

**NA4 Steering Committee Meeting
10 July 2008**

Next Meeting 24 July 2008, 14:30 by Phone

Present	Group	Name
<input type="checkbox"/>	MGT	Charles LOOMIS (CL)
<input type="checkbox"/>	MGT	Vangelis FLOROS (VF)
	MGT	Frank HARRIS (FH)
	VOS	Frédéric SCHAER (FS)
	APS	Gergely SIPOS (GS)
<input type="checkbox"/>	DUS	Christos FILIPPIDIS (CF)
	HEP	Patricia MENDEZ (PM)
<input type="checkbox"/>	LS	Geraldine Fetahie
	LS	Christophe BLANCHET (CB)
	LS	Johan MONTAGNAT (JM)
	ES	Horst SCHWICHTENBERG (HS)
	ES	Monique PETITDIDIER (MP)
	GO	Cécile GERMAIN (CG)
<input type="checkbox"/>	CC	Mariusz STERZEL (MS)
<input type="checkbox"/>	AA	Claudio VUERLI (CV)
<input type="checkbox"/>	EGI	Diana Cresti (DC)
<input type="checkbox"/>	F	Paco CASTEJON (PC)

Invitees: Diana Cresti

I. Previous Minutes and Actions

Actions: <https://twiki.cern.ch/twiki/bin/view/EGEE/NA4ActivityBacklog>

The contacts for the Asian partners are still missing in the work plans. This still needs to be followed up with the project office to ensure that we know who is participating from that region.

II. EGI Status

Diana Cresti participated in the meeting to give an update on the EGI_DS blueprint. The blueprint has been finished and distributed. When finalized it will transform into a legal document. As before, there is a distinction between the functions of the “central office”, called EGI.org, and those of the participating National Grid Initiatives. The blueprint itself does contain much of the feedback from NA4.

The blueprint, as it stands, is also quite controversial even inside the EGI_DS project. Generally the project is strongly political and progress is difficult to be made. Evidence of this is that the project has decided to change the coordinator for the remainder of the project. The new EGI_DS coordinator will be Ludek Matyska (CESNET).

Diana suggested that we try to inject as much input into the EGI_DS project as possible. One possibility is to have NA4 people attend the EGI meetings on a rotation basis. Vangelis pointed that this is not going to be easy since everybody's schedule is usually overloaded. At least people shouldn't be invited at the last minute. Diana replied that phone conference facilities are also available and people could try to participate remotely. The calendar is available on the EGI web page; the next meeting is planned for 16 July.

Diana prepared a new spreadsheet that incorporates some input from the ES community, the "NA4 services" spreadsheet we had prepared, and additional items from EGI. All NA4 SC members should review this spreadsheet and, in particular, the cluster leaders should add appropriate requirements. The timescale is short for the document: first draft 4 August, delivery end of September.

Action (NA4 SC): Provide input on the EGI_DS spreadsheet.

III. EGEE-II final review

The final review for EGEE-II took place on 7-8 July at CERN. The review itself went very well. As usual we had the initial feedback from the reviewers at the end of the review. In general, they were very pleased with the accomplishments of the project and progress over the last two years. They did have some comments on how to further improve the work of the project, which will clearly have to be taken into account in EGEE-III. Nearly all of the issues that they highlighted were issues that EGEE had already identified. The final, written report from the reviewers should be available in a few weeks and should be "without surprises". The success of the review and the project was in large part because of the good work of the users and those in NA4. Congratulations to everyone.

IV. Status of Deliverables

The first version of DNA4.1 was given to the reviewers last week. The comments received were not numerous, but unfortunately, quite general and far ranging. The document will likely have to be significantly altered to respond to the comments from the reviewers. Vangelis and Cal will agree on what needs to be done to the deliverable. Please respond quickly to any requests for information.

Also the work plans for the strategic discipline clusters must be formally approved by the TMB. This relates especially to the development aspects of the clusters. We would like to review and to approve three of the clusters at the next TMB meeting on Wednesday from 10:30 to 13:00. The first three will be AA, CC, and F.

Action (CV, MS, PC): Attend next TMB meeting to discuss cluster work plans.

Action (CL, VF): Decide on plan for rearranging DNA4.1 and provide second, updated draft to the reviewers.

The deliverable DNA4.2 was supposed to be delivered end of June. This deliverable contains the initial policies and procedures of the NA4 activity. A wiki page has been

setup to collect input from all workgroups. This is very urgent now. Please review the policies and procedures on this page and contribute new ones as appropriate.

<https://twiki.cern.ch/twiki/bin/view/EGEE/PoliciesAndProcedures>

Action (NA4 SC): Review NA4 policies and procedures and add new ones as appropriate.

V. User Forum 4 Update

The date and venue for User Forum 4 have been finalized. It will be Catania, Italy on 2-6 March 2009. Please be sure to mark this date on your agenda. The meeting will be held in conjunction with OGF25. The idea is to have three program committees: one overall committee, one for the EGEE UF sessions, and one for the OGF sessions. As in the past, all members of the NA4 SC will be part of the EGEE program committee. This committee will also include a few key members from collaborating projects. The preparation of the committees is expected to take place in the coming weeks. The initial call for abstracts is expected in early October, just after the EGEE'08 conference concludes.

VI. AOB

None.

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