## **DRAFT**

## Summary of the First Teachers Coordination Meeting held at CERN on 23 September 2014

**Participants:** P. Abreu (Vidyo), F. Barradas Solas, N. Beni, A. Del Rosso, R. Heuer, K. Jende, R. Landua, M. Prola-Tessaur, M. Langely, H.P. Beck, L. Jirden, R. Rinta-Filuppa, P. Traczyk, S. Schmeling, G. Unel, J. Wiener, J. Vigen, N. Zimine, Z. Zornitsa, P. Milenovic, E. Andersen

New structure for the Teacher Programmes to allow the improvement in communication between the different services to the outside world. Following the Mick Storr's retirement, a new team has been formed: Sascha Schmeling, Konrad Jende, Rolf Landua. Main aim of the team: easy procedures and programmes for all. New tools: S'Cool lab for use of the teachers.

New link in Indico for Educational Outreach (Student Programmes, Teacher Programmes, S'Cool Lab, Guides, Travcelling Exhibitions): Main categories -> Outreach -> Educational Outreach -> Teacher Programmes.

**Practical planning:** Contact Konrad Jende with proposed dates and the approximate number of teachers, lecturers from their country, bus drivers etc.)Important: Please wait for the confirmation! Visits Service need the planning for the visits 2 months before the programme. Konrad can help with room bookings but he must have this information well in advance.

List of participants should be sent to Maureen and Konrad by email ONE MONTH before the beginning of the programme. This is vital for the CERN hotel!

**Practical details:** Hotel accommodation may be charged to our CERN budget code and invoiced after the programme. This information should be indicated when sending the list of participants but please note that it is only possible to send the invoice to one address - not indidivually. Meal vouchers can be prepared by Maureen and can only be invoiced also to one address after the programme.

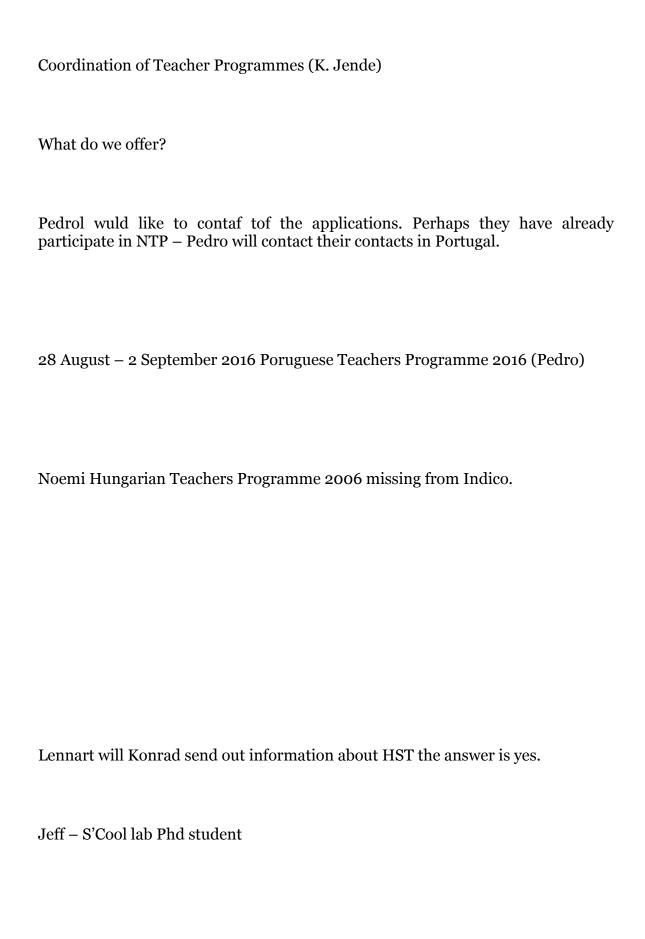
**HST Programmes**. Konrad will send out the information for applications for HST2015 to the Teacher Coordination list when the application is open for applicants. If you wish to help Konrad with the selection process, please contact him. Also help is needed for publishing the programme as widely as possible in your respective countries.

**S'Cool Lab** by Jeff Wiener (see slides). New area situated just below the Microcosm in Building 143. Financed by the Loterie Romande. Cloud chamber workshops are now available. If interested, please contact Konrad as soon as possible. Translations can be organized if necessary. S'Cool Lab is looking for activity leaders! Open to members of the CERN personnel. If interested, please contact scoollab-admin@cern.ch.

Teacher programmes for 2015 are already underway so please Konrad if you have not already done so to fix your dates. Konrad also invites you to contact him for potential dates for Teacher Programmes 2016!

Maureen

Pedro Abreu: new structure in Indico - asked if all of the old programmes would appear in the new structure and also the links.



Situated lower part of Microcosm. S'Cool Lab 200 m2

Turkish teachers very pleased with the programme but said too much information in a few days.

Email pool could be set-up between all different nationalites to communicate together.

Pedro asked for an English version of the Bulgarian Enginerring Programme from Zory after the programme. Collect info from the teachers to give to Pedro.

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