

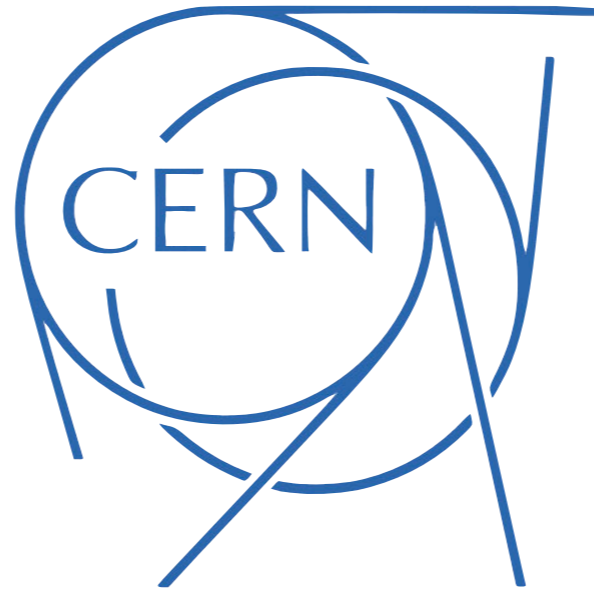


# Coordination of Teacher Programmes

Konrad Jende, 23 Sep 2014,

General Teacher Programmes Coordination Meeting

LHC 27 km



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Konrad Jende, 23 Sep 2014,

General Teacher Programmes Coordination Meeting

# Outline

- 1 National Teacher Programmes: What we offer
- 2 National Teacher Programmes: How to plan practically
- 3 High School Teacher Programme: How you can help

# 1 Programmes: What we offer

## Planning

- (1) Reservation at the CERN hotel
- (2) Planning of visits & transport
- (3) Conference room booking
- (4) Visibility (on Education Website, INDICO programme site, Stats)

## Programme

- (5) Access + badge + welcome envelop
- (6) meal vouchers
- (7) Welcome Reception (drinks & snacks)
- (8) Presentation on: Introductory Remarks
- (9) Presentation on: Programme Objectives
- (10) Cloud Chamber Workshop
- (11) Treasure hunt
- (12) Blowing the alphorn (at the official dinner)
- (13) Evaluation
- (14) Certificates (individually, bilingual, ...)
- (15) Goodie bag for every teacher

**PAID**

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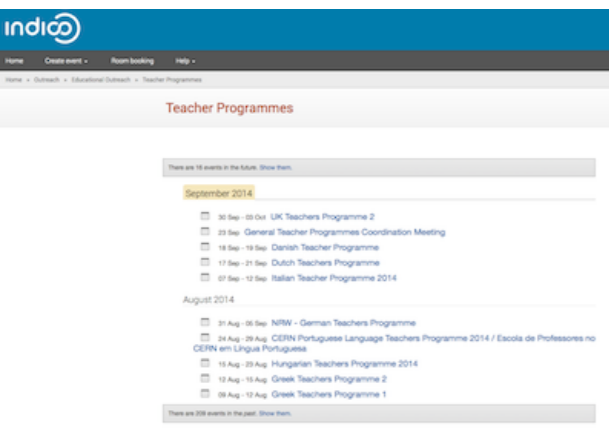
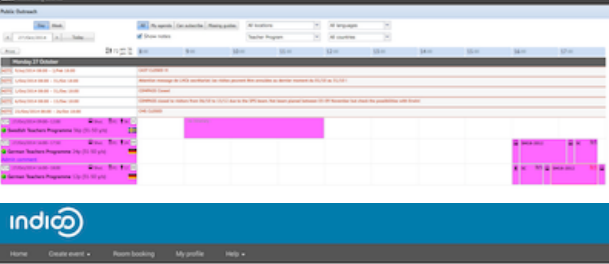
**PAID**



Now, you only have to find the restaurant. Please do arrive there by 8pm. The fondue (or less good alternatives) will be served at 8pm at the **Edelweiss Restaurant** (Place de la Navigation 2 1201 Genève, Phone: +41 22 544 51 51). The map below may guide you to the restaurant. The "A" sign shows you the restaurant's location.



24. Whoops! One last thing. We forgot to ask you who ate at the Restaurant Les Armures in the Old Town in 1994.



## 2 Programmes: How to plan practically

- (1) Contact Konrad with the proposal of **dates** for the next Teacher Programmes and the approximate **number** of teachers (+ lecturers from country + bus drivers + ...)
- (2) Wait until confirmation
- (3) Planning of visits 2 month prior to programme (constraint by Visits Service)
- (4) Do you need help in organising lecturers and/or guides? Shall I help with bookings of the room? Please let me know in advance.
- (5) Send the list of participants (numbers-file) by e-mail to Maureen and Konrad one month prior to programme (constraint by Konrad, Maureen & hotel) and note your wishes concerning meal vouchers etc.

# 3 High School Teacher Programme: How you can help



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