment of the Project Coordinator

The Network members agreed to appoint J-M. Le Goff (CERN) Project Coordinator of the Technology Transfer Network for the first phase of the project, on the understanding that the function should be distributed among Network members on a rotational basis. It was further agreed that a decision on the precise duration of the Coordinator's mandate would be taken towards the end of 2008.

3. Work packages 1 to 5 – Content review, duration, deliverables, participants

Work Package 1

The Network members took note of the presentation¹ by WP1 convenor M. Caccia (INFN) and, after discussion, agreed that the Work Package should consist of four tasks with a scope limited to IP in collaborative research, in contract research and in institutional research:

Task 1- Analysis of IP issues (Month 1 to Month 7)

Task 2- Information gathering on the above (Month 1 to Month 12)

Task 3- Synthesis (Month 13/14)

Task 4- Dissemination (from Month 13, or once website is available)

It was further agreed that costing and pricing, and revenue sharing would be addressed at a later stage, depending on the resources available.

The Network members further took note of the new participants in WP1, namely W. Erdt (DESY), E. Gazis (National Technical University of Athens), H. Rhedin (Chalmers), G. Vesztergombi (KFKI).

Work Package 2

The Network members took note of the presentation by WP2 convenor S. Zaninotti (CEA) and, after discussion, agreed that the Work Package should consist of four tasks :

Task 1 - Conceptual design of TTN website (Month 1 to at most Month 6)

Task 2 - Specification of TTN website (after conceptual design, from Month 1 at the earliest to Month 6)

Task 3 - Implementation of demonstrator version (Month 6 to Month 12)

Task 4 - Validation of TTN website (from Month 12)

Task 5 - Advertising and cross referencing (from Month 12)

The Network members further took note of the new participants in WP2, namely G. Clerc (EPFL) and M. Soberman (IN2P3), and observed that it was desirable for WP2 to include a representative from Italy.

¹ All presentations available on <http://indico.cern.ch/conferenceDisplay.py?confId=31191>

Work Package 3

The Network members took note of the presentation by P. Dargent (CNRS) and, after discussion, agreed that the Work Package should consist of three tasks:

Task 1- Meeting of WP participants to define Work Package content (Hamburg, May 2008)

Task 2- Metrics identification (Month 1 to Month 6)

Task 3- Organisation of workshop (Month 6 to Month 8)

The Network members observed that it was desirable for WP3 to include a representative from Denmark.

Work Package 4

The Network members took note of the presentation by the Project Coordinator, J-M. Le Goff, and agreed that the content, duration, deliverables and participants of WP4 should be defined after the first year of Network operation.

Work Package 5

The Network members took note of the presentation by WP5 co-convenor, Hartmut Hillemanns (CERN), and, after discussion, agreed that the Work Package should consist of six tasks:

Task 1- WBS and activity lists (with immediate effect)

Task 2- Organisation and team (with immediate effect)

Task 3- Follow-up (TBD)

Task 4- TTN financing (with immediate effect)

Task 5- Documentation and reporting (TBD)

Task 6- Preparation of permanent TTN structure (TBD)

The Network members further noted that B. Denis (CERN), M.Metzger (CERN), L. Paolucci (*Universita' degli Studi dell'Insubria*) and S.Zaninotti (CEA) would participate in Task 4, and that technical assistance would be sought from S. Stavrev, Head of CERN's Relations with EU Institutions Service.

With respect to logistics and operations costs, it was agreed that work-package-specific meetings would take place at the premises of the convenor, and that the costs incurred by convenors to attend Steering Committee and plenary meetings would be covered by the CERN TT Office.

Finally, it was agreed that the convenors of each Work Package would consult with the participants and report back on the fully elaborated scope, duration, deliverables and participants, at the first operational meeting of the TTN, in June 2008, at which point the TTN project would formally begin.

4. Review of project milestones

The following project milestones were agreed:

Month 1: 1st operational meeting of the TTN, June 2008.

Month 7: IP Charter ready

Month 13: TT for particle physics website available (static "Beta" demonstrator version)

Month 13: Criteria for measuring TT activities and results available

Month 16: Mid-term assessment on Phase 1 tasks and activities

Month 25: TT for particle physics website available

Month 36: End of project

Milestones shall be reviewed at the TTN 6-month review meeting according to the results of WP5 Task 4.

5. Work plan and meetings for 2008

The following schedule of meetings was agreed:

- **17 June 2008** – TTN Board and Steering Committee, at CERN
- **4-5 December 2008** – TTN 6-month review, at CERN
- **11-12 June 2009** – TTN 1-year review, venue to be determined.